

Lapford Parish Council

Lapford Parish Council Meeting 7 April 2026

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

For information: County and District Ward Members, press and public.

Issue date: Tuesday 31st March 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of

Lapford Parish Council
on **Tuesday 7th April 2026 at 7.30pm**
In the Orchard Centre

for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Lapford Parish Council

AGENDA

Please note that the Clerk will take an audio recording of the meeting which will be used solely to ensure minute accuracy after which it will be deleted.

- 2526-301 APOLOGIES**
To receive apologies for absence
- 2526-302 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**
To receive declarations of interest in items on the agenda
- 2526-303 COUNCILLOR COOPTION**
To consider what further action can be taken to attract residents to become councillors.
The Chairman to adjourn the meeting to allow public participation
- 2526-304 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS**
Members of the public are invited to make representations. Each member of the public is entitled to speak once only and shall not speak for more than three minutes. The session shall not exceed 20 minutes.
- 2526-305 COUNTY AND DISTRICT COUNCILLORS' REPORTS**
To receive a verbal report for information.
a) Devon County Council
b) Mid Devon District Council
The Chairman to reconvene the meeting
- 2526-306 MINUTES**
To receive and adopt the attached draft minutes of the Parish Council meeting held on 10th March 2026.

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2526-307 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

To consider any outstanding matters on the attached Action List and decide how these are to be taken further. To receive the circulated report from the Clerk on action taken and correspondence received since the last meeting.

Action List updates on matters not on this agenda:

- Orchard Centre Land
- Toddler Play Area lease
- Planning Enforcement Matters
- Telephone Box
- Additional Youth Play Equipment
- Footpaths
- Concrete Bin Disposal
- Orchard Centre Telephone Connection
- Temporary Fencing

2526-308 FEEDBACK FROM REPRESENTATIVES

Parish Council representatives on other bodies to feedback important information from the meetings held since the last council meeting.

2526-309 COMMITTEE REPORTS

a) Celebrations Committee

No committee meetings have occurred since the last Parish Council.

b) Lapford Emergency Action Plan (LEAP) Committee.

To receive a report on any LEAP committee meetings held since the last Parish Council meeting and any necessary action resulting therefrom.

2526-310 CHURCH GREEN TRUST FEEDBACK

To receive a report on any Church Green Trustee meetings since the last Council meeting.

2526-311 VILLAGE MAINTENANCE PERSON

To receive feedback from Cllr. Andrews on his discussions with the individual concerned.

2526-312 ANNUAL PARISH MEETING ARRANGEMENTS

To finalise arrangements for the meeting scheduled to take place on Saturday 9th May 2026.

2526-313 DOG FOULING

To receive reports on the schoolchildren's request to take action on this subject.

2526-314 ROAD WARDENS

To receive an update on attempts to reinvigorate the road warden project.

2526-315 GRANT APPLICATION

To reconsider the application for grant from the Lapford Victory Hall based on a reduced claim of £2,500.

2526-316 ASSET REGISTER

To adopt the attached Asset Register as at 31st March 2026.

2526-317 ORCHARD CENTRE CHAIRS

To consider progress on the proposal to recover the chairs in the Orchard Centre.

2526-318 NEIGHBOURHOOD WATCH

To consider progress, if any, on restarting Neighbourhood Watch schemes in the parish.

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2526-319 TIDY-UP DAY

To receive a report on the tidy-up day held on Saturday 28th March 2026.

2526-320 PLANNING TRAINING

To confirm arrangements for the planning training session booked for Saturday 23rd May 2026.

2526-321 2026/2027 BUDGET

To receive the attached statement of the budget for 2026/2027.

2526-322 HIGHWAYS MATTERS

To receive a report from County Councillor Keable on the latest position regarding the highways matters notified to him.

2526-323 LAPFORD NEIGHBOURHOOD PLAN

To receive an update on the current situation, including the use of the parish council website for Plan communications.

2526-324 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
26/00465/PNAG	Land at NGR 272901 107076 (Bury Barton Farm) Lapford	Prior Approval for the erection of an agricultural storage building For Information Only

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

To consider responses to applications notified after the agenda had been set.

c) MDDC DECISIONS

Reference	Location	Proposal	MDDC Decision
25/01317/PNAG	Land and at NGR 273115 107158 Bury Barton Farm Lapford Devon	Prior Approval for the erection of an agricultural storage building	Refused – Prior Approval is required

2526-325 BANK RECONCILIATION AND RECEIPTS AND PAYMENTS COMPARED WITH BUDGET

To receive and note the attached bank reconciliation and budget comparison document for the period ended 31st March 2026.

2526-326 2025-26 FINAL ACCOUNTS

To adopt the attached accounts statement for the 2025-26 financial year

2526-327 2025-26 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR)

To consider the attached completed AGAR sections 1 & 2 for onward transmission to the Internal Auditor. The formal adoption of these will take place once the Internal Auditor's report has been considered at the Annual Council meeting on 12th May 2026

2526-328 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting:

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PAYMENTS

Payment to	Services	Month/Ref	Amount £	Payment No.
2025/2026				
Tozers	Lease Legal Fees		1,200.00	2526-38
A&S Paving	Footpath Stones		337.31	2526-38
Lapford Community Church	Food for Tidy-Up day		60.00	2526-36
2026/2027				
S Hemsworth	Salary	Apr 26	67.83	2627-01
RJ Martin	Salary	Apr 26	568.15	2627-01
HMRC	Tax Deductions	Apr 26	158.80	2627-01
HMRC	National Insurance	Apr 26	43.97	2627-01
Everflow	OC Sewage & Water	Apr 26	40.23	DD
BT Group Ltd	OC Broadband	Apr 26	55.63	DD
Adobe	Acrobat Professional	Apr 26	19.99	DD
Lloyds Bank	Service Charge	Apr 26	4.25	DD
Valda Energy	Orchard Centre Electricity	Apr 26	74.17	DD
Devon Association of Local Councils	Affiliation Fee	2026-27	445.14	2627-02
Clyst Honiton PC	SLCC Shared Subs	2026-27	90.00	2627-02

RECEIPTS

Receipt from	Services	Amount £	Method
2026/2027			
MDDC	Precept	16,500.00	BC

In addition, payments will be made for invoices received since the agenda was set.

2526-329 **MATTERS RAISED BY THE CHAIR**

To note and consider items received after the publication of the agenda and to consider action any matters arising as appropriate.

2526-330 **COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

2526-331 **DATE OF NEXT MEETING**

To note the date of the next Parish Council meeting is scheduled for Tuesday 14th April 2026 at 7.30pm in the Orchard Centre.

2526-332 **CLOSE OF MEETING**