

Lapford Parish Council

Lapford Parish Council Meeting 11th November 2025

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

There was a meeting of Lapford Parish Council on Tuesday 11th November 2025 at 7.30pm held in the Orchard Centre, Lapford

Members Present: Cllrs Julie Down (Chairman); Sue Briant-Evans; Bill Graham; Peter Heal; Roy Andrews.

Also Present: District & County Cllr. Steve Keable

In attendance: Rob Martin (Clerk).

Others: Four members of the public.

MINUTES

2526-176 APOLOGIES

An apology for absence had been received from Cllr. Fletcher which was accepted by the parish council. Cllr. Shapland was not present but no apologies had been received for this absence.

2526-177 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

Cllr. Down declared a pecuniary interest in planning application 25/01493/FULL below and would take no part in the discussion on this.

2526-178 COUNCILLOR COOPTION

No new applications for the role of Councillor had been received.

The Chairman adjourned the meeting to allow public participation

2526-179 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS

There were a number of overgrown hedges encroaching onto the highway. The resident was advised to report these on the County Highways website as she knew the locations of the offending hedges.

The enforcement matter at Eastmere Farm had been designated by MDDC as not at the top of its list as it was not dangerous, however the parish council should push for it to rise to the top as soon as possible.

It was believed that the War Memorial could do with a clean, but that would be a matter for the Church Greem Committee.

The parish council had in the past annually bought a cut Christmas Tree and the question of installing a growing one was raised, but this had been considered before and rejected partly because the Church Green did not have good enough growing conditions for one.

The owner of Lapford Mill briefed the council on the state of play with South West Water and the Environment Agency regarding the escape of sewage from the system onto his

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land. He had taken advice from the Consumer Council for Water which amounted to getting formal legal advice because the SWW & EA responses had not been good enough.

2526-180 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

a) Devon County Council

b) Mid Devon District Council

Cllr. Keable had circulated his monthly report before the meeting. He highlighted that the on-street parking charge increase, the first for four years, which will go into a fund to finance more than parking facilities such as highway maintenance & rural bus services. On-street parking is charged in the larger towns and tourist areas and not in rural areas. He highlighted the residents' survey which allows people to express their ideas on what is wanted for the future of local government in the area.

In addition, he pointed out that the Devon local authorities had until 28th November 2025 to submit their proposals for the future structure of Local Government in Devon. The chairman questioned Cllr. Keable on the Eastmere Farm enforcement case and when this might become top priority for the team. His response was that although he agreed that it was an eyesore the scale of problems in other cases meant it was somewhere in the middle of the priority list, not at the top.

Cllr. Keable encouraged the council to ensure that the work on the Neighbourhood Plan does not stall because MDDC was being asked to find 6,000 more homes within its new Local Plan period, of which 3,000 would be attached to the towns, leaving 3,000 to be found within its 22 rural villages. It would be better for the community to be planning where these might go rather than having them imposed on sites chosen by developers. The changes required to accommodate the new government guidance is meaning that the MDDC Local Plan delivery would be slipping at least a year in order to conduct an additional 'call for sites', carry out additional consultations and await the production of a new Local Plan rule book.

The chairman proposed that the chairman of the Neighbourhood Plan Steering Group be invited to the January 2026 meeting of the parish council to provide an update on progress to date.

The Chairman reconvened the meeting

2526-181 MINUTES

On a proposal by Cllr. Briant Evans, seconded by Cllr. Andrews, it was **Resolved** to adopt the attached draft minutes of the Parish Council meeting held on 14th October 2025.

2526-182 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

The clerk outlined the work he had undertaken since the last meeting.

- The draft lease, including a 50 year break clause rather than one for 25, had been received and circulated to councillors. On a proposal by Cllr. Graham, seconded by Cllr. Briant-Evans it was **Resolved** to proceed with getting the lease in place without further delay.

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- MDDC had sent an email explaining that the dangerous Willow Trees would be pollarded by Devon County Highways.
- A member of the public had previously questioned whether the parish council had seen the available grants from the DCC Community Enhancement Fund. The clerk explained that this was the fund being used to pay for the Road Warden Training and equipment to date. It would be accessed again once the Road Wardens needed materials and further equipment.
- Crediton Association of Local Councils – the clerk had been asked whether Lapford PC had been invited to any meetings of the group, which it had not.
- Grit Bins for the area around the route to school – Cllr. Graham had asked whether two bins could be purchased and placed where they would be accessible to the part of the highway not covered by the DCC gritting route.
- The letter sent to a resident regarding the parking of a horse-box camper vehicle had been answered to the effect that the police had been contacted when it was vandalized in the village car park and they had informed the resident that it was parked in a safe place.
- Update on Section 106 application – the clerk had applied to Land Registry for the documents relating to the land in question and would be forwarding those to MDDC together with other things being requested to support the application. This application had cost £60 to make.
- Phone Box Refurbishment – Cllr. Andrews had spent some time working on the paintwork but would need to spend a lot more time to really make progress. The current weather was working against this to some extent.
- Tourism Signs – Cllr. Graham was still researching this.
- Concrete Bin Disposal – Cllr. Heal believed that this would be done the coming weekend, weather permitting.
- Weed Clearance – the solution to this continued to be a problem. This might be something that has to be pursued as a community action project following the response to the tidy-up days.
- SWW and sewage issues – dealt with as part of the public session above.
- Land adjacent to the Orchard Centre – the clerk would pursue this with the MDDC legal now that the playing field lease was sorted.
- Orchard Centre Telephone – the clerk still had to pursue BT on getting the installed phone to work.

2526-183 FEEDBACK FROM REPRESENTATIVES

There was no feedback available.

2526-184 COMMITTEE REPORTS

a) Celebrations Committee

No committee meetings have occurred since the last Parish Council.

b) Lapford Emergency Action Plan (LEAP) Committee.

Cllr. Briant-Evans had circulated the latest minutes of LEAP, highlighting the Road Warden training and the new grit bins both of which had already been discussed.

County Cllr. Keable asked that he be informed of the location of the grit bins as

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he thought that the gritters would be able to fill the bins with salt.

On a proposal by Cllr. Graham, seconded by Cllr. Andrew it was **Resolved** to purchase two further grit bins at a total cost to the parish council of around £400, which would be arranged by the clerk.

2526-185 CHURCH GREEN TRUST FEEDBACK

Cllr. Briant-Evans had circulated the minutes of the last Church Green Trust meeting with no matters for the parish council to consider.

2526-186 FOOTPATH REPAIRS

No update had been received from Cllr. Shapland.

2526-187 20 MPH SPEED LIMIT

This matter had been questioned by a member of the public asking for 20mph signs to be installed within the village. There was some doubt about the scale of speeding in the village and a feeling that there were already more road signs than were needed. Past evidence had indicated that the speeds were not as high as perceived by pedestrians. The matter was considered but there was little the parish council could effectively do.

2526-188 ORCHARD CENTRE MATTERS

The chairman brought up the issue of vandalism in the toilet and inappropriate matter being put in the bin. This is a facility that is used by many people, and it was a shame that it was being treated in this way.

2526-189 HIGHWAYS MATTERS

Cllr. Keable had visited with Steve Tucker the Community Highways Officer to look at the cause of flooding at the bottom of Orchard Way. The immediate action to be taken would be to clear the hedging and clean back the detritus at the site, in order to attempt a video inspection of the drains, with the expectation that they are compromised by ingrowing tree roots etc. There was likely to be drainage work to be done here, but this will be dependent on the status of the road in relation to other safety matters. DCC will not be cutting the grass next to the footpath down by the Willow trees and the parish council might have to consider whether it is willing to add this to its annual schedule of cutting.

2526-190 CHRISTMAS LUNCH SUPPORT

On a proposal by Cllr. Graham, seconded by Cllr. Briant-Evans, it was **Resolved** to provide a grant of £400 to support the Pensioners' Christmas Lunch which would be paid to the Jubilee Hall account.

2526-191 REMEMBRANCE DAY WREATH

On a proposal by Cllr. Andrew, seconded by Cllr. Heal, it was **Resolved** to pay £60 including VAT to the RBL Poppy Appeal.

2526-192 BUDGET & PRECEPT 2026/2027

A budget analysis had been circulated by the clerk. In addition, he had circulated a

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table which showed various levels of Precept finance together with the %age change and the yearly financial effect on each Council Tax band.

He focused on the projected effects of the projects already undertaken in the current year (eg installing the Toddler play equipment) and the project already authorized for the coming year (installation of the youth equipment). The effect of these would see a reduction in the General Reserve to around £14,000 at March 2026 and £10,000 at March 2027 assuming no increase in the level of precept. This table is shown below:-

Number of Band D equivalents has increased from 402.33 in 2025/26 to 410.91 for 2026/27

This means that the Parish Council precept request could increase by £618 to £29,618 with no increase in charge per household.

Council Tax Band	A	B	C	D	E	F	G	H	
Fraction	3/9	5/9	7/9	9/9	11/9	13/9	15/9	18/9	
LPC Precept	Household Precepts								
	£	£	£	£	£	£	£	£	
2025-26									
£29,000	24.03	40.04	56.06	72.08	88.10	104.12	120.13	144.16	
2026-27									
£29,000	23.53	39.21	54.90	70.58	86.26	101.95	117.63	141.16	-2.08%
Decrease	-0.50	-0.83	-1.17	-1.50	-1.83	-2.17	-2.50	-3.00	
£29,618	24.03	40.04	56.06	72.08	88.10	104.12	120.13	144.16	0.00%
No change	-	-	-	-	-	-	-	-	
£30,000	24.34	40.56	56.79	73.01	89.23	105.46	121.68	146.02	1.29%
Annual Inc.	0.31	0.52	0.72	0.93	1.24	1.34	1.55	1.86	
£31,000	25.15	41.91	58.68	75.44	92.20	108.97	125.73	150.88	4.66%
Annual Inc.	1.12	1.87	2.61	3.36	4.11	4.85	5.60	6.72	
£32,000	25.96	43.27	60.57	77.88	95.19	112.49	129.80	155.76	8.05%
Annual Inc.	1.93	3.22	4.51	5.80	7.09	8.38	9.67	11.60	
£33,000	26.77	44.62	62.46	80.31	98.16	116.00	133.85	160.62	11.42%
Annual Inc.	2.74	4.57	6.40	8.23	10.06	11.89	13.72	16.46	
£34,000	27.58	45.97	64.35	82.74	101.13	119.51	137.90	165.48	14.79%
Annual Inc.	3.55	5.92	8.29	10.66	13.03	15.40	17.77	21.32	

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The timescale for deciding on the budget and precept was to have notified MDDC by mid-January 2026, but it would probably be best to decide at the December 2025 meeting. The matter was deferred to the next meeting.

2526-193 LAPFORD NEIGHBOURHOOD PLAN

Discussed above.

2526-194 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
25/01509/PNAG	Lower Eastington Farm Lapford	Prior Approval for the construction of a slurry tank Decision: Approval
25/01493/FULL	Rafters Rensy Lane Lapford	Construction of roof over existing concrete yard Decision: Approval

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

No applications had been notified after the agenda had been set.

c) MDDC DECISIONS

Reference	Location	Proposal	MDDC Decision
25/01018/FULL	Great Hole Farm Lapford Devon	Erection of an agricultural storage building	Full Permission Granted

2526-195 BANK RECONCILIATION AND RECEIPTS AND PAYMENTS COMPARED WITH BUDGET

On a proposal by Cllr. Heal, seconded by Cllr. Graham, it was **Resolved** to adopt the bank reconciliation and budget comparison document for the period ended 31st October 2025.

2526-196 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Heal, seconded by Cllr. Graham, it was **Resolved** to approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month/Ref	Amount £	Payment No.
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2025/2026				
Lapford Church Green	Grant	2025/26	2,000.00	2526-21
S Hemsworth	Salary	Nov 25	67.83	2526-22
RJ Martin	Salary	Nov 25	568.15	2526-22
HMRC	Tax Deductions	Nov 25	159.00	2526-22
HMRC	National Insurance	Nov 25	43.97	2526-22
Balsam Gharib	NP Data Analysis	Nov 25 – 40%	488.40	2526-23
T & G Garden Maint	Play Area Grass Cutting	May – Oct 25	315.00	2526-24
T & G Garden Maint	Village Grass Cutting	Final 2025	223.00	2526-24
Everflow	OC Sewage & Water	July/Aug/Sept 25	0.00	DD
BT Group Ltd	OC Broadband	Nov 2025	55.63	DD
IONOS	Village Website Hosting	Nov 2025	32.59	DD
Adobe	Acrobat Professional	Nov 2025	19.97	DD
Lloyds Bank	Service Charge	Nov 2025	4.25	DD
Valda Energy	Orchard Centre Electricity	Oct 2025	30.18	DD
Royal British Legion	Remembrance Wreath	11/11/25	60.00	2526-24
WEF Fire Protection	OC Equipment Testing	1514	52.80	2526-25
Peter Heal	Toilet Roll Holder & Tissue	Nisbets	84.93	2526-25
Peter Heal	Primer	Toolstation	23.98	2526-25
Roy Andrews	Play Area Keys	Crediton Cobblers	31.47	2526-25
Andrew Hicks Engineering	Xmas Tree Stand	Roy	288.00	2526-26
Lapford Village Hall	Pensioners Lunch Grant		400.00	2526-26
Land Registry	Playing Field Documents	S106 Claim	60.00	Card
Amazon	Grit Bins	Cocus Products	371.98	Card

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RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
MDDC	Precept	14,500.00	BC
HMRC	VAT Refund	6,219.39	BC
BT	Broadband Refund	36.58	BC

2526-197 MATTERS RAISED BY THE CHAIR

The chairman had received an email on a meeting to discuss Lapford being used as a film location. She had passed this on to Alex Gator who would attend.

2526-198 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)

Cllr. Graham questioned whether a motion activated light would be possible outside of the toilet area alongside an emergency light fitting. He would ask the electrician to see how feasible it was.

It was believed that a non-public meeting take place to consider the detail of the budget in time for the next parish council meeting.

Cllr. Heal was concerned about the lack of activity with the new houses at the bottom of the village. The chairman would make a phone call to the agents to ask about the current status.

2526-199 DATE OF NEXT MEETING

The date of the next Parish Council meeting is scheduled for Tuesday 9th December 2025 at 7.30pm in the Orchard Centre.

2526-200 CLOSE OF MEETING

The meeting closed at 9.30pm.

Action List
16th December 2025 Meeting

Ref	Issue/Action	Responsibility	Update
			<i>installed but was still not working. The clerk would contact BT once again to sort this out</i>
	20 mph Speed Limit To investigate the potential and resultant cost of providing 20mph signs in the village	Cllr. Down	<i>Cllr. Down to outline her thoughts on this On this agenda</i>
	Tarka Line To confirm that Steve Munday continues to be the parish council representative on the two organisations	Clerk	<i>Clerk has written, no response to date</i>
	Local Government Reorganisation To consider the potential effect on the parish of the implementation of the proposals to introduce a Unitary Authority to replace DCC and MDDC	Clerk	<i>To be actioned</i>
	Christmas Tree To arrange a tree for placement on the Village Green	Cllr. Andrew	<i>Christmas Tree ordered and delivered.</i>
	Budget & Precept 2026/2027 To consider what might be necessary for the period ending 31 st March 2027 and setting a budget and precept appropriately, whilst ensuring that there are sufficient reserves to cover unexpected eventualities.	Clerk	<i>Item on this Agenda</i>

Trustees of Lapford Church Green

Minutes of the Annual General Meeting held on Wednesday 19th November 2025 at 7-30 p.m. at the Orchard Centre

Present: Peter Heal, Julie Down, Roy Andrews, Steve Fletcher (Chair) and Sue Briant-Evans

1. **To receive apologies for absence.** Apologies were received from Bill Graham.
2. **To approve the minutes of the AGM held on 19th November 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To receive the Chair's annual report for the period 1st November 2024 to 31st October 2025.** Document attached.
5. **To receive and approve the accounts for the period 1st November 2024 to 31st October 2025.** Document attached. Peter Heal proposed, seconded by Roy Andrews, that the accounts be accepted. All were in favour.
6. **To receive nominations and to elect officers for 2025/26**
Chairperson: Steve Fletcher was proposed by Roy Andrews, seconded by Peter Heal and duly elected with no one against and no abstentions.
Vice-chairperson: Roy Andrews was proposed from the Chair and duly elected.
Secretary: Sue Briant-Evans was proposed from the Chair and duly elected.
7. **To consider any further business and to action any matters arising as appropriate.** There was none.
8. **To set a date for the AGM to be held in November 2025.** The date was set for Wednesday 18th November 2026 at 7-30 p.m. in the Orchard Centre.

Trustees of Lapford Church Green

Meeting held on Wednesday 19th November 2025 following the Annual General meeting in the Orchard Centre

Present: Peter Heal, Julie Down, Roy Andrews, Steve Fletcher (Chair) and Sue Briant-Evans

1. **To accept apologies for absence.** No apologies were received.
2. **To approve the minutes of the meetings of 24th September 2025 and 14th October as correct records.** Both sets of minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To receive financial updates.** The latest bank statement attached showing a balance of £1894.70 following the payment of the expected grant from the Parish Council. The annual grass cutting invoice of £324 had been paid.
5. **To receive any information re progress with fundraising for the purchase and installation of an engraved slate to attach to the CG/LTP bank and to consider a suitable inscription for it.** The MOP's plans for fundraising not having materialised it was decided to go ahead and purchase an A5 sized slate to be inscribed 'Derek Pleace 2023'. Roy A to ask Bill G to proceed with the order. *(Action Roy A & Bill G)* The slate to be embedded in the bank when the weather more suitable. *(Action Roy A)*
6. **To consider the way forward re the repair of the fencing, including the sourcing of suitable timber.** The post in question was considered to be relatively sound, it would be checked but did require re-righting. Roy A to evaluate the situation – he has enough oak to make wedges if needed. *(Action Roy A)*
7. **To receive an update re the lining of the Christmas tree hole.** The hole had been relined and the lining concreted in – thanks to Roy A. The Parish Council had asked Ben Tucker to purchase and deliver a Christmas Tree. This to be installed by Ben & Roy A. *(Action Ben T & Roy A)* Lights to be found and checked.
8. **To receive a report on the tidying/weeding of the CG/LTP bank.** Some already carried out. To be finished once the poppy display had been dismantled. *(Action Roy A)*
9. **To receive any information re the possible relocation of the Parking sign by the Melissa Lake shelter.** A preliminary enquiry had been sent to Steve Tucker (Highways Officer). If no response County Councillor Steve Keable to be approached for advice. *(Action Sue B-E)*
10. **To consider any other business.**
 - a) **Insurance Claim.** To note that this had now been settled.
 - b) **Suggestion for the planting of a permanent Christmas Tree on the Green.** This was considered impractical as it would impede other uses of the Green e.g. maypole dancing, would make grass cutting more complicated, and would be expensive and difficult to establish successfully as a relatively mature tree would be needed and the depth of soil on the Green is relatively shallow.
 - c) **Cleaning of the War memorial.** This work best carried out in the Spring.
11. **To set a date for the next meeting.** The date was set for Wednesday February 4th 2026 at 7-30 p.m. in the Orchard Centre.

From: Steve Densham <sdensham@middevon.gov.uk>
Sent: 27 November 2025 09:11
To: lapfordplayingfieldtrust22@gmail.com; Lapford Parish Council
Subject: Church Close Play Areas
Attachments: ContainerBridgePDF (1).pdf; 20251126_144505.jpg

Hi Rob/ Grace (Roy)

We've received the independent annual inspection report – attached. This highlights worn chains to one of the swing sets (in the LYPFA) side – we act on risk scores exceeding 10 so would advise attention.

Our own monthly inspection has highlighted an operational issue with the new installation on District side. This being the so called Mini We Hopper as photo which is noisy/ stiff rotating suggesting a bearing issue. This should be a warranty call on KOMPAN I'd suggest which probably best the Parish deal with this being client in the case – District not party to the contract. Not a safety concern currently.

Haven't done previously but have indicated to you Grace/ Roy that the Council should be charging for the inspection of the LYPFA equipment and I would like to do that this year. Our charge for a second site in Parish is £50 plus vat (£84 plus vat for a single site) and I'm happy for that discounted rate to applied – again think that is a sum mentioned previously. Please let me know where to address the bill?

Thanks

Steve

Steve Densham | Land Management Officer | Mid Devon District Council | Phoenix House | Phoenix Lane | Tiverton | EX16 6PP
 Direct dial: 01884 234921 | Switchboard: 01884 255255 | Email: sdensham@middevon.gov.uk | Website: www.middevon.gov.uk

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LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
	RECEIPTS			
26,000	Precept	29,000	29,000	31,000
80	Interest	50	-	-
5,328	Grants & Other Donations	-	30	1,000
1,800	PROW P3 Grant	-	-	-
5,510	NP Grants	4,490	-	-
-	Section 106 Income	19,595	19,595	7,147
343	Insurance Claim Income	-	-	-
59	Event Income	-	426	-
39,119	TOTAL Receipts	53,135	49,051	39,147
	PAYMENTS			
	Administration			
210.00	External Audit	210	210	210
195.00	Internal Audit	250	146	200
35.00	ICO	35	52	47
290.00	Legal Fees	500	500	500
514.68	Insurance	600	706	750
-	Elections	-	-	-
924.11	IT&C	500	1,050	1,150
456.63	IT Equipment	-	-	-
163.35	Office Consumables	300	300	300
3.60	Postage	50	50	50
4.25	Bank Charges	-	54	60
59.50	Venue Hire/Zoom	100	100	100
	Clerk & Councillors			
8,257.60	Clerk's Salary	8,650	8,522	8,800
-	National Insurance	-	528	600
188.78	Clerk's Expenses	200	200	200
-	Councillor Expenses	100	100	100
-	Councillor Allowances	200	200	200
-	Training & Development	400	400	400
	Subscriptions			
373	DALC/NALC	270	383	400
64	SLCC	70	81	90
-	Other	-	15	15
	Car Park			
-	Maintenance & Improvements	300	300	300

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2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
	Orchard Centre			
988	Cleaner	980	1,018	1,050
15	Cleaning Consumables	60	50	50
176	Electricity	1,000	550	550
676	Water	300	100	300
334	Maintenance & Improvements	200	200	200
557	Telephone & Broadband	500	734	600
	Telephone Kiosk			
-	Refurbishment	-	100	-
-	Maintenance	-	-	-
	Defibrillator			
1,511	Installation	-	-	-
246	Maintenance & Consumables	200	200	200
	Community Website			
-	Development	-	-	-
236	Maintenance	250	320	330
	Maintenance & Improvements			
-	Annual Inspections	-	-	-
195.00	Church Clock	200	195	200
-	Air Ambulance Lighting	130	130	130
430.00	Grass Cutting	400	450	500
-	Verge Cutting	235	-	-
-	Landscaping	100	100	100
1,048.00	Village & Sign Maintenance	1,000	1,000	1,000
-	Noticeboard	-	74	100
129.17	Salt Bins	-	310	-
602.62	Road Warden Equipment	-	-	-
6,644.17	Bus Shelter Installation	-	-	-
-	Toddlers Play Equipment	26,445	26,866	-
-	Toddlers Play Area Grass Cutting	-	630	810
-	Youth Play Equipment	-	-	12,580
-	Play Equipment Maintenance	-	333	100
-	Benches	500	500	500
	Public Rights of Way			
1,277	Maintenance & Improvements	-	-	-
	Emergency Planning			
-	Equipment	100	100	100
-	Booklet	-	-	-
-	Maintenance & Improvements	100	100	100

LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
-	Training	-	-	-
1,500.00	Grants Made			
-	Lapford Church Green LYPFT	1,500 300	2,000 336	2,000 350
2,300.00	Section 137			
50.00	General Donations	1,000	1,000	1,000
-	Armistice Wreath	50	50	50
85.00	Litter Pick Refreshments	60	60	60
77.00	Footpath Lighting	85	85	85
419.10	Christmas Decorations		240	250
	Event Expenditure	-	-	-
428.66	Neighbourhood Plan			
2,755.00	Direct Costs	-	2,000	2,000
	Consultants	4,490	2,875	-
4,499.26	Loan Repayments			
	PWLB Repayments	4,500	4,499	4,500
38,918.71	TOTAL EXPENDITURE	57,420	61,102	44,267
(200.51)	NET EXPENDITURE/(INCOME)	4,285	12,051	5,120
1,121.78	VAT Receipts	-	8,448	1,832
2,931.92	VAT Expenditure	-	8,000	-
TOTAL INCOME			57,499	40,979
TOTAL EXPENDITURE			69,102	44,267

LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

RESERVES		Adjustmen	Income	Expenditure	31-Mar-26	Adjustments	Income	Expenditure	31-Mar-27
31-Mar-25	General Reserve	-	57,072.79	(59,495.97)	13,371.62	824.00	40,979.00	(44,267.00)	10,907.62
	Earmarked Reserves								
523.00	PROW				523.00				523.00
471.49	Village Event Reserve		426.00	-	897.49				897.49
2,166.00	Emergency Committee Fund				2,166.00				2,166.00
2,755.00	Neighbourhood Plan Grant			(2,755.00)	-				-
6,851.03	Toddlers Play Equipment Contribution			(6,851.03)	-				-
824.00	Electricity Reserve				824.00	(824.00)			-
29,385.32	Total Reserves	-	57,498.79	(69,102.00)	17,782.11	-	40,979.00	(44,267.00)	14,494.11

Number of Band D equivalents has increased from 402.33 in 2025/26 to 410.91 for 2026/27

This means that the Parish Council precept request could increase by £618 to £29,618 with no increase in charge per household.

Council Tax Band		A	B	C	D	E	F	G	H	Precept Change %
Fraction		3/9	5/9	7/9	9/9	11/9	13/9	15/9	18/9	
LPC Precept										
Household Precepts										
2025-26										
£	29,000	£ 24.03	£ 40.04	£ 56.06	£ 72.08	£ 88.10	£ 104.12	£ 120.13	£ 144.16	
2026-27										
£	29,000	£ 23.53	£ 39.21	£ 54.90	£ 70.58	£ 86.26	£ 101.95	£ 117.63	£ 141.16	-2.08%
Decrease		-£ 0.50	-£ 0.83	-£ 1.17	-£ 1.50	-£ 1.83	-£ 2.17	-£ 2.50	-£ 3.00	
£	29,618	£ 24.03	£ 40.04	£ 56.06	£ 72.08	£ 88.10	£ 104.12	£ 120.13	£ 144.16	0.00%
No change		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
£	30,000	£ 24.34	£ 40.56	£ 56.79	£ 73.01	£ 89.23	£ 105.46	£ 121.68	£ 146.02	1.29%
Annual Increase		£ 0.31	£ 0.52	£ 0.72	£ 0.93	£ 1.14	£ 1.34	£ 1.55	£ 1.86	
£	31,000	£ 25.15	£ 41.91	£ 58.68	£ 75.44	£ 92.20	£ 108.97	£ 125.73	£ 150.88	4.66%
Annual Increase		£ 1.12	£ 1.87	£ 2.61	£ 3.36	£ 4.11	£ 4.85	£ 5.60	£ 6.72	
£	32,000	£ 25.96	£ 43.27	£ 60.57	£ 77.88	£ 95.19	£ 112.49	£ 129.80	£ 155.76	8.05%
Annual Increase		£ 1.93	£ 3.22	£ 4.51	£ 5.80	£ 7.09	£ 8.38	£ 9.67	£ 11.60	
£	33,000	£ 26.77	£ 44.62	£ 62.46	£ 80.31	£ 98.16	£ 116.00	£ 133.85	£ 160.62	11.42%
Annual Increase		£ 2.74	£ 4.57	£ 6.40	£ 8.23	£ 10.06	£ 11.89	£ 13.72	£ 16.46	
£	34,000	£ 27.58	£ 45.97	£ 64.35	£ 82.74	£ 101.13	£ 119.51	£ 137.90	£ 165.48	14.79%
Annual Increase		£ 3.55	£ 5.92	£ 8.29	£ 10.66	£ 13.03	£ 15.40	£ 17.77	£ 21.32	

Lapford Parish Council

Prepared by:

RTM JLE

Name and Role (Clerk/RFO etc)

Date:

3/12/25

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/11/2025

Cash in Hand 01/04/2025	29,385.32
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ADD

Receipts 01/04/2025 - 30/11/2025	57,499.01
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86,884.33

SUBTRACT

Payments 01/04/2025 - 30/11/2025	56,891.49
----------------------------------	-----------

A

Cash in Hand 30/11/2025
(per Cash Book)

29,992.84

Cash in hand per Bank Statements

Petty Cash	30/11/2025	0.00
Natwest Current Account	30/11/2025	0.00
NS&I	30/11/2025	0.00
Lloyds Treasurers	30/11/2025	29,992.84

29,992.84

Less unrepresented payments

29,992.84

Plus unrepresented receipts

B**Adjusted Bank Balance**

29,992.84

A = B Checks out OK

Lapford Parish Council
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Your Account

Sort Code 30-99-50
Account Number 78183268

COMMUNITY ACCOUNT

01 November 2025 to 30 November 2025

Money In	£0.00	Balance on 01 November 2025	£35,056.96
Money Out	£5,064.12	Balance on 30 November 2025	£29,992.84

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
04 Nov 25	AMAZON* 9X3TN6955 CD 1417	DEB		55.56	35,001.40
06 Nov 25	IONOS CLOUD LTD. V73144437-61305981	DD		32.59	34,968.81
06 Nov 25	LAPFORD CHURCH GRE 300000001663240574 PARISH C	FPO		2,000.00	32,968.81
12 Nov 25	WEP FIRE PROTECTIO 400000001668064594 INV 1514	FPO		52.80	32,916.01
12 Nov 25	ROY ANDREWS 500000001663214446 PA KEYS	FPO		31.47	32,884.54
12 Nov 25	PETER HEAL 600000001662985402 PAINT &	FPO		108.91	32,775.63
12 Nov 25	RJ MARTIN 100000001654044403 RBL	FPO		60.00	32,715.63
12 Nov 25	ANDREW HICKS ENGIN 200000001659213467 8667	FPO		288.00	32,427.63
12 Nov 25	RJ MARTIN 500000001663227588 GRIT	FPO		371.98	32,055.65
12 Nov 25	ONLINELANDREGISTRY CD 1417	DEB		60.00	31,995.65
13 Nov 25	TREVOR HILL 400000001668649439 PA &	FPO		538.00	31,457.65
17 Nov 25	VALDA ENERGY LIMIT VALDAENERGY	DD		57.61	31,400.04
18 Nov 25	SERVICE CHARGES REF : 468668525	PAY		4.25	31,395.79
20 Nov 25	HMRC - ACCOUNTS OF	BP		202.97	31,192.82
20 Nov 25	SUSAN A HEMSWORTH	BP		67.83	31,124.99
20 Nov 25	RJ MARTIN	BP		568.15	30,556.84

(Continued on next page)

COMMUNITY ACCOUNT

Sort Code 30-99-50
Account Number 78183268

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
20 Nov 25	ADOBE *ADOBE CD 1417	DEB		19.97	30,536.87
21 Nov 25	BT GROUP PLC GP01335424-000007	DD		55.63	30,481.24
28 Nov 25	BALSAM GHARIB	BP		488.40	29,992.84

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

5 December 2025 (2025-2026)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	29,000.00	29,000.00					(0%)
2	Grants - General							(N/A)
9	Interest Received	50.00		-50.00				-50.00 (-100%)
21	Clerk's Salary				8,650.00	5,681.20	2,968.80	2,968.80 (34%)
22	National Insurance					351.75	-351.75	-351.75 (N/A)
23	Clerk's Expenses				200.00	94.22	105.78	105.78 (52%)
24	Councillor Expenses				100.00		100.00	100.00 (100%)
25	Councillor Allowances				200.00		200.00	200.00 (100%)
26	Training & Development				400.00		400.00	400.00 (100%)
31	External Audit				210.00	210.00		(0%)
32	Internal Audit				250.00	146.25	103.75	103.75 (41%)
33	Information Commissioner's Office				35.00	52.00	-17.00	-17.00 (-48%)
34	Legal Fees				500.00		500.00	500.00 (100%)
35	Land Registry							(N/A)
36	Insurance Premium				600.00	706.47	-106.47	-106.47 (-17%)
37	Elections							(N/A)
38	Information Technology and PC's				500.00	456.97	43.03	43.03 (8%)
39	Office Consumables				300.00		300.00	300.00 (100%)
40	Refreshments				60.00		60.00	60.00 (100%)
41	Postage				50.00		50.00	50.00 (100%)
42	Venue Hire				100.00		100.00	100.00 (100%)
43	Devon Association of Local Councils				270.00	383.00	-113.00	-113.00 (-41%)
44	Society of Local Council Clerks				70.00	81.00	-11.00	-11.00 (-15%)
161	PWLB Loan Repayments				4,500.00	4,499.26	0.74	0.74 (0%)
201	VAT Refund							(N/A)
202	Insurance Claim							(N/A)
203	IT Equipment							(N/A)
206	Printing					40.00	-40.00	-40.00 (N/A)
211	Bank Charges					37.04	-37.04	-37.04 (N/A)
215	NDLRPG					15.00	-15.00	-15.00 (N/A)
SUB TOTAL		29,050.00	29,000.00	-50.00	16,995.00	12,754.16	4,240.84	4,190.84 (9%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Grants - Neighbourhood Plan	4,490.00		-4,490.00				-4,490.00 (-100%)
45	Devon Communities Together				4,490.00	2,874.55	1,615.45	1,615.45 (35%)
207	Refreshments							(N/A)
208	Venue Hire							(N/A)
212	Consultations							(N/A)
214	Data Collection					1,221.00	-1,221.00	-1,221.00 (N/A)
SUB TOTAL		4,490.00		-4,490.00	4,490.00	4,095.55	394.45	-4,095.55 (-45%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Orchard Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
60	Salary - Orchard Centre Cleaner				980.00	678.64	301.36	301.36 (30%)
61	Cleaning Consumables				60.00	18.49	41.51	41.51 (69%)
62	Electricity				1,000.00	356.86	643.14	643.14 (64%)
63	Water & Sewage				300.00	72.81	227.19	227.19 (75%)
64	Orchard Centre Maintenance & I				200.00	114.77	85.23	85.23 (42%)
65	Orchard Centre Telephone & Brc		30.48	30.48	500.00	548.84	-48.84	-18.36 (-3%)
SUB TOTAL			30.48	30.48	3,040.00	1,790.41	1,249.59	1,280.07 (42%)

Village Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Grants - PROW							(N/A)
5	Section 106 Income	19,595.00	19,594.69	-0.31				-0.31 (0%)
7	Community Infrastructure Levy							(N/A)
50	Car Park Maintenance & Improv				300.00		300.00	300.00 (100%)
71	Telephone Kiosk Maintenance &					19.98	-19.98	-19.98 (N/A)
101	Village Clock				200.00	195.00	5.00	5.00 (2%)
102	Air Ambulance Lighting				130.00		130.00	130.00 (100%)
103	Grass Cutting				400.00	446.00	-46.00	-46.00 (-11%)
104	Verge Cutting				235.00		235.00	235.00 (100%)
105	Landscaping				100.00		100.00	100.00 (100%)
106	Village Maintenance				1,000.00		1,000.00	1,000.00 (100%)
107	Sign Maintenance							(N/A)
108	Noticeboards					74.00	-74.00	-74.00 (N/A)
109	Winter Maintenance					309.98	-309.98	-309.98 (N/A)
110	Benches				500.00		500.00	500.00 (100%)
111	Footpath Lighting				85.00	85.00		(0%)
121	PROW Maintenance							(N/A)
205	Road Warden Equipment							(N/A)
209	Bus Shelter							(N/A)
213	Play Area Maintenance					738.97	-738.97	-738.97 (N/A)
SUB TOTAL		19,595.00	19,594.69	-0.31	2,950.00	1,868.93	1,081.07	1,080.76 (4%)

Village Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Events Income		426.05	426.05				426.05 (N/A)
8	Donations							(N/A)
81	Defibrillator Installation							(N/A)
82	Defibrillator Maintenance				200.00	120.16	79.84	79.84 (39%)
91	Community Website				250.00	216.55	33.45	33.45 (13%)
131	Emergency Planning Equipment				100.00		100.00	100.00 (100%)
132	Emergency Planning Maintenance				100.00		100.00	100.00 (100%)
141	Grant to Lapford Church Green				1,500.00	2,000.00	-500.00	-500.00 (-33%)
142	Grant to Lapford Youth & Playing				300.00	336.27	-36.27	-36.27 (-12%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2526-219
5 December 2025 (2025-2026)

143 Grant to Local Organisations				1,000.00		1,000.00	1,000.00 (100%)
144 Armistice Wreath				50.00		50.00	50.00 (100%)
145 Events Expenditure							(N/A)
146 Community Broadband Access					16.64	-16.64	-16.64 (N/A)
200 Capital Expenditure			26,445.00		26,865.72	-420.72	-420.72 (-1%)
204 Defibrillator Grant							(N/A)
210 Christmas Decorations					240.00	-240.00	-240.00 (N/A)
216 Remembrance Wreath					50.00	-50.00	-50.00 (N/A)
SUB TOTAL	426.05	426.05	29,945.00	29,845.34	99.66	525.71	(1%)

Summary

NET TOTAL	53,135.00	49,051.22	-4,083.78	57,420.00	50,354.39	7,065.61	2,981.83 (2%)
V.A.T.		8,447.79			6,537.10		
GROSS TOTAL		57,499.01			56,891.49		