

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

There was a meeting of Lapford Parish Council on Tuesday 14th October 2025 at 7.30pm held in the Orchard Centre, Lapford

Members Present: Cllrs Sue Briant-Evans; Bill Graham; Steve Fletcher; Roy Andrews.

Also Present: No District or County Councillors.

In attendance: Rob Martin (Clerk).

Others: Six members of the public.

MINUTES

2526-145 APOLOGIES

Apologies had been received from Cllrs. Heal & Down. The reasons for these apologies were accepted by the council.

2526-146 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations of interest were made.

2526-147 COUNCILLOR COOPTION

The Chairman adjourned the meeting to allow public participation

2526-148 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS

Elizabeth Lloyd introduced herself to the parish council and volunteered some time for the work of the parish council and/or the Neighbourhood Steering Group. She had experience as a councillor for Mid Devon District Council, so was aware of local government processes and the work of councillors. She was writing a book about 'Community' and was looking for villagers to take part in this and let her know what the meaning of community meant for them.

An issue was raised about a horse box vehicle being parked at the top of Highfield next to its junction with the main road which was obscuring the view for drivers coming out of Highfield. The clerk would draft a letter to the reported owner of the vehicle, Mrs. Osbourne of 26 Highfield, Lapford, EX17 6PY and suggest that the vehicle be parked elsewhere, possibly the village car park.

Stacey Lumsdon introduced her son George (8yo) who wished to suggest potential additional play equipment be provided. The list was

- White lines around the football pitch
- Adult Fitness Equipment
- Swings for bigger children
- Pump Track

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

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George had also said that there would be a need to raise funds for new equipment and was looking for the parish council to support the children of the village in doing this. There was also a need to provide some CCTV in the park to try to prevent the equipment from being damaged. The parish council would talk to the playing field committee and see what could be done.

Mrs. Lumsdon also requested a grant application form to be forwarded to her to apply for support for the villagers Christmas Lunch.

A request was made for the parish council to replace the defibrillator pads at the one on the Spar forecourt as it had been used recently. The clerk undertook to obtain some pads urgently and also ensure that the unit was registered on the system for ambulance teams to identify.

2526-149 COUNTY AND DISTRICT COUNCILLORS' REPORTS

County & District Councillor Keable had circulated a written report before the meeting which is attached to these minutes.

The Chairman reconvened the meeting

2526-150 MINUTES

On a proposal by Cllr. Graham, seconded by Cllr. Fletcher it was **Resolved** to adopt the minutes of the Parish Council meeting held on 9th September 2025.

2526-151 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

The clerk had been undertaking some activities during his recuperation from surgery. The update on Action List Items was as follows:

- Section 106 application – the clerk had applied for the Section 106 funding available for the Youth Equipment and had received a response requesting more information. He would undertake to get what he could returned to MDDC as quickly as possible.
- Phone Box Refurbishment – Cllr. Andrew stated that this had been washed clean and repaired ready to be rubbed down before being painted.
- Enforcement Issues – MDDC was currently overwhelmed by enforcement cases with just one officer to do them. The concentration was on those matters that were dangerous, which none of those in Lapford were.
- Tourism Signs – Cllr. Graham would look at these as soon as he could.
- Concrete Bin Disposal – Cllr. Heal would be looking at this.
- Weed Clearance – following previous discussions on this, Cllr. Graham undertook to look at potential contractors to use acceptable sprays.
- SWW and sewage issues – Cllr. Graham reported that a response was still awaited from SWW relating to the plans that had been received which were unclear as to the direction of flow in the pipes and additionally indicated that at least one was discharging straight into the river.
- Yellow Post Box refurbishment – the new owners of Lowerfield House were quite happy for the box to stay where it was.
- Land adjacent to the Orchard Centre – no response had been received from further

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

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emails to MDDC legal team.

- Orchard Centre Telephone – the clerk reported that the telephone had been purchased and was installed but was still not working. He would contact BT once again to sort this out.
- Toddlers Play Area Lease – still with MDDC legal team to get sorted out.

2526-152 FEEDBACK FROM REPRESENTATIVES

Cllr. Briant-Evans reported that HOLD held its AGM the previous Saturday with two members of the public and members of the Board.

2526-153 COMMITTEE REPORTS

a) Celebrations Committee

This committee is not meeting currently.

b) Lapford Emergency Action Plan (LEAP) Committee.

A date needed to be set for the next meeting, which would be done after this meeting.

2526-154 CHURCH GREEN TRUST FEEDBACK

The minutes of the last meeting had been circulated and there was nothing to pull out of it.

The application for £2,000 grant from the Church Green Charity was considered. On a proposal by Cllr. Briant-Evans, seconded by Cllr. Graham, it was **Resolved** to make the payment of £2,000 to the Lapford Church Green Trust.

2526-156 FOOTPATH REPAIRS

Nothing further had been reported by Cllr. Shapland. He would be chased to produce a report on progress.

2526-157 ORCHARD WAY WILLOW TREE

This along with other trees would be the subject of an inspection by the Tree Officer in the next few days.

2526-158 20 MPH SPEED LIMIT

This was specifically brought up by Cllr. Down so would be deferred for the time being

2526-159 LAPFORD SCHOOL RELAUNCH

The launch day for the reconfiguration would be Friday 9th January 2026 during which there would be a church service with a children's procession, lunch and a tea at the school for residents being invited. It is hoped that the Archive team will put up an exhibition about the school and other things will happen.

2526-160 TARKA LINE

The clerk would write to Steve Munday and request that he reconsiders withdrawing as the parish council railway representative. The clerk would arrange for Steve Munday to be recompensed for his attendance at meetings on behalf of the parish council.

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

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2526-161 ORCHARD CENTRE MATTERS

Cllr. Heal had carried out some work on the toilets but was not present to be able to report on anything further.

2526-162 MDDC STATE OF THE DISTRICT DEBATE

Cllr. Briant-Evans had prepared and circulated a summary of the meeting which was mostly about local government reorganisation. Details were not yet clear but it was likely that there would be some services that would be required from parish councils, and they should start to prepare for them now. There were odd bits of land in the parish not 'owned' by anyone so it might be necessary to look at those. The expected implementation date for the new Unitary Authority is 1st April 2028.

DALC will be holding updating meetings to discuss progress and the implications for parishes and there is information on the Principal Authorities websites.

The clerk would look at the summary document from the meeting and offer his observations on each one.

2526-163 CHRISTMAS TREE

Cllr. Andrew would organise all of the trees from the Chawleigh contractor used last year and report back to the council for the cost of the main tree.

2526-164 FLOODING IN ORCHARD WAY

This was part of the inspection remit mentioned in regard to the dead trees.

2526-165 HIGHWAYS MATTERS

There were no updates on highways.

2526-166 CHRISTMAS LUNCH SUPPORT

This was discussed above. An application for funding would be awaited.

2526-167 BUDGET & PRECEPT 2026/2027

The clerk had circulated an analysis of the likely outcome for the current year alongside a standstill budget for the coming year without increasing the precept. The aim was to see where this standstill would leave the council if nothing was changed.

The final precept decision does not have to be made until January 2026 and further analyses will be provided over the next two months.

2526-168 LAPFORD NEIGHBOURHOOD PLAN

There had been no Steering group meetings for some time, but data analysis was taking place currently being paid for from the amount allocated by the parish council.

2526-169 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

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Reference	Location	Proposal
None		

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

There had been no applications notified after the agenda had been set.

c) MDDC DECISIONS

Reference	Location	Proposal	MDDC Decision
None			

2526-170 BANK RECONCILIATION AND RECEIPTS AND PAYMENTS COMPARED WITH BUDGET

On a proposal by Cllr. Graham it was **Resolved** to note the attached bank reconciliation and budget comparison document for the period ended 31st October 2025. The clerk was thanked for getting this done despite his enforced recuperation period.

2526-171 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Graham, seconded by Cllr. Briant-Evans it was **Resolved** to approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month/Ref	Amount £	Payment No.
2025/2026				
S Hemsworth	Salary	July 2025	65.82	2526-10
RJ Martin	Salary	July 2025	550.50	2526-10
HMRC	Tax Deductions	July 2025	154.00	2526-10
HMRC	National Insurance	July 2025	40.66	2526-10
S Hemsworth	Salary	Aug 2025	76.07	2526-11
RJ Martin	Salary	Aug 2025	638.75	2526-11
HMRC	Tax Deductions	Aug 2025	178.70	2526-11
HMRC	National Insurance	Aug 2025	57.20	2526-11
Narked Designs	Website & Email Hosting	2025/26	253.00	2526.12
Lapford Youth and Playing Field Trust	Insurance Grant	2025/26	336.27	2526-13
S Hemsworth	Salary	Sept 2025	65.82	2526-14
RJ Martin	Salary	Sept 2025	550.50	2526-14
HMRC	Tax Deductions	Sept 2025	154.00	2526-14
HMRC	National Insurance	Sept 2025	40.66	2526-14

Lapford Parish Council

Lapford Parish Council Meeting 14th October 2025

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Cumbria Clock Co.	Church Clock Service		234.00	2526-15
PKF Littlejohn	External Audit	2024/25	252.00	2526-15
Balsam Gharib	NP Data Analysis	Sept 25 – 20%	244.20	2526-16
North Devon Line Rail Promotion Group	Annual Subscription	Membership	12.00	2526-17
S Hemsworth	Salary	Oct 2025	65.82	2526-18
RJ Martin	Salary	Oct 2025	550.50	2526-18
HMRC	Tax Deductions	Oct 2025	154.00	2526-18
HMRC	National Insurance	Oct 2025	40.66	2526-18
Balsam Gharib	NP Data Analysis	Oct 25 – 40%	488.40	2526-19
Lee Duddridge	Footpath Lighting	15	85.00	2526-20
T & G Garden Maint	Village Grass Cutting	Interim 2025	223.00	2526-20
Everflow	OC Sewage & Water	July/Aug/Sept 2025	0.00	DD
BT Group Ltd	OC Broadband	July 2025	55.63	DD
BT Group Ltd	OC Broadband	Aug 2025	55.63	DD
BT Group Ltd	OC Broadband	Sept 2025	55.63	DD
BT Group Ltd	OC Broadband	Oct 2025	55.63	DD
IONOS	Village Website Hosting	July 2025	30.74	DD
IONOS	Village Website Hosting	Aug 2025	30.74	DD
IONOS	Village Website Hosting	Sept 2025	32.59	DD
IONOS	Village Website Hosting	Oct 2025	32.59	DD
Adobe	Acrobat Professional	July 2025	19.97	DD
Adobe	Acrobat Professional	Aug 2025	19.97	DD
Adobe	Acrobat Professional	Sept 2025	19.97	DD
Adobe	Acrobat Professional	Oct 2025	19.97	DD
Lloyds Bank	Service Charge	July 2025	4.25	DD
Lloyds Bank	Service Charge	Aug 2025	4.25	DD
Lloyds Bank	Service Charge	Sept 2025	4.25	DD
Lloyds Bank	Service Charge	Oct 2025	4.25	DD
Valda Energy	Orchard Centre Electricity	June 2025	129.78	DD
Valda Energy	Orchard Centre Electricity	July 2025	32.88	DD
Valda Energy	Orchard Centre Electricity	Aug 2025	35.91	DD
Valda Energy	Orchard Centre Electricity	Sept 2025	30.18	DD
Microsoft	Microsoft 365	Annual Fee	104.99	DD
ICO	Registration	Annual Fee	52.00	Card

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RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
Julie Down	VE Day Event Takings	20.00	BC

2526-172 MATTERS RAISED BY THE CHAIR

Cllr. Briant-Evans would send a letter of appreciation to Caroline to thank her for attending meetings and preparing agendas and minutes during the clerk's absence.

2526-173 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)

Cllr. Andrews asked when the Youth Play Equipment project was likely to be complete and the clerk responded by saying he would hope by the end of 2025, although that would be down to others to respond accordingly.

2526-174 DATE OF NEXT MEETING

The next Parish Council meeting is scheduled for Tuesday 11th November 2025 at 7.30pm in the Orchard Centre.

2526-175 CLOSE OF MEETING

The meeting closed at 8.35pm

Action List
14th October 2025 Meeting

Ref	Issue/Action	Responsibility	
	Orchard Centre Adjacent Land	Clerk/MDDC	MDDC <i>Lease to be d</i>
	Toddlers Play Area Lease Still with MDDC legal team to get sorted out.	Clerk/MDDC	MDDC <i>Still to sort o</i>
	Planning Enforcement Issues MDDC was currently overwhelmed by enforcement cases with just one officer to do them. The concentration was on those matters that were dangerous, which none of those in Lapford were.	Clerk/MDDC	MDDC <i>Still to respon</i>
	Ash Dieback To encourage DCC to consider notifying residents of the danger to the highway	Clerk/DCC	DCC <i>Highways Lis</i>
	Highways	Clerk/DCC	DCC <i>Highways Lis</i>
	Neighbourhood Plan	Parish Council	<i>Survey produ</i> <i>advertised.</i>
	Telephone Box Make safe for use as book swap area.	Cllrs. Wilkie, Heal	<i>This had been</i> <i>ready to be r</i> <i>painted</i>
	Co-option of new councillors	Council	<i>There are stil</i>
	Youth Play Equipment Section 106 application The clerk had applied for the Section 106 funding available for the Youth Equipment and had received a response requesting more information. He would undertake to get what he could returned to MDDC as quickly as possible.	Clerk, District Chairman, Cllr. Keable, Cllr. Andrews and others	<i>Once applica</i> <i>order play eq</i>
	Youth Play Equipment Additional requests	Clerk	<i>Liaise with LY</i> <i>request could</i>
	Orchard Centre a) <u>Painting of toilet door</u> b) <u>Toilet handrail to be refurbished</u>	Councillors	<i>All tasks are p</i>

Action List
14th October 2025 Meeting

Ref	Issue/Action	Responsibility	
	c) <u>Cleanup of the outside of the Orchard centre and complete the exterior painting</u> d) <u>Entrance into the Orchard Centre by the door can be slippery.</u> e) <u>Hole in archive cupboard as a result of the fuse board being moved</u> f) <u>Repainting of interior and fitting of new notice boards</u>		
	Road Wardens	Clerk & Cllr. Heal	<i>Further Train</i>
	Footpaths Overgrown Footpaths	Chair & Clerk Cllr. Shapland	<i>Cllr. Shapland</i>
	Select List of Contractors To draw up a list of people that can be contacted first when work needs to be done.	Clerk	<i>List to be dra other local so rates being m</i>
	Tourism Signs To consider the possibility and cost of providing such signs for local businesses	Cllr. Graham	<i>Cllr. Graham he could.</i>
	Concrete Bin Disposal To remove the unsightly concrete bin next to the A377	Cllr. Heal	<i>Cllr. Heal wo</i>
	Village Maintenance Cleaning of signs To be arranged.	Cllrs Heal & Down	<i>Deferred unti</i>
	Village Maintenance Weed Clearance	Cllr. Graham	<i>Cllr. Graham contractors to</i>
	SWW and sewage issues Cllr. Graham reported that	Clerk	<i>A response w relating to th which were u in the pipes a least one was river</i>
	Yellow Post Box	Completed	<i>The new own quite happy f</i>
	Orchard Centre Telephone	Clerk	<i>The telephon installed but</i>

Action List
14th October 2025 Meeting

Ref	Issue/Action	Responsibility	
			<i>would contact</i>
	Horse Box To make a request that this be parked in a less obtrusive place	Clerk	<i>Clerk to write</i>
	Defibrillator Pads & Registration To order replacement pads and register the Spar defibrillator urgently	Clerk	<i>Clerk to make</i>
	Church Green Grant To pay the agreed grant of £2,000 for 2025/2026	Clerk	<i>Clerk to make</i>
	20 mph Speed Limit To investigate the potential and resultant cost of providing 20mph signs in the village	Cllr. Down	<i>Cllr. Down to</i>
	Tarka Line To confirm that Steve Munday continues to be the parish council representative on the two organisations	Clerk	<i>Clerk to write</i>
	Local Government Reorganisation To consider the potential effect on the parish of the implementation of the proposals to introduce a Unitary Authority to replace DCC and MDDC	Clerk	<i>Clerk to circulate sent by MDDC District event</i>
	Christmas Tree To arrange a tree for placement on the Village Green	Cllr. Andrew	<i>Contact John arrange tree</i>
	Budget & Precept 2026/2027 To consider what might be necessary for the period ending 31 st March 2027 and setting a budget and precept appropriately, whilst ensuring that there are sufficient reserves to cover unexpected eventualities.	Clerk	<i>Analysis to be final decision December 20</i>

Action List
11th November 2025 Meeting

Ref	Issue/Action	Responsibility	Update
	Orchard Centre Adjacent Land	Clerk/MDDC	MDDC <i>Lease to be drawn up</i>
	Toddlers Play Area Lease Still with MDDC legal team to get sorted out.	Clerk/MDDC	MDDC <i>Still to sort out with solicitors</i>
	Planning Enforcement Issues MDDC was currently overwhelmed by enforcement cases with just one officer to do them. The concentration was on those matters that were dangerous, which none of those in Lapford were.	Clerk/MDDC	MDDC <i>Still to respond</i>
	Ash Dieback To encourage DCC to consider notifying residents of the danger to the highway	Clerk/DCC	DCC <i>Highways List</i>
	Highways	Clerk/DCC	DCC <i>Highways List</i>
	Neighbourhood Plan	Parish Council	<i>Survey produced and distributed & advertised.</i>
	Telephone Box Make safe for use as book swap area.	Cllrs. Wilkie, Heal	<i>This had been washed clean and repaired ready to be rubbed down before being painted</i>
	Co-option of new councillors	Council	<i>There are still three vacancies</i>
	Youth Play Equipment Section 106 application The clerk had applied for the Section 106 funding available for the Youth Equipment and had received a response requesting more information. He would undertake to get what he could returned to MDDC as quickly as possible.	Clerk, District Chairman, Cllr. Keable, Cllr. Andrews and others	<i>Once application for Section 106 is actioned, order play equipment.</i>
	Youth Play Equipment Additional requests	Clerk	<i>Liaise with LYPFT on whether and how the request could be fulfilled.</i>
	Orchard Centre a) <u>Painting of toilet door</u>	Councillors	<i>All tasks are pending for the time being</i>

Action List
11th November 2025 Meeting

Ref	Issue/Action	Responsibility	Update
	b) <u>Toilet handrail to be refurbished</u> c) <u>Cleanup of the outside of the Orchard centre and complete the exterior painting</u> d) <u>Entrance into the Orchard Centre by the door can be slippery.</u> e) <u>Hole in archive cupboard as a result of the fuse board being moved</u> f) <u>Repainting of interior and fitting of new notice boards</u>		
	Road Wardens	Clerk & Cllr. Heal	<i>Further Training be arranged</i>
	Footpaths Overgrown Footpaths	Chair & Clerk Cllr. Shapland	<i>Cllr. Shapland to be liaised with</i>
	Select List of Contractors To draw up a list of people that can be contacted first when work needs to be done.	Clerk	<i>List to be drawn up from the Lookout and other local sources with request for hourly rates being made.</i>
	Tourism Signs To consider the possibility and cost of providing such signs for local businesses	Cllr. Graham	<i>Cllr. Graham would look at these as soon as he could.</i>
	Concrete Bin Disposal To remove the unsightly concrete bin next to the A377	Cllr. Heal	<i>Cllr. Heal would be looking at this.</i>
	Village Maintenance Cleaning of signs To be arranged.	Cllrs Heal & Down	<i>Deferred until Spring</i>
	Village Maintenance Weed Clearance	Cllr. Graham	<i>Cllr. Graham undertook to look at potential contractors to use acceptable sprays</i>
	SWW and sewage issues	Clerk	<i>Clerk has written, no response to date</i>
	Orchard Centre Telephone	Clerk	<i>The telephone had been purchased and was installed but was still not working. The clerk would contact BT once again to sort this out</i>
	Horse Box To make a request that this be parked in a less obtrusive place	Clerk	<i>Clerk has written, no response to date</i>
	Defibrillator Pads & Registration	Clerk	<i>Pads bought and equipment registered</i>

LAPFORD PARISH COUNCIL

Action List
11th November 2025 Meeting

Ref	Issue/Action	Responsibility	Update
	To order replacement pads and register the Spar defibrillator urgently		
	Church Green Grant To pay the agreed grant of £2,000 for 2025/2026	Clerk	<i>Payment made</i>
	20 mph Speed Limit To investigate the potential and resultant cost of providing 20mph signs in the village	Cllr. Down	<i>Cllr. Down to outline her thoughts on this On this agenda</i>
	Tarka Line To confirm that Steve Munday continues to be the parish council representative on the two organisations	Clerk	<i>Clerk has written, no response to date</i>
	Local Government Reorganisation To consider the potential effect on the parish of the implementation of the proposals to introduce a Unitary Authority to replace DCC and MDDC	Clerk	<i>To be actioned</i>
	Christmas Tree To arrange a tree for placement on the Village Green	Cllr. Andrew	<i>Update required</i>
	Budget & Precept 2026/2027 To consider what might be necessary for the period ending 31 st March 2027 and setting a budget and precept appropriately, whilst ensuring that there are sufficient reserves to cover unexpected eventualities.	Clerk	<i>Item on this Agenda</i>

LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
RECEIPTS				
26,000	Precept	29,000	29,000	29,000
80	Interest	50	-	-
5,328	Grants & Other Donations	-	30	1,000
1,800	PROW P3 Grant	-	-	-
5,510	NP Grants	4,490	-	-
-	Section 106 Income	19,595	19,595	7,147
343	Insurance Claim Income	-	-	-
59	Event Income	-	426	-
39,119	TOTAL Receipts	53,135	49,051	37,147
PAYMENTS				
Administration				
210.00	External Audit	210	210	210
195.00	Internal Audit	250	146	200
35.00	ICO	35	52	47
290.00	Legal Fees	500	500	500
514.68	Insurance	600	706	750
-	Elections	-	-	-
924.11	IT&C	500	1,050	1,150
456.63	IT Equipment	-	-	-
163.35	Office Consumables	300	300	300
3.60	Postage	50	50	50
4.25	Bank Charges	-	54	60
59.50	Venue Hire/Zoom	100	100	100
Clerk & Councillors				
8,257.60	Clerk's Salary	8,650	8,522	8,800
-	National Insurance	-	528	600
188.78	Clerk's Expenses	200	200	200
-	Councillor Expenses	100	100	100
-	Councillor Allowances	200	200	200
-	Training & Development	400	400	400
Subscriptions				
373	DALC/NALC	270	383	400
64	SLCC	70	81	90
-	Other	-	15	15
Car Park				
-	Maintenance & Improvements	300	300	300

LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
	Orchard Centre			
988	Cleaner	980	1,018	1,050
15	Cleaning Consumables	60	50	50
176	Electricity	1,000	550	550
676	Water	300	100	300
334	Maintenance & Improvements	200	200	200
557	Telephone & Broadband	500	734	600
	Telephone Kiosk			
-	Refurbishment	-	-	-
-	Maintenance	-	-	-
	Defibrillator			
1,511	Installation	-	-	-
246	Maintenance & Consumables	200	200	200
	Community Website			
-	Development	-	-	-
236	Maintenance	250	320	330
	Maintenance & Improvements			
-	Annual Inspections	-	-	-
195.00	Church Clock	200	195	200
-	Air Ambulance Lighting	130	130	130
430.00	Grass Cutting	400	450	500
-	Verge Cutting	235	-	-
-	Landscaping	100	100	100
1,048.00	Village & Sign Maintenance	1,000	1,000	1,000
-	Noticeboard	-	74	100
129.17	Salt Bins	-	-	-
602.62	Road Warden Equipment	-	-	-
6,644.17	Bus Shelter Installation	-	-	-
-	Toddlers Play Equipment	26,445	26,866	-
-	Toddlers Play Area Grass Cutting	-	630	810
-	Youth Play Equipment	-	-	12,580
-	Play Equipment Maintenance	-	333	100
-	Benches	500	500	500
	Public Rights of Way			
1,277	Maintenance & Improvements	-	-	-
	Emergency Planning			
-	Equipment	100	100	100
-	Booklet	-	-	-
-	Maintenance & Improvements	100	100	100

LAPFORD PARISH COUNCIL

2026/2027 BUDGET ANALYSIS

2024/2025 Actual £		2025/2026 Budget £	2025/2026 Revised Budget £	2026/2027 Draft Budget £
-	Training	-	-	-
1,500.00	Grants Made			
-	Lapford Church Green LYPFT	1,500 300	2,000 336	2,000 350
2,300.00	Section 137			
50.00	General Donations	1,000	1,000	1,000
-	Armistice Wreath	50	50	50
85.00	Litter Pick Refreshments	60	60	60
77.00	Footpath Lighting	85	85	85
419.10	Christmas Decorations		100	
	Event Expenditure	-	-	-
428.66	Neighbourhood Plan			
2,755.00	Direct Costs	-	2,000	2,000
	Consultants	4,490	2,875	-
4,499.26	Loan Repayments			
	PWLB Repayments	4,500	4,499	4,500
38,918.71	TOTAL EXPENDITURE	57,420	60,552	44,017

(200.51) NET EXPENDITURE/(INCOME)

4,285

11,501

6,870

RESERVES

31-Mar-25

15,795

General Reserve

Earmarked Reserves

523 PROW

471 Village Event Reserve

2,166 Emergency Committee Fund

2,755 Neighbourhood Plan Grant

6,851 Toddlers Play Equipment Contribution

824 Electricity Reserve

29,385.32 Total Reserves

31-Mar-26

13,916

523

897

2,166

-

-

824

18,326

31-Mar-27

9,702

523

897

2,166

-

-

-

13,288

Lapford Parish Council

Prepared by: R J M J E
Name and Role (Clerk/RFO etc)

Date: 31/11/25

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/10/2025			
Cash in Hand 01/04/2025			29,385.32
ADD			
Receipts 01/04/2025 - 31/10/2025			57,499.01
SUBTRACT			86,884.33
Payments 01/04/2025 - 31/10/2025			51,827.37
A	Cash in Hand 31/10/2025		35,056.96
	(per Cash Book)		
Cash in hand per Bank Statements			
Petty Cash	31/10/2025	0.00	
Natwest Current Account	31/10/2025	0.00	
NS&I	31/10/2025	0.00	
Lloyds Treasurers	31/10/2025	35,056.96	
			35,056.96
Less unrepresented payments			
			35,056.96
Plus unrepresented receipts			
B	Adjusted Bank Balance		35,056.96
A = B Checks out OK			

Lapford Parish Council
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Your Account

Sort Code 30-99-50
Account Number 78183268

COMMUNITY ACCOUNT

01 October 2025 to 31 October 2025

Money In	£20,755.97	Balance on 01 October 2025	£19,080.61
Money Out	£4,779.62	Balance on 31 October 2025	£35,056.96

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
06 Oct 25	MDDC CREDITORS REF - 00002	BGC	14,500.00		33,580.61
08 Oct 25	HMRC VTR XZV126000100256	BGC	6,219.39		39,800.00
08 Oct 25	IONOS CLOUD LTD. V73144437-62329820	DD		32.59	39,767.41
10 Oct 25	PKF LITTLEJOHN LLP 100000001635406561	FPO		252.00	39,515.41
10 Oct 25	CUMBRIA CLOCK COMP 600000001644310673 20846	FPO		234.00	39,281.41
10 Oct 25	NORTH DEVON LINE R 200000001640549882 LAPFORD	FPO		15.00	39,266.41
10 Oct 25	TREVOR HILL 500000001644563441 VILLAGE	FPO		223.00	39,043.41
10 Oct 25	J DUDDRIDGE 300000001647976283 LIGHTING	FPO		85.00	38,958.41
16 Oct 25	DEFIB SPACE CD 1417	DEB		144.19	38,814.22
20 Oct 25	HMRC - ACCOUNTS OF	BP		203.17	38,611.05
20 Oct 25	SUSAN A HEMSWORTH	BP		67.83	38,543.22
20 Oct 25	RJ MARTIN	BP		567.95	37,975.27
20 Oct 25	VALDA ENERGY LIMIT VALDAENERGY	DD		43.47	37,931.80
20 Oct 25	BT GROUP PLC GP01335424-000006	DD		149.17	37,782.63
20 Oct 25	SERVICE CHARGES REF : 466185049	PAY		4.25	37,778.38
20 Oct 25	ADOBE *ADOBE CD 1417	DEB		19.97	37,758.41

(Continued on next page)

COMMUNITY ACCOUNT

Sort Code 30-99-50
Account Number 78183268

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
21 Oct 25	PUBLIC WORKS LOANS LAPFORD	DD		2,249.63	35,508.78
30 Oct 25	CHEQUE DEPOSIT LOYD 234 HIGH STRE	DEP	36.58		35,545.36
31 Oct 25	BALSAM GHARIB	BP		488.40	35,056.96

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

2526-195

3 November 2025 (2025-2026)

Lapford Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1	Precept	29,000.00	29,000.00					+/- Under/over spend
2	Grants - General							(0%)
9	Interest Received	50.00		-50.00				(N/A)
21	Clerk's Salary				8,650.00	4,971.05	3,678.95	-50.00 (-100%)
22	National Insurance					307.78	-307.78	3,678.95 (42%)
23	Clerk's Expenses				200.00	47.92	152.08	-307.78 (N/A)
24	Councillor Expenses				100.00		100.00	152.08 (76%)
25	Councillor Allowances				200.00		200.00	100.00 (100%)
26	Training & Development				400.00		400.00	200.00 (100%)
31	External Audit				210.00	405.00	-195.00	400.00 (100%)
32	Internal Audit				250.00	146.25	103.75	-195.00 (-92%)
33	Information Commissioner's Office				35.00	52.00	-17.00	103.75 (41%)
34	Legal Fees				500.00		500.00	-17.00 (-48%)
35	Land Registry							500.00 (100%)
36	Insurance Premium				600.00	706.47	-106.47	(N/A)
37	Elections							-106.47 (-17%)
38	Information Technology and PC				500.00	440.33	59.67	(N/A)
39	Office Consumables				300.00		300.00	59.67 (11%)
40	Refreshments				60.00		60.00	300.00 (100%)
41	Postage				50.00		50.00	60.00 (100%)
42	Venue Hire				100.00		100.00	50.00 (100%)
43	Devon Association of Local Councils				270.00	383.00	-113.00	100.00 (100%)
44	Society of Local Council Clerks				70.00	81.00	-11.00	-113.00 (-41%)
161	PWLB Loan Repayments				4,500.00	4,499.26	0.74	-11.00 (-15%)
201	VAT Refund							0.74 (0%)
202	Insurance Claim							(N/A)
203	IT Equipment							(N/A)
206	Printing							(N/A)
211	Bank Charges					40.00	-40.00	-40.00 (N/A)
215	NDLRPG					32.79	-32.79	-32.79 (N/A)
						15.00	-15.00	-15.00 (N/A)
SUB TOTAL		29,050.00	29,000.00	-50.00	16,995.00	12,127.85	4,867.15	4,817.15 (10%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
4	Grants - Neighbourhood Plan	4,490.00		-4,490.00				+/- Under/over spend
45	Devon Communities Together				4,490.00	2,874.55	1,615.45	-4,490.00 (-100%)
207	Refreshments							1,615.45 (35%)
208	Venue Hire							(N/A)
212	Consultations							(N/A)
214	Data Collection					732.60	-732.60	(N/A)
								-732.60 (N/A)
SUB TOTAL		4,490.00		-4,490.00	4,490.00	3,607.15	882.85	-3,607.15 (-40%)

2526-195

3 November 2025 (2025-2026)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Orchard Centre

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
60 Salary - Orchard Centre Cleaner				980.00	593.81	386.19	386.19 (39%)
61 Cleaning Consumables				60.00	18.49	41.51	41.51 (69%)
62 Electricity				1,000.00	301.99	698.01	698.01 (69%)
63 Water & Sewage				300.00	72.81	227.19	227.19 (75%)
64 Orchard Centre Maintenance & I				200.00		200.00	200.00 (100%)
65 Orchard Centre Telephone & Brc		30.48	30.48	500.00	502.48	-2.48	28.00 (5%)
SUB TOTAL		30.48	30.48	3,040.00	1,489.58	1,550.42	1,580.90 (52%)

Village Maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Grants - PROW							(N/A)
5 Section 106 Income	19,595.00	19,594.69	-0.31				-0.31 (0%)
7 Community Infrastructure Levy							(N/A)
50 Car Park Maintenance & Improv				300.00		300.00	300.00 (100%)
71 Telephone Kiosk Maintenance &							(N/A)
101 Village Clock				200.00		200.00	200.00 (100%)
102 Air Ambulance Lighting				130.00		130.00	130.00 (100%)
103 Grass Cutting				400.00	223.00	177.00	177.00 (44%)
104 Verge Cutting				235.00		235.00	235.00 (100%)
105 Landscaping				100.00		100.00	100.00 (100%)
106 Village Maintenance				1,000.00		1,000.00	1,000.00 (100%)
107 Sign Maintenance					74.00	-74.00	-74.00 (N/A)
108 Noticeboards							(N/A)
109 Winter Maintenance							(N/A)
110 Benches				500.00		500.00	500.00 (100%)
111 Footpath Lighting				85.00	85.00		(0%)
121 PROW Maintenance							(N/A)
205 Road Warden Equipment							(N/A)
209 Bus Shelter							(N/A)
213 Play Area Maintenance					332.50	-332.50	-332.50 (N/A)
SUB TOTAL	19,595.00	19,594.69	-0.31	2,950.00	714.50	2,235.50	2,235.19 (9%)

Village Services

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6 Events Income		426.05	426.05				426.05 (N/A)
8 Donations							(N/A)
81 Defibrillator Installation							(N/A)
82 Defibrillator Maintenance				200.00	120.16	79.84	79.84 (39%)
91 Community Website				250.00	189.39	60.61	60.61 (24%)
131 Emergency Planning Equipment				100.00		100.00	100.00 (100%)
132 Emergency Planning Maintenance				100.00		100.00	100.00 (100%)
141 Grant to Lapford Church Green				1,500.00		1,500.00	1,500.00 (100%)
142 Grant to Lapford Youth & Playing				300.00	336.27	-36.27	-36.27 (-12%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

143 Grant to Local Organisations							
144 Armistice Wreath			1,000.00		1,000.00	1,000.00	(100%)
145 Events Expenditure			50.00		50.00	50.00	(100%)
146 Community Broadband Access							(N/A)
200 Capital Expenditure				16.64	-16.64	-16.64	(N/A)
204 Defibrillator Grant			26,445.00	26,865.72	-420.72	-420.72	(-1%)
210 Christmas Decorations							(N/A)
							(N/A)
SUB TOTAL		426.05	426.05	29,945.00	27,528.18	2,416.82	2,842.87 (9%)

Summary

NET TOTAL	53,135.00	49,051.22	-4,083.78	57,420.00	45,467.26	11,952.74	7,868.96 (7%)
V.A.T.		8,447.79			6,360.11		
GROSS TOTAL		57,499.01			51,827.37		