

Lapford Parish Council

Lapford Parish Council Meeting 12th November 2024

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

There was a meeting of Lapford Parish Council on Tuesday 12th November 2024 at 7.30pm held in the Orchard Centre, Lapford

Members Present: Cllrs Julie Down; Sue Briant-Evans; Bill Graham; Peter Heal (from 8.00pm); Ian Wilkie; Roy Andrews.

Also Present: County Cllr. Margaret Squires; District Cllr. Steve Keable (8.30pm)

In attendance: Rob Martin (Clerk)

Others: Five members of the public.

MINUTES

A minute's silence was observed in order to commemorate the recent death of Derek Pleace a much-loved resident in the village who undertook many jobs on behalf of the community.

2425-168 APOLOGIES

Apologies had been received from Cllrs. Fletcher (family bereavement) & Shapland (work). These apologies were accepted by the council.

2425-169 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations of Interest were declared.

The Chairman adjourned the meeting to allow public participation

2425-170 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS

The cleaner remarked that there was still toilet paper being thrown around the public toilet. The conclusion was that the extent of the problem was not bad enough to need addressing at this time.

The Punchbowl Recycling Centre at Yeoford had been issuing leaflets saying that it was no longer going to accept upholstered furniture which should instead be taken to one of the named sites instead. This had been advertised on the Lapford Facebook page.

The subject of trees behind a resident's property which needed to be trimmed was raised leading to a discussion on where the responsibility for their care lay. As the trees were on private land the advice given was to employ a legal adviser to guide them. Cllr. Wilkie would ask MDDC whether there was anything it could do to remedy this in the meantime.

2425-171 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

a) Devon County Council

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Cllr. Squires reported that Childrens' Services had about 850 children in care, of which 200 were in Foster Care.

They had a presentation on Landscape Protection Areas.

She had visited the Highways Materials Laboratory where she learnt that a product called Elasto-Max was being trialled as an alternative for fixing potholes. This contained recycled tyres.

b) Mid Devon District Council

Cllr. Keable had circulated a report, as follows, which he ran through with more explanation:

1. Devon County consultation closes on 30th November for the **Devon & Torbay Local Plan. (4) 2025 – 2040**. A Council response is important if Lapford is to lobby for improved transport links and for the future Lapford Neighbourhood Plan.
<https://www.devon.gov.uk/haveyoursay/consultations/devon-and-torbay-local-transport-plan-4/>

Request 1: As the Consultation document had not been discussed as an agenda item the parish council may wish to make observations through Steve Munday, who has been leading for the Council on rail matters, volunteer Councillors, nominated (12/11/2024) and myself - this way there is time.

2. "Carbon Net Zero Initiative of the Year" at the 2024 British Construction Industry Awards (BCIA) – the Oscars of the industry, goes to Mid Devon's St Andrews House, with environmental & social values at its core, building on a brownfield site to the highest of building standards. Of these 6 at Cullompton, 8 in Tiverton and 5 at Sandford.
Request 2: This Council may wish to consider this **concept of social housing** and local propose sites that are in the ownership of Mid Devon.
3. **Mid Devon waste management is in the top 10%** of England's highest performing local authorities for recycling.
4. Mid Devon has been given funding from HM Government to help those who are **struggling to afford food and energy bills** for heating, lighting, cooking & rent in the months ahead, through vouchers. Letters have gone to 335 pensioner households & care leavers.
5. Helping the **transition to cleaner travel**, Mid Devon makes rapid EV charges available in Tiverton with Crediton & Cullompton to follow very soon.
6. Cost of living challenges were helped this summer with 6-week **family access to leisure services for £50** – with 145 families taking advantage of the offer.
7. **Ringo Parking App** bumps up District Council revenue by £98k for car parking in just the same 3-months for 2024.
8. Diggers start Culm Garden Village with county class sport facilities with a cricket pitch as **Mid Devon secure £34.4m for Cullompton Relief Road**.
9. Hope is high as the Department of Transport actively considers an all **new M5 J28**.
10. The new **Cullompton Relief Road and new M5 J28** south will unlock much needed housing & will enable developer housing to be controlled across all Mid Devon.
11. Proposed improvement of **car parking at Eggesford Station** through Winkleigh parish council and where DCC have produced a report that considers options. The Clerk will have received communications through Winkleigh, with whom I am

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working, together with other parish council. It is important that if Lapford is not to lose out, for this Council to be involved, as this will include campaigning for the doubling of train on the Tarka Line, as a 30-minute service.

Request 3: *to be an agenda item for 14th January 2025 Council meeting.*

It was **Agreed** that parish council representation for the Railway group would be Cllrs. Graham and Briant-Evans, alongside District Councillor Keable.

12. **Aggressive Dogs & Owners** using the woodland walks at Eggesford Forest was raised at the September Council meeting with a request as a future agenda item. This request followed a public meeting at Winkleigh Village Hall with the Police, Forestry England, and me as District Councillor. I can report the installation of notices at the three main forestry car parks. There is to be a further meeting in January to review and consider what other action could be taken.

Request 4: *to be an agenda item for 14th January 2025 Council meeting where I can provide a detailed report to be circulated with the Council agenda.*

The chairman reconvened the meeting

2425-172 MINUTES

On a proposal by Cllr. Briant-Evans, seconded by Cllr. Graham, it was **resolved** to receive and adopt the minutes of the last Parish Council meeting held on 8th October 2024.

2425-173 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

The clerk ran through his report, as follows:

1. Lapford.gov.uk Website & Emails

Leaflet from HugoFox offering to set up website and emails with this – PCs are being encouraged to do this, but I suspect they don't have individual email addresses like Lapford does.

2. Action List

I have updated the Action List to present the current position as I know it. These include:

- **Neighbourhood Plan** - The volunteers have all been sent a letter of welcome but 4 of the email addresses did not work so these need to be checked and the letter resent.
Peter Totterdill has indicated that he would enthusiastically want to be part of the team.
Are any of Lapford's councillors not wanting to take an active part in the NP process.
- **Lapford Play Facilities** – The offer of free equipment has been withdrawn by MDDC - on the agenda with the two areas separated
- **Road Warden Equipment** – The equipment quotation has been received in sum of £497.50 excl VAT and a grant claim has been submitted to DCC in this sum.

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- **Gift Aid for Church Green** – now set up system for this, just needs to be followed through.
- **Footpaths** – the driveway will be done in the next couple of weeks or so. The order has been sent.
- **Select List of Contractors** – not attempted yet, but will be put together for the December meeting
- **Bank Account Signatories** – This alongside having two online verifiers will be in place shortly – some paperwork to be circulated and signed.

Councillors will be able update council on matters they have volunteered to work on. These include:

- Clerk's hours – with the chairman
- Historic records – with the chairman and vice chairman
- The telephone box – Cllr. Andrews would contact the others involved to get this underway.
- Orchard Centre work – Cllr. Heal said the external toilet door had been fitted and needed to be painted.

3. Devon Communities Together

I have received an Agreement Document from DCT for signature. Is it Ok for me, the Chairman and Vice-Chairman to sign this off? – the chairman would sign this.

2425-174 FEEDBACK FROM REPRESENTATIVES

Cllrs. Briant-Evans & Graham reported that the HOLD AGM had taken place and was over in about five minutes. Once the new charity was in place, the Lower Town Place land would be transferred to it alongside the Victory Hall.

2425-175 COMMITTEE REPORTS

a) Celebrations Committee

The next meeting would be on 26th November 2024.

b) Lapford Emergency Action Plan (LEAP) Committee.

Cllr. Briant-Evans had sent the minutes around to councillors with one or two things to pick out, such as:

- The letter to Steve Tucker chasing previous request.
- Community Speed Watch – it was not worth going ahead with that.
- Grit supplies were all in place, Cllr. Andrews would order some more in bags for the centre of the village.
- In the Spring there would be a resilience training session for what has to happen in an emergency in the village.

2425-176 CHURCH GREEN TRUST FEEDBACK

The Trust AGM was scheduled for Tuesday 19th November 2024 following which there would be something to say.

Cllr. Graham reported that he was due to see the tree warden the following day to make arrangements for the felled wood to be transported to the school for their natural wildlife

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garden project.

2425-177 PROJECTOR EQUIPMENT FOR THE VILLAGE HALL

The Community Church was trying to arrange to upgrade the projection equipment in the Village Hall to be able to run film shows. Cllr. Highlighted that some of the Calor Gas grant still held in reserve could possibly be used to support this as it would be used by the whole community. Advice was being taken on what sort of equipment was best for this sort of use and when more detail was available on what equipment was being proposed the parish council would take a decision on its level of support.

County Cllr. Squires indicated that a Community Grant could be made available for this project.

2425-178 ROAD WARDEN

The clerk had received from South West Fixings a priced list for the Road Warden equipment suggested by Highways. The overall price for this was £497.50 ex VAT and the clerk had already submitted an application for grant of this amount from the Community Highway Fund.

On a proposal by Cllr. Heal, seconded by Cllr. Andrews, it was **resolved** to purchase all of the equipment on the list and get it delivered. The storage of the equipment would be arranged before the equipment delivery.

2425-179 DEFIBRILLATOR USE

It was **agreed** that there was still enough pads and batteries for the two defibrillators and no replacements would be needed for the time being.

2425-180 APRIL 2024 CLERK'S PAY AWARD

The pay award for parish clerks and staff has been announced which has added a straight £1,290 to each full-time spinal column point. This will affect the salaries of both the Orchard Centre Cleaner (5.3%) and the Parish Clerk (3.2%). There will be some back-pay for both employees in their November 2024 payments. This was **noted**.

2425-181 2025/2026 BUDGET & PRECEPT

As a start to the consideration of the precept to be levied for 2025/2026, a draft budget analysis which took into account the expected outturn position for the current financial year had been circulated by the clerk.

This was a first attempt to look at the likely outturn for the current year (2024/25) and see what effect that has on the predicted reserves, particularly the General Reserve. Once that position was determined, looking forward to 2025/26 and the budgeted end of year balances, after building in revised numbers to cover inflation the parish council would be able to see what level of precept would be needed to give an acceptable budgetary position.

The clerk would have more complete current year numbers available by the time of the next

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meeting and would report again at that point in order for the parish council to make an informed position on the precept level for the next year.

2425-182 LAPFORD PLAYING FIELD & EQUIPMENT

It was necessary to consider the next steps for the Toddler and Youth equipment projects following the latest response from Steve Densham regarding the withdrawal of the offer of free equipment from Wembworthy.

Two reports were circulated comparing the quotations received from three contractors for each of the schemes.

- a) Toddler Equipment
- b) Youth Equipment

These reports broke the detail down from the very complicated quotation documents received so that the prices and suggested equipment from each supplier were on a comparable basis.

The subsequent debate revolved around the provision of the Toddler Equipment and the quotations that had been received by Grace Hill and analysed by the parish clerk, in accordance with minute 2425-157. The basis of the quotations had been to ask each company what they would advise as being appropriate for a toddler play area in that location. The quotations submitted were:

Contractor	Toddler £
Wicksteed	30,468.70
Kompan Separate	26,445.72
Sovereign	42,172.77

The recommendation from the clerk was that of the three quotations, Kompan appeared to offer the most appropriate equipment at the best price and that of the three, this would be his preference.

Councillors believed that the report did not include enough information to be able to decide between what was being offered. Mention was made of the previous setting up of a Working Group to discuss and advise the council with membership believed to be Cllrs. Wilkie and Lumsdon.

The chairman volunteered to lead on further group meetings to get things moving with Cllrs. Andrews, Wilkie and Graham being the other members.

It was clear that, whilst no decision was being made on this matter, the children had no play area available, and it was 10 months since the old equipment had been removed.

On a suggestion by District Cllr. Keable the clerk was advised to make a claim for the Section 106 finance using the Kompan project as the preferred one. On a proposal by Cllr. Briant-

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Evans, seconded by Cllr. Wilkie, it was **Resolved** that the clerk make the section 106 claim on this basis.

Cllr. Heal was concerned that the parish council should not spend money on new equipment until the lease for the land was in place. It was pointed out that a licence/agreement would be put in place, pending the conclusion of the lease being agreed.

2425-183 **LAPFORD NEIGHBOURHOOD PLAN**

On a proposal by the chairman it was **agreed** that this would be undertaken under a separate meeting, which would be on Wednesday 20th November 2024.

2425-184 **CHRISTMAS TREE**

Derek Pleace had in recent years organised the village Christmas Tree. Cllr. Wilkie had taken on the task of arranging something and had contacted Ben Tucker and he had got a price for a 12-foot Norway Spruce from Chulmleigh House Christmas Tree Farm, which would be £57, plus a small charge for the collection and erection of the tree.

On a proposal by Cllr. Heal, seconded by Cllr. Wilkie. It was **Resolved** to go with this arrangement.

2425-185 **PLANNING MATTERS**

a) **APPLICATIONS NOTIFIED**

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
None		

b) **APPLICATIONS AFTER THE AGENDA WAS ISSUED**

To consider responses to applications notified after the agenda had been set.

c) **MDDC DECISIONS**

Reference	Location	Proposal	MDDC Decision
24/01050/PNAG	Land at NGR 273030 106431 (Kelland Barton) Lapford	Prior Notification for the erection of an agricultural building for winter shelter and feed for livestock	No Objection – Prior Approval not required
24/01253/FULL	Land and Buildings at NGR 272524 107844 Lower Nymet Farm Lapford Devon	Erection of roof to provide covered yard	Full Permission Approved
24/01173/FULL	Land and Buildings at NGR 275805 111228	Creation of replacement silage pit to include roof covering	Full Permission Approved

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	(Wheathaven) Lapford Devon		
24/01085/HOUSE	West Great Hole Lapford Crediton Devon	Alterations and replacement of roof; installation of 3 rooflights; erection of balcony to South elevation; replacement of window with door at first floor level and replacement of window and door on South elevation	Full Permission Approved

2425-186 BANK RECONCILIATION & BUDGET MONITOR STATEMENT

The Bank Reconciliation and Receipts and Payments statement, as at 31st October 2024 were **noted**.

2425-187 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Briant-Evans, seconded by Cllr. Wilkie, it was **Resolved** to approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month/Ref	Amount £	Payment No.
2024/2025				
S Hemsworth	Salary	Nov 2024	90.53	2425-21
RJ Martin	Salary	Nov 2024	669.09	2425-21
HMRC	Tax Deductions	Nov 2024	189.80	2425-21
Everflow	Orchard Centre Sewage & Water	Oct 2024	62.43	DD
BT Group Ltd	Orchard Centre Broadband	Nov 2024	55.70	DD
IONOS	Village Website Hosting	Nov 2024	21.88	DD
Bill Graham	Orchard Centre Toilet Signs		12.66	2425-22
RJ Martin	Travel – Aug 23 to Nov 24	Aug 23 – Nov 24	188.78	2425-22
Victory Hall	NP Consultation	641	47.60	2425-23
Peter Heal	Door & locks	Orchard Centre	77.17	2425-23

RECEIPTS

Receipt from	Services	Amount	Method
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		£	
2024/2025			
Mid Devon District Council	Precept	13,000.00	BGC
HMRC	VAT refund	709.62	BGC

2425-188 MATTERS RAISED BY THE CHAIR

The chairman would undertake to do the Lapford Lookout summary of this meeting.

2425-189 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)

Cllr. Andrews informed the council about work he had done to enable a plaque to be sited at the Congregational Chapel to commemorate the first world war dead buried in thee graveyard there, This had been arranged by through the War Graves Commission which would come and place the plaque once information of the families involved had been sent to them.

Cllr. Briant-Evans noted that there had been a grant request from Mid Devon Community Transport in the last couple of days, which would have to be considered at a future meeting.

2425-190 DATE OF NEXT MEETING

To note the date of the next Parish Council meeting is scheduled for Tuesday 10th December 2024 at 7.30pm in the Orchard Centre.

2425-191 CLOSE OF MEETING

The meeting closed at 9.50pm

LAPFORD PARISH COUNCIL

Action List 12th November 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
2324 235	Ownership of the adjacent land to be determined.	Clerk	LEASE TO BE DRAWN UP
2324 069	Ash Dieback. Ownership of affected trees to be researched and addresses passed to the Clerk.		ON LIST FOR MS/ST
2324 235 2425 043	Cleaning of signs to be arranged.	Cllrs Heal & Down	Deferred until Spring
2324 242	Neighbourhood Plan.	Parish Council	Meeting of councillors 20 Nov 24
2324 235 6 2425 046	Telephone Box – Make safe for use as book swap area.	Cllrs. Wilkie, Heal	PROGRESS NOT KNOWN
2324 117	Community Broadband	Clerk	PENDING
2324 137 3	Clerk's Hours Worked – to solve the disparity between the hours paid for, 35 hours per month, and the hours worked.	Clerk	With the chairman.
2324 216 2425 048	Defibrillator Additional Defibrillator to be placed on Spar wall	Clerk	Completed
2324 231 2425 047	Openreach Fibre Connection	Clerk	With Openreach
2324 235 3	PC Historic Records	Clerk Cllrs Briant-Evans and Down	For Chair and Vice Chair to action.
2425 005	Co-option of new councillors	Council	Cllrs. Down and Briant-Evans to work up advertisement
2324 246 312 2425 052	Bus Shelter Provision	Clerk	Installation to be 25 Nov 24

LAPFORD PARISH COUNCILParish Council Meeting 11th November 2024**Clerk's Report****Report from the Parish Clerk****1. Bus shelter**

The bus shelter has now been installed. There is a letter from Lisa Cottrell, circulated to councillors, in which she is concerned about the shelter's proximity to her fence to which the chairman and clerk would reply.

2. Road Warden equipment

A grant has been allocated by DCC for the whole cost of the equipment, which would be ordered by the clerk once the money was in the bank account.

3. Community Risk assessments

An email received from MDDC had been circulated to councillors on a list of potential risks across the District Council area and this consultation ended on 28th February 2025. Councillors have been asked for their observations.

4. CAB Grant Request

A grant request had been received from the CAB and the clerk had responded by sending an official application form requesting its completion, following which it would be placed on a future agenda.

5. Action List

I have updated the Action List to present the current position as I know it. These include:

- **Neighbourhood Plan** – This is on the agenda. DCT have sent a lot of information on the conclusions of the consultation event and have liaised with the chairman on a potential house to house survey questionnaire.
- **Lapford Play Facilities** – The toddler and youth play equipment proposals have been split with the toddlers version on this agenda
- **Gift Aid for Church Green** – now set up system for this, just needs to be followed through.
- **Select List of Contractors** – not attempted yet, but will be put together for the December meeting
- **Bank Account Signatories** – This alongside having two online verifiers will be in place shortly – some paperwork to be circulated and signed.

Rob Martin

03 December 2024

LAPFORD PARISH COUNCIL

Action List
10th December 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
2324 235	Ownership of the adjacent land to be determined.	Clerk	LEASE TO BE DRAWN UP Awaiting MDDC Draft Lease
2324 069	Ash Dieback. Ownership of affected trees to be researched and addresses passed to the Clerk.		ON LIST FOR MS/ST Reminder Sent
2324 235 2425 043	Cleaning of signs to be arranged.	Cllrs Heat & Down	It was not Bow PC
2324 242	Neighbourhood Plan. When appropriate a public meeting to be called re progressing this.	Parish Council	Volunteers contacted, Survey on this agenda
2324 235 6 2425 046	Telephone Box – Make safe for use as book swap area.	Cllrs. Wilkie, Heat	Await Cllr. Andrews
2324 117	Community Broadband Grant	Clerk	PENDING
2324 137 3	Clerk's Hours Worked – to solve the disparity between the hours paid for, 35 hours per month, and the hours worked.	Clerk	With the chairman.
2324 231 2425 047	Openreach Fibre Connection	Clerk	The project continues, slowly
2324 235 3	PC Historic Records	Cllrs Briant-Evans and Down	For Chair and Vice Chair to action.
2425 005	Co-option of new councillor	Council	NEW CANDIDATES STILL NEEDED
2324 246 312 2425 052	Bus Shelter Provision	Clerk	Shelter installed – remove from list
2324 250 2425 053	Lapford Play Facilities - To put together a plan of what is to be done with both the Playing Field, liaising on this with LYPFT, and play equipment	Clerk, District, Chairman, Cllr.	Reports on agenda for toddlers equipment and lease

Action List
10th December 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
2324	Orchard Centre work to be done Repair of toilet door Toilet door to be repaired and painted action Cllr Heal & Cllr Fletcher Toilet handrail to be refurbished Handrail to be removed and cleaned up / painted before being reinstated. Cleanup of the outside of the Orchard Centre and complete the exterior painting Action to be taken to wash down the outside of the building to check what painting is required to bring the building up to standard, additional paint will need to be purchased and volunteers to do the painting. Entrance into the Orchard Centre by the door can be slippery. The tiles as you enter the orchard centre can become slippery when wet from people entering, in the past anti slip paint has been applied to this area to minimise the risk of slips and falls. Cllr Heal has offered to get anti slip paint and repaint this area. Hole in archive cupboard as a result of the fuse board being moved The hole is to be reboarded and filled, action Cllr Heal & Fletcher Cllr Fletcher has the materials to do this job. Repainting of interior and fitting of new notice boards The interior walls need a clean-up due to marks on the walls from chairs	Keable, Cllr. Andrews and others Cllr. Heal Cllrs. Heal & Fletcher	<i>Doors in place, painting still to be done.</i> <i>Pending</i> <i>Pending</i> <i>Pending</i> <i>Pending</i> <i>Pending</i>

Action List
10th December 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
	rubbing against them and the notice boards are not looking in good condition. Cllr Fletcher has notice boards that can be used to go over the existing boards and Cllr Heal will look into getting paint. Painting will be undertaken by volunteers from the parish council.		
2425 037	Highways – Road Wardens Chapter 8 Training to be set up Equipment to be Supplied Grant to be applied for	Clerk & Cllr. Heal	Grant agreed, equipment to be bought soon.
2425 038	Church Green Trust Gift Aid Claim Church Green Charity Records Update Church Green Bank Account HMRC Account Gift Aid Claim	Clerk	Set up Gift Aid Claims
2425 039	Footpaths Driveway P3 Grant Claim 2024/25 Overgrown Footpaths	Chair & Clerk Cllr. Shapland	Drive organized, work awaited Clerk & Cllr. Shapland to liaise on plan for remaining funds.
2425 040	Highways Meeting with Steve Tucker & Margaret Squires Highway Repairs		Updated list submitted to MS & ST, response awaited. Reminder sent
2425 152	20 is Plenty Signage To look at where such signage could be erected.	Cllr. Down	UPDATE REQUIRED

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**Action List
10th December 2024 Meeting**

Latest Minute ref	Issue/Action	Responsibility	Update
2425 159	Select List of Contractors To draw up a list of local contractors to be called upon, as and when needed	Clerk	UPDATE REQUIRED
2425 162	Bank Account Signatories To go online to update the records and to set Cllr. Graham as a bank signatory	Clerk	UPDATE REQUIRED



Lapford Celebrations Committee

Minutes of a meeting held on Tuesday 26th November 2024 at 7-30p.m. at the Orchard Centre

Present: Cllrs. Peter Heal (Chair), Julie Down & Sue Briant-Evans, and Caroline Noon. Cllr Roy Andrews from 7-45 p.m.

1. **To receive apologies for absence.** Apologies were received from Steve Fletcher.
2. **To approve the minutes of the meeting of 3rd September 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** One matter, minute item 6d was discussed under agenda item 8.
4. **To consider the Walking Festival event, how it went, any lessons for another time.** A disappointing turn-out from the village. Known that MDDC is looking to stage a similar event in 2025 but maybe Lapford would scale back it's contribution then. Ideas to take forward include a guided walk, a talk about map reading and associated issues, a reworking of the parish footpath map to show how the footpath network joins in with other routes e.g. public roads, and a photographic competition.
5. **To receive any updates on D-Day event expenditure/income & surplus food stocks.** Cllr Andrews had passed the relevant invoices, to the amount of around £240, to the Parish Clerk but had not yet been paid. Surplus stocks were stored in the container and had mostly been used by community groups e.g. the Revel. Two boxes of chips remained in freezer storage – value and use by date to be determined. *(Action Cllr Andrews)*
6. **80th Anniversary of VE-Day planning**
 - a) **Possible choir attendance.** The Copplestone Choir would be unable to attend but the Crediton Singers could for a fee of £50 covering performing for two half hour slots - 1940's music followed by a Proms type mix and leading the singing of 'I vow to thee my country'. Decided to book them and discuss music choices. *(Action Caroline)* Any booking fee invoice to be passed to the Parish Clerk for payment.
Cllr Andrews joined the meeting at this point.
 - b) **Possible Fish & Chip van attendance.** Message sent but not replied to. Further personal contact to be made. *(Action Cllr Andrews)* Other refreshments to be available via the ARK.
 - c) **Use of the Church in case of wet weather.** Decided to use the Church anyway.

- d) **Ideas for decorating the centre of the village.** Decided to use red, white & blue bunting around the Church Green and along the path through the churchyard from the lych gate. Permission for this to be checked with the Church Warden. (*Action Cllr B-E*) Cllr Andrews to supply stakes. Poppies to be displayed around the War Memorial, and the wreaths from this year's Remembrance event to be saved. (*Action Caroline*). More bunting to be purchased if required up to a budget of £50. (*Action Caroline*)
- e) **Bellringers and Handbells booked?** Both have been forewarned but more information now to be passed to them. (*Action Cllr B-E*) Important for them to register taking part with the Pageant Master.
- f) **Registration with the Pageant Master.** Completed.
- 7. **To consider arrangements for the Quiz, 31st January**
 - a) **Hall booked?** Yes.
 - b) **Food – Chulmleigh Bakery can provide pasties at £2.20 each & cheese & onion slices at £1.80, with a 10% discount for a bulk order.** Yes to ordering from Chulmleigh Bakery, up to 100 pasties, 20 to be cheese and onion if possible. (*Action Cllr Down*) John Burrows happy to heat them up for service to tables. Home made cakes to be requested. Sliced and served to tables on the night. Booking in for the quiz by 27th Jan to give time to order the food requested. Need for the purchase of paper plates, napkins, crisps and nuts plus soft drinks to sell – squash, lemonade, orange juice, lime, & coke all to be sourced via Tesco's.
 - c) **Publicity.** Already included for the December & January Lookouts. Social media coverage important (*Action Cllr Down*), Crediton Courier (*Action Cllr B-E*), and other local newsletters. Small flyers to be printed for distribution at other local quizzes prior to the event.
 - d) **Draw.** Prizes needed. (*Action everyone*) Tickets (*Action Caroline & Cllr B-E*) Floats for the door & draw (*Action Cllr Fletcher*)
 - e) **Other considerations.** Need to make clear that the event will be cash only.
- 8. **To consider any other business.**
 - a) **Possible brass/silver band event for Saturday 10th May.** Noted that the V.E. commemoration might be made an important event/bank holiday nationally. Crediton Town Band willing to perform for a fee of £180 to £200. A provisional booking to be made with the intention of confirming or otherwise in January. (*Action Caroline*) Sponsorship to be investigated (*Action Cllr Heal*) Event to be held on the Church Green if the weather allows or the Church if wet. Attendees to be encouraged to bring their own seating, food etc. Could run a Draw and/or pass round collection buckets which Cllr Heal able to supply.
- 9. **To set a date for the next meeting.** Arranged for Tuesday 7th January 2025 at 7-30 p.m. in the Orchard Centre.

Trustees of Lapford Church Green

The minutes of the Annual General Meeting held on Tuesday 19th November 2024 at 7-30 p.m. in the Orchard Centre

Present: Julie Down, Roy Andrews, Sue Briant-Evans, Peter Heal, Bill Graham and Ian Wilkie.

In the absence of the Chairman Roy Andrews (Vice-Chair) took the Chair.

1. **To receive apologies for absence.** Apologies were received from Steve Fletcher.
2. **To approve the minutes of the AGM held on Tuesday November 7th 2023.** The minutes were approved by the meeting and signed by the Vice-Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To receive the Chairs annual report for the period 1st November 2023 to 31st October 2024.** The Chair's report, appended to these minutes, was read by Roy Andrews.
5. **To receive the accounts for the period 1st November 2023 to 31st October 2024.** Acceptance of the accounts was proposed by Bill Graham, seconded by Julie Down. All voted in favour.
6. **To receive nominations and to elect officers for 2024/25:**
Chairperson
Vice-chairperson
Secretary
 Peter Heal proposed, seconded by Bill Graham, that the officers be re-elected en-bloc. All voted in favour.
7. **To consider any further business and to action any matters arising as appropriate.** There was none.
8. **To set a date for the AGM to be held in November 2025.** The date was set for Tuesday 18th November 2025 at 7-30 p.m. in the Orchard Centre.

Trustees of Lapford Church Green

Minutes of a Meeting held on Tuesday 19th November 2024 at the Orchard Centre following the AGM

Present: Julie Down, Roy Andrews, Sue Briant-Evans, Peter Heal, Bill Graham and Ian Wilkie

In the absence of the Chairman Roy Andrews took the Chair.

1. **To receive apologies for absence.** Apologies were received from Steve Fletcher.
2. **To approve the minutes of the meeting of 24th September 2024 as a correct record.** The minutes were approved by the meeting and signed by the Vice-Chair.
3. **To consider any matters arising from the minutes and not on the agenda.**
Point 15 a). It was noted with sadness that Derek Pleace had recently died.
4. **To consider financial any financial matters.** The account balance of £954.56 was noted. Forthcoming payments of £75.12 to Bill Graham for the purchase of a new power supply box, the annual grass-cutting invoice plus the cost of felling the chestnut tree were also noted
5. . In the light of this and the commitments of insurance, grass cutting and the repair budget for the year 2025/6 it was resolved to request a grant of £1500 from the Parish Council which would shortly be setting its own budget for the next financial year. Proposed by Julie Down, seconded by Peter Heal.
6. **To receive reports on progress re matters connected with the Chestnut tree including:**
 - a) **Any arrangements in hand to fell the tree.** It was arranged that Bruce Kelly of Western Tree Works would undertake to fell the tree at a cost of £300. The tree to be cut down to ground level, rather than leaving a stump, for health and safety reasons. The work would commence once a telehandler to facilitate the disposal of the timber had been arranged.
 - b) **Disposal of the felled timber, including donation to the school.**
This to be transported to the school for use in the outside play/learning area.
7. **To receive any information re the submission of an invoice for materials used in the restoration of the EVJ bench.** There would be no charge for this.
8. **To note the Parish Council's arrangement for the supply of a Christmas Tree and any arrangements for switching on the lights.** The

tree to be ordered through Ben Tucker and to be in place by 1st December. Ian Wilkie & Roy Andrews to source the lights and arrange to decorate the tree. (*Action I.W & R. A.*) No special arrangements for switching the lights on this year.

9. To consider any other business.

a) CG/LTP bank. Julie Down to look to sourcing wild daffodils to plant along the top of the bank. (*Action J.D.*)

b) Church Green fence and gates. A member of the public had reported a loose timber and an unstable post. Also, the gates needed adjusting plus a new catch. Roy Andrews to investigate. (*Action R.A.*)

10. To set a date for the next meeting. This was arranged for Tuesday 21st January 2025 at 7-30p.m. in the Orchard Centre.

LAPFORD PARISH COUNCIL

APPLICATION FOR A LAPFORD PARISH COUNCIL GRANT

Please ensure you read the **Applications Policy** before completing this form.

In order to be eligible for a Parish Council Grant you or your organisation must:

- Complete **ALL** sections.
- Make sure the Declaration is signed correctly in **Section D**.
- Confirm your understanding of our Data Protection statement in **Section E**.

SECTION A: ORGANISATION DETAILS

NAME OF ORGANISATION/GROUP

Lapford Voluntary Car Aid

DETAILS OF APPLICANT

To whom all correspondence should be sent

Name: **Jeanne Whittaker**

Position within the organisation: **Treasurer**

Address: **22 Orchard Way, Lapford, Crediton, Devon**

Postcode: **EX17 6PR**

Telephone Number: **01363 83068**

Email: **lvca2011.19@gmail.com**

Website:

WHAT TYPE OF ORGANISATION ARE YOU?

Tick relevant box

A Charity providing services available to residents of Lapford	
An existing local group or organisation providing services available to residents of Lapford	✓
A new group or organisation, wishing to provide services for the residents of Lapford	

BRIEFLY DESCRIBE THE MAIN PURPOSE OF YOUR ORGANISATION/GROUP

To provide transport for residents of Lapford to doctors/dentists. We serve surgeries at Chulmleigh, Bow, North Tawton, Winkleigh, Morchard Bishop, Crediton (Redlands) and Witheridge. We also go to Crediton Community Hospital and the Breast Screening Unit at Tesco Car Park, Crediton.

LAPFORD PARISH COUNCIL

WHEN WAS YOUR ORGANISATION / GROUP FORMED?

1980s

HOW MANY MEMBERS DOES YOUR ORGANISATION HAVE?

This should include people who are involved in the activity.

Adults	
Junior (under 16)	

WHAT % OF YOUR MEMBERS LIVE IN LAPFORD?

IS YOUR ORGANISATION A REGISTERED CHARITY?

Tick relevant box

Yes		If yes, please provide the registered charity number below
No	✓	

Charity Number:

PROJECTED INCOME

Tick relevant box

Please provide a summary of your most recent accounts and whether the figures below are:

A projection because the organisation has been running for less than 15 months. ☐Information from the organisation's latest accounts ☒

Account Year Ending	September 2024
Total Income for the year	£789.52
Total expenditure for the year	£814.70
Surplus or deficit	£
Total savings or bank reserves at year end	£3356.99

SECTION B: DESCRIPTION OF ACTIVITY/PROJECT TO BE FUNDED

1. Please give a description of the purpose for which you are seeking a grant

To assist with our running costs i.e. subsidising drivers' petrol expenses. Also fees payable, when applicable, when we hold a fund-raising event.

LAPFORD PARISH COUNCIL

2. How will/does your project or activity benefit the residents of Lapford?

By providing an essential service, this being transport to medical/dental appointments for residents of Lapford who do not have their own transport, and public transport is not an option for them.

3. Who will benefit from this activity? How many people and how often?

We benefit all of the residents of Lapford, regardless of age, whenever they need transport to an appointment, or need medication collecting. During the year 2023*2024 we covered 3282 miles over 222 journeys, proving that we are a very busy service – vital to the village of Lapford.

4. How will you know that your activity was successful? How will you record its success?

This is proved by the fact that we get people to their appointments on time whenever they need it, and they continue to make use of the service. Record success by positive feed-back from clients.

5. If this application is to undertake a new project, how do you know there is a need for this activity? Please include any appropriate evidence.

N/A

SECTION C: AMOUNT OF GRANT REQUESTED

1. What is the amount of the Grant you are seeking from Lapford Parish Council?

£500

2. Please indicate in which category you feel your request for funding falls into:

Start-up grant (for new groups, can include running costs and equipment)	
Revenue (running costs)	√
One off cost (e.g. purchase of equipment)	

LAPFORD PARISH COUNCIL

3. What is the total cost of the project or activity?

N/A

4. If the total cost of the activity for which you require a grant is more than the amount requested, do you have the remaining balance available?

Tick relevant box

Yes	✓
No	

Have you applied for financial assistance elsewhere?

Tick relevant box

Yes	
No	✓

If **YES**: Please indicate details of organisations/individuals approached and amounts requested and whether the contribution is secured or still pending consideration.

N/A

5. Please give details of your own fund-raising efforts:

Musical Evening 30.03.24, raised 261.52

6. If applying for running costs, please provide information on your endeavours to secure alternative sources of funding.

We received a grant of £500 from the Lapford Community Church in April 2024.

We are going to run the Lapford Village market on 22nd March 2025 and 25th October 2025

LAPFORD PARISH COUNCIL

SECTION D: BANK DETAILS

Please provide your organisation's bank details below:

Bank/Building Society Name: **Lloyds Bank**
 Account name: **Lapford Voluntary Car Aid (FORMED A 98)**
 Sort code: **30-90-49**
 Account number: **02627245**

A **Cheque** can be arranged if required, please advise who it should be made payable to.

The cheque should be made out to: **Lapford Voluntary Car Aid**

IF YOUR APPLICATION IS SUCCESSFUL, THIS PAGE WILL BE DESTROYED AND NO RECORDS KEPT ONCE PAYMENT HAS BEEN MADE. UNSUCCESSFUL APPLICATIONS WILL BE DESTROYED IMMEDIATELY.

SECTION E: DECLARATION

Declaration

Please ensure that this form is signed by a minimum of two appropriate members of your group.

In signing this declaration, we agree that:

1. The information provided in this application is correct.
2. We have read, understand and accept the Terms & Conditions of Funding by Lapford Parish Council
3. We will complete and return a Project Completion Report (PCR) within six months of receiving funding.
4. We have adequate and appropriate cover for our activities.

Chairman (signature)	Treasurer (signature)	Secretary (signature)
Date:	Date:	Date:
Please print full name JOHN BURROWS	Please print full name JEANNE WHITTAKER	Please print full name GRACE HILL

LAPFORD PARISH COUNCIL**SUBMIT YOUR COMPLETED APPLICATION AND
SUPPORTING DOCUMENTS TO:**

Email: clerk@lapfordparishcouncil.org.uk

Post:

Rob Martin
Clerk to Lapford Parish Council
14 Station Road
Yeoford,
Crediton,
Devon. EX17 5HU

Tele: 077688 29511

SECTION F: DATA PROTECTION

As Lapford Parish Council is a public body, we must comply with the Data Protection Act 1998. We are committed to protecting your privacy and will ensure any personal information is handled properly under the Data Protection Act.

We will use the information you give us on the application and supporting documents for:

- Grant application
- Monitoring grants
- Evaluating the way our funding programmes work and the effect they have
- Reporting statistics to Government

We may also give copies of this information to individuals and organisations such as:

Accountants, auditors and external evaluators.

Other organisations or groups involved in delivering the project.

Please tick the box to confirm your understanding of Data Protection



2425-202

LAPFORD VOLUNTARY CAR AID - ANNUAL ACCOUNTS 01.10.23 to 30.09.24									
	Donations/Fundraising	Income		Outgoing	Cash in hand	Bank Balance		Total in hand	
13.10.23						£ 3,110.17			
06.10.23									
15.01.24			Drivers' Expenses	£ 110.80					
30.03.24	Income, Musical Evening	£ 822.06	Drivers' Expenses	£ 115.00					
02.04.24	Lapford Community Church	£ 500.00	Expenses	£ 560.54					
19.07.24	Mixed 'Erbs quiz team	£ 25.00			£ 25.00				
	Donation from Jean Black	£ 3.00			£ 3.00				
14.10.24			Drivers' Expenses	£ 372.40					
14.10.24	TOTALS	£ 1,350.06		£ 1,158.74	£ 28.00	£ 3,328.99		£ 3,356.99	

2425-202

LAPFORD VOLUNTARY CAR AID - SUMMARY OF ANNUAL ACCOUNTS - 01.10.23 to 30.09.24				
Income		Outgoing		
Grants	£	500.00	Drivers' Expenses	£ 772.20
Donations	£	28.00		
Fundraising	£	261.52		
			Hall Hire	£ 42.50
TOTAL	£	789.52		£ 814.70
Notes				
Grants	Yeo Valley CF	£ 500.00	Bank Balance on 14.10.24	£ 3,328.99
	Mixed 'Erbs	£ 25.00	Cash in hand	£ 28.00
	Jean Black	£ 3.00	TOTAL	£ 3,356.99
Fundraising	Musical Evening	£ 261.52		

2475-203

Dated

2022

MID DEVON DISTRICT COUNCIL

-and-

LAPFORD PARISH COUNCIL

LEASE

of

PLAY AREA/OPEN SPACE LAND AT CHURCH CLOSE LAPFORD



Legal Services | Phoenix House | Phoenix Lane
Tiverton | Devon | EX16 6PP

Tel: 01884 255255 | Fax: 01884 234318

LAND REGISTRY PRESCRIBED CLAUSES**LR1. Date of lease****LR2. Title number(s)****LR2.1 Landlord's title number(s)**

*Title number(s) out of which this lease is granted.
Leave blank if not registered.*

DN273340

LR2.2 Other title numbers

Existing title number(s) against which entries of matters referred to in LR9 LR10 LR11 and LR13 are to be made.

LR3. Parties to this lease

Give full names and addresses of each of the parties. For UK incorporated companies and limited liability partnerships also give the registered number including any prefix. For overseas companies also give the territory of incorporation and if appropriate the registered number in the United Kingdom including any prefix.

Landlord

Mid Devon District Council of Phoenix House
Phoenix Lane Tiverton Devon EX16 6PP

Tenant

Lapford Parish Council of 14 Station Road Yeoford
Crediton Devon EX17 5HU

Other parties

*Specify capacity of each party for example
"management company" "guarantor" etc.*

LR4. Property

Insert a full description of the land being leased.

or

Refer to the clause schedule or paragraph of a schedule in this lease in which the land being leased is more fully described.

In the case of a conflict between this clause and the remainder of this lease then for the purposes of registration this clause shall prevail.

The land described in the definition of the Premises in clause 1.3

Where there is a letting of part of a registered title a plan must be attached to this lease and any floor levels must be specified.

LR5. Prescribed statements etc.

If this lease includes a statement falling within LR5.1 insert under that sub-clause the relevant statement or refer to the clause schedule or paragraph of a schedule in this lease which contains the statement.

LR5.1 Statements prescribed under rules 179 (dispositions in favour of a charity) 180 (dispositions by a charity) or 196 (leases under the Leasehold Reform Housing and Urban Development Act 1993) of the Land Registration Rules 2003.

LR5.2 This lease is made under or by reference to provisions of:

In LR5.2 omit or delete those Acts which do not apply to this lease.

LR6. Term for which the Property is leased

The term as specified in this lease at clause 1.4

Include only the appropriate statement (duly completed) from the three options.

NOTE: The information you provide or refer to here will be used as part of the particulars to identify the lease under rule 6 of the Land Registration Rules 2003.

LR7. Premium

None

Specify the total premium inclusive of any VAT where payable.

LR8. Prohibitions or restrictions on disposing of this lease

This lease contains a provision that prohibits or restricts dispositions.

Include whichever of the two statements is appropriate.

Do not set out here the wording of the provision.

LR9. Rights of acquisition etc.**LR9.1 Tenant's contractual rights to renew this lease to acquire the reversion or another lease of the Property or to acquire an interest in other land**

Insert the relevant provisions in the sub-clauses or refer to the clause schedule or paragraph of a schedule in this lease which contains the provisions.

None

LR9.2 Tenant's covenant to (or offer to) surrender this lease

None

LR9.3 Landlord's contractual rights to acquire this lease

None

LR10. Restrictive covenants given in this lease by the Landlord in respect of land other than the Property

None

Insert the relevant provisions or refer to the clause schedule or paragraph of a schedule in this lease which contains the provisions.

LR11. Easements**LR11.1 Easements granted by this lease for the benefit of the Property**

Refer here only to the clause schedule or paragraph of a schedule in this lease which sets out the easements.

Those referred to in clause 2.

LR11.2 Easements granted or reserved by this lease over the Property for the benefit of other property

Those referred to in clause 2.

LR12. Estate rentcharge burdening the Property None

Refer here only to the clause schedule or paragraph of a schedule in this lease which sets out the rentcharge.

LR13. Application for standard form of restriction None

Set out the full text of the standard form of restriction and the title against which it is to be entered. If you wish to apply for more than one standard form of restriction use this clause to apply for each of them tell us who is applying against which title and set out the full text of the restriction you are applying for.

Standard forms of restriction are set out in Schedule 4 to the Land Registration Rules 2003.

LR14. Declaration of trust where there is more than one person comprising the Tenant

If the Tenant is one person omit or delete all the alternative statements.

If the Tenant is more than one person complete this clause by omitting or deleting all inapplicable alternative statements.

THIS LEASE is made the

day of

2022

BETWEEN

MID DEVON DISTRICT COUNCIL of Phoenix House Phoenix Lane Tiverton Devon EX16 6PP
(hereinafter called 'the Landlord') (1); and

LAPFORD PARISH COUNCIL of 14 Station Road Yeoford Crediton Devon EX17 5HU
(hereinafter called 'the Tenant') (2)

NOW THIS DEED WITNESSETH as follows:-

1. DEFINITIONS AND INTERPRETATION

In this lease the terms defined in this clause shall have the meanings specified:-

- 1.1 'the Permitted Use' means use as a play area and public open space
- 1.2 'the Planning Acts' means the Town and Country Planning Act 1990 the Planning (Listed Buildings and Conservation Areas) Act 1990 the Planning (Consequential Provisions) Act 1990 the Planning (Hazardous Substances) Act 1990 the Planning and Compensation Act 1991 and all statutes regulations and orders included by virtue of clause 1.14.
- 1.3 'the Premises' means the land situate at Church Close Lapford registered at HM Land Registry under title number DN273340 as shown edged in red on the attached plan
- 1.4 'the Term' means a term of twenty five years from (and including) the date of this lease.
- 1.5 'VAT' means value added tax or any other tax of a similar nature and unless otherwise expressly stated all references to rents or other sums payable by the Tenant are exclusive of VAT.
- 1.6 'the 1954 Act' means the Landlord and Tenant 1954 Act and all statutes regulations and orders included by virtue of clause 1.13.
- 1.7 References to 'losses' are references to liabilities damages or losses awards of damages or compensation penalties costs disbursements or expenses arising from any claim demand action or proceedings.
- 1.8 The expression 'the Landlord' includes the person or persons from time to time entitled to possession of the Premises when this lease comes to an end.
- 1.9 'The Tenant' includes any person who is for the time being bound by the tenant's

obligations of this lease.

- 1.10 Words importing one gender include all other genders; words importing the singular include the plural and vice versa; words importing persons include a corporate body and a partnership and vice versa.
- 1.11 Where either party to this lease comprises two or more persons obligations expressed or implied to be made by or with that party are deemed to be made by or with the persons comprising that party jointly and severally.
- 1.12 Any covenant by the Tenant not to do anything includes an obligation to use reasonable endeavours not to permit or suffer that thing to be done by another person.
- 1.13 Unless expressly stated to the contrary any reference to a specific statute or to statutes generally includes any statutory extension or modification amendment or re-enactment of that statute and any regulations or orders made under it.

2. LETTING

The Landlord lets with full title guarantee and the Tenant takes the Premises for the Term subject to the exceptions reservations and covenants set out in the charges register of the said title number DNXX and subject also to all rights easements privileges restrictions covenants and stipulations of whatever nature affecting the Premises yielding and paying to the Landlord the annual rent of a *peppercorn* (if demanded).

3. TENANT'S COVENANTS

The Tenant covenants with the Landlord as follows:-

3.1 Rent and outgoings

- 3.1.1 To pay the said annual rent (if demanded) on the first day of July in each year.
- 3.1.2 To pay and indemnify the Landlord against:-
 - 3.1.2.1 all rates taxes assessments duties charges impositions and outgoings of an annual or other periodically recurring nature that are now or may at any time during the Term be charged assessed or imposed on the Premises or on the owner or occupier of them excluding any payable by the Landlord occasioned by receipt of the said rent or by any disposition of or dealing with this lease or ownership of any interest reversionary to the interest created by it;
 - 3.1.2.2 all VAT that may from time to time be charged on the said rent or other sums payable by the Tenant under this lease; and
 - 3.1.2.3 all VAT incurred in relation to any costs that the Tenant is obliged to pay or in respect of which it is required to indemnify the Landlord under the terms of this lease save where such VAT is recoverable or available for set-off by the Landlord as input tax.

3.2 Use

- 3.2.1 To use the Premises for the Permitted Use only.
- 3.2.2 To keep the Premises open and available for use by members of the public at all times and free of charge except where prohibited to do so by legislation. The Tenant may introduce

opening/closing hours at the Premises provided it has put in place (at its own expense), subject to obtaining the Landlord's prior written consent (such consent not to be unreasonably withheld), a byelaw pursuant to section 164 of the Public Health Act 1875 and/or section 15 of the Open Spaces Act 1906.

- 3.2.3 To observe and perform the restrictive and other covenants and provisions to which the Premises are subject as set out in the registers of the above mentioned title number and to keep the Landlord fully indemnified in respect of any breach or non-observance thereof.

3.3 Repair and cleaning

- 3.3.1 To maintain any play equipment and other items from time to time located on the Premises in good condition and fit for safe use by members of the public.
- 3.3.2 To replace any items belonging to the Landlord on the Premises that are beyond repair at any time during or at the end of the Term
- 3.3.3 To keep the Premises clean tidy well and properly maintained and clear of all rubbish.
- 3.3.4 To keep any grass on the Premises in good condition and adequately tended and mown and not to permit it to become broken up or damaged.
- 3.3.5 To keep the surface of those parts of the Premises not covered by grass in good and safe condition.
- 3.3.6 Not to deposit any waste rubbish or refuse on the Premises other than in receptacles provided for that purpose.
- 3.3.7 To maintain any rubbish bins belonging to the Landlord in adequate repair and condition and to replace any of them that are beyond repair.
- 3.3.8 Not to keep or store any vehicle caravan or other thing on the Premises.
- 3.3.9 To keep the fences and hedges marked with an inward 'T' on the plan annexed hereto properly trimmed and stock proof and to keep all gates to the Premises in good repair and working order.
- 3.3.10 To maintain and keep in good repair and working order any partition fences situated within the Premises.
- 3.3.11 To keep all ditches and drains at the Premises (if any) clear of obstruction.
- 3.3.12 To ensure that all trees hedges and shrubs on the Premises are maintained to a safe condition.
- 3.3.13 Not to cause any damage or injury to any trees or lop top or cut down any trees on the Premises without having first obtained the Landlord's written consent.
- 3.3.14 To ensure that any dogs allowed onto the Premises are kept under effective control and not to allow the Premises to be fouled by dogs.
- 3.3.15 Where the use of any facility or any boundary structures or other things is common to the Premises and other property to be responsible for and indemnify the Landlord against all sums due from the owner tenant or occupier of the Premises in relation to those facilities boundary structures or other things and to undertake all work in relation to them that is its responsibility.

3.4 Buildings and structures

- 3.4.1 Not without having obtained the Landlord's previous written consent to erect any building or structure on the Premises. For the avoidance of doubt the Landlord's consent shall not be required for the installation of play equipment in connection with the use of the Premises for the Permitted Use provided that (where necessary) the Tenant consults with the occupiers of any adjoining properties regarding the proposed location, size and height of each item of equipment, prior to any installations being made by the Tenant.
- 3.4.2 At the end of the Term if so requested by the Landlord the Tenant to remove any additional buildings or structures erected on the Premises and make good any part of the Premises that is damaged by their removal.

3.5 Aerials signs and advertisements

- 3.5.1 Not to erect any pole or mast on the Premises except sports apparatus and equipment without the previous written consent of the Landlord.
- 3.5.2 Not without the previous written consent of the Landlord to fix to or exhibit or display on the Premises any placard sign notice fascia board or advertisement.

3.6 Statutory obligations

- 3.6.1 To comply in all respects with the requirements of any statutes and any other obligations imposed by law or by any byelaws applicable to the Premises or the Permitted Use.
- 3.6.2 To ensure that any play equipment installed at the Premises in accordance with clause 3.4.1 is fully compliant with health and safety legislation and any other obligations imposed by law or by any byelaw which are applicable to such installation; and to produce evidence of this to the Landlord if requested do so within 14 working days.
- 3.6.3 To produce to the Landlord, if requested, evidence of compliance with statutes and any other obligations imposed by law or by any byelaws applicable to the Premises or the Permitted Use and to provide such evidence to the Landlord within 14 working days.
- 3.6.4 The Tenant must ensure that it has adequate safeguarding measures in place accordance with applicable laws and should also ensure that any volunteer or employee who has unsupervised contact with children, young people or adults with care and support needs undertakes a government disclosure and barring ('DBS') check

3.7 Entry to inspect and notice to repair

- 3.7.1 To permit the Landlord on reasonable notice and during normal business hours except in emergency:-
 - 3.7.1.1 to enter the Premises to ascertain whether or not the covenants herein on the part of the Tenant have been observed and performed;
 - 3.7.1.2 to view the state and condition of the Premises; and
 - 3.7.1.3 to give to the Tenant or notwithstanding clause 5.6 leave on the Premises a notice specifying the works required to remedy any breach of the Tenant's obligations in this lease ('a notice of repair').
- 3.7.2 To carry out the works specified in a notice to repair immediately.

- 3.7.3 If within one month of the service of a notice to repair the Tenant has not started to execute the work referred to in that notice or is not proceeding diligently with it or if the Tenant fails to finish the work within three months or if in the Landlord's reasonable opinion the Tenant is unlikely to finish the work within that period to permit the Landlord to enter the Premises to execute the outstanding work and within fourteen days of a written demand pay to the Landlord the cost of so doing and all expenses incurred by the Landlord including legal costs and surveyor's fees.

3.8 Alienation

- 3.8.1 Not to assign sublet or charge the whole or any part of the Premises.
- 3.8.2 Not to part with possession or share occupation of the Premises or any part thereof or hold the Premises or any part thereof on trust for another.

3.9 Contact details

To provide the Landlord with the names addresses and telephone numbers of two representatives of the Tenant for the purpose of enabling the Landlord to contact the Tenant in an emergency.

3.10 Nuisance

- 3.10.1 Not to do anything on the Premises or allow anything to remain on them that may be or become or cause a nuisance or annoyance disturbance inconvenience injury or damage to the Landlord or its tenants or the owners or occupiers of adjacent or neighbouring premises.
- 3.10.2 Not to use the Premises for any trade business manufacture or for sales by auction or otherwise or for any illegal or immoral act or purpose.

3.11 Costs of applications notices and recovery of arrears

- 3.11.1 To pay to the Landlord on a full indemnity basis all reasonable costs fees charges disbursements and expenses including without prejudice to the generality of the above those payable to counsel solicitors surveyors and bailiffs properly incurred by the Landlord in relation to or incidental to:-
- 3.11.1.1 every application made by the Tenant for a consent or licence required by the provisions of this lease whether it is granted refused or offered subject to any lawful qualification or condition or the application is withdrawn;
- 3.11.1.2 the contemplation preparation and service of a notice under the Law of Property Act 1925 Section 146 or the contemplation or taking of proceedings under Section 146 or 147 of that Act even if forfeiture is avoided otherwise than by relief granted by the court;
- 3.11.1.3 the recovery or attempted recovery of any sums due under this lease.

3.12 Planning

- 3.12.1 To observe and comply with the provisions and requirements of the Planning Acts affecting the Premises and their use and indemnify and keep indemnified the Landlord during the Term and following the end of it against all losses in respect of any contravention of those Acts.
- 3.12.2 Not to make any application for planning permission without the consent of the Landlord.

- 3.12.3 To obtain any planning permission and serve any notices that may be required to carry out the Permitted Use on or at the Premises.

3.13 Indemnities

To keep the Landlord fully indemnified against all losses arising directly or indirectly out of any act omission or negligence of the Tenant or any persons at the Premises expressly or impliedly with its authority or any breach or non-observance by the Tenant of the obligations conditions or other provisions of this lease or any of the matters to which this letting is subject or damage to any property or the death or injury to any person arising out of the use of the Premises by the Tenant or such persons.

3.14 Liability insurance

To effect and throughout the Term and keep in force a policy of insurance with a reputable insurance company incorporating the standard conditions and exemptions of the insurance company to cover all claims arising from the exercise of the Permitted Use in the amount of ten million pounds (£10,000,000.00) in respect of any one claim for bodily injury or disease or damage to property and make available to the Landlord or its agent on reasonable demand a copy of the policy or a summary of its terms and a copy of the current premium receipt.

3.15 Encroachments

To take all reasonable steps to prevent any encroachment on the Premises or the acquisition of any easement over the Premises and notify the Landlord immediately if any encroachment is made or easement acquired or if any attempt is made to encroach or acquire an easement and at the request of the Landlord to adopt such means as shall reasonably be required to prevent the making of any encroachment or the acquisition of any easement.

3.16 Statutory notices

To give full particulars to the Landlord of any notice direction order or proposal relating to the Premises made given or issued to the Tenant by any government department or local public regulatory or other authority or court within seven days of receipt and if so requested by the Landlord to produce a copy of it to the Landlord and without delay take all necessary steps to comply with the notice direction or order so far as it relates to the use of the Premises or anything for which the Tenant is liable under this lease and at the request of the Landlord but at its own cost to make or join with the Landlord in making any objection or representation the Landlord deems expedient against or in respect of any notice direction order or proposal.

3.17 Defective premises

To give notice to the Landlord of any defect in the Premises that might give rise to an obligation on the Landlord to do or refrain from doing anything in order to comply with the provisions of this lease or the duty of care imposed on the Landlord whether pursuant to the Defective Premises Act 1972 or otherwise and at all times to display and maintain any notices the Landlord from time to time requires to be displayed at the Premises.

3.18 Yielding up

At the end of the Term to yield up the Premises with vacant possession and in accordance with and in the condition required by the provisions of this lease remove tenant's fixtures and

fittings if requested to do so by the Landlord and remove all signs erected by the Tenant in on or near the Premises immediately making good any damage caused by their removal.

4. LANDLORD'S COVENANTS

The Landlord covenants with the Tenant to permit the Tenant peaceably and quietly to hold and enjoy the Premises without any interruption or disturbance from or by the Landlord or any person claiming under or in trust for it.

5. MISCELLANEOUS

5.1 Forfeiture

It is hereby agreed that if the Tenant breaches any obligation or other term of this lease the Landlord may at any time re-enter the Premises or any part of them in the name of the whole (even if any previous right of re-entry has been waived) and thereupon the Term is to cease absolutely but without prejudice to any rights or remedies that may have accrued to the Landlord against the Tenant in respect of any breach of covenant including the breach in respect of which the re-entry is made.

5.2 Exclusion of warranty as to use

Nothing in this lease or in any consent granted by the Landlord under this lease is to imply or warrant that the Premises may lawfully be used under the Planning Acts for the Permitted Use.

5.3 Exclusion of third party rights

Nothing in this lease is intended to confer any benefit on any person who is not a party to it.

5.4 Representations

The Tenant acknowledges that this lease has not been entered into in reliance wholly or partly on any statement or representation made by or on behalf of the Landlord.

5.5 Compensation on vacating excluded

Any statutory right of the Tenant to claim compensation from the Landlord on vacating the Premises is excluded to the extent that the law allows.

5.6 Notices

The provisions of the Law of Property Act 1925 Section 196 as amended shall apply to any notice given under this lease.

5.7 No agreement for lease

It is certified that there is no agreement for lease to which this lease gives effect.

6. LANDLORD AND TENANT ACT 1954

6.1 The parties confirm that:

- 6.1.1 the Landlord served a notice on the Tenant as required by section 38A(3)(a) of the Landlord and Tenant Act 1954 (LTA 1954) applying to the tenancy created by this lease (not less than 14 days) before this lease was entered into; and

6.1.2 [] who was duly authorised by the tenant to do so made a (statutory) declaration dated [] 2022 in accordance with the requirements of section 38A(3)(b) of the LTA 1954.

6.1.3 there is no agreement for lease to which this lease gives effect.

6.2 The parties agree that the provisions of section 24 to 28 of the LTA 1954 are excluded in relation to the tenancy created by this lease.

7. EARLY TERMINATION

7.1 The Tenant may terminate this lease at any time by giving not less than three months' written notice to that effect to the Landlord.

7.2 A notice served by the Tenant shall be of no effect if at the date on which such notice is stated to take effect vacant possession of the whole of the Premises is not given.

7.3 Subject to clause 7.2 following service of a notice pursuant to clause 7.1 this lease shall terminate on the date on which such notice is stated to take effect.

7.4 Termination of this lease in accordance with the foregoing provisions shall not affect any other right or remedy that either party may have in relation to any earlier breach of this lease.

IN WITNESS WHEREOF the parties hereto have executed this document as a deed the day and year first before written

EXECUTED AS A DEED by the affixing)
of **THE COMMON SEAL of MID**)
DEVON DISTRICT COUNCIL in the)
presence of:-)

Authorised Sealing Officer

Seal Register number

EXECUTED AS A DEED by the said) ?
LAPFORD PARISH COUNCIL)
pursuant to a resolution by the signatures of)
[])

and

[]

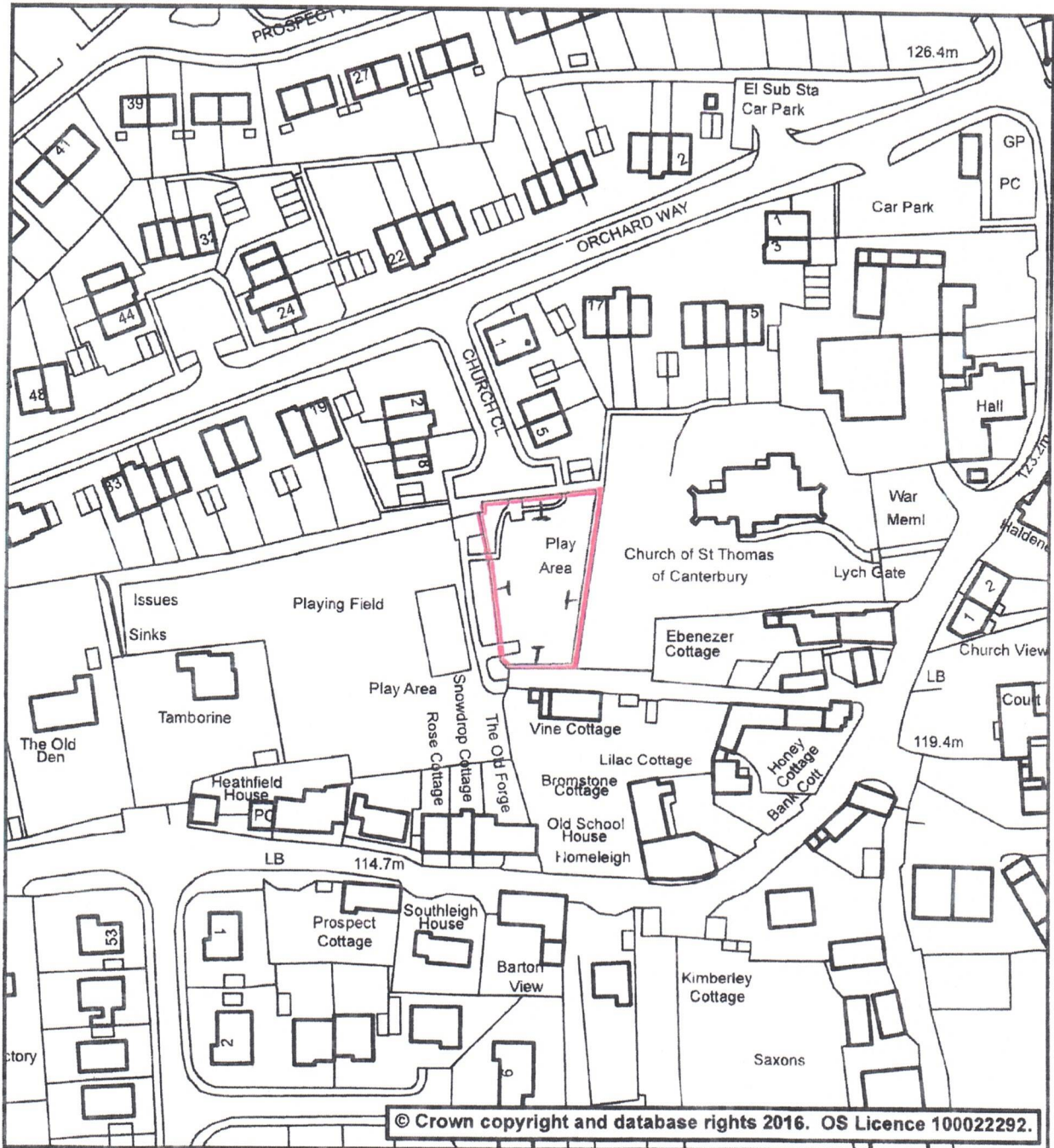
two members of the said Council in the presence of:-

[]



Phoenix House
Phoenix Lane, Tiverton EX16 6PP

Tel: 01884 255255 Website: www.middevon.gov.uk



Play Area - Church Close Lapford

Scale: 1:1,250

Date: 15/01/2021

Drg. No: Not Set

User Name: sdensham

LAPFORD PARISH COUNCIL

2025/2026 BUDGET AND PRECEPT

Report by the Parish Clerk

The attached analysis details the budgetary requirements as they stand currently with the known commitments already entered into reflected in the numbers.

The parish council prepares its accounts on a Receipts and Payments basis, so all of the analysis reflects the expected timing of the transactions which might not necessarily turn out exactly as planned.

2024/2025 Revised Budget

The first column of numbers is an analysis of the expected outturn for the current financial year obtained by looking at the position at the end of November 2024, projected to the year-end (31st March 2025).

The **Receipts** analysis is more or less known as it already includes the grants claimed for things such as the Neighbourhood Plan, Defibrillator, PROW & Bus Shelter and it is unlikely that there will be any further grants available between now and the new financial year. The one thing to note is that the VAT receipt shown will not include that incurred between October 2024 and March 2025, as the claim is submitted to HMRC in April 2025.

The **Payments** analysis is drawn up on the basis of known commitments, anything new undertaken in the remaining 4 months will be in addition to that shown.

The **Net Expenditure** amounts to £2,937 which is the estimate of how much the **General Reserve** will reduce between the beginning April 2024 to the end of March 2025. This reserve is expected to stand at £24,055 at the year-end within an overall balance in hand of £28,358.

2025/2026 Draft Budget

The middle column of the analysis is the 2025/2026 draft budget based on the current known position. Where there is no control over prices, inflation has been added, such as an assumed 3% increase from 1st April 2025 in the clerk's salary, amounting to £250 for the year. In addition, an assumption is made on the remaining Neighbourhood Plan grant being claimed and spent during the year which has no effect on the net expenditure shown.

This is the base position with the precept amount left the same as the current year at £26,000.

LAPFORD PARISH COUNCIL

The result is that there is a shortfall of £435 which would need to be added to the precept collection to £26,435 to achieve a balanced budget and to leave the budgeted General Reserve balance unchanged. This would amount to a 1.23% increase in Band D precept from £64.90 to £65.70 per annum.

2025/2026 Draft Budget + Toddlers

The third column shows a different budget for next year which includes the possibility of using the section 106 money available for the toddlers play equipment and the expenditure of the Kompan quotation with the assumption that the shortfall of £6,850 is found by a combination of raising the precept and/or reducing the General Reserve.

To take matters to the extreme the precept is shown at the level that would balance the budget without reducing the General Reserve. This precept figure of £33,285 is an increase of £7,285 over the current level, which would amount to an increase in Band D charge of 27.47% to £82.73 per annum.

It is apparent that an increase of this size would be difficult to square with the residents of Lapford, so a form of balancing the precept increase against the fall in General Reserve is necessary, if the playground renewal is to go ahead.

National guidance on the level of General Reserves is that it should be between 50% and 100% of the precept level, £13,000 to £26,000 for Lapford.

In order to assist with the decision making on the level of precept, should the parish council wish to install the equipment, the table below has been drawn up to show the effects of the balance between the two elements of funding ranging from funding 100% of the balance by raising the precept to 100% reduction in the General Reserve.

Precept			Reserves		
Increase £	Band D £	Band D Increase %	Reduction £	General Reserve Remaining £	GR as % of Precept
7,285	82.40	27.5	0	24,055	92.4
6,500	80.78	24.5	785	23,405	89.9
5,000	77.05	18.7	2,285	21,770	83.6
3,000	72.08	11.1	4,285	19,770	75.9
2,000	69.59	7.2	5,285	18,770	72.1
1,000	67.11	3.4	6,285	17,770	68.2
0	64.62	(0.4)	7,285	16,770	64.4

To resolve

The parish council should consider what precept is to be levied for 2025/2025.

LAPFORD PARISH COUNCIL

2024/2025 BUDGET ANALYSIS

	2024/2025 Revised Budget £	2025/2026 Draft Budget £	2025/2026 Draft Budget + Toddlers £
RECEIPTS			
Precept	26,000	26,000	33,285
Interest	80	50	50
Grants & Other Donations	3,115	-	-
PROW P3 Grant	1,800	-	-
NP Grants	5,510	4,490	4,490
Section 106 Income	-	-	19,595
Insurance Claim Income	343	-	-
Event Income	59	-	-
VAT Receipts	1,122	-	-
TOTAL Receipts	38,029	30,540	57,420
PAYMENTS			
Administration			
External Audit	210	210	210
Internal Audit	195	250	250
ICO	35	35	35
Legal Fees	290	500	500
Insurance	515	600	600
Elections	-	-	-
IT&C	500	500	500
IT Equipment	457	-	-
Office Consumables	300	300	300
Postage	-	50	50
Venue Hire/Zoom	100	100	100
Clerk & Councillors			
Clerk's Salary	8,400	8,650	8,650
Clerk's Expenses	200	200	200
Councillor Expenses	100	100	100
Councillor Allowances	200	200	200
Training & Development	400	400	400
Subscriptions			
DALC/NALC	270	270	270
SLCC	70	70	70
DCT	-	-	-

LAPFORD PARISH COUNCIL

2024/2025 BUDGET ANALYSIS

	2024/2025 Revised Budget £	2025/2026 Draft Budget £	2025/2026 Draft Budget + Toddlers £
Car Park			
Maintenance & Improvements	300	300	300
Orchard Centre			
Cleaner	990	980	980
Cleaning Consumables	60	60	60
Electricity	1,000	1,000	1,000
Water	300	300	300
Maintenance & Improvements	200	200	200
Telephone & Broadband	500	500	500
Telephone Kiosk			
Refurbishment	-	-	-
Maintenance	-	-	-
Defibrillator			
Installation	1,511	-	-
Maintenance & Consumables	350	200	200
Community Website			
Development	-	-	-
Maintenance	220	250	250
Maintenance & Improvements			
Annual Inspections	-	-	-
Church Clock	195	200	200
Air Ambulance Lighting	-	130	130
Grass Cutting	400	400	400
Verge Cutting	-	235	235
Landscaping	-	100	100
Village & Sign Maintenance	1,050	1,000	1,000
Noticeboard	130	-	-
Salt Bins	-	-	-
Road Warden Equipment	700	-	-
Bus Shelter Installation	4,430	-	-
Toddlers Play Equipment		-	26,445
Youth Play Equipment		-	-
Benches	-	500	500
Public Rights of Way			
Maintenance & Improvements	1,800	-	-
Emergency Planning			

LAPFORD PARISH COUNCIL

2024/2025 BUDGET ANALYSIS

	2024/2025 Revised Budget £	2025/2026 Draft Budget £	2025/2026 Draft Budget + Toddlers £
Equipment	100	100	100
Booklet	-	-	-
Maintenance & Improvements	100	100	100
Training	-	-	-
Grants Made			
Lapford Church Green	1,500	1,500	1,500
LYPFT	300	300	300
Section 137			
General Donations	1,000	1,000	1,000
Armistice Wreath	50	50	50
Litter Pick Refreshments	60	60	60
Footpath Lighting	85	85	85
Event Expenditure	83	-	-
Neighbourhood Plan			
Direct Costs	300	-	-
Consultants	5,510	4,490	4,490
Loan Repayments			
PWLB Repayments	4,500	4,500	4,500
VAT Expenditure	1,000	-	-
TOTAL EXPENDITURE	40,966	30,975	57,420

NET EXPENDITURE/(INCOME)

2,937

435

-

RESERVES

General Reserve

24,055

23,620

24,055

Earmarked Reserves

Calor Gas Connecting Communities

1,305

1,305

1,305

PROW

-

-

-

Village Event Reserve

831

831

831

Emergency Committee Fund

2,166

2,166

2,166

28,358

27,923

28,358

Lapford Parish Council

Prepared by: P J Moe
Name and Role (Clerk/RFO etc)

Date: 2/12/24

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 30/11/2024			
Cash in Hand 01/04/2024			30,994.95
ADD			
Receipts 01/04/2024 - 30/11/2024			35,313.50
			66,308.45
SUBTRACT			
Payments 01/04/2024 - 30/11/2024			20,982.17
A	Cash in Hand 30/11/2024		45,326.28
	(per Cash Book)		
Cash in hand per Bank Statements			
Petty Cash	30/11/2024	0.00	
Natwest Current Account	30/11/2024	0.00	
NS&I	30/11/2024	0.00	
Lloyds Treasurers	30/11/2024	45,326.28	
			45,326.28
Less unrepresented payments			
			45,326.28
Plus unrepresented receipts			
B	Adjusted Bank Balance		45,326.28
A = B Checks out OK			



2425-209

Lapford Parish Council
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Your Account

Sort Code 30-99-50
Account Number 78183268

TREASURERS ACCOUNT

01 November 2024 to 30 November 2024

Money In	£0.00	Balance on 01 November 2024	£46,742.25
Money Out	£1,415.97	Balance on 30 November 2024	£45,326.28

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
06 Nov 24	IONOS CLOUD LTD. V73144437-68191964	DD		21.88	46,720.37
13 Nov 24	WILLIAM GRAHAM 100000001447240840 TOILET	FPO		12.66	46,707.71
13 Nov 24	PETER HEAL 200000001452383354 DOOR	FPO		77.17	46,630.54
13 Nov 24	RJ MARTIN 300000001459844587 TRAVEL	FPO		188.78	46,441.76
13 Nov 24	VICTORY HALL 500000001456476861 INV 641	FPO		47.60	46,394.16
14 Nov 24	EVERFLOW LIMITED E264080A	DD		62.76	46,331.40
20 Nov 24	RJ MARTIN	BP		669.09	45,662.31
20 Nov 24	HMRC - ACCOUNTS OF	BP		189.80	45,472.51
20 Nov 24	SUSAN A HEMSWORTH	BP		90.53	45,381.98
27 Nov 24	BT GROUP PLC GP00449335-000073	DD		55.70	45,326.28

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

Administration

Code	Title	Receipts			Payments					Net Position
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
1	Precept	26,000.00	26,000.00							(0%)
2	Grants - General									(N/A)
9	Interest Received	50.00	79.77	29.77						29.77 (59%)
21	Clerk's Salary				8,400.00	5,552.00		5,552.00	2,848.00	2,848.00 (33%)
22	National Insurance									(N/A)
23	Clerk's Expenses				200.00	188.78		188.78	11.22	11.22 (5%)
24	Councillor Expenses				100.00				100.00	100.00 (100%)
25	Councillor Allowances				200.00				200.00	200.00 (100%)
26	Training & Development				400.00				400.00	400.00 (100%)
31	External Audit				210.00	210.00		210.00		(0%)
32	Internal Audit				250.00	195.00		195.00	55.00	55.00 (22%)
33	Information Commissior				35.00	35.00		35.00		(0%)
34	Legal Fees					290.00		290.00	-290.00	-290.00 (N/A)
35	Land Registry									(N/A)
36	Insurance Premium				600.00	514.68		514.68	85.32	85.32 (14%)
37	Elections									(N/A)
38	Information Technology				500.00	497.26		497.26	2.74	2.74 (0%)
39	Office Consumables				300.00				300.00	300.00 (100%)
40	Refreshments				60.00				60.00	60.00 (100%)
41	Postage				50.00				50.00	50.00 (100%)
42	Venue Hire				100.00	17.85		17.85	82.15	82.15 (82%)
43	Devon Association of Lc				270.00	373.00		373.00	-103.00	-103.00 (-38%)
44	Society of Local Council				70.00	64.00		64.00	6.00	6.00 (8%)
161	PWLB Loan Repayment				4,500.00	4,499.26		4,499.26	0.74	0.74 (0%)
201	VAT Refund									(N/A)
202	Insurance Claim		342.95	342.95						342.95 (N/A)
203	IT Equipment					456.63		456.63	-456.63	-456.63 (N/A)
206	Printing					126.36		126.36	-126.36	-126.36 (N/A)
SUB TOTAL		26,050.00	26,422.72	372.72	16,245.00	13,019.82		13,019.82	3,225.18	3,597.90 (8%)

Neighbourhood Plan

Code	Title	Receipts			Payments					Net Position
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
4	Grants - Neighbourhood		5,510.00	5,510.00						5,510.00 (N/A)
45	Devon Communities To									(N/A)
207	Refreshments					26.06		26.06	-26.06	-26.06 (N/A)
208	Venue Hire					47.60		47.60	-47.60	-47.60 (N/A)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	26,000.00	26,000.00					(0%)
2	Grants - General							(N/A)
9	Interest Received	50.00	79.77	29.77				29.77 (59%)
21	Clerk's Salary				8,400.00	5,552.00	2,848.00	2,848.00 (33%)
22	National Insurance							(N/A)
23	Clerk's Expenses				200.00	188.78	11.22	11.22 (5%)
24	Councillor Expenses				100.00		100.00	100.00 (100%)
25	Councillor Allowances				200.00		200.00	200.00 (100%)
26	Training & Development				400.00		400.00	400.00 (100%)
31	External Audit				210.00	210.00		(0%)
32	Internal Audit				250.00	195.00	55.00	55.00 (22%)
33	Information Commissioner's Office				35.00	35.00		(0%)
34	Legal Fees					290.00	-290.00	-290.00 (N/A)
35	Land Registry							(N/A)
36	Insurance Premium				600.00	514.68	85.32	85.32 (14%)
37	Elections							(N/A)
38	Information Technology and PC's				500.00	497.26	2.74	2.74 (0%)
39	Office Consumables				300.00		300.00	300.00 (100%)
40	Refreshments				60.00		60.00	60.00 (100%)
41	Postage				50.00		50.00	50.00 (100%)
42	Venue Hire				100.00	17.85	82.15	82.15 (82%)
43	Devon Association of Local Councils				270.00	373.00	-103.00	-103.00 (-38%)
44	Society of Local Council Clerks & Officers				70.00	64.00	6.00	6.00 (8%)
161	PWLB Loan Repayments				4,500.00	4,499.26	0.74	0.74 (0%)
201	VAT Refund							(N/A)
202	Insurance Claim		342.95	342.95				342.95 (N/A)
203	IT Equipment					456.63	-456.63	-456.63 (N/A)
206	Printing					126.36	-126.36	-126.36 (N/A)
SUB TOTAL		26,050.00	26,422.72	372.72	16,245.00	13,019.82	3,225.18	3,597.90 (8%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Grants - Neighbourhood Plan		5,510.00	5,510.00				5,510.00 (N/A)
45	Devon Communities Together							(N/A)
207	Refreshments					26.06	-26.06	-26.06 (N/A)
208	Venue Hire					47.60	-47.60	-47.60 (N/A)
SUB TOTAL			5,510.00	5,510.00		73.66	-73.66	5,436.34 (N/A)

Orchard Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
60	Salary - Orchard Centre Cleaner				980.00	612.56	367.44	367.44 (37%)
61	Cleaning Consumables				60.00	8.19	51.81	51.81 (86%)
62	Electricity				1,000.00	175.86	824.14	824.14 (82%)

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Lapford Parish Council

Summary of Receipts and Payments

2 December 2024 (2024 - 2025)

All Cost Centres and Codes

63 Water & Sewage	300.00	432.17	-132.17	-132.17 (-44%)
64 Orchard Centre Maintenance & I	200.00	219.68	-19.68	-19.68 (-9%)
65 Orchard Centre Telephone & Brc	500.00	371.36	128.64	128.64 (25%)
SUB TOTAL	3,040.00	1,819.82	1,220.18	1,220.18 (40%)

Village Maintenance

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
3 Grants - PROW	1,000.00	1,800.00	800.00				800.00 (80%)
5 Section 106 Income							(N/A)
7 Community Infrastructure Levy							(N/A)
50 Car Park Maintenance & Improv				300.00		300.00	300.00 (100%)
71 Telephone Kiosk Maintenance &							(N/A)
101 Village Clock				200.00	195.00	5.00	5.00 (2%)
102 Air Ambulance Lighting				130.00		130.00	130.00 (100%)
103 Grass Cutting				400.00	215.00	185.00	185.00 (46%)
104 Verge Cutting				235.00		235.00	235.00 (100%)
105 Landscaping				100.00		100.00	100.00 (100%)
106 Village Maintenance				1,000.00		1,000.00	1,000.00 (100%)
107 Sign Maintenance					1,048.00	-1,048.00	-1,048.00 (N/A)
108 Noticeboards							(N/A)
109 Winter Maintenance					129.17	-129.17	-129.17 (N/A)
110 Benches				500.00		500.00	500.00 (100%)
111 Footpath Lighting				85.00	85.00		(0%)
121 PROW Maintenance				1,000.00		1,000.00	1,000.00 (100%)
205 Road Warden Equipment					105.12	-105.12	-105.12 (N/A)
SUB TOTAL	1,000.00	1,800.00	800.00	3,950.00	1,777.29	2,172.71	2,972.71 (60%)

Village Services

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
6 Events Income		59.00	59.00				59.00 (N/A)
8 Donations							(N/A)
81 Defibrillator Installation					1,511.00	-1,511.00	-1,511.00 (N/A)
82 Defibrillator Maintenance				200.00	246.00	-46.00	-46.00 (-23%)
91 Community Website				160.00	18.23	141.77	141.77 (88%)
131 Emergency Planning Equipment				100.00		100.00	100.00 (100%)
132 Emergency Planning Maintenan				100.00		100.00	100.00 (100%)
141 Grant to Lapford Church Green 1				1,500.00	1,500.00		(0%)
142 Grant to Lapford Youth & Playing				300.00		300.00	300.00 (100%)
143 Grant to Local Organisations				1,000.00		1,000.00	1,000.00 (100%)
144 Armistice Wreath				30.00	50.00	-20.00	-20.00 (-66%)
145 Events Expenditure					83.37	-83.37	-83.37 (N/A)
146 Community Broadband Access							(N/A)
200 Capital Expenditure							(N/A)
204 Defibrillator Grant		400.00	400.00				400.00 (N/A)
SUB TOTAL		459.00	459.00	3,390.00	3,408.60	-18.60	440.40 (12%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 December 2024 (2024 - 2025)

Summary

NET TOTAL	27,050.00	34,191.72	7,141.72	26,625.00	20,099.19	6,525.81	13,667.53 (25%)
V.A.T.		1,121.78			882.98		
GROSS TOTAL		35,313.50			20,982.17		