

Lapford Parish Council

Lapford Parish Council Meeting 13th August 2024

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

There was a meeting of Lapford Parish Council on Tuesday 13th August 2024 at 7.30pm held in the Orchard Centre, Lapford

Members Present: Cllrs Julie Down; Sue Briant-Evans; Steven Fletcher; Bill Graham; Peter Heal; Alex Shapland; Ian Wilkie.

Also Present: County Cllr. Margaret Squires

In attendance: Rob Martin (Clerk)

Others: Thirteen members of the public.

MINUTES

2425-087 APOLOGIES

Apologies for absence had been received from Cllr. Andrews.

2425-088 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda.

2425-089 COOPTON OF COUNCILLOR

Stacey Lumsdon had resigned as a councillor since the last meeting. The clerk had started with the District Council, the process of advertising for a potential by-election to fill the post. If no election is called, then this will be a second vacancy for which co-option would be necessary and the deadline for this would be 4th September 2024.

The clerk had received one application for co-option and it was decided that this would be considered when it was clear that two vacancies could be filled by co-optees.

A revised advertisement would be drawn up which would have to be more appealing than previous ones, as councillors were sure that there were people in the parish who could be encouraged to apply. This was a time to build a team capable of seeing projects such as the Neighbourhood Plan come to fruition.

The Chairman to adjourn the meeting to allow public participation

2425-090 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS

A number of members of the public had attended to give their opinions about the planning application number 24/01074/OUT and outline for the construction of 3 Self-Build properties at Sandhurst on Eastington Lane, Lapford. The comments made were as follows:

- The first speaker wished to register their objection to the proposal on land for which there had been a number of refused planning applications including the previous one which was refused under appeal by the Planning Inspectorate.
- The points made were that this development would destroy the privacy of their neighbouring property, there would still be no access visibility, there should not be

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a loss of the rural environment, there would be dangers so near to the school and there was still a complete lack of community consultation. They asked the parish council to be forthright in supporting a refusal.

- The second speaker said that the application was short on detail and fails to comply with Local Plan policies S1, S14 and DM6. There was nothing in the application to present it as an exception site. Information had been provided by Devon Choice on the current demand for properties in Lapford but none of those proposed were affordable. The conclusion you could draw is that stealth being used to get a foot in the door on this site and it would bring no benefit for the Lapford Community. The request was that the parish council maintain its opposition to development on this site.
- In answer to a question the chairman stated that this was a brand new application which would require all previous material to be submitted again.
- Cllr. Heal stated that this was an Outline application for 3 Self Build homes, and as such does not have to give details. Most detail will be covered within a future Reserved Matters application and will only be considered at a future detail application stage. Self-Build properties do not have to be affordable.

A question was raised on the planned District Council walk-around of its properties which was going to include Cllr. Wilkie, but because it was during the General Election purdah period the walk had happened without councillor involvement and no information had been received. The concern was because of the apparently dangerous trees which needed work to make them safe. Cllr. ~~Mackie~~ ^{Wine} would contact MDDC officer Simon Newcombe who was the manager involved.

2425-091 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

a) Devon County Council

County Cllr. Squires was thanked for her ^{help} ~~work~~ in bringing the road maintenance works for Lapford to fruition, as they were almost finished and made a vast improvement. She had nothing further to add.

b) Mid Devon District Council

Cllr. Keable was not able to attend so there was no MDDC report.

2425-092 MINUTES

On a proposal by the chairman, it was **Resolved** to adopt the minutes of the last Parish Council meeting held on 9th July 2024.

2425-093 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

Most of the matters on the Action List were on the agenda.

Cllr. Graham brought up the Orchard Centre sign and said he had located one that could say 'Orchard Centre' with 'Lapford Parish Council' underneath which was illuminated and solar powered for £49. The conclusion was that a non-illuminated sign with 'The Orchard Centre' on it. County Cllr. Squires said that she would be able to offer a Locality Grant for the sign.

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2425-094 FEEDBACK FROM REPRESENTATIVES

Stacey Lumsdon had been the representative on HOLD.

Cllr. Graham reported on the HOLD meeting by saying that a new charity would be set up called '**Lapford Victory Hall Community Trust**' into which HOLD would transfer the ownership of Lower Town Place and both parts would then be managed by one charitable trust.

2425-095 COMMITTEE REPORTS

a) Celebrations Committee

There were concerns that turnout at village celebrations had been disappointing in the last year. Discussion had taken place about this and the committee would look at what is done for the VE Day memorial in 2025 after the Walking Festival had taken place in September 2024.

b) Lapford Emergency Action Plan (LEAP) Committee.

The minutes of the LEAP meeting held on 29th July 2024 were adopted.

2425-096 CHURCH GREEN TRUST FEEDBACK

The minutes of the Church Green Trust meetings on 16th July 2024 were noted.

2425-097 HIGHWAYS

The highway works through the village would be completed the following day, all agreed it was a vast improvement.

Cllr. Briant-Evans said that Steve Tucker had requested a priority list of all other outstanding highway issues following the surface repair work, such as the fence at the junction, tree work etc. She requested that councillors should contact her so that LEAP could draw up the list on behalf of the council. County Cllr. Squires asked that the list be forwarded to her in the first instance and she would talk directly to Steve about its contents.

Cllr. Fletcher raised the subject of a resident who was wishing to install a ditch on the roadside to direct water away from his and other local properties. The clerk confirmed that he had sent the resident the contact details for Steve Tucker and County Cllr. Squires suggesting he contact them. Cllr. Squires confirmed that this was the best course of action so that Steve Tucker could discuss the matter directly.

2425-098 ROAD WARDEN

Cllr. Wilkie had arranged for the purchase of Personal Protection Equipment (PPE) and passed the invoices to the clerk for payment.

The clerk had drawn up a list of the hardware that would enable the Road Wardens to carry out their work taken from advice given by Steve Tucker at Devon Highways. In order to get an order of cost, he had put a cost from online suppliers for each item with the result that the overall total amounted to just under £1,000. There was a fund available from DCC called the Highways Maintenance Community Enhancement Fund (HMCEF) which would provide a grant to fund some or all of this equipment.

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Cllr. Heal suggested that he send the list to Paul Leach at Southwest Fixings Ltd who he believed would provide the equipment at a very good price. This was agreed.

Cllr. Graham asked where the equipment was going to be stored, a problem that needed to be solved. One suggestion was that the parish council acquire a container which could be installed on the car park. Cllr. Heal would look at the options and bring a suggestion to the next meeting.

2425-099 DEFIBRILLATOR UPDATE

The clerk had arranged the purchase of the defibrillator from London Hearts, in accordance with minute 2425-075 (9 July 2024). The defibrillator had been delivered and was currently locked in the cleaning/admin cupboard of the Orchard Centre.

The owner of the Spar, when giving permission for it to be installed on his building, had stated that the electrical work had to be undertaken by someone qualified to work on garage forecourts, his preference being JTS Electricals based at Braunton.

The clerk had contacted Jay of JTS with the conclusion that he would be able to fit the defibrillator but only after he returned from holiday meaning that the earliest date available for him would not be until late September or early October. The cost of the installation would be £400 plus VAT.

The clerk had submitted grant claims to AED Donate and DCC Locality fund but had heard nothing to date.

2425-100 LAPFORD NEIGHBOURHOOD PLAN

The clerk had received a quotation from Devon Communities Together for the proposed work on the consultation stage of the Lapford Neighbourhood Plan, which had been split into 3 phases totalling £5,510.

On a proposal by Cllr. Fletcher, seconded by Cllr. Briant-Evans it was **Resolved** to accept this quotation and start the work on the consultation event scheduled for 4th & 5th October 2024 in the village hall.

An A5 flier would be prepared for the survey stage of the work, which it was envisaged would be sent around with the Lapford Lookout but not placed inside but additional to the magazine. Cllr. Wilkie, who organises the Lookout delivery team, was concerned that he had not been told of this arrangement and that more consideration should be given to his volunteers having an extra job to do.

There was a need to put a note in with the September Lookout to inform people to earmark the dates of the event in October.

2425-101 BUS SHELTER PROPOSAL - HIGHFIELD

The clerk had obtained five quotations for broadly similar bus shelters and these had been



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circulated. He highlighted that there slightly different variations between the various options and that the cost was only indicative to allow one successful company to be contacted for the final project option and cost.

On a proposal by Cllr. Fletcher, seconded by Cllr. Shapland, it was **Resolved** to use Ace Shelters for the bus shelter and the clerk was instructed to arrange for a final project and cost to be agreed at a future meeting. Ace Shelters was chosen because it provided the lowest overall indicative cost for supply, delivery and installation. There would be a need for the company to make a site visit before an order could be placed to plan the installation.

In the meantime, it would be necessary to consult with local residents and the highways team to ensure that the proposed site would not cause difficulties.

2425-102 LAPFORD PLAYING FIELD & EQUIPMENT

The clerk had circulated notes of a meeting between himself, the chairman and representatives from the Lapford Youth and Playing Field Trust (LYPFT). The conclusion of the meeting was that the amount of additional teenage equipment was limited without encroaching onto the area with football posts and the nursery equipment would have to be fitted on the higher land vacated by the district council's removal of its play facilities, The surfacing on the nursery paly area was not in too bad shape, but questions about its reuse would need to be asked.

Recent hedge removal meant that the two sites were visible from each other, so there was no need to move the position of the nursey play area.

Grace Hill (LYPFT) would obtain quotations for the installation of the equipment for both sites which independently, but with the view that the whole project would be undertaken by Lapford Parish Council to save the community money on VAT.

Grace Hill had arranged for visits from representatives from Kompan, Wicksteed and Sovereign play equipment suppliers the first of which had just taken place. The salesperson attending from Kompan had indicated that the nursery surfacing could be left and covered with Wetpour safety surface. The other two companies were expected to attend withing a month or so.

Once the last company had attended and supplied the necessary quotations the clerk and chairman would attend another meeting with LYPFT following which a report for the parish council would be prepared and the section 106 finance obtained. This would not happen before the October 2024 parish council meeting.

2425-103 PUBLIC RIGHT OF WAY (PROW) MAINTENANCE

Cllr. Shapland had been trying to contact the new PROW manager Jon Boyd who seems to have disappeared from the whole project. The clerk confirmed that he had emailed the man very recently resending the P3 grant claim forms originally sent by Cllr. Shapland in March 2024, but he was still awaiting a response.

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There was a problem with some broken or missing footpath signs, which Cllr. Shapland was asked about. His response was that you would normally email the PROW expert at DCC.

Cllr. Shapland was asked to arrange the replacement of the signs and ensure the footpaths were passable before the Walking Festival on 14th September 2024.

2425-104 VILLAGE WEEDING

The parish council wanted to record great thanks to the **Young Farmers** who attended the village and removed a lot of weeds on the footpath that goes behind Westgate Bungalows, as they did a brilliant job. The clerk would write a letter to the four members who did the work to thank them and possibly make a donation to their charity.

The clerk had submitted the **Community Payback** forms for the team to undertake further village maintenance work but had received no response to date.

2425-105 SPEEDING IN THE VILLAGE

The chairman had been asked to ask the council whether a 20mph limit could be introduced on the main road through the village as there was the perception of traffic travelling too fast. She would look at where on private land in the village 20mph signs could be erected without using the public utilities posts.

Cllr. Briant-Evans mentioned that Crediton Town Council had offered to come out to villages to undertake a community speed watch exercise to ascertain whether and where speeding traffic might occur. The clerk would contact the police community speedwatch officer to discuss how and where it could be undertaken.

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PTO

2425-106 ELECTRIC VEHICLE CHARGING POINT(S)

Cllr. Graham had responded to MDDC with a preliminary proposal to attach the EV charging point to the side of the Orchard Centre. It was generally believed that this would conflict with the disabled parking space so was unlikely to be satisfactory and it should be placed elsewhere. The conclusion was that the precise location would best be determined by the installation company taking into account the proximity of supply and other factors.

2425-107 TELEPHONE BOX

The refurbishment of the telephone box involved taking out the innards and then looking to rub down the paintwork and repaint. Cllrs. Andrews and Heal had offered to carry this work out but Cllr. Wilkie had also offered to help with the painting work. There was concern about the extent of the paint stripping necessary to make a good job of the finished object and it was agreed that the three councillors would work together to make this happen.

2425-108 VILLAGE MARKET

Attendance at the last village market had been disappointing by both buyers and sellers and thought needed to be given on how to improve matters.

Stacey had put an article in the latest Lookout and it will be necessary to look at what can be done to improve attendance.

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Might have some advice to give concerning how
the community speedwatch works.

The clerk would contact the police community
speedwatch officer to discuss how an initiative
might be taken forward

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2425-109 EXTERNAL AUDIT

It was **Resolved** to adopt the External Audit report which had nothing of concern within it. The report, the final AGAR sections 3 and 4 and the notice of closure would be placed on the website and on noticeboards the following day.

2425-110 FINANCIAL REGULATIONS

On a proposal by Cllr. Fletcher, seconded by Cllr. Wilkie, it was **Resolved** to adopt the Financial Regulations which were drawn up based on the Model set published by NALC in April 2024. The thresholds would initially be those contained within the model document but to be reviewed next year.

The clerk pointed out that the Internal Control mechanisms contained within the Regulations were not all currently being complied with and the aim would be to ensure this was rectified by 31st March 2025. In short. The parish council would have to 'up its game' a little.

2425-111 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
24/01005/FULL	Land at NGR 274466 110428 Lower Filleigh Farm Lapford	Extension to existing slurry lagoon Decision: to Support the application
24/01052/CAT	Land at NGR 273208 108284 (Adj. to Victory Hall) Lapford Devon	Notification of intention to reduce 1 Chestnut tree to ground level within the Conservation Area Decision: Neutral
24/01074/OUT	Land at NGR 273411 108426 (Sandhurst) Lapford Devon	Outline for the erection of 3 self-build dwellings with some matters reserved

Lapford Parish Council discussed the many aspects of this application including the housing need identified in the recent Housing Needs Survey, the information provided from Devon Choice and the MDDC Self-Build Register and concluded that the proposal provided nothing to satisfy local need.

There was a concern about the adequacy of the access arrangements, particularly in relation to the proximity of the school and the effect on adjoining properties. Concerns were also expressed about the proposed sewage arrangements on the site and the solutions put forward not being adequate.

The clerk read from the previous appeal decision letter and suggested that some of the terminology it contained and suggested that this be used to identify areas of concern shown at that time.

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Decision: On a proposal by Cllr. Heal, seconded by Cllr. Briant-Evans it was **resolved** with six in favour with one abstention to **OBJECT** on the basis that the proposal was outside of the Lapford Development boundary and the access onto Eastington Lane provided inadequate visibility.

The clerk would work up an objection submission for this application and circulate to councillors for comment before submitting to Mid Devon District Council by the closing date of 23rd August 2024.

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

To consider responses to applications notified after the agenda had been set.

c) MDDC DECISIONS

Reference	Location	Proposal	MDDC Decision
24/00815/FULL	Land and Buildings at NGR 274380 110473 Lower Filleigh Farm Lapford Devon	Erection of agricultural building over existing silage clamp	Permission Granted

2425-112 BANK RECONCILIATION & BUDGET MONITOR STATEMENT

The Bank Reconciliation and Receipts and Payments statement, as at 31st July 2024 were accepted and noted.

2425-113 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Graham, seconded by Cllr. Wilkie, it was **Resolved** to approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month or Ref.	Amount £	Payment No.
2024/2025				
S Hemsworth	Salary July 2024	Aug 2024	62.49	2425-10
RJ Martin	Salary July 2024	Aug 2024	533.53	2425-10
HMRC	Tax Deductions	Aug 2024	149.00	2425-10
EDF Energy	Orchard Centre Electricity	July 2024	38.91	DD
Everflow	Orchard Centre Sewage & Water	July 2024	10.27	DD
BT Group Ltd	Orchard Centre Broadband	Aug 2024	55.70	DD
IONOS	Village Website Hosting	Aug 2024	21.88	DD
Narked Design	Website & email hosting	2024/25	253.00	2425-12
Steven Fletcher	Laptop Repair	Ebay	65.00	2425-12

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Victory Hall	D-Day Commemoration	614	23.80	2425-12
Microsoft	365 Subscription	2024/25	79.99	Card
London Hearts	Donation for Defibrillator	28747	1,111.00	2425-13
PKF Littlejohn	External Audit Fee	SB20240244	252.00	2425-13
Noonbright	Road Wardens PPE	20801	73.62	2425-14
Ian Wilkie - B&Q	Road Wardens PPE	Refund	31.50	2425-14

RECEIPTS

Receipt from	Services	Amount £	Method
2024/2025			
None			

2425-114 MATTERS RAISED BY THE CHAIR

The chairman wanted councillors to be sure, if they were unable to attend the parish council meetings, that they notified the chairman and clerk before the day to ensure that meetings remained quorate especially with two councillors short.

2425-115 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)

Cllr. Heal stated that 'tomorrow night is finger-post night'. The hedge at Yeo Vale Cottage had been partially trimmed around the road signs. The clerk was asked if he could chase up the progress on the Section 215 notice because the site continued to be an eyesore. He also outlined the work he had done on the Orchard Centre since the last meeting.

Cllr. Graham wanted the clerk to look for the number of people accessing the parish council website.

Cllr. Wilkie questioned a concrete bunker which was not used for anything which had been filling with rubbish. Cllr. Heal would arrange for it to be removed.

Cllr. Briant-Evans pointed out that now that Stacey had resigned there was no parish council director on the HOLD board. This would have to go on a future agenda.

Cllr. Fletcher wanted to have a link from the Lapford PC Microsoft Licence in order to use it for the repaired community laptop.

There was a discussion on the whereabouts of the keys for the Orchard Centre and the chairman would look out the list she had drawn up previously to locate the other keyholders. The location of the new keys would be recorded and limited in extent.

2425-116 DATE OF NEXT MEETING

To note the date of the Annual Parish Council meeting is scheduled for Tuesday 17th September 2024 at 7.30pm in the Orchard Centre.

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2425-117

CLOSE OF MEETING

The meeting closed at 9.55pm


chair



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Latest Minute ref	Issue/Action	Responsibility	Update
2324 235	Hedge by the burnt down Yeo Vale Cottage very overgrown, impacting on the highway. Owner to be contacted re trimming it back	Clerk District Cllr. Keable	Section 215 notice to be chased up. Hedge partially cut back.
2324 235	Ownership of the adjacent land to be determined.	Clerk	Still awaiting answer from Steve Densham. Clerk to email SD & SK to chase up.
2324 069	Ash Dieback. Ownership of affected trees to be researched and addresses passed to the Clerk.	Cllr Burrows	No response from highways. On the list for the highways meeting on 11th July 2024.
2324 2425 043	Signposts, prices to be obtained for replacement arms. Request that the Playing Field be added to the central village one. Cleaning of signs to be arranged.	Clerk Cllrs Heal & Down	PH has signs. PH to arrange erection in near future. PH & JD to start washing signs
2324 242	Neighbourhood Plan. When appropriate a public meeting to be called re progressing this.	Parish Council	Contract to be entered into with DCT with public presentation 4 & 5 October 2024. Locality grant claim to be sent.
2324 2425 046	Telephone Box – Make safe for use as book swap area.	Clerk & Cllr. Wilkie	Cllrs. Heal, Andrews & Wilkie to arrange painting and gutting and chairman to write a piece for the Lookout on its use.
2324 117	Community Broadband	Clerk	Both churches want connection but need to delay for a time. Pending

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Latest Minute ref	Issue/Action	Responsibility	Update
2324	137 3	Clerk	With the chairman.
2324 2425	216 048 Defibrillator Additional Defibrillator to be placed on Spar wall	Cllr. Lumsdon Clerk	On agenda. Conclusion: get on with it.
2324 2425	231 047 Openreach Fibre Connection	Clerk	Michell Maidment contacted, awaiting a reply.
2324	235 3 PC Historic Records	Clerk Cllrs Briant-Evans and Down	For Chair and Vice Chair to action.
2425	005 Co-option of new councillor	Council	Now two vacancies, revised advertising of positions required
2324 2425	246 312 052 Bus Shelter Provision	Clerk	Decision made to go with ACE shelters, clerk to contact directly and discuss final project.
2324	247 Library Facilities – liaison with The Ark and Lapford School to put proposal together about expanding village library facilities	Cllr. Briant-Evans	Cllr. Briant-Evans would continue with project
2324 2425	250 053 Lapford Play Facilities - To put together a plan of what is to be done with both the Playing Field, liaising on this with LYPFT, and play equipment	Clerk, District Cllr. Keable, Cllr. Andrews and others	LYPFT getting 3 quotations for 2 projects. All to be LPC contracts. Grant claims to be made alongside \$106 finance.
2324	309 Orchard Centre work to be done		

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Latest Minute ref	Issue/Action	Responsibility	Update
	<u>Orchard centre sign</u> Cllr Graham is to look into an aluminium sign to be fitted between the 2 doors displaying the name Orchard centre. <u>Repair of toilet door</u> Toilet door to be repaired and painted action Cllr Heal & Cllr Fletcher <u>Toilet handrail to be refurbished</u> Handrail to be removed and cleaned up / painted before being reinstated. <u>Cleanup of the outside of the Orchard centre and complete the exterior painting</u> Action to be taken to wash down the outside of the building to check what painting is required to bring the building up to standard, additional paint will need to be purchased and volunteers to do the painting. <u>Entrance into the Orchard Centre by the door can be slippery.</u> The tiles as you enter the orchard centre can become slippery when wet from people entering, in the past anti slip paint has been applied to this area to minimise the risk of slips and falls. Cllr Heal has offered to get anti slip paint and repaint this area. <u>Hole in archive cupboard as a result of the fuse board being moved</u> The hole is to be reboarded and filled, action Cllr Heal & Fletcher Cllr Fletcher has the materials to do this job. <u>Repainting of interior and fitting of new notice boards</u> The interior walls need a clean up due to marks on the walls from chairs rubbing against them and the notice boards are not looking in good condition.	Cllr. Graham Cllr. Heal Cllrs. Heal & Fletcher	<i>Just plain sign with Orchard Centre no illumination</i> <i>Doors in place, painting still to be done.</i> <i>Still to be done</i> <i>Get the paint for the back and just get that done whilst cleaning the rest up.</i> <i>Still to be done</i> <i>Not urgent - pending</i> <i>Still to be done</i>

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Latest Minute ref	Issue/Action	Responsibility	Update
	Cllr Fletcher has notice boards that can be used to go over the existing boards and Cllr Heal will look into getting paint. Painting will be undertaken by volunteers from the parish council.		
2324 2425	311 049 Village Weed Clearance The best idea might be to undertake a day's work a month to see what that achieved. One question was whether it would just be roadside or house edge as well. Cllr. Fletcher would investigate further, once Cllr. Lumsdon had investigated whether there would be Community Workforce available to do such work.	Cllrs. Fletcher and Lumsdon	<i>Young Farmers did some work. Chase up Community Payback</i>
2425	008 Bank Accounts - Transfer from Natwest to Lloyds – requires DD information to be changed first. - Lloyds Bank set-up	Clerk	<i>Complete New signatory required to replace Stacey</i>
2425	037 Highways – Road Wardens Chapter 8 Training to be set up Equipment to be Supplied Grant to be applied for	Clerk & Cllr. Heal	<i>Training done. Equipment list to be priced by Cllr. Heal and bought. Grant claim to be made</i>
2425	038 Church Green Trust Gift Aid Claim Church Green Charity Records Update Church Green Bank Account HMRC Account Gift Aid Claim	Clerk	<i>Now completed Account set up access information awaited</i>
2425	039 Footpaths Driveway P3 Grant Claim 2024/25 Overgrown Footpaths	Chair & Clerk Cllr. Shapland	<i>Awaiting response from PROW team. To make general point about lack of DCC communication To arrange sign replacement</i>

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Latest Minute ref	Issue/Action	Responsibility	Update
2425 040	Highways Meeting with Steve Tucker & Margaret Squires Highway Repairs		<i>Bridge and highway maintenance carried out 12-14 August 2024. Draw up a list of other highway matters and send to Margaret Squires</i>