

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

The Annual Meeting of Lapford Parish Council was held on Tuesday 14th May 2024 at 7.55pm in the Victory Hall, Lapford

Members Present: Cllrs Julie Down; Bill Graham; Steven Fletcher; Ian Wilkie; John Burrows; Stacey Lumsdon.

Also Present: District Cllr. Steve Keable & County Cllr. Margaret Squires (8.00pm)

In attendance: Rob Martin (Clerk)

Others: 4 members of the public.

MINUTES

2425-001 ELECTION OF CHAIRMAN

On a proposal by Cllr. Andrews, seconded by Cllr. Graham, it was **resolved** to appoint Cllr. Down as Chairman for the coming year. The chairman signed her declaration of acceptance of office.

2425-002 ELECTION OF VICE-CHAIRMAN

On a proposal by Cllr. Wilkie, seconded by Cllr. Fletcher, it was **resolved** to appoint Cllr. Briant-Evans as Vice-Chairman for the coming year.

2425-003 APOLOGIES

Apologies had been received from Cllrs. Shapland (Work), Heal (Work) and Briant-Evans (Tumble). The reasons were accepted by the parish councillors.

2425-004 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

No declarations of interest in items on the agenda were made.

2425-005 COOPTON OF COUNCILLOR

Just one application for cooption as a councillor had been received and, on a proposal by Cllr. Wilkie, seconded by Cllr. Graham, it was **resolved** that councillors make contact with this applicant to meet him outside of the meeting to discuss parish council matters.

The Chairman adjourned the meeting to allow public participation

2425-006 PUBLIC PARTICIPATION SESSION

A member of the public expressed concerns that there had previously been a sum of £200 per year going into reserves to ensure there was money for repairs to the car park. The original idea was that a small sum would be reserved to be able to re-mark the white

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lining. The clerk replied that the parish council was aware of the matter and a solution was being sought to ensure the car park did not fall apart.

The parish council involvement in the DCC Road Warden scheme was questioned and Cllr. Lumsdon explained how the idea was to be able to fill potholes that had not yet met the criteria for them to be filled by DCC contractors. The training was taking some time but a number of volunteers had come forward and would eventually be seen repairing some of the potholes.

2425-007

COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

a) Devon County Council

County Cllr. Squires reported that she was well aware of the condition of the highways in Lapford, having visited with the community highway officer recently and driven through the village. She is doing what she can to try and get the agreed project for Lapford brought forward as soon as possible. It will be done but she just cannot say when. The problem has been made worse this year because there has been so much wet weather which has the effect of causing small holes to become larger and more difficult to rectify. There would be more money being allocated to highways maintenance so hopefully this would improve the situation.

Although the principle is usually that A roads are given priority over the other road classes this can be stopped by other things such as at the Eggesford Crossroads which is being delayed by Network Rail needing to complete its work before the road is repaired.

Cllr. Graham asked whether the people making the decisions on setting priorities for the work were using strict guidelines or whether political pressure had an effect. Cllr. Squires confirmed that there was some political influence in the decision making.

The chairman expressed her frustration at the lack of honesty in the discussions on this with highways staff. What is needed is a consistent message that is adhered to rather than a lot of false promises that fail to be kept.

Cllr. Squires continued on other matters pointing out that there were also nearly 900 children in care and there was pressure on all County services. There were foster carers and other care staff the numbers for which are being filled by agency staff which cost a lot more than those directly employed by DCC. She said that DCC wanted to encourage the agency staff to become employed directly so that the overall costs could be kept down.

b) Mid Devon District Council

Cllr. Keable appreciated that Cllr. Squires was not in a position to make much of an impact on the highway decisions. He also was concerned about the mixed messages coming from Highways and wanted DCC to give a clear programme of how the extra money was going to be used and be clear about timescales.

District Cllr. Keable reported on District Council matters, as follows:

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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1. **Council Homes** – Social Housing is a critical issue – delivering election promises of last year, Mid Devon building again with 500 homes in the next 5 years. St George's Court will provide some 39 homes in Tiverton. The plan is to offer a package to encourage tenants from larger family home to move and release these for new families. Planning Committee (8th May 2024) approved permission for 44 new homes. 'I've achieved more social homes in one meeting than I have as a councillor in the last 17 years' – Cllr. John Downes, Crediton Boniface.
<https://letstalk.middevon.gov.uk/mdh-development-hub>
2. **Crediton Paddling Pool** – reopening soon on Saturday 25th May at Newcombes Meadow between 10am & 6pm until 6th September 2024. We appreciate how popular the facilities are for local families and are keen for residents to be able to make the most of the sunshine and enjoy hours of fun outside.
3. **Lords Meadow Leisure Centre** – has been part-beneficiary of £2.8million worth of funding to install ground and air-source heat pumps, LED floodlights for outdoor activities and solar PV – with Exe Valley saving 450 tonnes of CO₂ a year while bringing down operational costs.
4. **Mid Devon offers new support for Care Leavers** – As care leavers move into independent accommodation and begin to manage their own budgets, it can be a challenging time when you have just turned 18 years of age. Under a new policy care leavers will have a Council-Tax break until they are 25 years of age.
5. **Mid Devon Investing in Businesses** – new grants are being offered through a Prosperity Fund. This is to benefit businesses across Mid Devon, including Crediton.
6. **50 Years of Mid Devon** – since formation on 1st April 1974. Take a look at timeline of what has happened over these 50 years of Mid Devon District Council.
<https://www.middevon.gov.uk/media/355915/50th-timeline.pdf>

The Chairman reconvened the meeting in line with Standing Orders

2425-008

CLERK'S REPORT & ACTION LIST

The clerk had circulated the following report:

1. General

Most of the matters that need to be considered at this meeting are on the agenda. The details on the actions list are considered below.

2. Meeting with Steve Densham & Steve Keable

Some meeting notes are attached to this report.

3. Action List

Action by the clerk has resulted in the following matters being undertaken

- Ash Die-Back – no news from DCC Highways. **John Burrows has written expressing concern about the trees not having been removed.**
- Signposts – **These are now ready to be installed.**
- Neighbourhood Plan – **On this agenda**
- Scribe Accountancy System – **Now being used – item 2425-021 on this agenda.**
- Telephone Box – **was this disconnected on 2nd May 2024?**

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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- Clerk's Hours – feedback on report needed.
- LEAP Matters – no response from DCC Highways – **email from Margaret Squires did not address the request for a meeting. Request re-sent.**
- Defibrillator – Cllr. Lumsdon has obtained agreement from owners to place at Spar, also reapplying to BHF in September – maybe look at cost of supplying this.
- Prospect Cottage – nothing further to report.
- Road Wardens – **equipment list obtained, confirmed with Highways that this should be bought by LPC and a grant for cost to be obtained from Cllr. Squire's Locality Fund.**
- Charity Records – **all charity commission records now up to date.**
- Charity Annual Returns – now fully up to date.
- Accounts & AGAR – **On this agenda for submission**
- Internal Audit – **now completed with no problems, see agenda for this item.**
- Funds in NS&I – **application for withdrawal and payment to NatWest Account made alongside closure of account.**
- Bus Shelter Provision – **work underway to identify best suppliers and get quotations sorted.**
- D-day Commemoration Insurance – **request for information from insurance company not yet responded to.**

2425-009 MINUTES

On a proposal by Cllr. Andrews, seconded by Cllr. Graham, it was resolved that the minutes of the Parish Council meeting held on 16th April 2024 be adopted.

2425-010 SIGNATORIES

It was **resolved** to continue with the current signatories - Cllrs. Sue Briant-Evans; Julie Down and Stacey Lumsdon.

2425-011 STANDING ORDERS AND FINANCIAL REGULATIONS

The Standing Orders and Financial Regulations adopted by Lapford Parish Council on 13th February 2024 were reviewed without changes.

2425-012 ASSET REGISTER & INSURANCE

On a proposal by Cllr. Lumsdon, seconded by Cllr. Andrews, it was **resolved** that the presented Asset Register be adopted.

On a proposal by Cllr. Lumsdon, seconded by Cllr. Andrews, it was **resolved** that the insurance premium of £514.68 for a 3-year Long Term Agreement (LTA).

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Lapford Parish Council Annual Meeting 14th May 2024

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2425-013 RISK ASSESSMENT

The clerk had circulated a Business Risk Assessment for the 2024/2025 year. It was **resolved** to adopt this.

2425-014 PARISH COUNCIL LAPTOP

The clerk had unfortunately dropped the Lapford Parish Council laptop on the tiled kitchen floor at his home with the result that the screen and processor were now separate units with extensive damage to the screen part. Having discussed it with the owner of the Technology Shop in Crediton it would appear that, assuming the processor part was undamaged a replacement screen was the least that needed to be provided. Further research however had indicated that the particular screen needed was not available from any suppliers or even from Lenovo.

The clerk had then contacted Zurich the parish council insurers and had subsequently submitted a claim. The basis of the claim was that there would be an excess of £100 to be financed by the parish council with the remainder being reimbursed. It was **resolved** that the clerk continue with this course of action and purchase a replacement laptop.

2425-015 RECEIPTS OF AGENDAS AND MINUTES ONLINE

It was **resolved** that the parish council continue to summons councillors for meetings with the agenda and sent the resultant minutes electronically.

2425-016 LAPFORD NEIGHBOURHOOD PLAN

A meeting of councillors had taken place on 29th April 2024 and this would be followed by a further meeting the day following this meeting on 15th May 2024 to attempt to sort out what the next steps might be.

2425-017 MEETINGS DATES 2024/2025

It was **resolved** to accept the following schedule of full council meetings dates, apart from the May 2025 AGM and APM being held on the same evening. A separate date would need to be found for the 2025 Annual Parish Meeting.

- 11th June 2024
- 9th July 2024
- 17th September 2024
- 8th October 2024
- 12th November 2024
- 10th December 2024
- 14th January 2025
- 11th February 2025
- 11th March 2025
- 13th May 2025 (AGM & APM)

2425-018 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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The following Planning Application were considered:

Reference	Location	Proposal
24/00617/HOUSE	Town Farm Lapford Crediton	Erection of replacement greenhouse Decision: Support

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

No further applications had been received.

c) MID DEVON DISTRICT COUNCIL DECISIONS

The following planning application determinations were noted:

Reference	Location	Proposal	MDDC Decision
24/00344/FULL	Land at NGR 275796 111113 Wheathaven Lapford Devon	Extension to existing slurry store and cover	Full Planning Permission granted

d) PLANNING APPEAL DECISIONS

The following planning appeal decisions were noted:

Reference	Location	Proposal	Appeal Decision
23/00277/FULL	Tall Trees Lapford	Change of use of agricultural building to holiday let, with associated alterations and landscaping.	Appeal Dismissed (ie Permission not granted)
22/01910/MOUT	Sandhurst, Road from Eastington Cross to Orchard Cross, Lapford EX17 6QE	Erection of 14 dwellings to include a footpath link	Appeal Dismissed (ie Permission not granted)

2425-019

RECURRING PAYMENTS

On a proposal by Cllr. Graham, seconded by Cllr. Fletcher, it was **resolved** that the following recurring payments for 2023/2024 be **approved**.

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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Payment to	Services	Amount £	Frequency
2023/2024			
Information Commissioners Office	Fee	35.00	Annually
1&1 IONOS	Village Website	14.44	Monthly
BT Group	Orchard Centre Broadband	45.12	Monthly
EDF Energy	Electricity	Variable	Monthly
Everflow	Water/Sewage	Variable	Monthly
Public Works Loan Board (PWLb)	Loan Repayment	2,249.63	Twice-Yearly

2425-020

RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Graham, seconded by Cllr. Fletcher, it was **resolved** that the following payments be **approved**.

PAYMENTS

Payment to	Services	Amount £	Payment Type/No.
2024/2025			
S Hemsworth	Salary May 2024	62.49	2425-04
RJ Martin	Salary May 2024	533.53	2425-04
HMRC	Tax Deductions	149.00	2425-04
EDF Energy	Orchard Centre Electricity	80.21	DD
Everflow	Orchard Centre Sewage & Water	15.77	DD
BT Group Ltd	Orchard Centre Broadband	55.70	DD
IONOS	Village Website Hosting	21.88	DD
Information Commissioners Office	Fee	35.00	DD
Clyst Honiton Parish Council	SLCC Subscription Share	64.00	2425-05
Wellers Headleys	LTP Legal Advice	348.00	2425-05
Ken White Signs	Replacement Finger Arms	1,257.60	2425-05
Mulberry Local Authority Services Ltd	Internal Audit	234.00	2425-05
Caroline M Noon	D-Day Celebration Consumables	42.96	2425-06
Zurich	Insurance Premium	514.68	2425-06

RECEIPTS

Receipt from	Services	Amount £	Method
2024/2025			

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Lapford Parish Council Annual Meeting 14th May 2024

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HMRC	VAT Refund to 31 st March 2024	412.16	BGC
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2425-021 2024/2025 BANK RECONCILIATION AND BUDGET MONITOR

The output from Scribe on the bank reconciliation and expenditure to date for the month ended 30th April 2024 was received and **noted**.

2425-022 2023/2024 INTERNAL AUDIT REPORT

On a proposal by Cllr. Lumsdon, seconded by Cllr. Andrews, it was **resolved** that the 2023/2024 Internal Audit report be **adopted**. There were no matters of concern expressed within the report.

2425-023 ANNUAL GOVERNANCE ACCOUNTABILITY RETURN (AGAR) 2023/24

On a proposal by Cllr. Lumsdon, seconded by Cllr. Andrews, it was **resolved** that the following documents were **approved** to be submitted to PKF Littlejohn

- a) Section 1 – The Annual Governance Statement 2023/2024, and then
- b) Section 2 – The Accounting Statements 2023/2024.
- c) It was also **agreed** to publish the 'Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return' as from 15 May 2024.

2425-024 BUS TIMETABLES

Questions had been raised by residents about an apparent change of timetable for the Exeter bus in the mornings which meant people were not getting to work on time. The parish council is not consulted on changes to bus timetables any more than residents are and the consensus was that residents should contact Stagecoach to find out whether the changes were temporary or permanent.

2425-025 MATTERS RAISED BY THE CHAIR

The chairman had expected Cllr. Briant-Evans to talk through the minutes of the LEAP, Celebration and Church Green Trust meetings but she was incapacitated on this evening. The clerk did note that a letter to Meg Booth had been drafted which he would ensure was sent on with some minor alterations.

2425-026 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

There were no further councillor reports.

2425-027 DATE OF NEXT MEETING

The next scheduled meeting of Lapford Parish Council is Tuesday 11th June 2024.

2425-028 CLOSE OF MEETING

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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Signed: Chairman

Date:

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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2324	235	Hedge by the burnt down Yeo Vale Cottage very overgrown, impacting on the highway. Owner to be contacted re trimming it back	Clerk	Highways Notified, Steven Tucker to have a look, no response yet. Cllr. Lumsdon to take some action.
2324	235	106 funding for the Football Club	Clerk	The football club proposals will not be eligible for Section 106 Funding
2324	235	Ownership of the adjacent land to be determined.	Clerk	Still awaiting answer from Steve Densham
2324	069	Ash Dieback. Ownership of affected trees to be researched and addresses passed to the Clerk.	Cllr Burrows	No response from highways
2324	235	Signposts, prices to be obtained for replacement arms. Request that the Playing Field be added to the central village one.	Clerk	Installation awaited
		Cleaning of signs to be arranged.	Cllrs Lumsdon & Briant-Evans	Is this to be arranged?
2324	242	Neighbourhood Plan. When appropriate a public meeting to be called re progressing this.	Parish Council	Meetings taken place. What next?
2324	099	Scribe Accountability system	Clerk	Now being used
2324	235 6	Telephone Box – Make safe for use as book swap area.	Clerk & Cllr. Wilkie	Progress on refurbishment?
2324	117	Community Broadband	Clerk	Congregational Church confirmed that they would like this.
2324	137 3	Clerk's Hours Worked – to solve the disparity between the hours paid for, 35 hours per month, and the hours worked.	Clerk	What next?
2324	238 b	Lapford Emergency Action Plan (LEAP) Committee	Clerk	Letter written, no response yet.

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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		• Contact Highways on highlighted points		
2324	216	Defibrillator	Cllr. Lumsdon	What is next step?
2324	231	Additional Defibrillator to be placed on Spar wall	Clerk	Still live
2324	235 3	Openreach Fibre Connection	Clerk	To look through records obtained and decide what needs to be stored and where.
2425	005	PC Historic Records	Cllrs Briant-Evans and Down	Meeting with applicant. Did it take place?
2324	244	Co-option of new councillor	Council	Feedback
2324	246	Big Help-Out Day – 8 th June 2024	All	Clerk to report
2324	312	Bus Shelter Provision	Clerk	
2324	247	Library Facilities – liaison with The Ark and Lapford School to put proposal together about expanding village library facilities	Cllr. Briant-Evans	Cllr. Briant-Evans would continue with project and come back with proposal. ARK is working new expanded proposals. DCC grant applications now closed.
2324	250	Lapford Play Facilities - To put together a plan of what is to be done with both the Playing Field, liaising on this with LYPT, and play equipment	Clerk, District Cllr. Keable, Cllr. Andrews and others	Any progress?
2324	302 a)	D-Day Event – Arrange Insurance	Clerk	Notes of meeting with Steve Densham circulated. Feedback on MDCC situation awaited.
				Confirmation already covered and sent Zurich Risk Assessment documents

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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2324	309	Orchard Centre work to be done <u>Orchard centre sign</u> Cllr Graham is to look into an aluminium sign to be fitted between the 2 doors displaying the name Orchard centre. <u>Locks on internal doors</u> Cllr Heal to purchase and replace locks on the doors to the archive and the storage cupboard where parish records are stored. <u>Repair of toilet door</u> Toilet door to be repaired and painted action Cllr Heal & Cllr Fletcher <u>Toilet handrail to be refurbished</u> Handrail to be removed and cleaned up / painted before being reinstated. <u>Removal of emergency pull cord in the toilet</u> Due to the emergency pull cord system not working and if fixed would only have a light on the outside and a alarm inside the Orchard Centre it was decided the cord should be removed or cut to avoid anyone thinking help was on the way if it was pulled. <u>Cleanup of the outside of the Orchard centre and complete the exterior painting</u> Action to be taken to wash down the outside of the building to check what painting is required to bring the building up to standard, additional paint will need to be purchased and volunteers to do the painting. <u>Gutter leaks above entrance Path</u> The gutter leaks on the corner by the entrance path causing ice on the path in the cold weather. Gutter to be resealed with silicone to stop the leak. <u>Entrance into the Orchard Centre by the door can be slippery.</u> The tiles as you enter the orchard centre can become slippery when wet from people entering, in the past anti slip paint has been applied to this area to minimise the risk of slips and falls.	Cllr. Graham Cllr. Heal Cllrs. Heal & Fletcher
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Lapford Parish Council Annual Meeting 14th May 2024

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		Cllr Heal has offered to get anti slip paint and repaint this area. <u>Hole in archive cupboard as a result of the fuse board being moved</u> The hole is to be reboarded and filled, action Cllr Heal & Fletcher Cllr Fletcher has the materials to do this job. <u>Repainting of interior and fitting of new notice boards</u> The interior walls need a clean up due to marks on the walls from chairs rubbing against them and the notice boards are not looking in good condition. Cllr Fletcher has notice boards that can be used to go over the existing boards and Cllr Heal will look into getting paint. Painting will be undertaken by volunteers from the parish council.		
2324	311	Village Weed Clearance The best idea might be to undertake a day's work a month to see what that achieved. One question was whether it would just be roadside or house edge as well. Cllr. Fletcher would investigate further, once Cllr. Lumsdon had investigated whether there would be Community Workforce available to do such work.	Cllrs. Fletcher and Lumsdon	
2425	008	Bank Accounts • Funds in NS & I • Transfer from Natwest to Lloyds – requires DD information to be changed first. • Lloyds Bank set-up	Clerk	<i>Balance transferred to Natwest Account</i> <i>Still to be done</i> <i>Final account now working, just info for signatories to obtain</i>
2425	014	Parish Council Laptop The damaged laptop could not be economically repaired so claim made on PC insurance policy, with excess of £100. The replacement laptop would be obtained	Clerk	<i>Made claim, awaiting insurance co. response</i>

Lapford Parish Council

Lapford Parish Council Annual Meeting 14th May 2024

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2425	023	Annual Governance and Accountability Return This had to be passed and signed by Parish Council before being submitted with display of advertisement of Public Rights	Clerk	AGAR signed and advertisement prepared.
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LAPFORD PARISH COUNCIL

2425-035

Action List 11th June 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
2324	235	Hedge by the burnt down Yeo Vale Cottage very overgrown, impacting on the highway. Owner to be contacted re trimming it back	Clerk Highways Notified, Steven Tucker to have a look, no response yet. Cllr. Lumsdon to take some action.
2324	235	106 funding for the Football Club	Clerk The football club proposals will not be eligible for Section 106 Funding
2324	235	Ownership of the adjacent land to be determined.	Clerk Still awaiting answer from Steve Densham
2324	069	Ash Dieback. Ownership of affected trees to be researched and addresses passed to the Clerk.	Cllr Burrows No response from highways
2324	235	Signposts, prices to be obtained for replacement arms. Request that the Playing Field be added to the central village one. Cleaning of signs to be arranged.	Clerk Cllrs Lumsdon & Briant-Evans On agenda for 11 June 2024 Is this to be arranged?
2324	242	Neighbourhood Plan. When appropriate a public meeting to be called re progressing this.	Parish Council Meetings taken place. What next? On agenda for 11 June 2024
2324	235 6	Telephone Box – Make safe for use as book swap area.	Clerk & Cllr. Wilkie On agenda for 11 June 2024
2324	117	Community Broadband	Clerk Congregational Church confirmed that they would like this.
2324	137 3	Clerk's Hours Worked – to solve the disparity between the hours paid for, 35 hours per month, and the hours worked.	Clerk What next?

LAPFORD PARISH COUNCIL

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11th June 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
2324 238 b	Lapford Emergency Action Plan (LEAP) Committee Contact Highways on highlighted points	Clerk	Letter written, no response yet. On agenda for 11 June 2024
2324 216	Defibrillator Additional Defibrillator to be placed on Spar wall	Cllr. Lumsdon Clerk	On agenda for 11 June 2024
2324 231	Openreach Fibre Connection	Clerk	On agenda for 11 June 2024
2324 235 3	PC Historic Records	Clerk Cllrs Briant-Evans and Down	To look through records obtained and decide what needs to be stored and where.
2425 005	Co-option of new councillor	Council	On agenda for 11 June 2024
2324 244	Big Help-Out Day – 8 th June 2024	All	On agenda for 11 June 2024
2324 246 312	Bus Shelter Provision	Clerk	On agenda for 11 June 2024
2324 247	Library Facilities – liaison with The Ark and Lapford School to put proposal together about expanding village library facilities	Cllr. Briant-Evans	Cllr. Briant-Evans would continue with project and come back with proposal. ARK is working new expanded proposals. DCC grant applications now closed. Any progress?
2324 250	Lapford Play Facilities - To put together a plan of what is to be done with both the Playing Field, liaising on this with LYPFT, and play equipment	Clerk, District Cllr. Keable, Cllr. Andrews and others	Notes of meeting with Steve Densham circulated. Feedback on MDDC situation awaited.
2324 309	Orchard Centre work to be done Orchard centre sign Cllr Graham is to look into an aluminium sign to be fitted between the 2 doors displaying the name Orchard centre.	Cllr. Graham	On agenda for 11 June 2024

LAPFORD PARISH COUNCIL

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11th June 2024 Meeting

Latest Minute ref	Issue/Action	Responsibility	Update
	Locks on internal doors Cllr Heal to purchase and replace locks on the doors to the archive and the storage cupboard where parish records are stored. Repair of toilet door Toilet door to be repaired and painted action Cllr Heal & Cllr Fletcher Toilet handrail to be refurbished Handrail to be removed and cleaned up / painted before being reinstated. Removal of emergency pull cord in the toilet Due to the emergency pull cord system not working and if fixed would only have a light on the outside and a alarm inside the Orchard Centre it was decided the cord should be removed or cut to avoid anyone thinking help was on the way if it was pulled. Cleanup of the outside of the Orchard centre and complete the exterior painting Action to be taken to wash down the outside of the building to check what painting is required to bring the building up to standard, additional paint will need to be purchased and volunteers to do the painting. Gutter leaks above entrance Path The gutter leaks on the corner by the entrance path causing ice on the path in the cold weather. Gutter to be resealed with silicone to stop the leak. Entrance into the Orchard Centre by the door can be slippery. The tiles as you enter the orchard centre can become slippery when wet from people entering, in the past anti slip paint has been applied to this area to minimise the risk of slips and falls. Cllr Heal has offered to get anti slip paint and repaint this area. Hole in archive cupboard as a result of the fuse board being moved The hole is to be reboarded and filled, action Cllr Heal & Fletcher	Cllr. Heal Cllrs. Heal & Fletcher	

LAPFORD PARISH COUNCIL

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Latest Minute ref	Issue/Action	Responsibility	Update
	Cllr Fletcher has the materials to do this job. Repainting of interior and fitting of new notice boards The interior walls need a clean up due to marks on the walls from chairs rubbing against them and the notice boards are not looking in good condition. Cllr Fletcher has notice boards that can be used to go over the existing boards and Cllr Heal will look into getting paint. Painting will be undertaken by volunteers from the parish council.		
2324 311	Village Weed Clearance The best idea might be to undertake a day's work a month to see what that achieved. One question was whether it would just be roadside or house edge as well. Cllr. Fletcher would investigate further, once Cllr. Lumsdon had investigated whether there would be Community Workforce available to do such work.	Cllrs. Fletcher and Lumsdon	On agenda for 11 June 2024
2425 008	Bank Accounts - Funds in NS & I - Transfer from Natwest to Lloyds – requires DD information to be changed first. - Lloyds Bank set-up	Clerk	NS&I Balance has been transferred to Natwest Account Final account now working, just info for signatories to obtain
2425 014	Parish Council Laptop The damaged laptop could not be economically repaired so claim made on PC insurance policy, with excess of £100. The replacement laptop would be obtained	Clerk	Laptop now replaced and updated. The insurance claim paid £342.95 and the new one cost £402.43 a net cost of £59.48
2425 023	Annual Governance and Accountability Return This had to be passed and signed by Parish Council before being submitted	Clerk	AGAR Submitted

LAPFORD PARISH COUNCIL

2425-035

**Action List
11th June 2024 Meeting**

Latest Minute ref	Issue/Action	Responsibility	Update
	with display of advertisement of Public Rights		



Lapford Celebrations Committee

Minutes of a meeting held on Tuesday 28th May 2024 at 7-30p.m. at the Orchard Centre

Present : Cllrs: Peter Heal (Chair), Julie Down, Steve Fletcher & Sue Briant-Evans; and Caroline Noon.

- 1. To receive apologies for absence.** There were no apologies.
- 2. To approve the minutes of the meeting of 30th April 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
- 3. To consider any matters arising from the minutes and not on the agenda.** There were none.
- 4. To consider the Action List.** The Action list was considered in detail. See attached.
- 5. To receive updates on any progress re the exhibition in the ARK.** The exhibition had been staged by David Garton. There will be a cost for the production of the panels. Invoice to be passed to the Clerk for payment via Cllrs B-E & Fletcher.
- 6. To receive updates on the revised plans for the evening:**
 - a) Timetable.** Finalised.
 - b) Attendance of military vehicles.** One would attend subject to fine weather.
 - c) Availability of camouflage netting.** This had been located and would be available for use at the event.
- 7. To consider any updates on evening entertainment.** The arrangements for showing the film had been tested successfully. Cllr Fletcher to check with John Chappell re setting up on the night. The ARK film licence should cover the showing of the film. (*Action Cllr Fletcher*)
- 8. To consider the following:**
 - a) Risk assessment.** In hand. Stewards to wear Hi-Viz tabards for identification and named as Peter Heal, Caroline Noon, Steve Fletcher and Sue Briant-Evans.
 - b) First Aid cover.** To be provided by the stewards - see point a) above.
 - c) Insurance.** Had been arranged by the Parish Clerk.
 - d) Possible D-Day information display in the Victory Hall.** Agreed not to do this.
- 9. To receive any updates re Church Green Trustees:**
 - a) Cleaning of the War Memorial.** Still to be arranged. (*Action Cllr Heal*)

b) **Restoration of the EVJ bench.** To be completed. (*Action Cllr Andrews.*)

c) **To receive any information re photographs of last year's Big Help Out Day.** None to hand so far. Note to take photographs of this year's event.

d) **List for Cllr Andrews.** Caroline agreed to make a list of actions for Cllr. Andrews – absent from the meeting.

11. To consider arrangements for distributing bookmarks to the children at the school, and distribution of the remaining bookmarks. Cllr Lumsden had agreed to make sure that bookmarks were distributed at the school. Cllr. Andrews to supply 80 to her. (*Action Cllr Andrews*)

12. To consider any other business.

a) **Makro card.** Decided not to progress the idea that the PC might wish to arrange its own Makro card.

b) **D-Day decorations.** To be taken down on the evening of Thursday 13th June from seven o'clock. (*Action all*)

c) **Publicity.** Posters to be sorted. (*Action Cllr. B-E*) Cllr Lumsden to be asked to post on social media.

13. To set a date for the next meeting. Arranged for Tuesday 25th June at 7-30p.m. at the Orchard Centre.



Lapford Celebrations Committee

Minutes of a meeting held on Tuesday 30th April 2024 at 7-30p.m. at the Orchard Centre

Present: Cllrs. Peter Heal (Chair), Roy Andrews, Sue Briant-Evans, Steve Fletcher; and Caroline Noon.

1. **To receive apologies for absence.** There were none.
2. **To approve the minutes of the meeting of 11th April 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To consider the Action List.** The Action List was considered in detail. See attached.
5. **To receive updates on any progress re the exhibition in the ARK.** On track. David G will have posters printed for display.
6. **To receive updates on the revised plans for the evening:**
 - a) **Timetable.** No further changes.
 - b) **Attendance of military vehicles.** No further information.
 - c) **Availability of camouflage netting.** This had been found.
7. **To consider any updates on evening entertainment.** A run through of the equipment for showing arranged for Saturday morning 4th May. (*Action Steve F, Sue B-E, & John Chappell*)
8. **To consider the following:**
 - a) **Risk assessment.** To be written once the insurance requirements are known. (*Action Sue B-E*)
 - b) **First Aid cover.** To be arranged at the next PC meeting. Kit available from the Leap stores in the Orchard Centre.
 - c) **Insurance.** To be arranged by the Parish Clerk.
 - d) **Possible D-Day information display in the Victory Hall.** Nate's posters would be available, also flags and bunting.
9. **To receive any updates re Church Green Trustees:**
 - a) **Cleaning of the War Memorial.** Has been arranged. (*Action Peter H*)
 - b) **Restoration of the EVJ bench.** Will be complete by 6th June. (*Action Roy A*)
 - c) **Grass cutting ahead of the D-Day event.** Arranged with the contractor.
10. **To receive any information re photographs of last year's Big Help Out Day.** Facebook to be researched plus an appeal via email. (*Action Caroline*)
11. **To consider any other business.**
 - a) **Publicity in the next Lookout.** A timetable of events and an enhanced article to appear in the May LO and highlighted on the front cover for June, with the back cover highlighting the Volunteering Day. (*Action Caroline*). The Bookmark design to be emailed to Caroline. (*Action Roy*)
 - b) **Bookmarks.** The printed bookmarks were presented to the meeting and were very well received. Thank you Roy. Bookmarks to be presented to the French Twinning visitors on arrival at the Victory Hall on Wednesday 1st May. (*Action Sue B-E*)
12. **To set a date for the next meeting.** This was arranged for Tuesday 28th May at 7-30p.m. at the Orchard Centre.



Lapford Celebrations Committee

Minutes of a meeting held on Wednesday 11th April 2024 at
7-30p.m. at the Orchard Centre

Present: Cllrs. Roy Andrews, Steve Fletcher & Sue Briant-Evans, & Caroline Noon.

In the absence of Cllr Heal Cllr Fletcher took the Chair.

1. **To receive apologies for absence.** Apologies were received from Cllr Heal.
2. **To approve the minutes of the meeting of 27th March 2024 as a correct record.** The minutes were approved by the meeting & signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To consider the Action List.** The Action List was considered in detail. See attached.
5. **To receive updates on any progress re the exhibition in the ARK.** This will be staged at the end of April or beginning of May. Information about it to be added to the D-Day information for the LO.
6. **To receive updates on the revised plans for the evening:**
 - a) **Timetable.** Revised version attached.
 - b) **Attendance of military vehicles.** Subject to weather conditions.
 - c) **Availability of camouflage netting.** Not yet located.
 - d) **Purchase of flags.** In hand.
7. **To consider any updates on evening entertainment.** The Community Church is happy that we use their equipment in the hall. A laptop needed to play the CD & connect to the projector. Mary & John Chappell to be contacted about this. (*Action Cllr. B-E*)
8. **To consider the following:**
 - a) **Risk assessment.** To be written once the insurance criteria are known. (*Action Cllr B-E*)
 - b) **First Aid cover.** Roy T unable to help this time. However, following the PC First Aid training on 23rd April several trained people will be on hand.
 - c) **Insurance.** To be arranged through the Parish Council – meeting on 16th April.
 - d) **Possible D-Day information display in the Victory Hall.** For general D-Day information as the local story will be told in the ARK display. (*Action Cllr. Andrews*)
9. **To receive any updates re Church Green Trustees:**
 - a) **Cleaning of the War Memorial.** In hand. (*Action Cllrs Heal, Wilkie & Andrews*)
 - b) **Restoration of the EVJ bench.** In hand. To be completed by 6th June. (*Action Cllr Andrews*)
 - c) **Grass cutting ahead of the D-Day event.** Contractor to be contacted. (*Action Cllr. B-E*)
10. **To receive any updates re the Mid Devon Walking Festival.** See Action List point 24.
11. **To consider any other business.** A) **Any invoices** to be passed to Cllr. Fletcher who will provide an expenses so far list for the April 16th PC meeting. (*Action Cllr. Fletcher*)
B) **Photos of last year's Big Help Out** to be researched. (*Action Cllr B-E*)
12. **To set a date for the next meeting.** This was arranged for Tuesday 30th April at 7-30p.m. in the Orchard Centre.

Lapford Emergency Action Plan Committee

Minutes of a meeting held Tuesday 7th May 2024 at 7-30p.m. at the Orchard Centre

Present: Cllrs. Ian Wilkie (Chair), Stacey Lumsden, Steve Fletcher, Sue Briant-Evans & Bill Graham.

1. **To receive apologies for action.** Apologies were received from Cllr Down.
2. **To approve the minutes of the meeting of 2nd April 2024 as a correct record.** The minutes were approved by the meeting & signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To consider outstanding highway matters including any reply to correspondence between the Clerk & Highways - the fencing by the river bridge & water running across the A377.** The Clerk had received an email in reply to his indicating that County Councillor Margaret Squires and Steve Tucker (Highways Officer) had visited the parish on 25th April and giving advice on the possible siting of a bus shelter at the top of Highfield. His request for her to set up a meeting between Steve Tucker & Parish Councillors had been ignored. (See attached) Additionally there had been no contact from Steve Tucker despite several telephone requests from Councillor Wilkie. The Committee felt that the situation re the local road into the village was now so urgent that a letter should be drafted for the Clerk to send to Meg Booth (Head of Highways) pointing out how dangerous the situation had become, how promises to repair had not been carried out and how bad the communication had been between the Parish Council and the local Highways Officer. This to be copied to Cnty Cllr Squires and Steve Tucker. (*Action Cllr B-E*) It was also noted that road signs were not being collected after use but left in hedge banks by the roadsides.
5. **To receive updates re Snow Warden team recruitment. (Cllr Andrews)** No information to hand.
6. **To report on progress re the acquisition of a grit bin for Highfield.** This had been purchased and was now installed. Cllr Andrews to be chased re filling it up with grit. The location to be added to the parish grit bin map. (*Action Cllr B-E*)
7. **To receive news of any matters regarding Road Warden Training inc. Chapter 8 training.** One volunteer still being helped re online training. Once this had been completed Chapter 8 training would be arranged. (*Action Cllr Lumsden*) Steve Tucker's office had provided Cllr Lumsden with a list of equipment required by volunteers and how to apply for grant aid to help with the cost.

8. **To receive information re the revisions/updates for the Emergency Plan.** Ongoing. A free Devon Community Resilience Forum planning event was to be held in West Hill on 14th May. Cllr B-E would try to attend.
9. **To receive an update progress re the acquisition & placing of a second defibrillator for the lower end of the village.** Permission had been received from the Spar shop to locate the equipment there plus the name of the electrical contractor who would fit the connection. It was pointed out that the defibrillator purchased should be similar to that attached to the Orchard Centre. Roy Trevaskis to be consulted. (*Action Cllr Lumsden*) Grants might be available to help cover the cost but a contribution from the Parish Council might be needed.
10. **To receive a report on the First Aid training session for Parish Councillors.** This had been a most valuable, informative, and entertaining evening. Roy T had been suitably thanked.
11. **To consider arrangements for taking part in the parish volunteering event on June 8th.** A table had been booked. Final arrangements to be made at the next meeting. Road Warden information to be displayed. (*Action Cllr Lumsden*)
12. **To consider any other business.**
 - a) **Report for the Annual Parish Meeting.** A report to be compiled for reading at the meeting. (*Action Cllrs B-E & Wilkie*)
13. **To set a date for the next meeting.** This was arranged for Tuesday 4th June at 7-30 p.m at the Orchard Centre.

Trustees of Lapford Church Green
Minutes of a Meeting held on Wednesday 8th May 2024
at 7-30p.m at the Orchard Centre

Present: Steve Fletcher (Chair), Roy Andrews, Ian Wilkie, Bill Graham & Sue Briant-Evans.

1. **To receive apologies for absence.** Apologies were received from Stacey Lumsdon, Peter Heal, Julie Down & Alex Shapland.
2. **To approve the minutes of the meeting of 8th April 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.** There were none.
4. **To consider financial matters:**
 - a) **To accept the financial statements.** No information had been supplied despite two requests.
 - b) **To receive any information re possible claim for the VAT element of Martin Bragg's invoice.** No information received.
 - c) **To receive an update on the tax claim.** No information received.
 - d) **To receive any updates on the setting up of a new bank account.** It was believed that this had now been set up and was operational.
5. **To receive information re the annual Charity Commission return and updating of information.** All Charity Commission business was now up to date.
6. **To receive reports on progress re matters connected with the Chestnut tree including:**
 - a) **To consider any report received from Tim Jarret (MDDC Tree Officer) via Ben Wright.** No report had been received.
 - b) **Next actions if appropriate.** The tree was obviously dead. It had not come into leaf and the bark was detaching from the trunk. Trustees decided that the best course of action would be to fell the tree before the bat hibernation season in the Autumn. Conservation Area permission to be applied for to MDDC. (*Action Bill*) This should lead to the tree being inspected by the MDDC tree officer. Noted that the school had expressed an interest in taking any felled wood for inclusion in its conservation area. School to be asked to clarify the size of pieces it might take and transport to be arranged if necessary. (*Action Roy*)
7. **To receive any updates re the repair of the Melissa Lake shelter.** Repairs being undertaken by Melissa's family. A replacement carving still to be fitted.
8. **To receive any information re the restoration of the EVJ bench.** To be completed by June 6th. (*Action Roy*)
9. **To receive a report re the proposed D-Day commemoration to be held in June.** All proceeding to plan.

10. **To arrange for the cleaning of the War Memorial.** In hand for completion by June 6th. (*Action Peter*)
11. **To receive a report on the annual assets' inspection.** This was accepted by the meeting. Noted that monetary values to be filled in by the Parish Clerk from the financial records & invoices. Also noted that the two picnic benches – property of the ARK – are insured by the Community Church.
12. **To receive reports and suggestions for future items.**
 - a) **The constitution** should be looked at some time in the future.
13. **To consider any other business.**
 - a) **Report to the Annual Parish Meeting on May 14th.** A report covering the last twelve months to be written. (*Action Sue*)
14. **To set a date for the next meeting.** This was arranged for Tuesday 16th July at 7-30 p.m. in the Orchard Centre.

Trustees of Lapford Church Green
Minutes of a meeting held Monday 8th April 2024
at 7-30p.m at the Orchard Centre

Present: Steve Fletcher (Chair), Peter Heal, Julie Down, Ian Wilkie, Bill Graham & Sue Briant-Evans.

1. **To receive apologies for absence.** Apologies were received from Stacey Lumsden. It was noted that some trustees rarely attended meetings or apologised for absence.
2. **To approve the minutes of the meeting of 12th February 2024 as a correct record.** The minutes were approved by the meeting and signed by the Chair.
3. **To consider any matters arising from the minutes and not on the agenda.**
4. **To consider financial matters:**
 - a) **To accept the financial statements.** The bank statement showed a balance of £886.19.
 - b) **To receive any information re an invoice from Martin Bragg, and payment of an invoice from David Bragg, both in relation to work to the CG/LTP bank.** The sum of £560 wrongly paid to David Bragg had been repaid. Clarification needed as to which invoice this payment referred to. (*Action Steve Fletcher to email the Clerk*). An invoice from Martin Bragg for £882 in relation to works to the CG/LTP bank was now due for payment. The meeting authorised payment once the £1500 2024 grant from the Parish Council requested last December had been paid into the CG account. The Community Church might be willing to pay an element of this invoice – the question to be asked. A query arose as to whether the VAT element of the invoice could be reclaimed. The Clerk to be asked to clarify.
 - c) **To receive an update on the tax claim.** This to be progressed once the new bank account and Charity Commission problems had been resolved.
 - d) **To receive any updates on the setting up of a new bank account.** This to be progressed once the problems with the Charity Commission return had been resolved.
5. **To receive information re the annual Charity Commission return and updating of information.** Problems had arisen concerning the Charity Contact Point, currently still the former Chair of Trustees. The Clerk to be the new Contact Point able to update the list of trustees and complete the annual returns. Efforts to progress this had so far been unsuccessful. However, Julie Down had contacted the CC via phone, resulting in their

- promise to send a link to the Clerk enabling him to set up the new contact point and deal with the outstanding matters. (*Action Clerk*)
6. **To receive reports on progress re matters connected with the Chestnut tree including:**
 - a) **To consider any report received from Tim Jarret (MDDC Tree Officer) via Ben Wright.** No report had been received. Ben Wright to be contacted again. (*Action Ian Wilkie*)
 - b) **Next actions.** Noted that a chunk of bark had become detached from the trunk. No action needed at present.
 7. **To receive any updates re the repair of the Melissa Lake shelter.** This in the hands of Melissa's family. The wet weather had hampered progress.
 8. **To receive any information re the restoration of the EVJ bench.** The bench could not be moved – too firmly attached to the ground, so has been covered over to allow it to dry out prior to restoration in time for the D-Day Commemoration in June. (*Action Roy Andrews*).
 9. **To receive a report re the proposed D-Day commemoration to be held in June.** Arrangements were on track. The Trustees were happy that the event would be centred around the Church Green rather than Lower Town place. One display vehicle would be attending.
 10. **To receive a report on the Big Help Out Day on Saturday June 8th, and the volunteering event to be held in the VH.** This would be advertised in the Lookout and on social media. Display boards were available to use in the Hall. Decided that the Trustees would not need a table this time.
 11. **To arrange for the cleaning of the War Memorial.** Pressure washing to be arranged in better weather. (*Action Peter Heal, Steve Fetcher & Ian Wilkie*)
 12. **To receive reports and suggestions for future items.** None.
 13. **To consider any other business.**
 - a) **Grass cutting for 2024/5.** One quote had been received for £315. This to be accepted – proposed by Julie Down, seconded by Peter Heal and all in favour.
 - b) **Assets inspection.** This to be carried out alongside the Parish Council inspection. (*Action Roy Andrews & Sue B-E*)
 - c) **Notice Board outside the Victory Hall.** The damage was being sorted out via LP2K. The CG Trustees' share of responsibility for this had been passed to the Parish Council when the board was relocated.
 14. **To set a date for the next meeting.** This was arranged for Wednesday 8th May at 7-30p.m. at the Orchard Centre.

clerk@lapfordparishcouncil.org.uk

From: Councillor Margaret Squires <margaret.squires@devon.gov.uk>
Sent: 03 June 2024 12:27
To: clerk@lapfordparishcouncil.org.uk; Stephen Tucker
Cc: Julie Down
Subject: RE: Highways in Lapford

Rob,

I understand Lapford resident's concerns and I assure you there are many more villages with similar conditions. I have continually been raising conditions at Lapford, Cheriton Fitzpaine, Silverton as well as roads serving Sandford among others within my division. A few weeks ago we had the service bus grounded in a pothole near Newbuildings.

This week I have been driving our granddaughter to work from Copplestone to Yeoford whilst our daughter is on holiday with younger members of the family during half term week. These roads are not in my division but are also in an appalling condition.

Kind Regards
 Margaret

From: clerk@lapfordparishcouncil.org.uk <clerk@lapfordparishcouncil.org.uk>
Sent: Monday, June 3, 2024 10:53 AM
To: Councillor Margaret Squires <margaret.squires@devon.gov.uk>; Stephen Tucker <stephen.tucker@devon.gov.uk>
Cc: Julie Down <julie.down@lapfordparishcouncil.org.uk>; Sue Briant-Evans <sue.briantevans@lapfordparishcouncil.org.uk>
Subject: RE: Highways in Lapford

Margaret,

From the Annual PC meeting you are aware how restless the Lapford residents are about the many highways issues there are in the village. When I emailed you and Steve Tucker on 25th April, I asked for a meeting with you both which your response studiously ignored. It would be good if a meeting could be arranged so that matters other than the main issues can be sorted out. The letter I sent this morning to Meg Booth on the bridge and the craters that are on the hill was copied to you both and I hope that this might bring forth something other than another set of unfulfilled promises. I understand how busy you both are, but I have to say that the apparent lack of priority given to the Lapford road conditions is slightly disturbing, given what I experience driving around the many villages of Devon where such work seems to be done more urgently than at Lapford.

Regards,

Rob Martin

Clerk to Lapford Parish Council
 Email: clerk@lapfordparishcouncil.org.uk
 Phone: 07768 829511

From: Councillor Margaret Squires <margaret.squires@devon.gov.uk>
Sent: Thursday, April 25, 2024 5:39 PM
To: clerk@lapfordparishcouncil.org.uk; Stephen Tucker <stephen.tucker@devon.gov.uk>
Subject: RE: Highways in Lapford

Hi Rob,

I met with Steve this morning and we drove through the village on our travels – we are assuming that the positioning of shelter would be on the wide part of the footpath where the current bus stop sign is.

Our feeling is that a cantilever type shelter would be a possibility so that the footpath is kept clear. There may possibly be help with grants via the community enhancement fund. Steve did suggest that there is a firm that supplies and erect shelters – you will see I have copied him in and he will supply details.

Kind Regards
 Margaret

From: clerk@lapfordparishcouncil.org.uk <clerk@lapfordparishcouncil.org.uk>
Sent: Thursday, April 25, 2024 11:34 AM
To: Stephen Tucker <stephen.tucker@devon.gov.uk>; Councillor Margaret Squires <margaret.squires@devon.gov.uk>
Subject: Highways in Lapford

Steve,

Lapford Parish Council would like to hold a meeting with you in regard to a number of matters already notified and some new matters that have arisen recently.

The first new thing is that the parish council wants to install a bus shelter at the top of Highfield and would like your advice as to what is needed before this could happen. I understand that a licence to place the shelter on the footpath is required and this will need certain steps to be taken first, your advice would be valuable. We also have some councillors and volunteers wanting to become Road Wardens to be able to sort out some of the niggling things probably best done locally.

Please let me know when you and Margaret perhaps could come to the village to meet with councillors to sort out how things can be taken from here.

Regards,

Rob Martin

Clerk to Lapford Parish Council
 Email: clerk@lapfordparishcouncil.org.uk
 Phone: 07768 829511

Lapford Parish Council

14 Station Road,
Yeoford,
Crediton,
Devon.
EX17 5HU

Email: clerk@lapfordparishcouncil.org.uk
Website: www.lapfordparishcouncil.org.uk

Meg Booth
Director of Climate Change, Environment & Transport
Devon County Council
County Hall
Topsham Road
Exeter
Devon EX2 4QD

31st May 2024

Dear Meg Booth

Re condition of roads Lapford Parish

The Emergency Action Planning Committee of Lapford Parish Council has been keenly involved in trying to resolve issues around the dangerous state of the road network in the parish.

In December 2023 the Parish Council was promised that the ridged, pitted, and potholed surfaces of the road & river bridges and Mill Hill – the main access route to the village - would be properly repaired by the end of the year. This did not happen.

In January 2024 further promises were made that the work would be carried out and white markings appeared around the defects on the road. Again, nothing has happened and during the intervening period the road defects have multiplied and become so severe that safe passage to and from the village is now severely compromised and dangerous. There are now three locations on the hill where there is no room for two vehicles to pass safely and in locations where there is no footpath, so pedestrians sharing the road with traffic are also in jeopardy. Two vehicles have suffered wheel damage in recent weeks, one belonging to a ninety-year-old.

Despite many attempts to contact Steve Tucker, local Highways Officer, to try to move the matter forward no replies have been received from him.

On March 9th Ian James – Highways - assured the Parish Clerk that the works were definitely in the programme and he would advise once a delivery date was known. No contact from him since then, and we are now in a new financial year. Does this make a difference?

On April 25th Steve Tucker with County Councillor Margaret Squires visited Lapford but made no attempt to connect with Parish Councillors on that day or subsequently to address the concerns already raised.

Lapford Parish Council

14 Station Road,
Yeoford,
Crediton,
Devon.
EX17 5HU

Email: clerk@lapfordparishcouncil.org.uk

Website: www.lapfordparishcouncil.org.uk

The Parish Council has made every effort to be reasonable about this matter, and tried to communicate over the possible need for a road closure, re-routing of school buses and the maintenance of pedestrian access to the village for the duration of the works as well as pushing for a date for the work to be done. It is active in joining the County's Road Warden Scheme.

Please will you use your influence to progress this matter positively and as quickly as possible before a dangerous situation turns into a catastrophic one. During the summer people with little or no knowledge of local road conditions visit the village so making the likelihood of an accident even higher.

The Parish Council would also value communication from Steve Tucker in reply to the various emails and phone calls he has received in recent weeks. Councillors feel that Lapford's problems have been, and are being, ignored and would appreciate answers.

Yours sincerely



Rob Martin
Clerk to Lapford Parish Council

Copy to:

Robert Richards – Deputy Director Highways and Infrastructure DCC

Clare Brechin – Chief Engineer Highways and Built Environments DCC

Steve Tucker – District Highways Officer

County Councillor Andrea Davis – Cabinet member for Climate Change, Environment and Transport

County Councillor Margaret Squires

District Councillor Steve Keable

Lapford Parish Council Asset Register

Updated 7th May 2024

Ref.	Description	Location	Owner	Date of Acquisition	Book Value (£) Ex VAT	Insurance value (£)
	Office Equipment					
1	Hard Disc Drive	Clerk's residence – EX18 7AZ	PC	2/01/2018	£58	
2	Laptop	Clerk's residence – EX18 7AZ	PC			
3	Orchard Centre – building, Meeting space plus public toilet.	Lapford - EX 17 6PZ	PC	November 2004	£500	
4	HP Office Jet Pro printer 8715	“ “	PC			
5	Filing Cabinet – 4 drawer metal (<i>Damaged</i>)	“ “	PC			
6	6 X chairs – cloth upholstery	“ “	PC			
7	7 X chairs – plastic upholstery	“ “	PC			
8	8 X chairs – metal & plastic	“ “	PC			
9	22 X China mugs + a box full	“ “				
10	11 x large plates	“ “	PC			
11	6 X small plates	“ “	PC			
12	8 X knives	“ “	PC			
13	6 X large spoons	“ “	PC			
14	12 X forks	“ “	PC			
15	10 X teaspoons	“ “	PC			
16	1 X cutlery tray	“ “	PC			
17	2 X electric kettles	“ “	PC			
18	1 X single electric hot plate	“ “	PC			
19	1 X wall clock – battery operated	“ “	PC			
20	3 X folding wooden tables	“ “	PC			
21	1 X small wooden folding table	“ “	PC			
22	1 X picture of the King	“ “	PC	16/04/2024		
23	1 X fire extinguisher	“ “	PC			
24	1 X telephone handset	“ “	PC			
25	1 X plastic waste bin with cover	“ “	PC			
26	1 X wooden leaflet rack	“ “	PC			
27	1 X plastic washing up bowl	“ “	PC			
28	15 X t-towels	“ “	PC			

29	6 X hand towels	“	“	PC		2425-044
30	1 X fire blanket	Lapford – EX17 6PZ		PC		
31	2 X buckets & 1 floor mop	“	“	PC		
32	2 X brooms	“	“	PC		
33	1 X toilet brush	“	“	PC		
34	1 X electric Hoover	“	“	PC		
35	1 X gas powered beacon in box	“	“	PC		
36	1 X set of display boards in a bag	“	“	PC		
37	1 X flip chart stand	“	“	PC		
38	20 X litter picking sticks	“	“	PC		
39	20 X Hi-Viz tabards	“	“	PC		
40	1 X tiled plaque – Archive cupboard door	“	“	LP2K		
41	1 X electric display meter	“	“	PC		
42	1 X defibrillator	“	“ outside wall	PC		
43	2 X key safes	“	“ 1 inside, 1 outside	PC		
44	1 X First Aid box	“	“	PC		
45	Emergency equipment See separate list attached	“	“ & EX17 6PU	PC (Leap)		
	Street Furniture					
46	Wooden bench, memorial plaque Bill Phillips	Eastington Lane EX17 6QB		PC		
47	Wooden bench, Platinum Jubilee Elizabeth 2nd	Junction Orchard Way EX17 6PZ		PC		
48	Wooden bench	opposite Highfield EX17 6PX		PC		
49 *	Metal bench, Elizabeth June 1953	Mill Hill, EX17 6PU		PC		
50	Metal bench	Chawleigh Road, EX17 6QH		PC		
51 *	Wooden bench	Victory Hall, EX17 6PZ		PC		
52	Bus shelter	Orchard Way, EX17 6PZ		PC		
53 *	Bus shelter	Yeo Vale industrial estate, EX17 6QT		PC		
54	Telephone kiosk	Eastington Lane, EX17 6PZ		PC		
55 *	Lapford Village sign	Chawleigh Road, EX17 6QH		PC		
56 *	Lapford Village sign	Mill Hill by Barris, EX12 PW		PC		
57	2X Village pumps	Junction Orchard Way EX17 6PZ and by Vine Cottage EX17 6PZ		PC		
58	Manhole cover	Mill Hill EX17 6PU		PC		
59 *	Car Park	Orchard Way Ex17 6PZ		PC		
60	Road signs, PC responsibility. See attached list.	Various locations		?		
61	4X grit bins	EX17 6AE, 6QH, 6PZ & 6PX		PC (Leap)		

Condition – Asterix denotes asset requiring attention.

2025 - 047

Lapford Exchange Project

EX17 6PY

[Change Postcode](#)

Contact us



£ £895,500
pledged
of pledge target

187 homes
pledged

12 businesses
pledged

[Pledge for Lapford Exchange Project](#)

Date 5/6/24

clerk@lapfordparishcouncil.org.uk

From: Glen Wilson <glen@gwsheltersolutions.co.uk>
Sent: 14 May 2024 09:02
To: clerk@lapfordparishcouncil.org.uk
Subject: RE: GW Shelter Solutions "Robert John Martin"
Attachments: ARUN Barrel Roof.pdf; GWSO1166 (7).jpg; GWSO1164 completed (2).jpg; GWSO880 Shelter Maintenance completed (1).JPG

Good afternoon Robert, thank you very much for your enquiry. We would be delighted to offer an initial cost or formal quotation. You have stated a two-bay shelter with half right entrance and I was unsure if that meant a cantilever with one half end panel or a fully enclosed shelter with a front left entrance.

I have therefore attached an image of each one and confirm indicative prices below:

- 2 bay cantilever with half end panel. This also has a full end panel so you can ignore that but hopefully it shows the options available. The indicative cost of this shelter with one half end panel, all polycarbonate glazing, would be £4817.00 ex vat.
- 2 bay enclosed shelter with single entrance (titled GWSO1166). This has solid panels at the bottom at the request of the customer but the indicative cost of this shelter with all polycarbonate would be £5200.00 ex vat.

We have based the prices on polycarbonate glazing but can provide toughened glass, solid panels or mesh metal panels if you prefer, although the prices may change slightly.

Our prices include installation although we would need to check the location.

I have attached a data sheet of our barrel roof Arun shelter, as you already have one of these shelter in the road off A377 near Yeo Vale Industrial Estate. I have looked back at our records but cannot find when we installed it so it may have been installed through the county. However, it is one of our shelters so you would be getting the same style with the same glazing sizes, which makes any maintenance much simpler.

We hope that the attached makes sense and look forward to hearing from you so we can confirm an indicative price.

Kind regards

Glen Wilson
 Managing Director
 GW Shelter Solutions Ltd
 Tel: 02392 210052
 Email: sales@gwsheltersolutions.co.uk
 Web: www.gwsheltersolutions.co.uk



Registered Office: 28 Woodstock Avenue, Horndean, Hampshire PO8 9TG



2425-082



Unit 6 Seafire Business Park, Seafire Way
Burscough, Lancashire, L40 8AH
Tel: 01704 829 404
Email: info@aceshelters.co.uk
Web: www.aceshelters.co.uk

FAO: **Robert Martin**
Lapford Parish Council

Quote ref **8348**

Email: clerk@lapfordparishcouncil.org.uk

14th May 2024

Dear Robert,

Firstly thank you for your enquiry. Further to the details received, please find below specifications, images and costing's for our 2 Bay Heritage Bus Shelter.

All shelters fabricated by Ace Shelters are constructed from high-grade aluminium extrusion BS EN 755 (1-9) that once powder coated BS EN ISO 9002 to your chosen RAL or BS colour will give a long lasting, low maintenance corrosion free finish carrying a **10 YEAR Guarantee** from a company established 18 years ago.

Ace Shelters are accredited with Safe Contractor, Chas and **CE marking certification** which is now a **mandatory conformity** for these products. All engineers have been accredited with CSCS courses (health and safety) and Street works city and guilds.

Lead times from date of official purchase order are currently 6 - 8 weeks and time on site will be a single day to install the shelter.

Continued,



Unit 6 Seafire Business Park, Seafire Way
Burscough, Lancashire, L40 8AH

Tel: 01704 829 404

Email: info@aceshelters.co.uk

Web: www.aceshelters.co.uk

2 Bay Single Entry Bus Shelter

The below images show the 2 Bay enclosed single front entry Barrel Roof Shelter with optional lower solid lower panels and bench seating.



Specifications

- 2 Bay 2.1mtr x 1.3Mtr Bus Shelter with an elliptical roof glazed in 4mm THK bronze tinted UV stable polycarbonate. The roof will be constructed from high grade 100.0mm x 50.0mm extruded aluminium D-section, glazing affixed with rubber gasket sealed aluminium capping.
- The main frame of the structure will be constructed from high grade T6 Tempered 80.0mm x 80.0mm extruded aluminium section with glazing rebate beaded internally.
- All glazing panels of the Bus Shelter will be of 5mm clear unbreakable polycarbonate or toughened safety glass
- All metal work will be powder coated to your chosen RAL colour and carry a **TEN** Year guarantee.
- The shelter will be base plate fixed to the existing concrete base or submerged 300mm below ground level

Continued,



Unit 6 Seafire Business Park, Seafire Way
 Burscough, Lancashire, L40 8AH
 Tel: 01704 829 404
 Email: info@aceshelters.co.uk
 Web: www.aceshelters.co.uk

Costings:

2 Bay 2.1mtr x 1.3mtr Bus shelter enclosed

£3,895.00 + VAT

Optional Extras:

Full length Perch seat (per shelter)	<u>£240.00 + VAT</u>
Full length Bench seat (per shelter)	<u>£720.00 + VAT</u>
Solid lower panel (per panel)	<u>£35.00 + VAT</u>
Standard timetable casing (per shelter)	<u>£120.00 + VAT</u>
Flag pole (per shelter)	<u>£75.00 + VAT</u>
Standard Timetable Case	<u>£170.00 + VAT</u>

- **Please note - Prices are subject to VAT.**
- **Please note - Price includes Manufacture, Delivery and Installation.**
- **Please Note – Payment Terms are balance 30 days from completion**

Kind Regards,

Matt Euers
 General Manager
 Ace Shelters
 Tel: 01704 829404
 Mob: 07984 460 977
 Email: matt@aceshelters.co.uk

KOMPAN**TODDLERS:**

p.155	M128	CRAZY DAISY	£ 950 + VAT
p.156	KPL118	SEE-SAW, 4 SEATS	£1870 + VAT
p.158	BASIC351	SLIDE	£2500 + VAT
p.186	SW990026	CRADLE SEAT SWING	£ 330 + VAT
			£5650 + VAT

TEENS/ADULTS:

p.150	KPL115	CAROUSEL WITH BARS	£2500 + VAT
p.150	GXY957	SATURN CAROUSEL	£6100 + VAT
p.188	KSW90045	COMBI SWING	£4700 + VAT
p.291	FAZ602	PULL DOWN	£8600 + VAT
p.291	FAZ606	SIT UP BENCH	£1660 + VAT
p.295	FSW213	OVERHEAD LADDER	£3260 + VAT
			£26,820 + VAT

BASKETBALL NET – NOT LISTED

PLAYDALE**TODDLERS:**

p.29	EMBANKMENT SLIDE	P.O.A.
p.32	CSW/S CRADLE SWING	£1851 + VAT
p.36	CGRD GRAVITY RIDER	£1399 + VAT
p.38	SPR(418) MINI SEESAW	£ 965 + VAT
		£4215 + VAT

TEENS/ADULTS:

p.34	TTS/2 TEAM SWING	£2999 + VAT
p160	BASKETBALL BRASILIA	P.O.A.

On 8 May 2024, at 12:54, clerk@lapfordparishcouncil.org.uk wrote:

All,

Attached is the agenda for next week's Annual PC meeting, which has a lot of items on it. The supporting papers can be found on this

link <https://www.dropbox.com/scl/fi/7bl29pkdzvicu97snb3u/Supporting-Papers-14-May-2024-AGM.pdf?rlky=/=po1q8d4bvutx2fp396oi0nsag&dl=0>

This one will come after the Annual Parish Meeting for Electors which I have indicated will start at 7pm not 7.30pm. I will not post these on the website until one or other of you confirms that the venue (Victory Hall) and starting times are correct.

The APM meeting agenda is also attached alongside the papers for that meeting.

Lapford Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/05/2024			
	Cash in Hand 01/04/2024		30,994.95
	ADD		
	Receipts 01/04/2024 - 31/05/2024		13,834.88
			44,829.83
	SUBTRACT		
	Payments 01/04/2024 - 31/05/2024		9,107.16
A	Cash in Hand 31/05/2024		35,722.67
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash	31/05/2024	0.00
	Natwest Current Account	31/05/2024	25,811.77
	NS&I	31/05/2024	0.00
	Lloyds Treasurers	31/05/2024	9,910.90
			35,722.67
	Less unrepresented payments		
			35,722.67
	Plus unrepresented receipts		
B	Adjusted Bank Balance		35,722.67
A = B Checks out OK			

2425-056

Account Name
LAPFORD PARISH COUNCIL

Account No 04515099 Sort Code 52-30-06 Page No 1 of 2



NatWest

ROB MARTIN
LAPFORD CHURCH GREEN
LAPFORD PARISH COUNCIL
14 STATION ROAD
YEOFORD
CREDITON
EX17 5HU

Current Account

Summary	
Statement Date	31 MAY 2024
Period Covered	02 MAY 2024 to 31 MAY 2024
Previous Balance	£4,162.54
Paid In	£21,808.11
Withdrawn	£158.88
New Balance	£25,811.77
BIC	NWBKGB2L
IBAN	GB88NWBK52300604515099

Business Savings from Mastercard is a free merchant discount programme for which you are now eligible

When you use your Mastercard Business debit card to make a qualifying purchase at a participating merchant, a rebate will be paid directly to your account. Rebates are normally paid within three to five business days after the qualifying purchase. Rebates will show on your monthly and online statements.

Find out more - www.natwest.com/mastercardsavings

Restrictions apply. Participating merchants and rebates offers subject to change. Mastercard Business Savings Programme terms and conditions can be found on the Mastercard Website

<https://www.priceless.com/shopping/product/166756/business-savings-terms-and-conditions>

If you don't wish to participate in the Mastercard Business Savings Programme, please contact us using the number on the back of your card.

Why file and store your statements when we can do it for you? Manage your statements online at www.natwest.com

If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
02 MAY 2024	BROUGHT FORWARD			4,162.54
09 MAY	Direct Debit 1&1 INTERNET LTD. V73144437-64180862		21.88	4,140.66
14 MAY	Automated Credit NATIONAL SAVINGS A INVAC 137932447 FP 14/05/24 1117 44111731443478000N INVAC 137932447	21,808.11		25,948.77
	Direct Debit EVERFLOW LIMITED B264080A		15.77	25,933.00
28 MAY	Direct Debit BT GROUP PLC GP00449335-000067		55.70	25,877.30
31 MAY	Direct Debit EDF ENERGY 671171872806		65.53	25,811.77

National Westminster Bank Plc. Registered in England & Wales No.929027.

Registered Office: 250 Bishopsgate, London, EC2M 4AA.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

RETSTMT - V114 22/05/24

LLOYDS BANK



03 June 2024

Page 1 of 1

Lapford Parish Council
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Your Account

Sort Code 30-99-50
Account Number 78183268

TREASURERS ACCOUNT

01 May 2024 to 31 May 2024

Money In	£342.95	Balance on 01 May 2024	£13,257.16
Money Out	£3,689.21	Balance on 31 May 2024	£9,910.90

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
15 May 24	CLYST HONITON PARI 100000001345136400 SLCC	FPO		64.00	13,193.16
15 May 24	KEN WHITE SIGNS LT 400000001353229649 44473	FPO		1,257.60	11,935.56
15 May 24	WELLERS LAW GROUP 200000001344391448 825362	FPO		348.00	11,587.56
15 May 24	MULBERRY LOCAL AUT 100000001345136422 INV-0140	FPO		234.00	11,353.56
20 May 24	RJ MARTIN	BP		533.53	10,820.03
20 May 24	HMRC - ACCOUNTS OF	BP		149.00	10,671.03
20 May 24	SUSAN A HEMSWORTH	BP		62.49	10,608.54
28 May 24	ZURICH INS/RECS 27240041422	FPI	342.95		10,951.49
28 May 24	MRS CAROLINE M NOO 200000001351935737 EVENT	FPO		42.96	10,908.53
28 May 24	COMMUNITY FIRST TR 400000001360779216	FPO		514.68	10,393.85
29 May 24	RJ MARTIN 100000001353475277 ARGOS	FPO		482.95	9,910.90

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	26,000.00	13,000.00	-13,000.00				-13,000.00 (-50%)
2	Grants - General							(N/A)
9	Interest Received	50.00	79.77	29.77				29.77 (59%)
21	Clerk's Salary				8,400.00	1,334.26	7,065.74	7,065.74 (84%)
22	National Insurance							(N/A)
23	Clerk's Expenses				200.00		200.00	200.00 (100%)
24	Councillor Expenses				100.00		100.00	100.00 (100%)
25	Councillor Allowances				200.00		200.00	200.00 (100%)
26	Training & Development				400.00		400.00	400.00 (100%)
31	External Audit				210.00		210.00	210.00 (100%)
32	Internal Audit				250.00	195.00	55.00	55.00 (22%)
33	Information Commissioner's Office				35.00		35.00	35.00 (100%)
34	Legal Fees					290.00	-290.00	-290.00 (N/A)
35	Land Registry							(N/A)
36	Insurance Premium				600.00	514.68	85.32	85.32 (14%)
37	Elections							(N/A)
38	Information Technology and PC's				500.00	36.46	463.54	463.54 (92%)
39	Office Consumables				300.00		300.00	300.00 (100%)
40	Refreshments				60.00		60.00	60.00 (100%)
41	Postage				50.00		50.00	50.00 (100%)
42	Venue Hire				100.00		100.00	100.00 (100%)
43	Devon Association of Local Councils				270.00	373.00	-103.00	-103.00 (-38%)
44	Society of Local Council Clerks & Councillors				70.00	64.00	6.00	6.00 (8%)
161	PWLB Loan Repayments				4,500.00	2,249.63	2,250.37	2,250.37 (50%)
201	VAT Refund							(N/A)
202	Insurance Claim		342.95	342.95				342.95 (N/A)
203	IT Equipment					402.46	-402.46	-402.46 (N/A)
SUB TOTAL		26,050.00	13,422.72	-12,627.28	16,245.00	5,459.49	10,785.51	-1,841.77 (-4%)

Neighbourhood Plan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Grants - Neighbourhood Plan							(N/A)
45	Devon Communities Together							(N/A)
SUB TOTAL								(N/A)

Orchard Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
60	Salary - Orchard Centre Cleaner				980.00	155.78	824.22	824.22 (84%)
61	Cleaning Consumables				60.00		60.00	60.00 (100%)
62	Electricity				1,000.00	138.80	861.20	861.20 (86%)
63	Water & Sewage				300.00	37.08	262.92	262.92 (87%)
64	Orchard Centre Maintenance & Repairs				200.00		200.00	200.00 (100%)
65	Orchard Centre Telephone & Browsers				500.00	92.84	407.16	407.16 (81%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

4 June 2024 (2024 - 2025)

SUB TOTAL		3,040.00	424.50	2,615.50	2,615.50 (86%)
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Village Maintenance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Grants - PROW	1,000.00		-1,000.00				-1,000.00 (-100%)
5 Section 106 Income							(N/A)
7 Community Infrastructure Levy							(N/A)
50 Car Park Maintenance & Improv				300.00		300.00	300.00 (100%)
71 Telephone Kiosk Maintenance &							(N/A)
101 Village Clock				200.00		200.00	200.00 (100%)
102 Air Ambulance Lighting				130.00		130.00	130.00 (100%)
103 Grass Cutting				400.00		400.00	400.00 (100%)
104 Verge Cutting				235.00		235.00	235.00 (100%)
105 Landscaping				100.00		100.00	100.00 (100%)
106 Village Maintenance				1,000.00		1,000.00	1,000.00 (100%)
107 Sign Maintenance					1,048.00	-1,048.00	-1,048.00 (N/A)
108 Noticeboards							(N/A)
109 Winter Maintenance					129.17	-129.17	-129.17 (N/A)
110 Benches				500.00		500.00	500.00 (100%)
111 Footpath Lighting				85.00		85.00	85.00 (100%)
121 PROW Maintenance				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL	1,000.00		-1,000.00	3,950.00	1,177.17	2,772.83	1,772.83 (35%)

Village Services

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6 Events Income							(N/A)
8 Donations							(N/A)
81 Defibrillator Installation							(N/A)
82 Defibrillator Maintenance				200.00		200.00	200.00 (100%)
91 Community Website				160.00		160.00	160.00 (100%)
131 Emergency Planning Equipment				100.00		100.00	100.00 (100%)
132 Emergency Planning Maintenance				100.00		100.00	100.00 (100%)
141 Grant to Lapford Church Green T				1,500.00	1,500.00		(0%)
142 Grant to Lapford Youth & Playing				300.00		300.00	300.00 (100%)
143 Grant to Local Organisations				1,000.00		1,000.00	1,000.00 (100%)
144 Armistice Wreath				30.00		30.00	30.00 (100%)
145 Events Expenditure					35.77	-35.77	-35.77 (N/A)
146 Community Broadband Access							(N/A)
200 Capital Expenditure							(N/A)
SUB TOTAL				3,390.00	1,535.77	1,854.23	1,854.23 (54%)

Lapford Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

4 June 2024 (2024 - 2025)

Summary

NET TOTAL	27,050.00	13,422.72	-13,627.28	26,625.00	8,596.93	18,028.07	4,400.79 (8%)
V.A.T.		412.16			510.23		
GROSS TOTAL		13,834.88			9,107.16		