

# LAPFORD PARISH COUNCIL

## Parish Council Meeting

Wednesday 7<sup>th</sup> October 2015 - 7.30pm

At the Orchard Centre

### MINUTES

**Present:** Cllr McAreevey (Chair), Cllr Hemsworth (Vice Chair) Cllr Doe, Cllr Briant-Evans, Cllr Clinch, Cllr Phillips, Cllr Heal Cllr Squires (County Councillor) Christopher Voaden (Clerk), 5 Members of the Public

**Apologies -** Cllr Eginton (Ward Councillor)

**01/10/15**      **Declarations of Interest – none**

**02/10/15**      **Minutes of the last meeting Ref 09/15 for signing**  
Minutes agreed by all present and signed by the Chair.

**03/10/15**      **Open Forum for members of the public**

**MOP –** Concerns are raised over the cleanliness of village amenities, roads throughout the Parish and the reduction of services affecting the village. In the MOP's opinion the Village is looking run down in many places and asks why residents have to clean areas near their homes themselves?

The MOP was notified about the Village Litter Pick that is to take place on Saturday 17<sup>th</sup> October. MOP states that some road marker posts are broken and is advised that they have been reported to Highways.

**Cllr Squires –** all work is prioritised according to work that is required. Finance is a problem and work is undertaken when it is deemed necessary and affordable.

Parish Council minutes from last month cover the roads etc.

MOP is advised that all Parishioners are responsible for keeping the village tidy.

The MOP has reported all of this himself but feels nothing is happening to rectify.

The MOP has undertaken work himself but was told to not do this work by Highways. It was generally accepted that budget constraints mean that individual have to do more themselves.

**04/10/15**      **Matters Arising and Outstanding Actions**

- a. The seat at the Bus Shelter would be fitted within the next two weeks, this would be installed by Cllr Heal
- b. Repairs to the Orchard Centre railings were completed.
- c. Ride on Mower – The location of this is unknown and as this is Parish Council property, it must be found. Cllr Heal to investigate.

Signed



Chair



Clerk: Mr Christopher Voaden. Robin Cottage, 2 Chulmleigh Road, Morchard Bishop, Devon. EX176NZ

Tel: 01363 877807

Email: lapfordpc@live.co.uk

## LAPFORD PARISH COUNCIL

**05/10/15**

### **Co-Option**

There were three candidates interested in the one remaining vacancy. Three MOP's attended to give separate presentations to all members present on why they would be suitable for the position of Parish Councillor.

The three candidates were:

Anita Taylor  
Fern Leach  
Bill Graham

Each candidate was asked to leave during the presentations from the competing candidates. General discussion between members took place on the suitability of the candidates. After a vote, Fern Leach was welcomed as a member of the Parish Council.

**06/10/15**

### **Broadband at Orchard Centre**

The correct costs of Broadband had been misinterpreted and it was decided to discuss the correct information at the November meeting.

**07/10/15**

### **Police Report**

Cllr McAreavey provided a report from the Police regarding reported crimes and other incidents during April to September 2015. There were no serious crimes of any note and generally no change in the number of reported crime. PCSO Dave Waring will be thanked for the information.

- a. Request from Cllr Briant-Evans re potential funding cuts for rural policing services in the Mid Devon area and Crediton Town Police – General discussion took place after Cllr Briant-Evans gave a general overview of recent reports on cuts to rural policing. With the prospect of Crediton Town Police Station closing, the Parish Council would be asked to provide a letter disagreeing with community support funding cuts.

MOPS ask questions on the subject.

Further information will be provided for the November meeting to enable Councillors to decide on the content of the letter to Tony Hogg, The Police and Crime Commissioner for Devon and Cornwall.

Cllr Briant-Evans to pose the questions regarding funding and this will be passed to Cllr Squires once completed.

**08/10/15**

### **To receive an update from the Regeneration Committee**

- a. The Contract for Steve Eastland had been received and this was to be signed by The Clerk to progress the planning application for the Old Youth Club site. It was thought that the process of selling the land with planning permission if granted would take place early in the New Year.

Signed



Chair

## LAPFORD PARISH COUNCIL

### **09/10/15 TAP funding Update**

Invoices for recent First Aid courses within the village were awaited and hopefully these would be paid for at the November meeting.

### **10/10/15 Emergency Plan Report**

A practice run following the detail of the Emergency plan was undertaken on Saturday 03.10.15 and the plan was found to be sufficiently robust as to be able to cope with the initial issues raised by an emergency within the parish. Councillor Briant-Evans stated that there were notes relating to the practice run in the Emergency Plan Folder in the Orchard Centre.

The Emergency Plan documents & procedures are kept in the black folder in the OC so that they can be easily accessed by any PCs available in time of emergency

It is asked if a Parish Councillor could attend the Devon Resilience Forum on the 10<sup>th</sup> November Cllr Doe and Briant – Evans will attend. There appears to be no charge for the event. The Clerk to arrange

### **11/11/15 Playing Field**

Report on current activities at Playing Field. 106 money from MDDC totalling £22,000 was to be paid following agreement by the Parish Council. It was noted that the Clerk has had to deal with significant activity via correspondence and telephone calls to avoid having Court Proceedings being issued against the Council for the full payment. This was avoided after Kompan and MDDC spoke during September.

Cllr Phillips It was also confirmed by Cllr Philips that grass cutting will take place within LYPFT.

### **12/11/15 Village Litter Pick**

Details given and all equipment available. This would now start at 9.30am rather than 10 am on the 17<sup>th</sup> October 2015.

Cllr Heal gives details of an internal door that can be fitted to the Public Convenience which can be fitted on the day. The door handle within Orchard Centre has been replaced. These tasks were to have been undertaken on the 17<sup>th</sup>.

An offer from the MOP to paint any council property if asked. This was appreciated, Cllr Heal would provide any paint required. MOP was asked to attend on the day.

### **13/10/15 Community Composting**

This appeared to be impractical in terms of finding land, there appeared to be no suitable sites and manpower would be an issue in order to run this scheme. It would be constantly monitored and further reports would be given if any updates were received. All were grateful for Cllr Does efforts.

### **14/10/15 Written support from Lapford Parish Council for proposed work at Lapford Mill**

Alex Gator, owner of Lapford Mill attends. Correspondence from the owner had been received and passed to all members prior to the meeting. Alex Gator outlined the work that had been undertaken and future projects that were ongoing.

The regional Rivers Trust have been met with indicating financial support can be given to the project and support is requested from the Parish Council to the restoration project. It appears that the main task is to rectify the weir at Bugford.

Signed



Chair

## LAPFORD PARISH COUNCIL

General Discussion takes place. The Parish Council is very supportive of the project as the Mill is historic, now being a grade II listed building. It was also thought that the restoration of the Mill would generally enhance and work on the regeneration of the Parish.

It was agreed by all that the Parish Council should send a general letter of support to Alex Gator as an open letter of support to the restoration project that could be passed to any potential fund provider.

P – Cllr Doe

S – Cllr Hemsworth

Action Clerk

**15/10/15**

### **Enforcement issues for House near Old Post Office and The Yeo Vale**

Cllr Heal – The building by the Old Post Office is being monitored by MDDC and discussion taking place between the owner and MDDC.

Yeo Vale – a meeting at MDDC will take place over the coming months to discuss the way forward. Compulsory purchase maybe an option. Further reporting at the November meeting will take place.

After general discussion, it was thought that this was a difficult situation to sort out and await further details of MDDC.

**16/10/11**

### **Rural Futures Conference report**

All details circulated and all are happy with the attendance. Housing is a major issue and affordable housing is difficult. Community Resilience forum to be attended as above.

**17/10/15**

### **Celebration of the Queen's 90th birthday in 2016**

Cllr Briant-Evans discusses. Potential dates involved are the 12<sup>th</sup> – 15<sup>th</sup> May & 12<sup>th</sup> June. A discussion will take place on the November agenda to decide on potential events.

**18/10/15**

### **Finance**

#### **Account Balances**

- b. Current account - £4,121.73 as of 30/09/15
- c. Savings account - £4,814.28
- d. Loan stock - £983.98 – Money came from a sale of a cottage. How can this be invested in another means. Can this be disposed of? Clerk to seek Parish Records.

#### **Payments to be agreed**

- a. Clerk – 29.5 hrs @ £9.55 (New hourly rate) – £281.72
  - Stamps – 12x 1<sup>st</sup> Class – 7.56
- b. DALC - £210.00
- c. Grant Thornton (Audit Fee) - £180
- d. Log On Garden Services - £30
- e. Country Matters (PROW) – 156.00

All payments were agreed.

P – Cllr McAreavey

S – Cllr Doe

Signed



Chair

## LAPFORD PARISH COUNCIL

19/10/15      Planning

- a. Reference: **15/01476/FULL** Full planning application, registered 10/09/2015  
Address: Peartree House Lapford Crediton Devon EX17 6PZ  
Description: Replace window with bi-fold patio doors on front elevation  
Parish: Lapford 33  
Web link: <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NVOQTQ9KS05K00>  
Associated documents:  
<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01476/FULL>

After general discussion the members recommend approval for the application

P – Cllr Burrows

S – Cllr Wensley

- b. Reference: **15/01479/FULL** Full planning application, registered 11/09/2015  
Address: Maycroft Lapford Crediton Devon EX17 6PX  
Description: Installation of dormer window  
Parish: Lapford 33  
Web link: <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NVOZX5KS02X00>  
Associated documents:  
<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01479/FULL>

Cllr Phillips declares an interest and does not discuss application or vote.

After general discussion the members recommend approval for the application

P – Cllr Burrows

S – Cllr Wensley

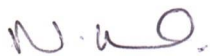
- c. Reference: **15/01441/FULL** Full planning application, registered 08/09/2015  
Address: Land at NGR 273028 107037 Polbury (Bury Barton Farm) Lapford Devon  
Description: Erection of an extension to existing agricultural building  
Parish: Lapford 33  
Web link: <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NUGIUFS04G00>  
Associated documents:  
<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01441/FULL>

After general discussion the members recommend approval for the application

P – Cllr Burrows

S – Cllr Wensley

Signed



Chair



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- d. Reference: 15/01493/FULL Full planning application, registered 14/09/2015  
Address: Horizon Lapford Crediton Devon EX17 6PZ  
Description: Erection of two-storey extension following demolition of existing garage and erection of detached double garage  
Parish: Lapford 33  
Web link: <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NV2XK1KS02T00>  
Associated documents:  
<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01493/FULL>  
After general discussion the members recommend approval for the application  
P – Cllr Burrows  
S – Cllr Wensley
- e. Lower Town Place – Development for Parish Council. Cllr Briant-Evans gives details after regeneration meeting and also recent planning approval received from MDDC. It appears that there were delays with the signing of the 106 agreement between the owner and MDDC. This had now been completed. It was felt that Lapford Parish Council could not afford the full value of the site.

**20/10/15**

### **District and County Councillor's report**

Clive Eginton absent but has informed the meeting that recycling is going well.  
General discussion takes place on the green waste charging regime. Leaflet drops by MDDC are to take place over the coming weeks.  
Cllr Burrows asks about the means in which MDDC delivered all the material as he thought thought this was inefficient.

**21/10/15**

### **Correspondence**

- a. Chulmleigh Recreational Support letter 22<sup>nd</sup> September 2015. – Lapford Parish Council will support the activities that are scheduled to take place where a bus service will be provided for residents to attend and undertake new activities. Lapford Parish Council agreed to write to Chulmleigh in support of the application.  
P – SBE  
S – JB
- b. ROC conversation Cllr McAreavey, Cllrs Briant-Evans, Hemsworth, Burrows, Phillips, Clinch and Leach will attend this event.

**22/10/15**

### **Members Statements**

- a. Cllr Hemsworth – Has attended a new councillor's course that was useful to have gone on. Planning training has taken place but dates were not provided to Clerk. Cllr Heal will ask about lack of contact and ask that MDDC provide all dates in good time for the next round of training.
- b. Cllr Heal – Hedge at Yeo Vale Cottage – Clerk to write to owner again about the road side hedge. The hedge is part of the property and this requires action. The hedge is coming further and further to the road and this requires action.

Signed



Chair

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Entrance to Garage – Pot hole with a cone. Traffic backs up on the main road. Can the Garage repair this? Clerk to write to Garage to request repair

- c. Cllr Burrows – Wreath for Remembrance Sunday ordered by JB. Chair will lay the wreath on behalf of the Parish Council.
- d. Cllr Briant Evans - Asks if approved minutes are going onto website, this was confirmed. We are members of the DALS, this subscription is deducted from our Precept payment.

New windows at the new house as Old Abattoir. The windows are yellow, this is bare wood and this needs painting. As this was a building site, not all jobs may have been undertaken in order, the wood is bare and will need to be painted before the houses are marketed. Attention to see the windows are painted.

- e. Cllr Doe - The 'no through road' sign at the top of Popes Lane is obscured by greenery. First House at the top. The Owners of Woodleigh Cottage would be asked to cut this hedge back.

There were no further topics for discussion and the meeting concluded at 9.55pm

**Next Meeting – Wednesday 4<sup>th</sup> November 2015**

Signed

N.M.O.,  
4/11/15.

Chair

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# APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS

## Matters Arising October 2015

|                      |                                                                                                                                                                  |                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <u>04/09/15 b</u>    | Seat in Bus Shelter near Car Park – This will be undertaken on the 17 <sup>th</sup> October                                                                      | Cllr Heal                      |
| <u>14/07/15b.vii</u> | Welding at Bus Shelter – Discussion takes place, A MOP has offered to undertake the work and this will be considered. The metal is not a health and safety issue | Clerk – Cllr Heal              |
| <u>05/01/15</u>      | Locate Ride on Mower                                                                                                                                             | Cllr Heal – to be investigated |

22/10/15. Hedges & pothole matters to be sent. NM.

Signed

Chair...*N.V.*... Dated...*4/11/15*...