

LAPFORD PARISH COUNCIL

Parish Council Meeting

Held on Wednesday 6th December 2017 at the Orchard Centre

MINUTES

Present	Councillors – Hemsworth (Chairman), Briant-Evans (Vice Chairman), Cllr Phillips, Cllr Burrows ,Cllr Doe, Cllr Graham, Cllr Clinch, Cllr MacLellan Cllr Wensley, + Clerk. 6 MOP
Apologies	Councillors Heal & Eginton
01/12/17	Declarations of Interest Cllr Briant-Evans, Personal - Emergency Plan Cllr Graham, Personal - Agenda Point 14c
01/12/17	Minutes of the last meeting Ref 11/17 for signing – These were signed after being agreed by all present. Proposed – Cllr Graham Seconded – Cllr Briant-Evans
03/12/17	Open Forum for members of the public MOP – Attending due to involvement with Emergency committee. MOP – The work that the Parish council has undertaken within the parish is visible and thanks were provided to members for this work.
04/12/17	Matters Arising and Outstanding Actions a. Church Clock. The circuit board has been re-installed but still a fault remains. It also runs 5 minutes fast. The church warden will be consulted on this. It is hoped to keep the involvement of Cumbria Clock to a minimum at present to reduce costs. b. Seat at Eastington – Cllr Phillips is to purchase a new bench and plaque. c. Time Lock on OC Toilet door – Cllr Graham has the part to install. The Time lock would be on from 8am – 8pm. d. s.106 Funding to Victory Hall – The completed paperwork is with MDDC and payment of £160 is awaited. e. Orchard Centre electrical Work – PAT testing has been completed + Defibrillator installed to the front of the Orchard centre. The Defibrillator is now in use. Information about the defibrillator is to be circulated around the Parish. f. Condition of road from Football Field to Nymet Rowland. – The Police were informed and PCSO Dave Waring has visited may farms around the parish and up to Nymet to inform the workers to clear up mud left on the Highway. A farmer cleaned the road once but the situation returned. The clerk was asked to write to the Police formally on the issues of Mud being deposited on the roads. No formal work has been undertaken by Highways, g. Burial Ground – Simon Trafford rom MDDC planning has agreed to visit the site at Edgerly cross to provide planning advice. This should take place in Mid-December. h. Orchard Way Car Park – bye Laws were considered but deemed too expensive. It was thought that the guidance on the MDDC board at the Car park should be adopted. Further detailed regulations will be considered at later meetings.] i. Moorland View Telephone Box – The Clerk will provide the paint to Cllr MacLellan. j. Dog Fouling / speed awareness - The Primary School support this idea and will progress. The Parish Council will sponsor this. k. Archive Material held at Primary School. Cllr Hemsworth has spoken to the school and will investigate for subsequent meetings.

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I.	Final DAA Night Landing Payment – This has not yet been received, Cllr Hemsworth will contact DAA for an update.
05/12/17	Village Website – Decision on Funding provided by Parish Council Cllr Hemsworth noted that the initial set up costs for the website would be £1000. This did not include subsequent training needs. It was thought that the website would be a beneficial asset. It was hoped that businesses could advertise on the site to generate some revenue. There was a proposal that £1500 be set aside when the budget is considered in January for this project to be completed. This was agreed by all members. Proposed – Cllr Graham Seconded – Cllr Burrows
06/12/17	Parish Council Asset Inspection report and costings Work that is recommended will be looked at on a priority basis. This will be looked at again to be included in the Budget for 2018/19. Cllr's MacLellan and Graham would consider this for January.
07/12/17	Regeneration Committee – New members have joined the committee. Further updates will be provided in January.
08/12/17	Police Report Cllr Wensley provided a report on reported crime and reported incidents. This will be published in the Lookout. Cllr Briante vans provided a report on the State of the District Debate at MDDC. 6th November 2017. The topic was policing. Organised Crime is always investigated but for low level crime, there may be no investigation due to lack of resources. Cllr Hemsworth has obtained the emails of Senior Police Officers that attended and these can be used to discuss specific issues.
09/12/17	Emergency Plan Report – Notes of meetings were circulated to all members before the meeting. A Grant from Groundworks South West will be applied for by the end of December. Further emergency equipment will be purchased. It was also felt that a dedicated phone line be installed in the Orchard Centre. The OC is the control response unit and in the time of an emergency, a phone would certainly be required. It was thought that Paul Coles from BT could assist. Cllr Hemsworth will make contact to see if anything can be done. The emergency team within the Village (approx. 10 people) would need access to the OC. It was proposed that a coded safety box be purchased that can be accessed by a code. Permission from DCC has been given to reproduce Safety advice through a letter drop within the Lapford Lookout. Locality budget funding from Cllr Squires is requested at a cost of 3130. Posters from the British Hear Foundation publicising the defibrillator will be placed around the Parish informing people that one now exists in the Village. Insurance for Volunteers would also be investigated. Checking Salt bin levels will be dealt with by Emergency Plan committee. This exercise will be undertaken by Cllr MacLellan and Graham.

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10/12/17	Finance a. Current account Balance – £12,860.64 b. Savings account - £4,915.71 c. Loan stock - £983.98 – Update from Cllr Heal. Payments to be agreed a. Clerk – 30 @ £10.09 £302.70 (includes work up to 8th December 2017 re handover. Working from home allowance – £17.32 Holiday Pay at conclusion of Employment - £170.62 b. Log On Garden Services Grass Cutting x 2 £40.00 c. Grant Thornton – External Auditor £120.00 d. Cllr Bill Graham – Clock Repairs £86.00 e. Cllr Bill Graham – OC Toilet Lock and repairs £88.78 f. Mr and Mrs L Duddridge Electricity for Moorland View Lighting £75.00 g. Cllr S. Briant-Evans – OC Supplies £6.38 h. Donation to The Ark for Litter Pick refreshments £20.00 Lapford 2000 also asked the PC to investigate if a cheque for the Railings has been paid to us as it did not show on their records. The Clerk will investigate.
11/12/17	Planning Reference: 17/01727/LBC Listed Building Consent, registered 06/11/2017 Address: Lowerfield House Lapford Crediton Devon EX17 6PU Description: Listed Building Consent for the replacement of 5 windows and one French door Parish: Lapford 33 Web Link: http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OYFGXPKS07T00 No objections were raised. Reference: 17/01781/HOUSE Householder Application, registered 15/11/2017 Address: Cleave Farm Lapford Crediton Devon EX17 6NA Description: Conversion of redundant barn to ancillary accommodation Parish: Lapford 33 Web Link: http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OZ05A7KS05K00 No objections were raised.

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12/12/17	County Councillor's report Cllr Squires A report on the Town and Parish Briefing day provided by Highways and the Current Highways Contractor Skanska was given Information was also given to members on the Community Enhancement Fund. This could often be used in conjunction with the Parish Council's ability to work on the Highway after entering into the Road Warden Scheme. Often, 50% funding is provided by this other funding. A377 road works. Road Closures into Crediton will take place in January 2018. The area being affected is just before Queens Elizabeth's where traffic restrictions already apply. The road will be closed for weeks. There is substantial subsidence to the road that cannot be fixed without a closure. The PC thanks Highways for the work on Orchard Way. Can more notice of 8 weeks be given to the Village of work being undertaken by Highways? Cllr Squires would investigate.
13/12/17	Correspondence a. Cllr Hemsworth, Orchard Way Parking and Highway Notification, 27/11/17 – Parking on the road is not allowed. Parking issues that have been raised by MOPs is outside of the Parish Councils remit of investigation and is a civil matter for the freeholders to manage. b. Hayley Dempsey. Request for Financial Support. Citizens Advice, 24/11/17 – It was noted that citizens Advice provide a service for Mid Devon. The issues affecting the organisation were considered. There is a branch in Crediton that could be supported. A suggestion of £500 was given but would be decided upon in January 2018. It was asked that if any funding is given, can it be given to Crediton? The Clerk will consider.

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14/12/17	Member Statements Cllr Graham - Had an appeal fir funding been received from the Victory Hall? It had not.
	There were no further topics for Discussion and the Ordinary meeting concluded at 9.45pm The meeting then moved into Part 2 where members of the Public / Press were excluded.
	Date of next meeting – 2 nd January 2018