

**WEDNESDAY 6th AUGUST 2014 AT THE ORCHARD CENTRE, LAPFORD
REFERENCE 08/14**

MINUTES

Present: Cllr Briant-Evans, Cllr Clinch, Cllr Wensley, Cllr P Heal, Cllr Burrows,
Cllr Hemsworth, Christopher Voaden (Clerk), 5 Members of the Public.

Invited – Mr Steve Keable

Apologies: Cllr Doe, Cllr McAreavey, Cllr Lacey, Cllr Squires (County Councillor)

01/08/14 - Declarations of Interest – Cllr Briant Evans regarding her expenses claim.

02/08/14 - Minutes of the last meeting Ref 07/14 for agreement and signing – Comments made by Stephen Wensley re AOB on page three need to be changed and then signed.

03/08/14a - Open Forum for members of the public – 5 members of the public attended.

Mr Steve Keable spoke regarding the Lower Town Place planning application and commented on the planning application to date. It was also noted that a revised scheme for 8 houses would be forwarded from MDDC to the Parish Council for comment. A report was handed to all present at the meeting relating to the Public Meeting that took place in the village on the 4th August 2014. It was also noted that the planning application would be dealt with by MDDC in September 2014.

Mr Keable gave details of an altered scheme developed by a local architect and requested Parish Council consent to enter into Pre Application discussions with MDDC re an altered scheme. The Parish Council agreed to entering into such discussions.

Proposal – The Parish Council assist with Pre Application discussions.

Proposed – Cllr Briant-Evans

Seconded – Cllr Hemsworth

Cllr Briant- Evans and Cllr Hemsworth will be involved with the pre application discussions.

03/08/14b – A MOP talked about his land at East Mere Farm on the A377 – no planning is going to be put in for the house. HE does want to undertake work to the entrance and re clad the barn with timber. He has no intentions of putting in a planning application for a house. He also confirms that the horses in the field are only grazed.

04/08/14 - Conservation area discussion. The conservation area in Lapford was designated in 1992. Cllr Briant-Evans feels that this may need to be amended. A representative from MDDC will be invited to the next Parish Council meeting to discuss the topic. – **Clerk to invite Paul Dadson from MDDC to the September meeting**

05/08/14 - To receive verbal updates from the Regeneration Committee

Cllr Briant Evans briefly updated the meeting on current work of the subcommittee. It is pursuing options to gain the best value for the site.


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06/08/14 - Annual Community Council of Devon conference –This will take place on 25th September 2014. Cllr Clinch and Clerk to attend. Clerk to make application.

07/08/14 - Matters Arising and Outstanding Actions

The Chair reviewed the current matters arising and outstanding document to update on what had taken place and what could be signed off.

The following was agreed:-

- a. Notice board on Church Green – Cllr P Heal to provide measurements. 900mm x 900mm display area
Small board – 600mm x 450mm.
He recommended a 2 x 1 metre minimum board as a replacement. Indication of cost to be passed to Friends of Lapford Church when quotes are available. In principal, Lapford Parish Council is willing to make a contribution to the new notice board. **Clerk to action**
- b. New Post Box – Clerk to speak to Cllr. Lacey to clarify why the replacement post box as it has not been installed.
- c. Parish Survey –This will take place on Friday 15th @ 9am, Clerk will meet with Cllr Briant-Evans at the Orchard Centre.
- d. Trees by Peter Taylors house – these have been trimmed as requested. Clerk to Write to John Chapple thanking him for the work undertaken.
- e. Trees in Orchard Way – parking space has been reduced. Cllr. Heal to ask MDDC to investigate this.
- f. Footpaths – John Burrows has investigated and sees no problem. Waste of money when cutting them. People can walk through safely and we will wait for people to complain further. Investigation will take place on the footpath between Westgate and Stonegate Cottages. A further inspection will be made.
- g. Speed limits – Email from Cllr McAreavey regarding speed enforcement was passed around. Volunteers would be requested to go for training.
- h. Potholes – Kelland Hill, Edgerley Lane and Orchard Way are still in poor condition following recent repairs. The Clerk will write to Bob King regarding the roads.
- i. Yeo Vale Enforcement – an address has been found for the owner as the pub is for sale. The owner has been contacted, no reply to date but the notice has not been served. Further investigation is to be made by Enforcement.
- j. Electrical PAT testing in the Orchard Centre – this needs to be arranged, Clerk to make contact with local electricians.
- k. Play equipment in the Playing Field- Cllr. Heal to investigate ASAP and install new parts as needed.
- l. Victory Hall meetings – Cllr Clinch attends but has little to report on. Update on grant money request and report on the Kitchen were given.
- m. Defibrillator - A joint TAP application is to be made with Chawleigh PC. This will cover fees for training within the village.


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- n. Seat outside Post Office – MOPs have requested a seat outside the Orchard Centre. 106 money can be used for this purchase. Cllr Heal to investigate the location.

08/08/14 - Discussion re future Parish Council meetings in August and summer break. The Clerk added this agenda point as he notes many other Parish Councils do not have an August meeting. Cllr Heal confirmed that Lapford is one of the few Parish Councils to meet in August. Many people take their holidays in August. The Clerk confirmed that he has issues with making contact with people in August. Would the Parish Council support a summer break in August? This was considered acceptable. If urgent matters, especially planning, should arise a special meeting could be called.

09/08/14 - Finance

Account Balances

- a. Current account - £475.78
- b. Savings account - £12,014.28
- c. Loan stock - £983.98

Payments to be agreed

- a. Clerk – £228.43 (26.5 hrs @ £8.62 new pay rate) + 18.36 expenses (postage to LR + Stamps) Total – 246.79
- b. Log On Garden Services - £60
- c. Cumbria Clock Company Ltd – £168.00
- d. Historic Expenses Claim, Cllr SBE - £93.00

The Clerk had received an invoice from Mike Leach for work undertaken on the Church Green and seating around the village. The Clerk gave details of the recent money transfer from savings to cover Church Green Insurance and future invoices.

Mike Leach was also asked to remove a branch that broke off from the Chestnut Tree in the Village. It is felt that the condition of this tree may need to be investigated by a tree surgeon. **Clerk to arrange.**

10/08/14 - Financial claim and expenses / tenders / invoicing standing order discussion.

There had been a letter from a resident in the village regarding the grass cutting contract in the Village. All felt that it would be important to have firm procedures in place for the Council's financial affairs. The Clerk would draft this for approval at the next meeting.

11/08/14 - District and County Councillor's report

Cllr Eginton – In relation to the consultation re the draft Local Plan that was recently published, Lapford would be discussed at a cabinet meeting on September 11th at the Boniface Centre, Crediton. All would be welcome to attend.

Refuse and recycling – new rounds have been introduced. One behind Tesco and further rural rounds will be introduced. All improvements have been positive.

Parking in the District Council pay and display car parks will cost £1 over night through to 8am the next morning. Relaxed enforcement at the moment will be replaced by regular evening patrols after 1st August 2014 to remind people to pay for tickets.

12/08/14 – Planning

- a. Ref – 14/01198/ARM Reserved matter for the erection of a dwelling following outline permission Sandhurst, Lapford



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After discussion, the Parish Council decided to support this application. It would like to comment on the balcony arrangements within the application especially in relation to protecting the privacy of Trelawney, next door.

- b. Ref – 14/01208/FULL Erection of extensions to form garden room and first floor balcony, Filleigh Barton, Lapford

After discussion, the Parish Council decided to support this application.

13/08/14 - AOB

Cllr Briant-Evans – Requested that a letter of thanks be sent to the Revel Committee and Lapstock Committee for running two very successful events in the village this summer. **Clerk to Action**

Clarification was sought regarding Planning Training provided by MDDC. Cllr Heal confirmed that this will start in the autumn.

The June Minutes were not put into the Church – check with Cllr Lacey as he normally undertakes the displaying of minutes. Clerk to put July minutes into the church. Neither was the PC Meeting Agenda for August displayed publically on time.

Cllr Burrows – Expressed concern about the steep drop by the hedge near the river past the trading estate. Clerk to investigate and check with DCC and Network Rail.

Payment of the money granted to the Football Club was also requested. The work has been undertaken. Clerk to arrange a further money transfer to cover donation.

Cllr Heal - Hedge around Yeo Vale Cottage is severely overgrown. This causes problems for those exiting Nymet Road onto the A377. **Clerk to contact owner and put a notice in the Lapford Lookout regarding overgrown hedges.**

Road surface from layby to Bugford. Very poor quality road surface. Traffic warning signs were left on the ground long after the work had been completed. White lines in the middle of the road painted but not the junction markings. **Bob King will be contacted CC Margaret Squires**

There were no further points of discussion from those in attendance.

Date of the next meeting – Wednesday 3rd September 2014



3/Sept. 2014.