

LAPFORD PARISH COUNCIL

Parish Council Meeting

Wednesday 5th November 2014 - 7.30pm

At the Orchard Centre

MINUTES

Present: Cllr Doe, Cllr McAreavey, Cllr Lacey, Cllr Briant-Evans, Cllr Clinch, Cllr P Heal, Cllr Burrows, Cllr Eginton (Ward Councillor) Cllr Squires (County Councillor) Christopher Voaden (Clerk), 7 Members of the Public.

01/11/14 **Apologies** Cllr Hemsworth, Cllr Squires

02/11/14 **Declarations of Interest** - no

03/11/14 **Minutes of the last meeting Ref 10/14** Approved and Signed.

04/11/14 **Open Forum for members of the public**

- a. Residents of Pear Tree House regarding windows. Correspondence was received by the Clerk prior to the meeting outlining issues with the windows in the property. MDDC enforcement have noted that the windows in the new build are not correct and do not conform to the appropriate permissions granted by MDDC. It appears that white UPVC windows were required and not the wooden stained windows that are present. A retrospective planning application has been made to MDDC by the builder to rectify this. The owner of the property asks that the Parish Council give support to the application to allow the windows to remain.

All present raised concerns that if the PC provided no objections to the application, it would be contradictory to the Policy on the Conservation Area which Pear Tree House is in. Cllr Heal and Briant –Evans discussed implications on the conservation area as well as the involvement of the full planning committee if the application was not given officer approval to accept.

The Chair states that as plans have not been submitted to the PC, the PC can debate and comment accordingly at the next meeting.

- b. MOP raised issues with Lapford Station. The MOP is a member of various committees relating to the Tarka Line and notes his correspondence written to the Regeneration Committee remains unanswered. A copy of the correspondence was passed around. The MOP states that the only evidence that is in the public domain about the Tarka line is that the Exeter to Barnstaple service suffers from overcrowding and is unreliable. Lapford Station is underused and there is no evidence about who uses the train and what patterns arise. The MOP asks if the Parish Council can sanction survey work to passengers at various stations to ascertain who uses the service and where they come from and going to in order to assist Lapford Station's viability.



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A survey will be put into the Lapford lookout seeking replies for monitoring and further dissemination

The Old Malt Scoop Inn– Is there local interest to purchasing this as a community interest? Cllr Heal notes that Crediton Hamlets Parish council have registered the Mare and Foal as a community interest. Cllr Heal was asked to provide a copy of the questionnaire put to all residents of Yeoford asking them about their local pub for use in Lapford.

It was felt that it would be highly detrimental to the village to lose the Old Malt Scoop Inn Cllr Heal is to obtain the questionnaire that has been passed to residents of Yeoford.

Agenda point for December – can the pub be registered as a community asset?

- c. MOP – Memorial Crab-apple tree near the bins requires pruning, pruning will be undertaken by Cllr Briant-Evans and Cllr Heal in the appropriate season.
- d. MOP – Has passed questions to Cllr Doe and asks that Cllr Doe to deal.
No through road at Popes Lane. The sign is not useful and it is asked that a replacement be found. Bob King to be written to again to ask for this to be provided. – Clerk to action

Neighbourhood Watch Scheme – what has happened to it and is there any support for this? The Clerk notes that in other Parishes, the local Police have a Neighbourhood Watch scheme that they are actively promoting. Pc Waring will be asked to attend the December meeting to give further details of this initiative.

Removing hedge at Popes Lane – this is a Devon bank. It is understood that the hedge cannot be removed without appropriate Planning consent. Cllr Eginton notes that at the last meeting, the resident who owned the hedge was told to inform MDDC about his intention. One MOP notes the Hedgerow Regulations 1997 and states that planning permission will be required.

The Clerk to contact Jeremy Guscott at MDDC to provide an update on the matter and seek definitive views.

- e. At the end of the public Session, Peter Lacey informs the meeting that there is to be a new Parish Councillor Rachel Phillips. There is a final vacancy and all agreed to co-opt her as a Parish Councillor.
P – PL
S - NM

05/11/14 Matters Arising and Outstanding Actions

- a. Bin emptying at Playing field. The Clerk was asked to inform Stuart Noyce of this issue
- b. Clock Face – Clerk to ask Andy Epstein to pass questions to West Access


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- c. Willow Trees in Orchard way. The trees are on private land and MDDC will not prune therefore the Parish Council cannot be involved. The PC to put something into the Lookout re trees on the property.
- d. Village Sign – quote obtained by the clerk and passed to all present. An arrow sign was agreed and Niall McAreavey will fit this to the existing post when it is produced. The cost of the sign was £55 +vat. It was agreed to purchase the sign.
P – NM
S – BC
- e. Keys to Orchard Centre – The clerk has had one further key cut. He has not been able to trace the remaining keys to the Orchard Centre. It was decided to not replace the locks as the security risk was low.
- f. School Sign – no further action required as a suitable location had been found that was acceptable to all.

06/11/14 MDDC request for information on Election 2015

The Clerk discusses correspondence regarding Polling Stations within the parish for the general, local and parish Elections that are to take place in 2015. Discussion took place on the suitability of the Victory Hall for disabled access etc. The Clerk would review the previous request from MDDC that took place and inform MDDC of our comments.

07/11/14 LYPFT s.106 money request

LYPFT request for money for play equipment. Cllr Lacey asks money for 106 money. Paul Tucker from MDDC requires a letter from PC to produce match funding. The Parish Council agree to request a letter to go to MDDC for £20,000 contribution from 106 money to enable match funding to be considered. It was noted that no money could be spent until match funding had been found.

p- nm

s – ph

08/11/14 Lapford Regeneration Committee report

Agents have been appointed to market the Youth Club. Any costs will be covered by the Youth Club. Steve Eastland will be looking at the site for planning purposes.

09/11/14 Report re Emergency Planning event in Tiverton October 16th

Cllr Briant – Evans reports on a recent meeting attended. Julia Ryder at MDDC is now in charge of emergency planning. It was also stated that individual households should develop their own plan. Combining villages for an emergency plan between parishes will take place. The Emergency plan is now within the Orchard Centre for public viewing.

A further date for the Lapford 2000 project is also to be agreed to generally update the emergency plan.


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10/11/14 Report re the Creedy LAG meeting 7th October 2014

Minutes have been obtained and passed to all. ASBO's are being replaced. The Dog Warden will be requested from MDDC for signage on dog fouling. **Clerk to action.**

Meeting will now take place once a quarter. Cllr Briant-Evans to continue attending.

11/11/14 Hedge at Yeo Vale Cottages

Parish Council to write to owner of house informing him of the need to have this cut back to improve visibility onto the A377.

Clerk to action – CC to Bob King

12/11/14 Financial Standing Order

It was decided that this was a complex document and was to be discussed as part of the formal budget meeting. This was agreed.

13/11/14 Finance

Account Balances

- a. Current account - £1,207.92
- b. Savings account - £7,814.28
- c. Loan stock - £983.98

Payments to be agreed

- a. Clerk – £237.05 (27.5 hrs @ £8.62) + expenses
3 x 1st Class Stamps + 3 x 2nd Class Stamps (£3.45)
Paper - £6
Total payment - £246.50
- b. Log On Garden Services - £30
- c. Community Council of Devon – £60
- d. Country Matters (hedge trimming) - £156.00
- e. South West Water - £22.77

Payments agreed

P – ph

S – nm

The Clerk had forwarded accounts to all PC's prior to the meeting. The clerk was concerned that the savings account was low and that a further transfer of approximately £2000 would be needed before year end to cover all spending. For the financial year of 2015/16, toilet grant money will half and the year after that, it will reduce to zero.

Budgeting will also include the costs of the election and the Clerk is to speak with Finance and Electoral service at MDDC for money estimates.

It was agreed that the Clerk, Chair and Vice Chair will meet on the 5th December to undertake budget discussion prior to setting the Precept in January 2015.

Next year will be an opportunity to ask for more Precept money.


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Christmas tree – John Burrows to order this from John Cockram Trees. Cllr's Heal, Burrows and Cllr Lacey to put this up. 9.30 29th November 2014.

Remembrance Sunday wreath has been purchased by Cllr Lacey and a donation to British Legion of £30 will be made.

p- nm

s – ph

Cheque to Royal British Legion.

14/11/14 District and County Councillor's report

Cllr Eginton - Next meeting of the full Cabinet is to take place on 27th November in Credton at the Congregational Church. The meeting will discuss the local plan for the Creedy area. Lapford area will be discussed. The meeting is open to the public to attend.

15/11/14 Planning

a. Ref – 14/01745/FULL – Installation of replacement door leafs and new windows Higher Filleigh, Lapford – After discussing the application, all present had no objection to the application.

p- jb

s – nm

b. Ref – 14/01755/LBC – Listed building Consent for replacement of 3 windows, 2 doors and guttering, 2 Bridge Cottages, Lapford – After discussing the application, all present had no objection to the application.

P – nm

s- jb

16/11/14 Correspondence

Boundary Commission review – Devon.

The clerk informed the meeting that the boundary commission was undertaking a review of Devon. The number of councillors in Devon would reduce to 60. Details of the consultation were given to all for discussion at the next meeting.

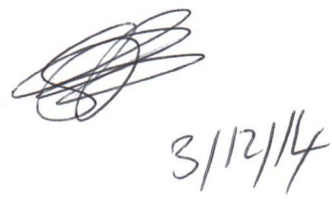
17/11/14 Members Statements

- a. Cllr Heal – youths racing remote controlled cars on the trading estate. Can the Police look into this? NM to forward matter. 8.30pm onwards. As this was not a criminal offence and the activity appears to be constructive, the matter was asked to be taken lightly in order to prevent more serious incidents occurring.
- b. Cllr Briant - Evans wanted to know when the website is updated, the clerk confirmed that all minutes were updated after the Parish meeting when minutes were signed as accurate.
- c. Cllr Doe notes that the Spar Adverts on the A377 have been removed.

Clerk: Mr Christopher Voaden. Kelland House, Lapford. Devon, EX17 6AG

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- d. Cllr McAreavey – Police report provided to all. Burglary non dwelling is the main concern. Speeding issues and monitoring by the Police have been undertaken but it is not deemed a major concern, therefore a speed monitoring exercise is not planned.
- b. Part Two

The meeting ended at 10pm

Date of the next meeting – Wednesday 3rd December 2014


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APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS

Matters Arising Meeting November 2014

<u>04/11/14c</u>	Memorial Crab Apple tree to be pruned	Cllr Heal and Briant Evans
<u>04/11/14/d</u>	Popes Lane replacement No Through Road Sign	Clerk to contact Bob King
	Neighbourhood Watch Investigations	Cllr McAreavey to arrange
<u>05/11/14a</u>	Rubbish bins at Playing Field not being emptied	Clerk to contact Stuart Noyce
<u>04/10/14a</u>	Church Clock face repairs – further information re costs of repairs and time scales for repair from West Access	Clerk – Email sent to All PC's on
<u>04/10/14c</u>	Toilet and Congregational signs to be requested from Kelland Signs	Clerk
<u>04/10/14d</u>	Keys to be sourced for Orchard centre	Clerk —
	Cllr Heal to investigate ride on lawn mower for potential repair – PH to take to Crediton Tool Hire	Cllr Heal
<u>09/14/08 k</u>	Rail bridges, trees growing into bridge. Network rail to be informed River bridge and Rail bridge. Highways to be contacted.	Clerk – Actioned 18/09/14. Reply received 18/09/14
<u>09/14/13 – AOB</u>	Lapford Church Clock Face. Clerk to investigate clock face responsibility. Church of Parish Council	Clerk
<u>07/08/14a</u>	Notice Board Quote for Church Green	Clerk – Completed in September, decision made at October 2014 meeting.
<u>07/08/14e</u>	Willow Trees in Orchard way to be cut / investigated with MDDC	Cllr Heal
<u>07/08/14f</u>	Footpath between Westgate and Stonegate to be reviewed Contact owners to request remedy	Cllr Burrows Cut and action taken
<u>07/08/14i</u>	Yeo Vale Enforcement + s.215 Notice. Capacity issues exist. Little can be done. Direct Action maybe required. The property looks worse	Enforcement MDCC
<u>07/08/14j</u>	PAT testing + Electrical work (water heater + emergency light in toilet)	Clerk – PAT completed Friday 24 th October 2014. Other work, date awaited.
<u>07/08/14k</u>	Play Equipment remedial work – this is to take place ASAP	Cllr Heal
<u>07/08/14n</u>	Seat outside Orchard Centre / Outreach Post Office – this can be funded through 106 money. Price for one seat to be obtained.	Cllr Heal
<u>10/08/14</u>	Finances Standing Order – to be dealt with at formal budget meeting	Clerk

OUTSTANDING ACTIONS

Reference	Description	Action/Status	Date Closed
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06/13/09	Cllr Wensley asked whether it could be possible for Lapford to acquire a Community Defibrillator. Following September PC meeting re defibrillator Sufficient people have put names forward for training to enable the village to use existing defibrillator. Clerk to wait on Chawleigh PC to provide TAP application for any additional training.	Action: Clerk TAP application put forward
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