

7/2
11/2/10

**MINUTES OF PARISH COUNCIL MEETING
HELD ON WEDNESDAY 3rd NOVEMBER 2010
IN THE ORCHARD CENTRE
REFERENCE 11/10**

Present: Cllr Lacey, Cllr Briant-Evans, Cllr Burrows, Cllr Down, Cllr Heal, Cllr Peto, Cllr Bulley, Cllr Glass, Cllr Drew, Cllr Eginton (District Councillor), Cllr Michael Lee (District Co Cllr Peto, Cllr Bulley, Cllr Glass, Cllr Drew, Cllr Eginton (District Councillor), Vivienne Lacey (to record the minutes), 9 MOP's

Apologies: Cllr Kenney who provided some written notes for the meeting.

BIG BLUE BUS

11/10/01 Seb Cummings thanked the Parish Council for providing an electricity supply for the Big Blue Bus and for being allowed to come to this meeting. He said that the bus was being well attended and the youth were very well behaved. The Big Blue Bus is provided by Jubilee Church and is well supported by all the churches but they do not promote one church over another. They are looking to provide more personal services for the youth and a support charity is provided training for this. The Chairman thanked Seb for coming and for the good work being done by the Big Blue Bus team.

OPEN FORUM

MOP

11/10/02 An MOP stated opposition to the proposed Met-Mast and the risk of wind turbines which would affect the houses at Bugford, wildlife; should there be more turbines this close to these approves at Spreyton?

MOP

11/10/03 José Rounsefell thanked the Parish Council for her 80th Birthday Card.

MOP

11/10/04 The Chairman of Lapford Allotment Society is concerned that they have no agreement with the Parish Council and are virtually squatters! The Chairman and Cllr Heal agreed to meet with him to rectify this situation; the meeting gave authority for them to sign a formal agreement with the Allotment Association. **Action: Cllr Lacey**

11/10/05 The Chairman of Lapford Allotment Society is also concerned that the Parish Council were expecting them to cover the costs of the fencing of the land in Moorland view. The Chairman said that they were awaiting a response from MDDC to their request that MDDC make good the fence and gate before the lease agreement is signed. Parish Council is to chase a response from MDDC. **Action: Cllr Lacey**

MOP

11/10/06 There has been a caravan parked on Mill Hill for about two weeks, which is causing traffic problems. Cllr Lacey said that the Police were aware of it and would be taking the appropriate action.

Cllr Bulley

11/10/07 Cllr Bulley said that Moss is still a problem on the pavements in Highfield despite the treatment which does not seem to have worked. Parish Council is to write to DCC. **Action: Cllr Lacey**

Cllr Glass

11/10/08 Cllr Glass said that the footpath from Westgate to Popes Lane is covered in dog's poo, and that irresponsible owners are not clearing up after their dogs. The Parish Council to put a note in the Lookout. **Action: Cllr Glass**

Cllr Burrows

11/10/09 Cllr Burrows said that nothing has been done about the water run-off just after the Bury bends where a number of vehicles left the road during the cold weather and we are approaching the cold season again. (Ref: 06/10/20 in Appendix A). Parish Council is again to write to DCC. Cllr Brian-Evans said the poor and damaged surface of the A377 beyond Lapfordwood House could also be mentioned in the same letter. **Action: Cllr Lacey**

Cllr Peto

11/10/10 Cllr Peto said there is a broken bollard opposite the Orchard Centre, a strip of metal remains about 8 inches high and is jagged and would hurt anyone who tripped over it. Parish Council is to write to DCC. **Action: Cllr Lacey**

Cllr Drew

11/10/11 Cllr Drew said can anything be done about the car being parked on the road near The Old School House as it is causing an obstruction to large vehicles. Parish Council are to contact the Police. **Action: Cllr Lacey**

Cllr Down

11/10/12 Cllr Down received a call from a member of the public on Sunday morning asking if anything can be done about people burning coal fires as it affects his breathing. This issue outside the authority of the Parish Council as there are no restrictions on the use of coal fires. Anyone suffering such problems needs to lobby their MP for a change in the law if they feel the need.

11/10/12 Cllr Down said that the same caller complained about the youth and said she advised him to contact the police if he was having problems with them.

11/10/13 Cllr Down said that for a number of years they had used their farm machinery to trim the hedge at the bottom of Mill Hill, hedge which is the responsibility of Railtrack. However, in the current climate of litigation felt that they could no longer continue to do so as their insurance would not cover them, if they were paid by Railtrack and Railtrack took liability for the work they may be prepared to trim the hedges. Parish Council is to write to Railtrack and DCC Highways to try to get the work done as the hedges impair visibility to traffic and pedestrians using this part of the road. **Action: Cllr Lacey**

PRESENTAION by ELIZABETH MANNEH – HEADTEACHER, LAPFORD CP SCHOOL

11/10/14 Elizabeth Manneh briefed the Parish Council on the changes which were likely to result from the Governments Spending Review here in Devon, she also outlined the good works that has been going on between the local school in the "3 Rivers Collaboration". Elizabeth also gave us the good news about the results achieved by the school in this years SATS where 100% achievement success was obtained, putting the school in the top 25% in the country, unfortunately they have too few pupils to be shown in the league tables.

Cllr Bulley said he always looks forward taking the assembly at the school; the kids are great any chaos is created by him! He complemented the teachers and Elizabeth on the way they teach and control the children.

The Chairman thanked Elizabeth for giving up the time to come and talk to us and bring us up to date with what is happening in education and for the good work she and her staff, are doing for the children at the school.

H/L
1/12/10

MINUTES OF THE LAST MEETING

11/10/15 Minutes of the October 2010, Ref 10/10 meeting were read and agreed and signed.

MATTERS ARISING

11/10/16 **Emergency Plan** – An advertisement went into the Lookout and a meeting has been arranged for Wednesday 10th November at 7.30p.m in the Orchard Centre.

11/10/17 **Parish Plan Actions** – See Appendix A.

11/10/18 Cllr Kenney advised that the Playing Field risk assessment has not yet been undertaken

OUTSTANDING ACTIONS

11/10/19 **Stop Cocks Orchard Way** – A letter has been sent to DCC see Appendix A 09/10/02

11/10/20 **Willow trees Orchard Way** – A letter has been sent to DCC see Appendix A 09/10/26

11/10/21 **Litter Bin Mill Hill** – Cllr Eginton agreed to chase MDDC for the replacement litter bin.

Action: Cllr Eginton

11/10/22 **Hand rail for Steps at Victory Hall** – The Victory Hall committee are looking at replacing the steps to the front door with a ramp.

FINANCE

11/10/23 **Invoices:**

South West Water £19.71

DALC £52.88

Country Matters £23.5

Cllr Briant-Evans £24

Cllr Heal proposed that these should be paid, this was seconded by Cllr Burrows, all agreed.

11/10/24 **Accounts**

Current Account £1815.35

Savings £10,373.27

Loan Stock £283.98

11/10/25 It was proposed by Cllr Heal and seconded by Cllr Glass that we donate £50 to the British Legion for the Parish Council Wreath. All agreed.

11/10/26 Cllr Heal proposed that £500 be transferred to the Church Green account to cover the insurance premium, this was seconded by Cllr Drew and agreed by all.

PLANNING

11/10/27 10/01014/FULL, Erection of a Stable Block, Broomsmead - Granted

11/10/28 10/00922/MOUT, Outline for 17 dwellings, Station Business Park, Nymet Road - Refused

11/10/29 10/01645/FULL, Erection of a temporary 70m high met mast, near Easton Barton. Concern was expressed about the visual impact of this mast and also for the consequences if it was decided to apply for planning permission to build wind turbine(s). It was said that allowing the mast would set precedence for tall structures in an area where there were none for the future, an MOP referred to Denbrooke in respect of this situation. It was also stated that no one had seen any advertisements for this proposal or Planning Notices near the proposed site. Cllr Glass proposed the Parish Council recommends rejection of the proposal and this was seconded by Cllr Burrows;

the meeting voted unanimously in agreement to Cllr Glass's proposal. Cllr Lacey to write to MDDC. **Action: Cllr Lacey**

CORRESPONDENCE

11/10/30	- MDDC	Licensing Act 2003 – Consultation on Licensing Policy – This provoked an interesting discussion as it appeared to have a map of the street lights attached!
	- DCC	Invitation to all Parish Paths Partnership Groups.
	- DCC	'Tough Choices' Poster of Public Meetings.
	- NHS Devon	Schedule of Chiropody Clinic visits.
	- MDDC	Invitation to Chairman to attend an Economic Recovery & Growth Event. The Chairman said he would be attending this event.

ANY OTHER BUSINESS

The meeting was closed at 9.50pm. The date of the next meeting is Wednesday 1st December 2010

J Lacey 1st December 2010

APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS

Matters Arising Meeting 3rd November 2010

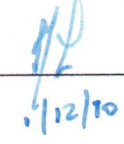
Reference	Description	Action/Status	Closed
11/10/04	Arrange a meeting to sign a formal agreement with the Lapford Allotment Association.	Action: Cllr Lacey	
11/10/05	Chase response from MDDC re land at Moorland View.	Action: Cllr Lacey	
11/10/07	Moss still a problem on pavements in Highfield. Write to DCC.	Action: Cllr Lacey	
11/10/08	Write a note for the Lookout with regards to dog poo not being cleaned up by the dog owners.	Action: Cllr Glass	
11/10/09	Ref Action: 06/10/20. Parish Council to write to DCC and also ask what is to be done about the poor road surface just beyond Lapfordwood House.	Action: Cllr Lacey	
11/10/10	Write to DCC about the broken bollard opposite the Orchard Centre.	Action: Cllr Lacey	
11/10/11	Contact Police with regard to the vehicle being parked in the narrow part of the road by The Old School House.	Action: Cllr Lacey	
11/10/13	Write to Railtrack and DCC about trimming the hedges at the bottom of Mill Hill.	Action: Cllr Lacey	
11/10/21	Litter Bin Mill Hill Bus Stop.	Action: Cllr Eginton	
11/10/29	10/01645/FULL, Erection of a temporary 70m high met mast, near Easton Barton, write to MDDC Planning recommending rejection for planning permission for this mast.	Action: Cllr Lacey	

4/2
1/12/10

OUTSTANDING ACTIONS

Reference	Description	Action/Status	Date Closed
10/10/04	Order Wreath for Remembrance Sunday. Edwin Passmore has a wreath for the Parish Council		03/11/10
10/10/05	There are a lot of beer cans being strewn around the village and industrial estate. A youth on a grey motor scooter with 'L' plates had been seen giving another youth rides & neither were wearing crash helmets. Cllr Lacey to contact the local police. <i>Mtg 11/10: the Police have been advised. Post Meeting Note: The youth on the motor scooter has been spoken to by the police.</i>		03/11/10
10/10/08	Cllr Briant-Evans said that trees were growing out of the river bridge near the station. Clerk to write to DCC <i>Mtg 11/10 Letter sent to DCC</i>	Action: DCC	
10/10/10	Cllr Down said that a new grit box was required at the top of the village, we have received a 'gritting map' to comment on, Cllrs Briant-Evans & Lacey said they would complete this & add the extra box. <i>Mtg 11/10: The 'Gritting Map' has been completed and returned.</i>		03/11/10
10/10/11	Periodic access to a skip to allow parishioners to dispose of large items to be explored with MDDC. <i>Mtg 11/10: MDDC has responded that Bampton is the only place they provide a skip and the Town Council pays £605 plus VAT for it. As Lapford has kerbside recycling and is close to the Punch Bowl Recycling Centre a skip was not considered necessary; the meeting agreed.</i>		03/11/10
10/10/11	It was decided that we needed to look at enclosing the Orchard Centre porch area to provide additional space & security. Cllr Heal said he would get Richard Tapp to quote for this	Action: Cllr Heal	
10/10/22	Playing Field Committee to look at conducting a risk assessment on allowing dogs into the Playing Field & fouling this area, & to seek help from National Playing Field Association as necessary.	Action: Cllr Kenney	
09/10/02	An MOP showed concern about the water board stop cocks in Orchard Way and how they are sinking in the pavement. This causes a hazard along the pavements, particularly around 18-22 Orchard Way. Clerk to write to MDDC. <i>Mtg 10/10/02 The area around the stop cock lids has been tarmaced, but there the pavement is still sunken. Clerk to write to DCC. Mtg 11/10: A letter has been sent</i>	Action: DCC	
09/10/07	Cllr Burrows has had a complaint from a member of the public in Orchard Way. There is a trailer being parked in one of the parking spaces which are already very limited. Clerk to report to Crediton Police Station to see if there is anything they could do.	Action: Crediton Police	
09/10/11	A member of the public has reported that the stop sign at the A377 Bugford Junction is missing. Clerk to write to Highways. <i>Mtg 10/10 A letter has been sent.</i>	Action: DCC	
09/10/13	An MOP reported that the S bend sign was missing near Burridge Moor Cross. Clerk to write to Highways	Action: DCC	
09/10/26	Quotes have been received from Five Star Security Services. A coin operated locking system for the public toilet would cost £1352. A timed system would cost £465. Following discussion it was decided that we should ask MDDC engineers to install a timed system in lieu of the 2010/11 toilet grant. This was proposed by Cllr Glass, seconded by Cllr Burrows and agreed by all. Clerk to arrange.	Action: Five Star Security Services.	
08/10/03	The Willow Trees around 24-44 Orchard way have become dangerous again with their wispy branches. Clerk to write to DCC and MDDC to advise that these need trimming back. <i>Mtg 09/10: DCC have informed that they will trim these back. Mtg 10/10 These have been trimmed, but an MOP is concerned about the roots of these trees affecting his property. Clerk to write to DCC. Mtg 11/10: A letter has been sent to DCC</i>	Action: DCC	

1/2/10

08/10/04	The litter bin at the top of Mill Hill was never replaced after it was set alight by youths several months ago. Cllr Eginton offered to research into whether MDDC should be replacing this. <i>Mtg 09/10: MDCC will be replacing this bin</i>	Action: Cllr Eginton	
08/10/08	Local volunteers are required to be trained to use speed guns in the village. Areas have been designated but no volunteers have yet come forward. It was thought that a note should be placed in the Lookout. <i>Mtg 09/10: A note appeared in the lookout but no volunteers have come forward. Mtg 11/10:</i>	Action: Clerk	
08/10/23	It was thought that Cllr Lacey, Cllr Briant-Evans and the clerk should get together to go through a list of local clerks and try to arrange for a replacement. <i>Mtg 09/10: Cllr Lacey is continuing to contact local clerks</i>	Action: Cllr Lacey	
08/10/37	Cllr Down asked the clerk to report problems with large vehicles getting through the village due to inconsiderate parking. It was thought that a note should be placed in the Lapford Lookout and a letter written to highways to ask about the road markings that still haven't been done. <i>Mtg 09/10: This note appeared in the lookout. Highways will not complete any road markings until the road surface issue has been resolved</i>	Action: DCC	
07/10/02	Following the A377 resurfacing, there is a significant patch of rough road-surface following on from the patch already completed. Cllr Lee offered to report this to Highways. <i>Mtg 08/10: Cllr Lee advised this work will be completed later in the summer</i> <i>Mtg 09/10: There have been reports that this work has been cancelled. Clerk to enquire with DCC. Mtg 10/10 A letter has been sent to DCC</i>	Action: DCC	
07/10/10	A complaint has been received from a disabled lady who struggled up the steps of the Victory Hall. She asked if a rail could be place outside. Cllr Drew to take this to the Victory Hall Committee. <i>Mtg 09/10: This is to be taken to the Victory Hall meeting later this month. Mtg 11/10: The Victory Hall committee are looking at replacing the steps to the front door with a ramp.</i>		03/30/30
06/10/07	There has been no action on road markings as promised in Meg Booths recent letter. Cllr Lee offered to chase this and clerk to write again to Meg Booth. Cllr Lacey advised that following many complaints to highways about the road surface in the village, they are currently testing the surface to see if any fault lies with the contractors or suppliers. It may be that the road has to be re-surfaced again. Clerk to write. <i>Mtg 09/10: Road markings will not be completed until the investigation into the road surface is complete</i>	Action: DCC	
06/10/20	Cllr Burrows asked if any work has been done to the water that was running across the A377 between Lapford Cross and the Bugford Turning. This water is on a corner and was causing accidents when freezing in winter months. Clerk to chase this with highways. <i>Mtg 07/10: The side of the road is due to be ploughed back by DCC. Mtg 09/10: Clerk to chase. Mtg 10/10 A letter has been sent.</i>	Action: DCC	
06/10/41	Cllr Lacey and Cllr Briant-Evans offered to read through The Sustainable Community Strategy draft and complete the questionnaire.	Action: Cllr Lacey	
05/10/10	Members of the public are not happy with how DCC are managing their roadworks. Delays are way too long and roadworks sometimes begin without any road signs notifying the public. Priorities don't seem in order when roads appearing to need little work are being re-surfaced while large potholes are being left for weeks. Cllr Lee explained that some of this work may be taking place through the Country Mile Project which has a separate budget. Clerk to write to highways for an explanation and ask for a plan of roadwork's over the coming 12 months. <i>Mtg 08/10: Clerk to chase. Mtg 09/10: DCC advise district councillors of any</i>	Action: Clerk	

	<i>local road works so this information can be gained through Cllr Lee</i>	Action: Cllr Lacey
05/10/13	Cllr Lacey has received a phone call from Hannah Witcombe from Involve who have offered Lapford free Skate Park equipment. The Parish Council would need to find a site for this and cover any costs to fit the equipment. Lapford are being solely offered this equipment although a decision would need to be made shortly in order to secure it. It was thought that it could be introduced on a trial basis but it was decided that this should be discussed fully at another meeting. <i>Mtg 06/10: Following a discussion it was agreed that Nick Sanderson at MDDC should be asked to come and look at a potential site near the current play area. Clerk to write.</i> <i>Mtg 08/10: Cllr Lacey to re-arrange a site meeting</i>	
05/10/44	There are still a number of chairs in the Orchard Centre. Clerk to speak to the Victory Hall Committee. <i>Mtg 06/10: Cllr Heal to take two stacks of chairs down to the hall</i>	Action: Cllr Heal
04/10/27	Cllr Drew reported that Granville Langanterie was missing from one of the new Lapford signs along the A377. Clerk to contact Meg Booth. <i>Mtg 05/10: DCC have advised that this signage has been put in place alongside Country Mile Project plans. Clerk to look back at signage plans to check that this corresponds.</i> <i>Mtg 06/10: The letter received in Sept 2009 does not advise that we would lose the twin town from signage. Clerk to write the DCC. Mtg 07/10: DCC have no plans to replace the signs. Clerk to write again</i> <i>Mtg 08/10: Clerk to re-write</i> <i>Mtg 09/10: DCC have agreed to place the signs in a location away from the A377. It was agreed that they could be placed below the existing Lapford Signs at the bottom and top of the village. Clerk to reply.</i>	Action: Clerk
02/10/07	Cllr Down highlighted the issues of ice along the A377 during the recent bad weather. There was a lack of salt/grit along certain areas between Morchard Road and Lapford. It was thought that there may be an issue with drainage near the lay-by, causing water to run across the road and freeze. There had been several accidents in this area during the cold period. Clerk to write to highways and ask if they can look at drainage and gritting. There were also issues with roads at the top of the village which is not on the gritting route. Clerk to write to highways asking for a gritting box near the butchers. Cllr Lacey suggested that a meeting with Ian Hyde and Meg Booth from the highways department should be requested so the various problems in the village can be clearly identified. Clerk to speak to highways. <i>Mtg 03/10: Cllr Lee to chase Meg Booth. Mtg 06/10: Clerk to chase. Mtg 08/10: Highways have advised that because winter gritting is under review no changes will be made until the outcome of the review has been decided</i>	Action: Clerk
02/10/11	Cllr Burrows reported that the grit bin that was agreed to be placed at the crossway at Eastington still hasn't been done. Clerk to write to highways. <i>Mtg 06/10: Clerk to chase</i> <i>Mtg 08/10: No grit bins will be put in place until the outcome of the winter gritting review has been decided</i>	Action: Clerk
10/09/13	Cllr Peto showed concerns about the poor lighting on the bridge by the railway. Clerk to write to Meg Booth to ask if there had been any developments with this. <i>Mtg 12/09: Clerk to chase. Mtg 02/10: Clerk to chase again. Mtg 04/10: Meg Booth is looking into more cost effective designs for lighting. Mtg 06/10: Clerk to chase. Mtg 08/10: Meg Booth has advised that she is still looking into this. Mtg 09/10/04: Clerk to chase. Mtg 10/10 A letter has been sent.</i>	Action: DCC



 1/12/10

10/09/15	Cllr Lacey reported that road dressing had now been done in the village however there were a few items that hadn't been painted on the road even though there were markings for this to be done (Slow sign at Westgate, parking lines outside the Post Office, Keep Clear signs at Eastington Lane). Clerk to write to Meg Booth. Mtg 12/09: Clerk to chase. Mtg 02/10: Clerk to chase again Mtg 03/10: The road markings/painting still hasn't been completed in the village. Cllr Glass is experiencing problems with cars parking outside his property, blocking access. The keep clear sign needs to be re-painted. Clerk to write to Meg Booth and Ian Hyde, copying in Michael Lee Mtg 04/10: The road markings are to be completed in the next 3 months Mtg 06/10: Clerk to write to highways about the road markings as work still hasn't started. Cllr Drew also asked in lines could be painted near Saxons so that large vehicles can get through. Mtg 08/10: Cllr Lee to chase. Mtg 09/10: Road markings will not be done until the investigation into the surface is complete	Action: Cllr Lee	03/11/10
05/09/25	Cllr Wilson is to write to The Crediton Courier regarding the Emergency Response Team (Cross Ref: 03/09/59) Mtg 09/09: Clerk to investigate the provision of an Emergency Response Team via the telephone number provided by Cllr. Wilson. Mtg 05/09: Cllr Wilson to contact Crediton Courier. Mtg 06/09: Crediton Courier is going to try and find the article. Mtg 11/09: Cllr Kenney agreed to take over this action Mtg 03/10: Cllr Kenney to put info into the Lapford Lookout once received Mtg 11/10: Cllr Kenney advised that he had twice contacted the manager and has had no response. This action to be taken over by Emergency Plan team.		
9/08/13	Cllr. Drew proposed that we temporarily close the shelter by fitting gates and locking them, which was seconded by Cllr. Burrows. This proposal was passed by 5 votes for and 2 against. The Chairman said that he would investigate the use of the "bus shelter" gates, and it was agreed that we would try to close the shelter. Meeting 12/08: There is still an ongoing problem of rubbish being left; however other problems appear to have subsided. Cllr Briant-Evans proposed that we do not fit gates at the moment but situation be reviewed at the April meeting, seconded by Cllr Drew. Proposal agreed by all present and carried that the matter be left in abeyance until then. Mtg 09/09: This was discussed at the Church Green meeting	Discontinued Action. Keep on the minutes until the April review.	

11/12/10