

LAPFORD PARISH COUNCIL

Minutes of Lapford Parish Council Meeting

Held on Wednesday 3rd June 2015 - 7.30pm

At the Orchard Centre

Minutes

Present: Cllr McAreavey (Chair), Cllr Doe, Cllr Briant-Evans, Cllr Clinch, Cllr Phillips, Cllr Eginton (Ward Councillor) Cllr Squires (County Councillor) Christopher Voaden (Clerk), 3 Members of the Public

Apologies: Cllr Heal & Cllr Hemsworth (Vice Chair)

01/06/15 **Declarations of Interest** - None

02/06/15 **Minutes of the last meeting Ref 05/15** – These were signed by the Chair after being agreed by all.

03/06/15 **Open Forum for members of the public** - nothing.

04/06/15 **Matters Arising and Outstanding Actions**

- a. Broadband at the Orchard Centre. Cllr Clinch had investigated various ISP providers. It was evident that the most cost effective packages were purchased on-line. It was also noted that there would be a minimum contract period for 5 yrs. Cllr Clinch was asked to make the order and she would report back if there were issues on setting up Direct Debits. The telephone line is tied in contractually to 5 yrs. This would be within the contract.

It was agreed that the Parish Council would order Broadband through BT.

P - Cllr Burrows

S – Cllr Briant-Evans

- b. Painting of Melissa Lake Shelter – There had been no further contact with Edwin Passmore who has offered to undertake the Painting. The paint was offered from Cllr Heal
- c. Non slip paint on the Orchard Centre – Cllr Heal will be asked to undertake this work.
- d. Railings to Orchard Centre – Nothing had been completed and the Clerk would speak with Graham Heal to ascertain when this can be undertaken.

It was also noted from Caroline Gilpin that the lock on the OC Disabled Toilet is not working. Ian Hemsworth will investigate.

05/06/15 **Co-Option**

Two vacancies exist on the Parish Council. Lapford had all vacancies filled for some time. Post-election, two vacancies arose. The desire was to fill these vacancies. It was agreed that a stall at the village

Signed *N. McAreavey.*

Christopher Voaden

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market will be held to advertise the vacancies.. Cllr Burrows would also speak with the Chair about a potential candidate.

It was agreed that the Parish Council would actively seek to fill the two remain vacancies.

P – JD

S - SBE

06/06/15 Parish Councillors Duties and Roles

The Clerk circulated the existing Duties register. This was updated and is appended to these minutes.

07/06/15 Playing Field

The first phase of the new play equipment was almost complete and this would be funded by s.106 money.

The Parish Council noted that the playing field was looking untidy in places. Rubbish had been deposited around various areas and was not getting cleared away. Stuart Noyse from MDDC would be contacted about rubbish not being taken away. It was also felt that with the new equipment being in place, LYPFT would need an updated risk assessment.

Lapford Parish Council has also paid for the Insurance for the playing field. The Clerk would be asked to investigate the level of cover that exists and does it include the new play equipment?

New bins were suggested for the playing field but it was decided to not purchase any new ones at present. IF the decision was made to purchase further bins, Cllr Eginton would look into the cost, instead ask that a member of the LYPFT committee collect rubbish to deposit at MDDC bins which will be taken away.

Playing field – Clive Eginton has no further information from Adrian Cook on the transfer of ownership to Lapford Parish Council. MDDC are very sympathetic and the PC would wish to take over the whole thing. Land Ownership will have to be changed from MDDC to Lapford. There is a rough time scale of 2 months for these investigations to take place.

07/06/15 Parish Council at Village Farmers Market – Report from Cllr McAreavey given.

Four Councillors attended, one MOP wished to speak to councillors. Complaint was made about the Vans being parked on Orchard Way. The vehicles in question are legal with tax and insurance. General discussion took place regarding parking in the Village.

If there are cars that stay overnight in car parks and / or do not move from the parking areas, Nick Sanderson at MDDC would be asked to review. No further action would be undertaken.

08/06/15 TAP funding

Cllr McAreavey reports that there had been one person with definite interest in the First Aid courses. As the Parish Council had only offered the course a short time ago, this exercise would continue.

Signed 

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09/06/15 To receive an update from the Regeneration Committee

The regeneration committee has contacted MDDC formally to ask for a meeting re planning. A reply is awaited.

10/06/15 Finance

Account Balances

- a. Current account - £7,136.29 (including TAP fund payment - £927)
- b. Savings account - £4,814.28
- c. Loan stock - £983.98

Payments to be agreed

- a. Clerk – 24 hrs @ £9.20 – £220.80

Mileage to Tiverton MDDC (32 miles apportioned between Copplestone and Zeal Monachorum) 10.66 miles @ 45ppm - £4.79

Mileage to Crediton for Bank / Audit Purposes – 16 miles @ 45ppm - £7.20

Total Payment – £232.79

These payments were agreed

P – Cllr McAreavey

s – Cllr Doe

11/06/15 Approval of External Audit report 2014/15

The Clerk had prepared the annual audit return. This had been internally audited by Peter Taylor. A copy of the Annual Return and year end accounts were also provided for agreement. A copy of the audit and accounts can be obtained from the Clerk to Lapford Parish Council.

12/06/15 Lapstock Licencing Application -

It was noted that the application for Lapstock was now for a permanent Licence. Cllr McAreavey stated that this was to avoid making year on year application's when one application can be made for a permanent licence.

All welcomed the event and there were no comments to make to MDDC regarding the application in question. It was also noted that the new owners of the Mill are continuing to allow their land for Lapstock.

13/06/15 County and District Councillor's report

- a. Cllr Squires – Discusses the meeting that is to be held on the 30th June in Crediton regarding Broadband and Chapter 8 training. There will be various speakers. This was discussed at the last meeting. New topics have been added.
Adrian Cook will also attend regarding playgrounds.

Signed 

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Boundary Commission – Devon county divisions. 62 councillors reduced down to 60. Silverton is proposed to go in with Cllr Squires' region. Cllr Squires would have her ward renamed as Creedy, Taw and Mid Exe. She asks that the Parish Council support the name of the ward and to provide such support to DCC.

- b. Clive Eginton – Enforcement. Shamrock Cottage work has been undertaken, Reg Willing, is allowing the owner to progress. It was noted that Glazing and rendering of the property had taken place. If this stops, MDDC will progress quickly.

Yeo Vale – Building control at MDDC are looking to undertake the work themselves and then take a charge over the property.

At the last meeting, planning training was sought. Dates of these events will be forwarded to the Clerk towards the end of June / July.

Changes at MDDC. Following the annual meeting, Clive Eginton continues as leader. Margaret Squires joins the cabinet. John Daw now the Chairman of MDDC.

With regard to the green waste charges that start soon, the approximate costs were provided per year. Two sizes of bin – 150litre (£35pa) and 250 litre bin (£40pa)

14/06/15

Members Statements

- a. **Cllr Burrows** – Footpaths to cut through the village. This has not yet been undertaken and cutting is required. MS opinion sought. Footpath near Westgate is in a poor condition. Sam Geoffcote is asked to cut back.

The footpath entrance in Edgerley Lane is in a bad state. David Bragg owns the fields. PC to write to David Bragg making him aware of the condition.

*Footpath at Park Meadow
CLOSE!*

Field by school. Access to the field is in poor condition and warning signs should be placed on the entrance to warn people when wet. Ownership of the land was discussed and the Parish Council commented on Private Individuals who have a PROW through their land retain a responsibility to maintain this part of the PROW.

Concern was raised about the Daffodils on Church Green and Church Hall land and Seat by Congregational Hall. Debris was not picked up fully after cuts.

Clerk to speak with SF about cuts.

Seat on bus shelter – this has not been repaired. This needs to be undertaken. Graham Heal needs to get this undertaken. Cllr Heal to progress. Seat is in the Orchard Centre. Brackets are also missing.

Village Litter Pick – the village is quite tidy. It is looking good.

Weeds generally on the side of the road. The meeting was informed spraying on all MDDC estates is now being undertaken.

There was a suspicion that Ragwort is coming through.

Signed *N. Voaden*

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- b. **Cllr Doe** is looking into green garden waste within the village. There are several villages that have composting schemes that Lapford could get involved with. With the new charging schemes from MDDC to be introduced, this idea would make sense. It was considered that TAP funding with Chawleigh may be relevant. Cllr Doe will progress this scheme. Clarification on what can and cannot be undertaken with TAP money is to be provided.
- c. **Cllr McAreavey** - Request from number PC re training for new councillors. This was being offered to Cllr Hemsworth and Phillips. Cllr Clinch also asked if she could be included as a refresher.

There were no further items to discuss and the meeting concluded at 9.15pm

Signed 

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APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS**Matters Arising May 2015**

<u>08/06/15</u>	TAP funding for First Aid Courses / qualifications	Cllr McAreavey – continuing
<u>04/06/15 d</u>	Orchard Centre railings to be repaired and Disabled Toilet investigations	Cllr Hemsworth – Clerk has spoken to G.Heal to arrange date.
<u>04/06/15 a</u>	Telephone / Broadband in Orchard Centre -	Cllr Clinch – update required
<u>06/06/15</u>	Insurance Cover for New Play equipment.	

<u>05/01/15</u>	Repair of Ride on Mower to be investigated at Crediton Tool Hire	Cllr Heal – to be investigated
<u>05/01/15a & 04/06/15 b</u>	No slip paint to be painted on the entrance to the Orchard Centre	Cllr Heal
<u>04/10/14a</u>	Church Clock face repairs – further information re costs of repairs and time scales for repair from West Access. Repairs are needed in the mechanism, Cumbria Clock will report back to me.	Clerk – continuing to make contact with A Epstein

Signed

Chair... *N. N. O. H. S. O. P. A. S. S. E. D.* 1/7/15