

**MINUTES OF PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 2<sup>nd</sup> JUNE 2010  
IN THE ORCHARD CENTRE  
REFERENCE 06/10**

**Present:** Cllr Lacey, Cllr Briant-Evans, Cllr Drew, Cllr Down, Cllr Bulley, Cllr Glass, Cllr Lee (County Councillor), Cllr Heal, Cllr Burrows, Cllr Eginton (District Councillor) Laura Cockram (Clerk), 1 MOP

**Apologies:** Cllr Peto, Cllr Kenney

**OPEN FORUM**

**MOP**

06/10/01        The resurfacing works to Morchard Road are now complete and the MOP wanted to note how nice it is now to travel along his road.

**Cllr Lee**

06/10/02        Cllr Lee advised that Exeter Unitary Status has now been scrapped with the new government

06/10/03        DCC are awaiting details of their budget. They have already saved £15million in the first few months of this year and the County Council are in a relatively good position to handle any cuts.

**Cllr Bulley**

06/10/04        There has still been no action on the moss on the pavements around the village. Cllr Lacey has been around the Village with Jamie Hewitt from DCC and highlighted these issues. Weed killing will take place shortly.

06/10/05        Following a report that a complaint was not followed up by Crediton Police Station, an MOP has since had two separate visits from two police officers. Both were unaware of the others visit. The MOP was quizzed about their actions which left them feeling as though there was no point in making a complaint. Clerk to write to PC Paul Roberts with a copy to the Inspector at Tiverton. **Action: Clerk**

**Cllr Glass**

06/10/06        Pathways around the village have not been cut and there should be no cost to the Parish Council. If there are any paths that have been missed these should be reported to Cllr Glass.

06/10/07        There has been no action on road markings as promised in Meg Booths recent letter. Cllr Lee offered to chase this and clerk to write again to Meg Booth. Cllr Lacey advised that following many complaints to highways about the road surface in the village, they are currently testing the surface to see if any fault lies with the contractors or suppliers. It may be that the road has to be re-surfaced again. Clerk to write. **Action: Clerk**

06/10/08        There is a tree overhanging the pathway at the proposed Moorland View allotment site. Clerk to write to Nick Sanderson at MDDC to request the tree is trimmed. **Action: Clerk**

06/10/09        Further to the discussion at the May meeting regarding a shortage of space in the village graveyard, Cllr Glass has spoken to landowner although his ground would be unsuitable as there are waste pipes running through the land. It was thought that in around 18 months to a year the current graveyard will become full. It was discussed that there may be grants available to help with the cost of purchasing land. Cllr Heal offered to speak to John Daw to follow up a previous enquiry about a potential site. **Action: Cllr Heal**

**Cllr Burrows**

- 06/10/10 Cllr Burrows has received complaints that the bus shelter at the top of village needs cleaning. It was suggested that Jeanne Whittaker could be asked if she would be willing to add this on to her Orchard Centre Caretaking duties. **Action: Clerk**
- 06/10/11 There is an arm broken off of a bench in the village and bottles has been thrown into the gutter of the Orchard Centre. These were later removed by Cllr Heal.

**Cllr Briant-Evans**

- 06/10/12 A complaint has been received from an MOP regarding the ground around Hill House. The banks around the house have been sprayed and wild flowers have now been killed off. The MOP has been advised to speak to DCC.
- 06/10/13 There have been a number of break-ins over the weekend. Parishioners are advised to ensure sheds and outbuildings are kept locked.

**Cllr Heal**

- 06/10/14 There is a significant pot hole around drainage at Kelland Hill near Hillerton Retreat. Cllr Down also advised that there are pot holes at Blackaditch that need reporting. Clerk to report to DCC. **Action: Clerk**
- 06/10/15 There seems to be an increase in recent weeks in speeding vehicles along the A377 and heading up into the village. Clerk to report to Crediton Police Station. **Action: Clerk**

**Cllr Eginton**

- 06/10/16 The pot hole in Highfield has now been sorted
- 06/10/17 There is a petition from Chulmleigh Community College regarding the Building Schools for the Future funding. Mel Stride is supporting Nick Harvey with this work.

**Cllr Down**

- 06/10/18 The fence in the lay-by near Lapford Cross is still broken. Clerk to chase. **Action: Clerk**
- 06/10/19 There appears to be a large amount of pointless parking signs being erected along the A377. Clerk to look through documents from the Country Mile Project to see if this has been agreed. **Action: Clerk**
- 06/10/20 Cllr Burrows asked if any work has been done to the water that was running across the A377 between Lapford Cross and the Bugford Turning. This water is on a corner and was causing accidents when freezing in winter months. Clerk to chase this with highways. **Action: Clerk**

**Cllr Lacey**

- 06/10/21 A complaint has been received by a resident of Orchard Way concerning an adjacent property that has erected a large chimney on their property. It was thought that this was an eyesore and may breach regulations. Clerk to forward letter to Mr Guscott at MDDC. **Action: Clerk**

**MINUTES OF THE LAST MEETING**

- 06/10/22 Minutes of the May 2010 meeting were agreed and signed

**MATTERS ARISING**

- 06/10/23 Cllr Lacey is continuing discussions with the Archive Committee about the installation of the dehumidifier (Ref 05/10/01)
- 06/10/24 Following an offer of skate boarding equipment Cllr Eginton advised that there may be Section 106 money to help with costs of surfacing. Cllr Lee may be able to offer help from his budget. It was questioned how our insurance would cover this site. There were various suggestions of sites including the car park opposite the Orchard Centre. It was thought that this using this site would disturb nearby residents. Sites near the current play area in Orchard Way were discussed and it was agreed that Nick Sanderson from MDDC should come and look at the site to investigate this further. It was thought that

Hannah Witcombe at Involve should also be invited. Cllr Eginton also requested to attend the site visit. Clerk to write to Involve and MDDC to request a site visit. (Ref: 05/10/13) **Action: Clerk**

- 06/10/25 Cllr Lacey thought that dog mess seems to be improving lately although other councillors seemed to think that there was more of a problem on footpaths through private land. Cllr Lacey offered to put a notice in the Lapford Lookout regarding the dangers to cattle etc. Cllr Lacey advised that he will begin to spray dog mess if quantities increase again (Ref: 05/10/16). **Action: Cllr Lacey**
- 06/10/26 A revised insurance premium has been sent through with the additional laptop, Orchard Centre contents and a third bus shelter added. Renewal is now £591.31. Cllr Heal proposed this was paid. This was seconded by Cllr Glass and agreed by all. Clerk to arrange renewal (Ref 05/10/20). **Action: Clerk**
- 06/10/27 Looking at a letter sent in September 2009 regarding new road signage along the A377 this implied that twin towns will be displayed on village signs. Lapford's twin town is missing and a number of complaints have been received. Clerk to write to Highways/The Country Mile Project in complaint (Ref: 05/10/21). **Action: Clerk**
- 06/10/28 A copy of MDDC's draft lease was forwarded to Lapford Allotment Society who raised a number of concerns. These were sent back to MDDC who are currently revising the draft lease. MDDC have advised that 'peppercorn rent' does not mean that any money has to change hands. The Parish Council will be responsible for any fencing costs and trimming back of trees. A further response is awaited by Geoffrey Pratt at MDDC. (Ref: 05/10/23)
- 06/10/29 Cllr Lacey has looked into registering as a data user (as advised in the Parish Council Health Check). Cllr Heal proposed that the £35 annual cost of registering should be paid. Cllr Briant-Evans seconded this with 7 votes for and 1 vote against. Clerk to arrange (Ref 05/10/24). **Action: Clerk**
- 06/10/30 Cllr Heal is to look at moving some of the chairs in the Orchard Centre (Ref: 05/10/43). **Action: Cllr Heal**
- 06/10/31 Cllr Heal has asked Mark Burrows to come and look at the hand driers and water heaters in the Orchard Centre (Ref: 05/10/45). **Action: Cllr Heal**

## **FINANCE**

- 06/10/32 **Invoices**  
 South West Water - £34.71  
 R Tapp (Works to Orchard Centre Roof) - £215.59  
 Clerk - £181.50  
 Viking Direct (Stationary) - £124.23  
 T&G Hill (Grass Cutting) - £52.00  
**Cllr Burrows proposed that these invoices were paid. This was seconded by Cllr Heal and agreed by all.**
- 06/10/33 The audit for 2009/10 statements and figures were read through and agreed. Cllr Heal proposed this was signed off and Cllr Burrows seconded this. It was agreed that the Parish Council should set and follow stricter financial procedures. Cllr Heal offered to look through information he has regarding this. Clerk to complete forms and forward to the internal auditor. **Action: Clerk**
- 06/10/34 Following an agreement to pay the Orchard Centre Caretaker by standing order it was agreed to put this on hold whilst the cleaning of the bus shelter is decided.
- 06/10/35 The clerk has obtained the forms to add signatories to the current account. Clerk to complete and ask councillors to sign. **Action: Clerk**
- 06/10/36 **Accounts**

Current Account - £12,474.51  
- Of which Footpaths - £520.82  
NSI Savings Account - £2873.27  
Loan Stock - £283.98

### **PLANNING**

- 06/10/37 REF 10/00489/FULL – Erection of single storey extension – Longlands, Lapford – Planning Permission Granted  
REF 10/0066/CAT – Intention to carry out works to yew trees within a conservation area – St Thomas A Becket's Church – Permission Granted  
REF: APP/TPO/Y1138/1107 – Appeal. Consent has been granted for works to 31 trees on land at Northern Wood, Lapford  
REF: 10/00385/FULL – Erection of dwelling at Moorland View (Revised Scheme) – Planning Permission Granted  
REF: 10/00380/FULL – Erection of agricultural building at Lower Filleigh, Lapford – Planning Permission Granted  
REF: 10/00406/FULL – Replacement of general purpose building at West Farm, Lapford – Planning Permission Granted
- 06/10/38 REF: 10/00710/FULL – Erection of two timber outbuildings – School House, Lapford. Cllr Heal proposed that we recommend approval of this application. This was seconded by Cllr Drew. All agreed but with one abstention. Clerk to advise planning office.

### **CORRESPONDENCE**

- 06/10/39 An information booklet for councillors has been received regarding the Census in 2011. This will be displayed in the Orchard Centre although hard copies will be distributed shortly.
- 06/10/40 DCC In Touch Newsletter, The Community Safety Partnership Newsletter, Mid Devon Service Users Guide, DALC, Parish Matters Newsletter and Chulmleigh CC's Optime newsletters will be displayed in the Orchard Centre.
- 06/10/41 Cllr Lacey and Cllr Briant-Evans offered to read through The Sustainable Community Strategy draft and complete the questionnaire. **Action: Cllr Lacey**
- 06/10/42 An email from Chulmleigh Community College containing a questionnaire about the Building Schools for the Future programme has been forwarded to all councillors to complete. We have also been asked if we would like a representative to come to our Parish Council meetings. We have agreed to this.
- 06/10/43 We have been sent the Parish Lengthsman's schedule for the next few months and he will be visiting Lapford on 8<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup> July. The Clerk is to forward issues of drainage in Edgerley Lane, trimming around road signs, water along the A377, and the bank encroaching onto the A377 at Bury Bends. Any other issues should be forwarded to the clerk to pass on to the lengthsman. **Action: Clerk**

### **ANY OTHER BUSINESS**

#### **Cllr Briant-Evans**

- 06/10/44 We need to begin to go through and implement actions on the Parish Plan. A copy of this has recently been sent on to all councillors.
- 06/10/45 Cllr Briant-Evans attended the Emergency Planning Meeting which provided lots of useful information. We need to get a plan set up for Lapford. Cllr Heal and Cllr Burrows offered to look through the information provided and try to move this forward. **Action: Cllr Heal and Cllr Burrows**

06/10/46 Cllr Briant-Evans asked if there would be any plants for the flower boxes on the Church Green, Barris and at the top of the village. Cllr Drew offered to plant these up. Cllr Lacey offered to speak to Arthur Westacott regarding plants. **Action: Cllr Lacey**

**Cllr Heal**

06/10/47 There has been a large conservatory erected in Barris and there are concerns that this may have required planning consent. Cllr Eginton offered to speak to Reg Willing at MDDC. **Action: Cllr Eginton**

***The meeting was closed at 9.55pm.***

***The date of the next meeting is Wednesday 7<sup>th</sup> July 2010.***