

LAPFORD PARISH COUNCIL

Parish Council Meeting

Held on Wednesday 2nd December 2015 - 7.30pm

At the Orchard Centre

MINUTES

Present: Cllr McAreavey (Chair), Cllr Hemsworth (Vice Chair), Cllr Briant-Evans, Cllr Clinch,
Cllr Phillips, Cllr Burrows, Cllr Wensley, Cllr Leach, Cllr Squires (County Councillor) Christopher Voaden
(Clerk), 5 Members of the Public
4 MOP

Apologies - Cllr Heal, & Cllr Eginton (Ward Councillor)

01/12/15 Declarations of Interest

Cllr Hemsworth, agenda 14.c Pecuniary Interest

Cllrs Hemsworth, McAreavey & Phillips - Planning ref **15/01725/FULL** social interest

02/12/15 Minutes of the last meeting Ref 11/15

All minutes presented were agreed by all present and were signed by the Chair. (I believe that there were two minor adjustments made)

03/12/15 Open Forum for members of the public

MOP – Discusses the new food waste caddies and discusses comments made by Cllr Burrows from the November meeting.

Broadband – Confirmation was received that the costs of having Broadband in the Orchard Centre was so high is because the Orchard Centre would be classed as a business. Cllr Hemsworth and the Clerk seek external funding for the project.

Trees in Orchard Way, it is noted that the council have topped the trees concerned but branches are untidy. The MOP has undertaken the remedial work himself and asks that the poor quality of workmanship be reported to MDDC / Highways.

MOP – Website, minutes from September, October minutes are to be added after the December meeting

September minutes, item relating to cleaning of the Orchard Centre. Keys were not handed back to the clerk by the caretaker as minuted because the radar key was her own property & the Orchard Centre key was the one already issued to Lapford Project 2000 in order to access the Archive cupboard.

04/12/15 Matters Arising and Outstanding Actions

It was noted that the welding at the bus shelter was not urgent after the MOP who offered to work on it confirmed no health and safety risk is posed. This will be revisited in the summer of 2016.

Signed

Chair

N. McAreavey.

Clerk: Mr Christopher Voaden. Robin Cottage, 2 Chulmleigh Road, Morchard Bishop, Devon. EX176NZ

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The ownership of the ride on mower was discussed and it was agreed that LYPFT have to speak with Cllr Heal about ownership and what they can do with the mower.

05/12/15

Police Report

NM provided a report for two months up to the end of November 2015, 17 calls to the Police re incidents and four crimes reported. Crime remains low.

Speed awareness & Community Speed Enforcement training

Cllr McAreavey reports on speed training. He explains the process to progress the matter as at the minute, there are no approved sites for monitoring. Suspected areas for monitoring were Mill Hill and the A377 at the bottom of the village. It was thought that as no statistics / evidence is available of a serious and continuing problem, no official monitoring is to take place.

06/12/15

To receive an update from the Regeneration Committee

Cllr Briant-Evans reports.

Steve Eastland has been paid for pre application planning advice. Further meetings have taken place re specifications of the conversion of YC building + new build house. Design work is now under way in preparation for a planning application to be submitted. Cllr Brian-Evans was confirmed as the Parish Council representative to liaise between Steve Eastland's office, the Regeneration Committee & the Parish Council

Proposed – Cllr McAreavey

Seconded – Cllr Hemsworth

Railway matters *عملي*

An associate member of the regeneration committee has attended Railways Users Association meetings and will report back on the Okehampton line + feasibility of the Tarka Line + footpath to be installed (plans only) for the January meeting

07/12/15

Village Signage

It was noted that the finger post to the Primary School and Congregational Church had been removed. Members will look for sign around village.

It was also noted that signage around the village was in a poor condition. All members will look around the village to ascertain if signs are in poor condition for further reporting. Cllrs Burrows & Briant-Evans agreed to survey the local signage & report back to the next meeting.

08/12/15

Playing Field Update

Cllr Phillips has resigned from LYPFT. Cllr Leach remains on the LYPFT committee and will now report to the Parish Council in place of Cllr Phillips.

Money provided for a new bench is required from the Parish Council. The Clerk states that in 2011/12, money was paid to the Parish Council from Cllr Lee's discretionary fund. No formal request for the money had been received and LYPFT would be asked to request this money formally from the Parish Council for consideration at a later meeting.

The Clerk is to review previous minutes relating to the payment before the next meeting.

Regen – LYPFT have heard about the sale of the YC. What is happening to the money? No money available yet.

Signed

N. McAreavey.

Chair

6/1/16.

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It was noted that many committees representing the Youth community within the Parish exist. With any money being received from the Youth Club sale, would it not be sensible for all committees to join forces?

There are many committees that exist, can they get all of these groups together?

The Parish Council note that any money obtained from the sale of the Youth Club building is ring fenced for Youth Provision within the Parish. A public consultation would be undertaken prior to any money obtained through the sale being committed. It was also emphasised that the money realised by the sale of the Old School would be a considerable sum which would not be given out to organisations in the form of small grants. It would in the first instance be used to attract match funding for a large project, yet to be decided, to benefit the whole community.

It would be for LYPFT to undertake investigations now and Cllr Leach would report back to LYPFT on this point.

09/12/15

Community Resilience Report

Cllr Briant-Evans reports, details were provided in a written report to all members before the meeting.

Community emergency planning should tie in with Emergency Services planning & individual household & business plans which have yet to be developed.

Next meeting of Emergency Plan Committee will take place on the 7th December 2015

Cllr Doe will be obtaining flood information from MDDC and will forward to the clerk for circulation when it is received.

10/12/15

ROC Conversation report

Members of the Parish Council attended and reported back on the meeting. It was felt that Lapford was well placed for community regeneration. It was also noted that the Parish Council should be specifically invited to any follow-up meetings organised by the ROC organisation.

11/12/15

TAP fund

It was noted that Chawleigh wished to apply for TAP funding for renovation of village signs. Lapford could use TAP money for the same purpose and agreed to make a joint application for this project with Chawleigh.

It was agreed by all to support Chawleigh in a joint application for TAP money

Proposed - Cllr McAreavey

Seconded – Cllr Briant-Evans

First Aid courses proved popular within the Parish and further courses would be provided.

12/12/15

Enforcement issues for Yeo Vale and House near Old Post Office

Cllr Heal was not present and could not report on the matter

13/12/15

Finance

Account Balances

a. Current account - £6,106.33

b. Savings account - £4,814.28

c. Loan stock - £983.98

Signed

Chair

N. McAreavey
6/1/16.

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Payments to be agreed

- a. Clerk – 26 hrs @ £9.55 - £248.30
- b. Log On Garden Services - £30
- c. Sue Hemsworth – OC cleaning - £40.00

All payments were agreed

Proposed – Cllr Burrows

Seconded – Cllr Doe

A budget meeting will take place on Tuesday 15th December 9.15am to report back to the January meeting where Precept will be discussed.

14/12/15

Planning

Ref - 15/01867/TPO

Proposal: Application to carry out works to 1 Beech tree and 3 Sycamore trees protected by Tree Preservation Order 05/00003/TPO

Location: Graveyard St Thomas A Becket's Church Lapford

Site Vicinity Grid Ref: 273130 / 108263

Parish: Lapford 33

Weblink - <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NY9EGSKS07T00>

Associated documents: <http://docs.middevon.gov.uk/pap/index.asp?caseref=15/01867/TPO>

Ref - 15/01869/CAT

Proposal: Notification of intention to carry out works to 1 Beech tree within the Conservation Area

Location: Graveyard St Thomas A Becket's Church Lapford

Site Vicinity Grid Ref: 273130 / 108263

Parish: Lapford 33

Weblink - <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NY9FOSKS07T00>

Discussion takes place.

IH reports.

Approve

Proposed – Cllr McAreavey

Seconded – Cllr Briant-Evans

Associated documents: <http://docs.middevon.gov.uk/pap/index.asp?caseref=15/01869/CAT>

Signed

Chair

N. McAreavey
6/1/16

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The applications below were reaffirmed at the December meeting

Ref - 15/01724/FULL

Proposal: Erection of entrance foyer

Location: Lapford Pre-school Lapford Crediton

Site Vicinity Grid Ref: 273431 / 108568

Parish: Lapford 33

Web - <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NWWVT0KS02X00>

Associated documents:

<http://docs.middevon.gov.uk/pap/index.asp?caseref=15/01724/FULL>

After discussion, all agreed to approve the above application.

Proposed – Cllr Hemsworth

Seconded – Cllr Wensley

Ref - 15/01725/FULL

Proposal: Erection of a dwelling and garage after removal of existing pre-fabricated dwelling

Location: Tinarber Lapford Crediton

Site Vicinity Grid Ref: 272681 / 108229

Parish: Lapford 33

Web - <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=NWW05XKS05K00>

Associated documents:

<http://docs.middevon.gov.uk/pap/index.asp?caseref=15/01725/FULL>

After discussing the application, it was decided that a site visit required, this was to take place on Saturday 5th December 9.30am

Applications that came in via correspondence after the Agenda was produced were discussed as follows.

Ref - 15/01830/FULL

Address: Cleave Farm Lapford Crediton Devon EX17 6NA

Description: Erection of conservatory following demolition of existing conservatory, demolition of sheds and re-building and repairs to agricultural buildings

Parish: Lapford 33

Web link

<http://planning.middevon.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=NXWKF3KS07T00>

Signed

Chair

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Associated documents:

<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01830/FULL>

Ref - 15/01831/LBC

Address: Cleave Farm Lapford Crediton Devon EX17 6NA

Description: Listed Building Consent for erection of conservatory following demolition of existing conservatory, demolition of sheds and re-building and repairs to agricultural buildings

Parish: Lapford 33

Web link

<http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NXWKY1KS07T00>

Associated documents:

<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01831/LBC>

After discussion it was agreed to support the application.

Proposed – Cllr Burrows

Seconded – Cllr Wensley

Ref - 15/01867/TPO

Address: Graveyard St Thomas A Becket's Church Lapford Devon

Description: Application to carry out works to 1 Beech tree and 3 Sycamore trees protected by Tree Preservation Order 05/00003/TPO

Parish: Lapford 33

Web link

<http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NY9EGSKS07T00>

Associated documents:

<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/01867/TPO>

After discussing the application, all members agreed to approve the application

Proposed – Cllr Doe

Seconded – Cllr Briant-Evans

15/12/15

District and County Councillor's report

Cllr squires reports on discussions regarding devolution for Devon and Somerset Councils, no decision has been made for this and further reports will be made.

16/12/15

Correspondence

Crediton and community transport request for funding. After discussing the matter, it was felt that no donation would be sent.

17/12/15

Members Statements

a. Cllr Leach

Signed

Chair

N. McChavey
6/1/16

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A village meeting for Queens's birthday is planned with the Primary School. Further involvement with the Revel Committee will be sought.

b. Cllr Hemsworth

MOP has spoken to him about an overgrown hedge going down Barris opposite the Bus Shelter. MOP is having to walk on to the road to go around the overgrown hedge. The Clerk will make contact with the owner of Ardea House requesting the hedge be cut back.

A burglary at his home was also reported on, details to go into the Lapford Lookout.

c. Cllr Burrows

Fencing all along the river is in a poor condition. It was still dangerous nearby the hedge up against the river near the industrial estate. Steve Tucker from Highways will be invited to have a site visit to review the fencing by the river. Cllr Burrows to arrange.

d. Cllr Doe

It appears that Chulmleigh surgery will be closing the Okehampton branch at the Hospital. Asks if the proceedings could be recorded to avoid issues of reaffirmation. No decision was made on recording of the proceedings

e. Cllr McAreavey

Flowerbeds at top and bottom of village need work. Discussion takes place on planting out, Cllr Burrows has offered to look at what plants are required for the New Year.

There were no further topics for discussion and the meeting ended at 20.40pm

Next Meeting – Wednesday 6th January 2015

Signed

Chair

APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS**Matters Arising December 2015**

<u>04/11/15</u>	Seat in Bus Shelter near Car Park to be fitted weekend 14/15 th November 2015 – not fitted. PH to fit.	Cllr Heal
<u>04/12/15</u>	Locate Ride on Mower – Clarification sought on ownership before removing from list	Cllr Heal – to be investigated
<u>05/11/15</u>	Broadband at Orchard Centre	Clerk
<u>07/12/15</u>	Village Signage	Cllr SBE & JB. Joint application with Chawleigh PC from TAP fund

Signed

 Chair. *N. McKeown*
 Dated *6/1/16*