

# LAPFORD PARISH COUNCIL

## **Minutes of Lapford Parish Council Meeting**

Held on Wednesday 13<sup>th</sup> May 2015 - 7.30pm

At the Orchard Centre

### **Minutes**

**Present:** Cllr McAreavey (Chair), Cllr Hemsworth (Vice Chair), Cllr Doe, Cllr Briant-Evans, Cllr Clinch, Cllr Phillips, Cllr Eginton (Ward Councillor) Cllr Squires (County Councillor) Christopher Voaden (Clerk), 3 Members of the Public

**01/05/15**      **Apologies** – Cllr Burrows

**02/05/15**      **Declarations of Interest** – Cllr Phillips declared a pecuniary interest relating to agenda topic (10.8) - grass cutting tender.

**03/05/15**      **Minutes of the last meeting Ref 04/15** were agreed by all and signed by the Chair  
P- Cllr SBE  
S – Cllr IH

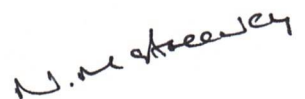
**04/05/15**      **Matters Arising and Outstanding Actions**  
It was noted that the matters arising from the April meeting had not changed.

**05/05/15**      **LYPFT**

- a. LYPFT have requested 106 money of approximately £26,000. The Clerk advised that the funding being provided to LYPFT had agreed at prior meetings and was available for their use. The procedure for obtaining the money with MDDC was outlined. Cllr Eginton will be kept upto date on the request made by LYPFT. It was also noted that members of the LYPFT committee would also be providing loans from their own money to meet the surplus of the invoice that 106 money does not ccover. The invoice for the new playing equipment would be in the name of the Parish Council to enable VAT to be recovered.
- b. Report on current activities at Playing Field - Cllr Phillips gave a report. Phase one of the build is in progress. Work has been undertaken on the land and no unforeseen issues have arisen.  
Funding for the second phase was still in progress but there were questions on the ownership of the land from those being asked for funding for the second phase of the Project. The Clerk outlined the current issues with the trust and felt that as the LYPFT was a formal sub-committee of the Parish Council, the Parish Council could get this registered with the Land Registry to prove ownership. The Clerk did state that if the existing trust casued problems with registration, the Parish Council / LYPFT would have to seek formal legal advice on the matter.

Signed

Christopher Voaden



## LAPFORD PARISH COUNCIL

The Clerk would also be asked to discuss LYPFT taking over ownership of the land that the junior play area is on as MDDC are keen to transfer this out of their ownership.

**06/05/15**

### **Regeneration Committee Update**

**The Old Malt Scoop Inn** - It was not known if the sale of the Old Malt Scoop had completed. Some members made it known that they had heard that the new owners wanted to be in by July.

Tarka Line – Ian Doswell has completed his survey work. The location of the platform was the main obstacle.

Results have been provided to the regeneration committee.

Youth Club – a date is awaited for the planning discussions with MDDC and the Parish Council. No formal date is available as of yet and will be circulated when available.

**07/05/15**

### **Tender for grass cutting in the village during 2015.**

Cllr Phillips left the room as she had declared an pecuniary interest and could not take part in the discussions.

Clerk reports on the various quotes provided and the history for the tender process. Only those quotes made available at the time of the tender closing could be considered. Stephen Faulkner provided the best quote of £450. Prices for 2015/16 did not change compared to 2014/15. Stephen Faulkner would also be asked to provide a schedule of proposed cuts for the period he was contracted for.

The Clerk informed the meeting that he had provided extra cuts that were outside of his tender and would be asked why this had been undertaken?

All in agreement to accept the quote from Stephen Faulkner.

P – NM

S - PH

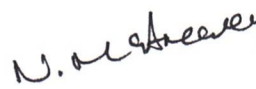
**08/05/15**

### **Telephone & Broadband connections to the Orchard Centre.**

Cllr Clinch will undertake the exercise of investigating the options of Broadband packages in the Orchard Centre. Cllrs discuss the options that are available for discussion and agreement for the June 2015 agenda.

Signed

Christopher Voaden



## LAPFORD PARISH COUNCIL

### **09/05/15 Reinstatement of Parish Councillors attending Village Farmers Market**

The Chair asked to reinstate Parish Councillors attending either the Orchard Centre or at the Market to be able to hear parishioners concerns or opinions of issues within the Village. All present thought that the idea should be continued with. Cllr Phillips would arrange for Name Badges to be produced so that parishioners could see who a Parish Councillor was. If there were private issues that anyone wanted to discuss, the Orchard Centre would be available away from the Market.

Two Parish Councilors would attend the next Village Market.

### **10/05/15 TAP funding**

Cllr McAreavey discussed projects to use TAP money on. The Defibrillator courses had been undertaken but surplus money was available for village projects related to First Aid etc. It was felt that funding of individuals within the Parish to go on First Aid courses could benefit events such as Lapstock as well as the Football Club.

The incident at Bow Football Club was also discussed. It was felt that a Football Association qualification would be offered to some individuals who would then be able to provide First Aid coverage at all home and away games that Lapford Football Club play. The costs of this training would come from the Parish Council. Cllr Eginton advises that the training takes place in Exeter or Barnstaple. The more people would benefit the training. The training would be renewed every three years.

Lapford Parish Council approve the funding for First Aid qualifications through TAP fund money.

P – BC

S – IH

Seating in the Village outside the Orchard Centre was discussed and this could also come from s.106 money.

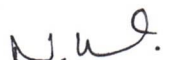
Cllr Clinch – she has been asked about the Defib, and how to contact the First Responder. If an issue arises within the village where a defibrillator would assist, those concerned would still dial 999. South West Ambulance Trust have the volunteers as first responder and would then take over the situation with themselves making contact with the first responder.

### **11/05/15 LAG report**

Cllr Briant-Evans. Numerous incidents of thefts from agricultural building and sheds took place toward the end of 2014. The Police attending the LAG meeting informed all that those <sup>suspected of</sup> responsible for the thefts had been arrested and charged in connection with the offences.

Signed

Christopher Voaden



Clerk: Mr Christopher Voaden. Robin Cottage, 2 Chulmleigh Road, Morchard Bishop, Devon. EX176NZ  
Tel: 01363 877807 Email: lapfordpc@live.co.uk

## LAPFORD PARISH COUNCIL

12/05/15

### **Dates & arrangements for Lapford Revel 2015**

The Revel is due to take place between the 7<sup>th</sup> – 12<sup>th</sup> July 2015.  
Events will be published in the Lapford Lookout.

13/05/15

### **Village Asset Survey**

A date would be fixed at the July meeting. Cllr Briant-Evans raised concerns that this was taking place later than usual. The Clerk noted that the surveys that he had been involved in as Clerk had always taken place in August.

14/05/15

### **Finance**

#### **Account Balances**

- a. Current account - £7,490.69 (including TAP fund payment - £927)
- b. Savings account - £4,814.28
- c. Loan stock - £983.98

Clerk discusses the precept money that has been paid at half figure. DALC figure has been taken out of the Precept.

#### **Payments In**

HM Treasury – 3.5% Conversion Stock - £283.98

#### **Payments to be agreed**

- a. Clerk – 34 hrs @ £9.20 - £294.40  
(Of this Election work – 5 hrs)  
Individual time sheet is required.
- b. South West Water - £21.05
- c. Log On Garden Services - £30 x 2  
P- NM  
s- PH

The Clerk was asked to provide Time Sheets for the hours worked on Lapford as the councillors note he undertakes two other Clerking roles. The Clerk explained how time was recorded currently and was happy to provide as requested.

15/05/15

### **District and County Councillor's report**

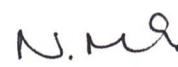
**Cllr Eginton (District)** - Election has taken place for Ward Councillors. The Conservative Party have a majority. Cllr Eginton then discussed the proportion of other parties within the council.

Congratulations were also passed to Cllr Jill Doe as she had been elected as District Councillor for Uffculme and Willand.

The first full council meeting of MDDC will take place Wednesday 20<sup>th</sup> May 2015

Signed

Christopher Voaden



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## LAPFORD PARISH COUNCIL

**Cllr Squires (County)** - A parish meeting for all local Parish Councils to attend will take place by arrangement to discuss highway issues and broadband issues within rural areas of Mid Devon. It is hoped that this will take place towards the end of June.

Due to the cessation of the Parish Lengthsmen scheme, DCC are undertaking Chapter 8 training in order to allow parishoners to work on the highway. This could be a Parish Councillor nominated to work on the road. Thhorverton and Sandfod are undertaking cleaning work of the cobbles within the village through Chapter 8 approval. Further information would be provided by Cllr Squires.

### **16/05/15 Planning**

**15/00424/FULL** Full planning application, registered 25/03/2015

**Address:** Peartree House Lapford Crediton Devon EX17 6PZ

**Description:** Erection of shed

**Parish:** Lapford 33

**Web link:** <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NLGJRLKS02T00>

**Associated documents:**

<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/00424/FULL>

After discussion, the Parish Council agreed to make no comment.

**15/00481/TPO** Works to TPO Trees, registered 20/03/2015

**Address:** Lapford Northern Wood Lapford Devon

**Description:** Application to fell 3 Ash trees protected by Tree Preservation No. 08/00005/TPO

**Parish:** Lapford 33

**Web link:** <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NLVIJ9KS04G00>

**Associated documents:**

<http://docs.middevon.gov.uk/pap/searchresult.asp?appNumber=15/00481/TPO>

After discussion, the Parish Council agreed to make no comment.

Cllr Eginton was asked about Planning Training for Parish Councils. This was still to be arranged by MDDC.

### **17/05/15 Members Statements**

- a. Cllr Heal— work at the Yeo Vale and house in the village next to the Old Post Office were discussed. Further involvement from enforcement is taking place for the Yeo

Signed

Christopher Voaden

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**APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS****Matters Arising May 2015**

|                                |                                                                                                                             |                |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------|
| <u>10/05/15</u>                | TAP funding for First Aid Courses / qualifications                                                                          | Cllr McAreavey |
| <u>04/04/15</u>                | Orchard Centre railings to be repaired. Cllr Hemsworth reports after speaking with G Heal who will undertake this work asap | Cllr Hemsworth |
| <u>10/04/15 &amp; 08/05/15</u> | Telephone / Broadband in Orchard Centre                                                                                     | Cllr Clinch    |

|                  |                                                                                                                                                                                             |                                                      |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <u>05/01/15</u>  | Repair of Ride on Mower to be investigated at Crediton Tool Hire                                                                                                                            | Cllr Heal – to be investigated                       |
| <u>05/01/15a</u> | No slip paint to be painted on the entrance to the Orchard Centre                                                                                                                           | Cllr Heal - will be undertaken when weather improves |
| <u>04/10/14a</u> | Church Clock face repairs – further information re costs of repairs and time scales for repair from West Access. Repairs are needed in the mechanism, Cumbria Clock will report back to me. | Clerk – continuing to make contact.                  |
|                  | Sign for toilet to be installed. Brian Rushbrooke has provided a sign, £                                                                                                                    |                                                      |

Signed

Chair N. V. D. Dated 31/6/15

**MINUTES OF PARISH COUNCIL AGM  
HELD ON WEDNESDAY 13<sup>th</sup> May 2015, 7.30PM  
IN THE ORCHARD CENTRE, LAPFORD.**

**MINUTES**

**Present:** Cllr McAreavey, Cllr Hemsworth, Cllr Heal, Cllr Briant-Evans, Cllr Clinch, Cllr Philips Cllr Doe, Cllr Burrows, Cllr Eginton (arrived late), Cllr Doe Christopher Voaden (Clerk),

**1. MINUTES OF THE 2014 AGM**

These were read, agreed and signed.

**Proposed** - Cllr McAreavey

**Seconded** - Cllr Briant-Evans

**2. MATTERS ARISING**

There were no matters arising from the 2014 AGM

**3. ELECTION OF OFFICERS**

**a. Election of Chairman**

There were no formal nominations passed to the Clerk prior to the AGM for the Position of Chairman. At the meeting, Cllr McAreavey, agreed to continue as ~~Vice~~ Chairman for the forthcoming year.

This was agreed by all present.

**Proposed** – Cllr Philips

**Seconded** – Cllr Hemsworth

**b. Election of Vice- Chair**

There were no formal nominations passed to the Clerk prior to the AGM for the Position of Vice-Chairman. At the meeting, Cllr Hemsworth, agreed to continue as Vice-Chairman for the forthcoming year.

This was agreed by all present.

**Proposed** – Cllr McAreavey

**Seconded** – Cllr Clinch

Both Cllr McAreavey & Cllr Hemsworth signed the Declaration of Acceptance of Office to be retained by the Clerk. It was previously agreed that the Chairman shall hold a two year office.

**4. Sub-Committees**

The list of Councillor Duties was updated. Amendments were made as follows.

**Planning** – Cllr Hemsowrth

**Highways / Police & Neighbourhood Watch** – Cllr McAreavey

**LYPFT** – Cllr Philips

**Youth Club** – Regeneration Committee

**Allotments** – Clerk

**ANY OTHER BUSINESS**

None.

The AGM concluded at 8.05pm.

*N. H. Shawley  
4/5/16.*