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**MINUTES OF LAPFORD PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th APRIL 2012
IN THE ORCHARD CENTRE, LAPFORD
REFERENCE 04/12**

Present: Cllr Lacey, Cllr Janes, Cllr Doe, Cllr Rushbrooke, Cllr Overend, Cllr Wensley, Cllr Garton, 3 members of the public.

Apologies: Cllr Briant-Evans, Cllr Burrows, Cllr Heal, Cllr Eginton (District Cllr), Cllr Lee (County Cllr), Laura Cockram (Clerk),

MINUTES OF THE LAST MEETING

04/12/01 The minutes of the March 2012 meeting were read, agreed and signed. Proposed by Cllr Overend and seconded by Cllr Wensley.

OPEN FORUM FOR MEMBERS OF THE PUBLIC

04/12/02 **Bengal Cats** – An MoP had sent a letter to the Parish Council and to MDDC Environmental Health on the problems being caused by Bengal cats which were introduced into the village in 2010. The letter had enclosed with it, a list of twelve MoP's who had signed a petition about these cats and made statements about how they had been affected. The MoP came to the meeting and re-enforced the contents of the letter; these cats foul on the surface unlike other which bury their faeces; they viciously attack other cats causing severe injuries, the local vet confirmed at least six cats treated for attacks; they enter homes through cat flaps and are strong enough to force their way through the magnetic flaps; when cat flaps are locked they can be heard banging on them through the night trying to open them and they also make an awful noise; they enter homes through open windows and cause damage and are not easily shooed away, standing their ground.

Cllr Doe said these things do ~~not~~ happen with normal cats and owners should be responsible for them, perhaps providing outdoor runs.

Cllr Wensley said that if people were to make claims for damage through their pet and household insurance the insurance companies may well take up this matter.

It was agreed that the Parish Council would write to the owners, advising them of the complaints, and also to MDDC Environmental Health and requesting action be taken. *Action: Clerk*

04/12/03 **Wind Turbines** – Two MoP's from Chawleigh Parish brought to the attention of the Parish Council wind turbine applications which may affect our parish, one at Philham Farm and one at Southcott Farm. The MoP's thanked the Parish Council for the well considered comments on an earlier application in Chawleigh Parish which was withdrawn as a result of the strong opposition to it, however one of the new applications is essentially for the same wind turbine. The site for the turbine has been moved about two hundred metres which puts it into North Devon where the application has been made, the objections already made about it remain valid.

The application for Southcott Farm, between Lapford and Chawleigh, is out of the 'Devon Wind Search Area' where turbines are not considered viable.

There are currently 170 open wind turbine applications in Devon. The MoP's advised that it is Government Policy that where wind turbine applications have been granted the area can be designated a 'due area' for them. Hence, once applications have been approved it open the way for more wind turbines to be erected in that area and could give rise to "Wind Farms". The MoP's request that Lapford Parish Council write to North Devon and MDDC as they had done previously and object to these developments.

Councillors were requested to send their comments to the Clerk who would then write and submit a considered response. *Action: Parish Councillors/Clerk.*

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UPDATE ON MATTERS RELATING TO LAPFORD SCHOOL

04/12/04 Cllr Briant-Evans gave a statement that there was nothing to add after the excellent presentation by John Pratt at the Annual Meeting.

UPDATE ON JUBILEE CELEBRATIONS PLANNING

04/12/05 Cllr Lacey gave a brief update from the last meeting, the results of which will be appearing in the 'Lookout'. Cllr Lacey proposed we approve payment of the Beacon Insurance for the Church - £137.80 and for the Beacon itself - £370.80. This was seconded by Cllr Janes and all agreed.

UPDATE ON FOOTPATHS

04/12/06 Cllr Burrows had given a statement that all was well with the footpaths but he needed to chase the annual grant for which he had submitted the claim form. *Action: Cllr Burrows*

04/12/07 The meeting thanked Cllr Burrows for sandpapering the gates to remove the graffiti.

04/12/08 Cllr Doe said the gates on the Barris Footpath were not secure and cows had got onto the footpath making a mess of it and they also posed a hazard as once on the footpath they may be able to get onto the A377. Cllr Burrows to be asked to look into this. *Action: Cllr Burrows*

MATTERS ARISING

NB: The references used below are from Appendix A and the previous Minutes

03/12/08 The annual meeting was held and considered successful, however, it would have been better if more members of the public had attended and heard the various reports and briefings, the report from Kevin Finan, the Chief Executive of MDDC was particularly enlightening. Thanks are given to the Clerk for arranging it.

02/12/25 MDDC do not collect the cut grass and cuts will be on a fixed schedule. A letter has been sent accepting the T&G Garden Maintenance quote.

03/12/15 Comments on the wind turbines were sent to the clerk who submitted a response to the Planning lists to MDDC Planning.

03/12/20 Wallingbrook Health Centre responded to the Mop's letter, she copied it to the Parish Council and Councillors were able to read it.

03/12/23 A response from Wessex Trains has been received which does not offer any encouragement. There is a petition against the possible reduction in services by Wessex Trains in the Post Office supported by our MP Mel Stride and our District Councillor Clive Eginton; this has already collected a number of signatures.

FINANCE

04/12/09 Account Balances

Current Account	£1064.47
Savings Account	£8405.68
Loan Stock	£283.98

04/12/10 Invoices

Clerk	£165.39
Roger Janes	£2750.00 (Building Work on Orchard Centre)
T&G Garden Maintenance	£26.70 (Grass Cutting)
Cllr Briant-Evans	£8.78 (Annual Meeting Refreshments)
Victory Hall	£20.00 (Annual Hire of Notice Board)

Cllr Doe proposed we pay the above invoices; this was seconded by Cllr Wensley and agreed by all.

04/12/11 The Clerk has received the Annual Audit documents and is working on the return.

Action: Clerk

PLANNING

04/12/12 REF: 12/00416/FULL – Application for the retention of ground-mounted solar photovoltaic array and associated works at Higher Town Place, Lapford. Cllr Janes proposed we recommend approval. This was seconded by Cllr Overend and all agreed.

04/12/13 REF: 12/00378/FULL – Application for the erection of an extension at Homefield, Kelland Hill, Lapford. Cllr Wensley proposed we recommend approval. This was seconded by Cllr Overend and agreed by all.

CORRESPONDENCE

04/12/14 The correspondence was reviewed, discussion on the Bengal Cats is reported above.

ANY OTHER BUSINESS

04/12/15 Cllr Doe reported that the light on the A377 near 'The Old Copper House' was not working. Clerk to advise DCC. **Action: Clerk**

04/12/16 Cllr Wensley said he had found on the web that protected status of Playing Fields could be given under the "Queen Elizabeth" Field and Trust scheme. The Chairman thanked him for bringing this to the attention of the meeting, however, we had received information on this which had been given to the Playing Field Committee.

04/12/17 Cllr Janes reported that the YVCF were advertising the upstairs room in the old 'village store' for hire, which at a time when the Victory Hall is struggling for finance and had rooms for hire did not seem a very good idea. Planning permission had been granted to change the old village store from commercial to domestic, if it were to be used for hire planning permission would be required. Cllr Lacey agreed to talk to YVCF. *there were also concerns for fire safety* **Action: Cllr Lacey**

04/12/17 Cllr Janes said could we consider a 'timed agenda' for future meetings. Cllr Lacey said that he agreed we should try to do this and when we issued the 'Standing Orders' the facility to do this was built into them.

There were no other items to discuss therefore the meeting was closed at 10.10pm. The date of the next meeting is Wednesday 2nd May, following the AGM which will be at 7.30pm in the Orchard Centre, Lapford.

P Lacey 2nd May 2012

APPENDIX A - MATTERS ARISING/OUTSTANDING ACTIONS

Matters Arising Meeting 11th April 2012

Reference	Description	Action/Status	Closed
04/12/02	Bengal Cats - It was agreed that the Parish Council would write to the owners, advising them of the complaints, and also to MDDC Environmental Health and requesting action be taken.	Action: Clerk	
04/12/03	Wind Turbines - Councillors were requested to send their comments to the Clerk who would then write and submit a considered response.	Action: Councillors/ Clerk.	
04/12/06	Cllr Burrows had given a statement that all was well with the footpaths but he needed to chase the annual grant for which he had submitted the claim form.	Action: Cllr Burrows	
04/12/08	Cllr Doe said the gates on the Barris Footpath were not secure and cows had got onto the footpath making a mess of it and they also posed a hazard as once on the footpath they may be able to get onto the A377. Cllr Burrows to be asked to look into this.	Action: Cllr Burrows	
04/12/11	The Clerk has received the Annual Audit documents and is working on the return.	Action: Clerk	
04/12/15	Cllr Doe reported that the light near 'The Old Copper House' was not working. Clerk to advise DCC.	Action: Clerk	
04/12/17	Cllr Jones reported that the YVCF were advertising the upstairs room in the old 'village store' for hire, which at a time when the Victory Hall is struggling for finance and had rooms for hire did not seem a very good idea. Planning permission had been granted to change the old village store from commercial to domestic, if it were to be used for hire planning permission would be required. Cllr Lacey agreed to talk to YVCF.	Action: Cllr Lacey	

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OUTSTANDING ACTIONS

Reference	Description	Action/Status	Date Closed
03/12/03	Three new councillors were co-opted. Clerk to sort necessary paperwork and forms.		11/04/12
03/12/06	The stolen gate apses have now been replaced. Some vandalism to gates were noted and Cllr Burrows offered to look into getting these sanded down. <i>Mtg 04/12: Cllr Burrows was thanked for clearing the graffiti.</i>		11/04/12
03/12/08	The annual meeting is due to take place next month. Kevin Finan from MDDC is due to attend. It was agreed that the normal meeting should take place the following Wednesday, 11 th April to allow proper time and the annual meeting. Refreshments are to be offered.		11/04/12
03/12/15	Planning lists have been received and in light of Cllr Briant-Evans concerns within the Corporate Plan report, wind turbine applications were highlighted in Morchard Bishop, Chawleigh and Witheridge. It was agreed that the clerk should collate any comments from councillors to pass on to MDDC.		11/04/12
03/12/20	A letter has been received from Mrs Andrews of Orchard Way asking why a surgery cannot be opened in Lapford seeing that Wallingbrook Health Centre is branching out to other areas. Clerk to send this letter to the health centre asking if they can respond direct to Mrs Andrews and copy in the parish council. <i>Mtg 04/12: Mrs Andrews passed on the reply she had had from Wallingbrook Health Centre.</i>		11/04/12
03/12/23	Cllr Heal advised that Wessex Trains are looking to stop using some smaller stations along the Tarka line to try to shorten the journey between Barnstaple and Exeter. Cllr Heal is putting together a petition and will put this around the village. A letter is to be written to Mel Stride. The impact for local villages and businesses would be significant. Clerk is also to notify other local villages that may be affected. <i>Mtg 04/12: A response has been received and a petition raised and is being signed in the Post Office.</i>		11/04/12
03/12/25	Cllr Burrows asked if a grit bin could be placed in the sheltered accommodation area of Prospect Way so that paths could be gritted. It was thought that DCC would be unlikely to agree to this. This is to be raised with Cllr Lee at the next meeting. <i>Mtg 04/12: Cllr Lee was unable to attend the meeting.</i>	Action: Clerk	
02/12/03	Jeanne Whittaker from the Archive Committee has purchased a tube heater for the archive cupboard to keep the archive at a desired constant temperature. Cllr Heal offered to mount this.	Action: Cllr Heal	
02/12/25	T&G Garden Maintenance have sent in a quote for the grass cutting in 2012-13. It was thought that we should request other first. Clerk to put a note in the lookout and speak to MDDC. <i>Mtg 03/12: MDDC have quoted £362.50 without grass pick up. T&G quoted £530. Clerk to ask MDDC if they will pick up grass. Mtg 04/12: MDDC have confirmed that they will not collect cuttings. T&G sent an acceptance letter.</i>		11/04/12
01/12/03	An MOP has complained about the noise of barking dogs between 2.00 & 4.00p.m most days. Once they start they often continue for over an hour. The dogs are at a property in Church Close. Cllr Eginton advised the meeting to pass this to Paul N Williams of MDDC Environmental Health. <i>Mtg 03/12: Cllr Eginton to chase as MDDC have advised the resident needs to log a complaint – the resident is elderly and unable to deal with this matter on her own. Mtg 04/12: MDDC are looking at placing sound monitoring equipment.</i>	Action: MDDC	
01/12/14	Cllr Doe reported that the 'Station' sign near the garage on the A377 was down. Clerk to advise DCC. <i>Mtg 02/12: Clerk to chase. Mtg 03/12: New pole is on order</i>	Action: DCC	
01/12/17	Cllr Burrows said the drains were blocked in Park Meadow, Cllr Lacey added that the drains were also blocked on Mill Hill. Clerk to write to DCC. <i>Mtg 02/12: Clerk to chase. Mtg 03/12: Due to be cleared in</i>	Action: DCC	

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	<i>the next few weeks</i>		Action: Clerk
01/12/23	Cllr Janes said the bin outside Victory Hall is an eyesore and is often not emptied. Cllr Heal said the bin belongs to the Parish Council and in light of there being another bin close by do we really want it? Cllr Burrows proposed we get rid of it, Cllr Heal seconded the proposal and all agreed. Clerk to write to MDDC (Paul N Williams) about having it removed.		
12/11/02	An MOP asked if a handrail could be placed on the pathway between Moorland View and Eastington Lane. The pathway is steep and elderly residents would benefit. Cllr Eginton advised that we should write to Nick Sanderson at MDDC, copying him in. <i>Mtg 02/12: Clerk to send copy to Cllr Eginton to chase. Mtg 03/12: MDDC do not currently have the budget for this. Cllr Heal to look for quotes</i>	Action: Cllr Heal	
12/11/10	Potholes are re-forming at the Westgate junction. There is also a pothole forming near the Post Office and Highfield turning. It was thought this may be associated with a South West Water leak. <i>Mtg: Clerk to contact SWW regarding the Highfield leak. Mtg 02/12: Clerk to chase</i>	Action: Clerk	
12/11/25	Cllr Heal is concerned about works taking place at the Old Ambrosia Factory as he knows that parts of the building containing asbestos has been removed. Clerk to write to Jonathan Guscott at MDDC asking for him to attend the site urgently. <i>Mtg 01/12: More information required. Cllr Heal to supply. Mtg 02/12: Reg Willing is keeping an eye.</i>	Action: MDDC	
11/11/01	Cllr Lacey read through and distributed notes from the special meeting held on Monday 31 st September to discuss improvements the Parish Council need to make. Recent councillor training and the health check from 2009 raised some issues that need to be addressed. <i>Mtg 12/11: A further meeting was agreed to take place on 23rd January 2012, 7.30pm. Mtg 02/12: Some drafts have been agreed and will be presented at the parish council meeting next month</i>	Action: Clerk	
10/11/13	The sign pointing to the school needs a good clean. Clerk to inform Bob King. <i>Mtg 11/11: Bob King has advised that the lengthsman will clean although Cllr Lacey advised the sign has been smashed off. Mtg 12/11: Clerk to chase. Mtg 02/12: Clerk to chase. Mtg 03/12: Bob King has advised that finger posts will not be replaced unless found.</i>	Action: Closed 11/04/12	
09/11/04	Weeds growing from the kerbside have become quite a problem in Orchard Way. Clerk to contact DCC to ask if they can be sprayed. <i>Mtg 11/11: Letter has been sent. Mtg 02/12: Clerk to chase. Mtg 03/12: Weeds 'may be sprayed this next season'</i>	Action: DCC	
09/11/12	The train station entrance is extremely dangerous and the situation means that no-one likes using the train station. It was thought that we could ask for some feedback on the train services in the village by placing an item in The Lapford Lookout. <i>Mtg 10/11: 5 email responses have been received. Clerk to collate and sent to First Great Western. Mtg 11/11: Responses have been collated and sent. Mtg 12/11: Response has been received and to be forwarded to Mel Stride and the Rail Users Group. Mtg 01/12: Clerk to write to Network Rail about possible grants that could be used to move the station.</i>	Action: Clerk	
09/11/16	The pavements that were resurfaced not all too long ago have begun to crack and break up. Clerk to email Bob King from Highways. <i>Mtg 11/11: Letter Sent. Mtg 02/12: Clerk to chase. Mtg 03/12: Bob King has advised that pavement slurry seal will settle</i>	Action: Clerk	
09/11/17	Areas of councillor responsibility were discussed and it was thought that each area almost needed a job description. Cllr Lacey suggested that if each councillor could write a small definition of what they think their job would entail, this would be a good starting ground for it to be agreed at the next meeting. Clerk to	Action: Cllr Lacey	

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	also investigate whether DALC may have an outline that we may use. <i>Mtg 02/12: Cllr Lacey to re-write some of these based on the local groups.</i>		
09/11/33	Cllr Burrows suggested that a gift should be purchased for Rowan Peto in recognition of her 35 years on the Parish Council. Clerk to look at how much was spent on Edwin Passmore previously. <i>Mtg 10/11: Edwin's present cost a total of £119. Mtg 11/11: Cllr Lacey to Speak to Rowan Peto. Mtg 12/11: Cllr Lacey has spoken to Rowan who has suggested a sundial. Cllr Heal proposed this be purchased and seconded by Cllr Briant-Evans. A similar cost of £120 was agreed. Mtg 03/12: Cllr Lacey has purchased a sundial which is hoped to be presented at the annual meeting</i>	Action: Cllr Lacey	
08/11/24	Cllr Bulley reported that some sharp concrete on the river bridge had punctured his tyres. Clerk to report this to Highways. <i>Mtg 09/11: Highways have looked at this although it was thought that they had not looked at the correct area of the bridge. Clerk to advise. Mtg 11/11: Clerk to chase. Mtg 02/12: Chase. Mtg 03/12: Network Rail have advised that they do not have the budget to deal with cosmetic work.</i>	Action: Clerk	
07/11/07	The footpath between Mill Hill and Highfield is in a poor state with moss. Cllr Bulley offered to tackle this with the leftover moss treatment. <i>Mtg 09/11: The issue along this path is more with weeds than moss, although the treatment used does not appear to have been that effective. This needs to be addressed by DCC. Clerk to write. Mtg 12/11: This has been put on order. Mtg 02/12: Chase. Mtg 03/12: DCC are investigating new moss treatments.</i>	Action: Closed 11/04/12	
07/11/13	There is a cover missing from the halt sign near the trading estate/A377 junction. Clerk to report. <i>Mtg 09/11: Chased. Mtg 11/11: This sign has now been completely knocked down, clerk to report. Mtg 12/11, 02/12: Chased. Mtg 03/12: This is on order</i>	Action: DCC	
07/11/31	The light at Moorland View is still causing a nuisance to a resident. After discussion, it was decided that some councillors should have a site meeting at night to see the extent of the problem. <i>Mtg 08/11: Cllr Burrows advised this does cause a problem. More Cllrs to look at this. Mtg 09/11: Clerk to speak to A&J Carpentry and Electrical to see if a shade could be fitted. Mtg 10/11: Clerk to chase. Mtg 11/11: Clerk to chase A&J Carpentry and write to resident. Mtg 12/11: Alec has recommend we remove this light and replace with low level lighting instead. Mtg 02/12: Clerk to ask Alec to quote. Mtg 03/12: Mrs Dudderidge is not happy to connect any other fittings. Clerk to ask DCC about connecting to their supply</i>	Action: Clerk and Cllr Heal	
06/11/10	There is a bad crack on the railway bridge which appears quite dangerous. Clerk to contact Railtrack. <i>Mtg 08/11: DCC have also looked at this and are due to action repairs. Mtg 11/11: Clerk to chase DCC. Mtg 12/11: To be passed on to Railtrack again and copied in to Mel Stride. Mtg 02/12: Chase. Mtg 03/12: This crack is only supposedly on the parapet and is classed as cosmetic. Network Rail do not have the budget for this type of work.</i>	Action: Clerk	
06/11/23	The clerk advised of new PAYE responsibilities regarding the clerk's income. The Parish Council will need to register with HMRC. Cllr Lacey also advised that the clerk needs a contract of employment. Clerk and Cllr Lacey to discuss. <i>Mtg 07/11: Draft Contract to be looked through by Cllrs Lacey & Briant-Evans. Mtg 02/12: Clerk to type up drafted contract and call HMRC to register her details</i>	Action: Clerk	
05/11/04	Clerk to report the overgrown hedge at Nymet Road. <i>Mtg 07/11: This is due to be trimmed back by DCC. Mtg 11/11: DCC not willing to cut this back, clerk to write to The Yeo Vale and The Yeo Vale Cottage. Mtg 12/11: The Yeo Vale do not seem willing to trim this hedge. Clerk to write again to Highways. Mtg 01/12: Clerk to chase Highways. Mtg 02/12: Chase. Mtg 03/12: Highways are writing to the resident</i>	Action: DCC	

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05/11/14	Clerk to contact Highways about the patchy area of road along the A377 near Lapford Woodhouse <i>Mtg 06/11: Cllr Lee to chase. Mtg 11/11: Clerk to chase. Mtg 02/12: Chase. Mtg 03/12: Will be patched until resurfacing in 2014</i>	Action: Clerk	
01/11/02	Gritting: The farmers had done a lot to clear the top of the village and Eastington Lane. <i>Mtg 05/11: Clerk to look at DCC website to see if there is any snow clearing schemes. Mtg 07/11: DCC are to issue some guidelines for next winter. Await this information Mtg 08/11: Cllr Burrows has offered to train as a snow warden. Clerk to advise DCC. Mtg 02/12: Chase</i>	Action: Clerk	
12/10/02	Twinning Sign: A letter has been received from Highways enclosing a proposed design for a new twinning sign. <i>Mtg 06/11: A response has been received proposing the new sign. Mtg 07/11: Clerk to write to Mel Stride regarding this on-going problem. Mtg 08/11: A site meeting has taken place and placement of signs agreed with DCC. Will be erected in due course. Mtg 02/12: Chase. Mtg 03/12: Is on order Mtg 04/12; Twinning signs now erected.</i>	Action: Clerk	11/04/12
11/10/05	Moorland View Allotment – Agreement to be made with MDCC over the land. <i>Mtg 12/11: Lease was agreed, this is to be signed. Mtg 02/12: This has been signed and returned. Mtg 03/12: Clerk to write to Lorraine Kigongo offering the site for use as an allotment. Cllr Heal to provide an agreement</i>	Action: Clerk and Cllr Heal	
10/10/07	Cllr Briant-Evans said that trees were growing out of the river bridge near the station. Clerk to write to DCC <i>Mtg 11/10 Letter sent to DCC. Chased 05/11, 09/11, 11/11. Mtg 12/11: Highways have informed these bridges are the responsibility of Network Rail. A letter has been sent. Mtg 02/12: Chase. Mtg 03/12: Network Rail do not have the budget to deal with this cosmetic work</i>		11/04/12
10/10/11	Orchard Centre Porch - It was decided that we needed to look at enclosing the Orchard Centre porch area to provide additional space & security. Cllr Heal said he would get Richard Tapp to quote for this. <i>Mtg 01/11: Get local builders to quote for this work. Mtg 02/11: A Quote for £2750 has been received a further quote awaited. Mtg 04/11: The other local builder has declined to quote as he does not agree with this kind of Parish expenditure. Mtg 07/11: £1400 Grant from Cllr Lee received. More quotes to be requested. Cllr Eginton to look at planning permissions. Mtg 09/11: A second quote was received and one has been agreed Mtg 02/12: Cllr Eginton advised that Planning Permission would not be required</i>		11/04/12
06/10/07	Road Markings - There has been no action on road markings as promised in Meg Booths recent letter. Cllr Lacey advised that following many complaints to highways about the road surface in the village, they are currently testing the surface to see if any fault lies with the contractors or suppliers. The road may have to be re-surfaced. <i>Mtg 09/10: Road markings will not be completed until the investigation into the road surface is complete. Mtg 05/11: Clerk to chase Mtg 10/11: Cllr Lee advised resurfacing will take place Nov. Mtg 02/12: Chase road markings. Mtg 03/12: Wont be completed until more resurfacing is completed</i>	Action: DCC	
10/09/13	A377 Lighting - Cllr Peto showed concerns about the poor lighting on the bridge by the railway. Clerk to write to Meg Booth to ask if there had been any developments. <i>Chased 12/09, 02/10. Mtg 04/10: Meg Booth is looking into more cost effective designs for lighting. Mtg 04/11: Meg Booth has sent an e-mail to say that pedestrian signs will be installed both sides of the station. Chased 06/10. Mtg 08/10: Meg Booth has advised that she is still looking into this. Chased 09/10, 10/10, 09/11, 02/12. Mtg 03/12: Bob King has put pedestrian signs back on order</i>	Action: DCC	

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