

LAPFORD PARISH COUNCIL

PARISH COUNCIL MEETING

Held on Wednesday 1st March 2017 at The Orchard Centre.

MINUTES

Present **Councillors** – Hemsworth (Chairman), Briant-Evans (Vice Chairman), Cllr Clinch, Cllr Burrows, Cllr Phillips, Cllr Doe, Cllr Graham, Cllr Heal, Cllr Squires, Cllr Eginton (Ward) + Clerk.

5 MOP

Apologies Cllr Leach.

01/03/17 **Minutes of the last meeting Ref 02/17 for signing** – These were signed after being agreed by all present.

Proposed – Cllr Graham

Seconded – Cllr Burrows

02/03/17 **Open Session**

MOP – None

03/03/17 **Matters Arising and Outstanding Actions**

- a. Seat at Eastington. Cllr Heal reported that the seat has sustained greater damage than expected. He advised that the seat will need to be taken away and repaired. It was asked that Roy Howard be asked to provide a template for a replacement arm.
- b. Speed Awareness – This has progressed, the volunteers are now running the group and progressing the campaign themselves.
- c. TAP Fund – The Clerk is awaiting a quote from Nibra Signs, this will be chased by the Clerk.
- d. Post Office Increase in Hours – This has been rejected by the Post Office. It was asked that this be furthered by writing directly to the Post Office outlining the situation within Lapford. Mel Stride MP is also to be notified of this issue.
- e. DAAT Night Landing - A Planning Application has been submitted to MDDC for the lighting. DAAT will be in touch again re the level of funding they can contribute for this project to be completed.
- f. Devon Community Enhancement Fund – Cllr Burrows has obtained costings for the fencing at the bottom of the village. Highways will be asked to confirm the requirement for Highways Chapter 8 training. Cllr Briant-Evans has been in touch with Victor Gough DCC re Chapter 8 training for local people but with no success. Cllr Squires suggested contacting Tom Vaughn instead. Cllr Briant-Evans will follow this up. The railway bridge closure was also raised. If the Parish Council are inclined to complain further, it would be relevant to write directly to the Chief Executive at DCC.

04/03/17 **Approval of Standing Orders for 2017/18**

- a. General Standing Orders – This had to be reviewed annually and no changes have been made to the standing order. The general standing order was agreed by all present.

Proposed – Cllr Graham

Seconded – Cllr Burrows

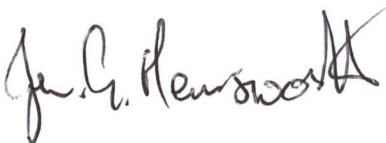
- b. **Financial standing Order** - This had to be reviewed annually and no changes have been made to the standing order. The general standing order was agreed by all present.

Proposed – Cllr Graham

Seconded – Cllr Burrows

Signed

Chairman



05/04/2017

Clerk: Mr Christopher Voaden. Robin Cottage, 2 Chulmleigh Road, Morchard Bishop, Devon. EX176NZ

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- c. **Planning Standing Order** – The Clerk felt that This Standing Order required a small alteration regarding arrangements for planning site visits via email and obtaining a quorate meeting if a site visit was required. The Clerk would provide a draft for circulation and approval in April.

05/03/17 Grass Cutting Arrangements for 2017/18 – The tender for 2016/17 was circulated. There were no changes to the specification and this would be advertised within the Lapford Lookout for approval in May 2017

06/03/17 PROW / P3 Grant application for 2017/18
Grant information to be sent to Cllr Burrows and Hemsworth for completion.

07/03/17 Village Website
Cllr Hemsworth has investigated the provision of a Village Website. Initial costings were provided by a local web-site builder but not until after the agenda was produced. Cllr Hemsworth will circulate to all relevant parties for consideration.

08/03/17 Emergency Plan Committee Report
The next meeting takes place on 16th March. The arranged training will be on Sunday 12th March at the school from 10-00a.m.
The issues of Homelessness within the Parish are to be considered by the Emergency Plan Committee after a report of someone sleeping in the Church. There is already emergency shelter provision for local people in the case of local emergency written into the plan.

09/03/17 Youth Club Committee Update re

a. **Marketing and Sale of Land report.**

The building is not yet sold. The development site sale has not yet been completed. The Planning permission conditions are in the process of being separated to take into account 'Bats' being only relevant for the YC building. Cllr Eginton has been asked to assist and speak with planning on the matter.

b.

Disposal / Investment of Sale Proceeds – It was resolved to discuss this in Part 2

Proposed – Cllr Hemsworth

Seconded – Cllr Burrows

10/03/17 LYPFT report on matters relating to the playing fields

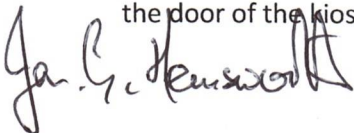
David Garton was invited to speak on behalf of LYPFT – A new committee has been formed after an amalgamation of LYPFT and the Youth Forum. Activities within the village are supported such as High 5 Friday. It appears that there is very little under 5's play equipment provision within the Parish. Phase 2 of the playing field development is still progressing and the Junior Play Area is still being looked at for development.

11/03/17 Dog Fouling within Lapford Parish

Phil Collins from MDDC has dealt with four areas within the village. High visibility posters are displayed regarding dog fouling. Issues with abandoned cars was also investigated. Vehicles on MDDC land are being dealt with. It was also noted that there is an abandoned car at Eastington. This is on private land so the land owner is responsible for resolving the situation.

12/03/17 Update - Adopt a Kiosk

The Clerk had received the Contract for signature by himself & the Chair. Red paint and repairs to the door of the kiosk, The clerk will request this when sending the paperwork back to BT



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igned

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13/03/17 Arrangements for the Annual Parish Meeting

The Annual Parish Meeting, The Parish Council AGM and Ordinary Parish Council meeting will take place on the 17th May 2017 at the Congregational Church for 7pm

14/03/17 Finance

Account Balances

- a. Current account - £8425.08 (20/02/17)
- b. Savings account - £4,915.71
- c. Loan stock - £983.98

Payments to be agreed

- a. **Clerk** – 30hrs @ £9.64 £289.20
Working from home allowance (4.33 x 4) – £17.32
- b. **Ian Hemsworth** - Planning application fee (50% discount applied) - 192.50
(Ratification of payment already made) It was noted that the planning application had been paid for by Cllr Hemsworth. The above payments were agreed by all present.

Proposed – Cllr Graham

Seconded – Cllr Briant-Evans

15/03/17 Funding Request from HOLD. Declarations of Interest were received from Cllr Graham and Briant-Evans. Cllr Briant-Evans and Graham are precluded from voting on the matter. SBE & BG. Commenting only and no voting.

Fees of £1750 were sought from the Parish Council from HOLD re the purchase of Lower Town Place.

Refer to BG email. Fixed element of £1750.

It was resolved to discuss this in Part 2

Proposed – Cllr Heal

Seconded – Cllr Burrows

16/03/17 District and County Councillor's report

Cllr Egnton

Cllr John Daw has retired as Chairman of MDDC and has been replaced by Cllr Peter Heal.

The Budget has progressed and result in an increase of £5. To a Band D property.

From the 1st April 2017, street cleansing team will include two persons with a van to litter pick on an emergency basis. Details of this can be found through MDDC.

Report on Agreement between MDDC and BT for 2nd Cabinet Installation within Lapford

Mid Devon DC and BT have progressed the superfast Broadband issue within the village. The Parish Council have been asked to manage the initiative and to obtain 8 broadband assistance vouchers valued at £350 from interested parishioners. This would enable BT to finalise the installation of Superfast Broadband to the top of the village and surrounding areas including the school.

Cllrs Graham, Burrows and Hemsworth agreed to canvass MOP regarding this issue as they know of residents that would be keen on the matter.

This will be progressed before the deadline with BT of the 31st March 2017. All members agreed to support this matter.

Proposed – Cllr Heal

Seconded – Cllr Doe

John G. Hemsworth

05/04/2017

igned

hairman

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Cllr Squires - It was noted that the budget from DCC results in an approximate Council Tax increase of £60 for every band D property.

Further details of the information brochure on Lapford local walks were requested and to be sent to MDCC.

17/03/17

Planning

Reference: 17/00150/FULL

Address: Land at NGR 273054 107880 (Lowerfield House) Lapford Devon

Description: Erection of 2 stables with open shelter and hay store and solar PV on the east facing roof

Parish: Lapford 33

Web link - <http://planning.middevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OKLIQ3KS07T00>

After discussion, the application would be supported by the Parish Council

Proposed – Cllr Heal

Seconded – Cllr Burrows

18/03/17

Correspondence / Consultation

- a. Mr R. Kercher, 16.02.17 – Independent Custody Visitors.
- b. Mr I, Hemsworth to DCC 14.02.17 + Reply from DCC 14.02.17
- c. Julia Stuckley MDCC – Measuring Engagement Survey, 21.02.17 It was noted that Cllr Graham and Hemsworth would review this consultation.
- e. Fern Leach, Amber Foundation TAP support request 21.02.17
- f. B.Graham, Director of HOLD. Request for Funding, 22/02/17

19/03/17

Member Statements

Cllr Heal - Training on planning enforcement and declarations of interest will soon be undertaken by MDCC

Cllr Graham – Maps of the walks within Lapford Parish, GWR have produced 6 walks around the Parish, these are different to the ones known. MDCC are aware of this and will progress with publication.

David Bragg is now the Chairman of HOLD. A meeting on the 17th March will be consultation with various groups within the Parish. It is noted that this is not a public meeting.

Citizens Advice at Crediton, service will be cut by two thirds and no further commitments can be undertaken after 1st April. This is with MDCC for consideration and grant funding.

The community use of Chulmleigh Sports Hall is currently under threat, there is a meeting about it this month.

Hold will be holding a meeting on the 17th March to discuss public consultation. Cllr Hemsworth will attend

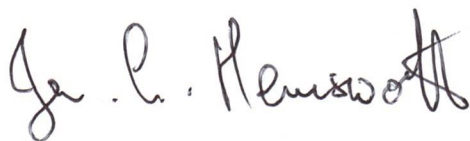
Cllr Briant-Evans. The litter pick take place on the 4th March. New litter pick equipment has been delivered from MDCC.

The open meeting concluded at 21.25

Members then moved into Part 2 where MOP were excluded.

Next Meeting – 5th April 2017

Signed



05/04/2017

Chairman