

Lapford Parish Council

Lapford Parish Council Meeting 4th August 2021

The was a meeting of Lapford Parish Council on Wednesday 4th August 2021 at 7.30pm held in the Victory Hall, Lapford

Members Present: Cllrs Peter Heal (Chairman); Julie Down; Roy Andrews; Alex Shapland.

Also Present: County Councillor Margaret Squires

In attendance: Rob Martin (Locum Clerk)

Others: Three members of the public and a prospective councillor.

MINUTES

2122-059 APOLOGIES

Apologies were received from Parish Cllrs. Briant-Evans, Lumsdon, Davenport. Apologies had also been received from District Cllr. Eginton.

2122-060 PARISH COUNCILLOR CO-OPTION

An application had been received from Pat Gowie to be co-opted into one of the parish council vacancies. On a proposal by the Chairman, it was unanimously **Resolved** that Pat Gowie should be co-opted. Cllr. Gowie signed her Declaration form and was welcomed to take part in the remainder of the meeting.

2122-061 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

Cllr. Shapland expressed a pecuniary interest in planning application 21/01265/FULL which would be considered under item 2122-068.

Standing Orders were suspended and the Chairman declared the meeting closed

2122-062 PUBLIC PARTICIPATION SESSION

Questions were asked of each councillor about whether they understood in regard to the consultation survey conducted in order to obtain the PWLB loan, where the grant for future youth facilities would come from. Additionally, it was believed that a Business Plan should have been presented, had this been done? In answer to the questions, it was pointed out that membership of the whole council had significantly changed since that time.

A question was raised on the possibility of the Parish Council arranging something to celebrate the Queen's Platinum Jubilee, during June 2022. The Chairman said that this would be on the agenda at a future meeting.

2122-063 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

- a) Devon County Council – County Cllr. Squires reported on the difficulties being experienced in the Children's Services department in recruiting Social Workers. She also

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said that Highway contact Steve Tucker had broken his foot, meaning that he would continue to be working from home for some while.

- b) Mid Devon District Council – District Cllr. Eginton was not present, but the Chairman passed a reminder of the request for 'Buildings at Risk' information and that tree whips would be available for public planting.

2122-064 LOCAL ORGANISATIONS' REPORTS

- a) Lapford Church Green Trustees – there was no report.
- b) Heart for Lapford Strategy Group – there was no report.
- c) Heart of Lapford Development Board – there was no report
- d) Wallingbrook Patient Participation Group – a new GP had been appointed alongside a new trainee GP. There were also issues involving the release of individuals' information to be dealt with.

The Chairman reconvened the meeting in line with Standing Orders

2122-065 MINUTES

On a proposal by the Chairman, seconded by Cllr. Down, the minutes of the Parish Council meeting held on 7th July 2021 were adopted as a correct record of the meeting and signed by the Chairman.

To consider progress on the Action List since the last meeting:

- a) The Clerk had sent the PC list to **Steve Tucker** at DCC Highways. *There had been no response to date and the Locum Clerk would pursue further.*
- b) The **car park signage** wording was **Agreed**.
*Prices had been received from Ken White Signs and it was **Resolved** to purchase two 600mm x 420mm signs for £45 + Vat each, together with post fixings at additional cost.*
- c) Cllr. Andrews was still waiting for news of a training course, following which he would undertake **weed spraying**.
- d) The report from Cllr. Andrews on the **boundary** between the playing field and Orchard Way had been resent to councillors.
Cllr. Andrews reported on the incidence of Ash die-back for which a planning application was being made. The problem would then be getting a contractor to do the work.
- e) The change in **bank signatories** had been resubmitted to Natwest. The Chairman had received an email on this he was not sure about because it did not come from Natwest. The Locum Clerk explained that this was what was expected.
The Chairman was encouraged to respond to the email as a signatory to the account
- f) The Locum Clerk had spoken to Mike Leach and raised an order for the 2021/2022 **grass cutting** around the village.
- g) The renovation of the **benches** would be worked on when Cllr. Andrews could find the time.
- h) The **Road Warden Scheme** now relied on DCC Highways training the

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volunteers. The Locum Clerk would ask for an update.

- i) The **Church Clock** maintenance was still to be arranged.
- j) The Chairman still had to write a thank-you **letter to LERT participants**.
- k) Cllr. Shapland would prepare the **P3 PROW claim** but needed to know what funding the Council still held from previous grants.
- l) **Cllr. Vacancies** – One councillor had been appointed but there were still two vacancies which would be advertised in the August Lookout
- m) The missing **Agendas and Minutes** were now on the **Community Website**.
- n) The new **Parish Council Emails and Website** were currently being put together. *The Locum Clerk would be looking at the content to be included.*
- o) **Dog/Litter Bins** – The Chairman had asked about the movement of the dog bin but had received no response to date.
- p) **Hybrid Meetings** had been suggested to widen public participation but this had not been addressed at this time. The Chairman explained that this was difficult even for the District Council to achieve. It was **Agreed** to leave this idea for the time being.

2122-066 COUNCIL ADVISORY GROUPS

- a) **Lapford Emergency Action Plan Committee**
No report was available.
- b) **Regeneration Working Group**
No report was available.

2122-067 LAPFORD YOUTH PLAYING FIELD TRUST (LYPFT) – FIELD RESTORATION PROJECT

The Locum Clerk wanted to understand what the status of the LYPFT was, whether it was a Parish Council body, a separate charity or an unincorporated body. It was apparent that this was unclear and needed to be straightened out.

The main issues were the condition of the boundary trees and whether there was sufficient Insurance in place for the playing field and the play equipment. The first problem to be resolved was the poor drainage of the play area, which had been OK some years ago, but now needed further attention. It was necessary for the ownership matters to be resolved and to produce a project plan for the whole site together with the LYPFT so that grant sources can be investigated.

2122-068 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

Reference	Location	Proposal
21/01295/FULL	Homelands, Lapford, Crediton, Devon. EX17 6QE	Erection of brick built shed. Cllr. Shapland, as the applicant, declared an interest and withdrew from the meeting. Decision: To support the application

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b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

None

c) MID DEVON DISTRICT COUNCIL DECISIONS

None

2122-069 BANK RECONCILIATION

The 31st July 2021 Bank Reconciliation statement, was **Approved**.

2122-070 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April 2021 to 31st July 2021 was received.

2122-071 RECEIPTS & PAYMENTS SCHEDULE

The invoices on the schedule below for the period since the last meeting, were **Approved**.

PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
1&1 Ionos	Email Access – July 2021	2.40	DD
BT Group	Telephone & Broadband July 21	41.28	DD
Church Green Committee	Grant for Maintenance	1,300.00	DPC
RJ Martin	Locum Clerk Services July 21	870.90	212204
Cumbria Clock Company	Church Clock Maintenance	198.00	212204
MDDC	Parish Council By-Election	895.49	212204
S. Hemsworth	Cleaning – August 2021	52.00	SO
1&1 Ionos	Email Access – August 2021	2.40	DD
BT Group	Telephone & Broadband August 2021	41.28	DD
Narked Design	Email & Website Hosting	174.00	212205
Narked Design	Website Design	349.00	212205

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
Noonbright	Refund of Incorrect Payment	33.84	DPC

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2122-072 CORRESPONDENCE AND NOTICES RECEIVED

To note the correspondence received for circulation and to resolve to action any matters arising as appropriate

- a) **New Traffic order for road between Barris House and Orchard Cross – 9th September 2021** – to be put in Lookout.
- b) **MDDC invitation to zoom webinar on 'Building Community Resilience' on 27th September 2021** – one volunteer had come forward, to be put in Lookout.
- c) **An email on the possible introduction of a Co-Cars location within the village** – not for the Parish Council to promote.

2122-073 MATTERS RAISED BY THE CHAIR

None

2122-074 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

None

2122-075 DATE OF NEXT MEETING

The next meeting of Lapford Parish Council is scheduled for Wednesday 1st September 2021 at 7.30pm, in the Victory Hall, Lapford. The deadline for agenda items is midday on the Friday two weeks preceding the meeting.

2122-076 EXCLUSION OF PRESS AND PUBLIC

It was **Resolved** that under section 1(2) of The Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of items of business as publicity might be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as it involves the likely disclosure of personnel, commercially sensitive or legal matters.

2122-077 CLOSE OF MEETING

The meeting closed at 9.45pm

Signed:  Chairman

Date: 1st September 21