

Lapford Parish Council

Lapford Parish Council Meeting 18th January 2022

There was a meeting of Lapford Parish Council on Tuesday 18th January 2022 at 7.30pm held in the Victory Hall, Lapford

Members Present: Cllrs Roy Andrews; Pat Gowie; John Parsley; Alex Shapland; Abigail Whittaker; Peter Heal (Chairman); Sue Briant-Evans.

Also Present: No-one

In attendance: Rob Martin (Locum Clerk)

Others: 5 members of the public.

MINUTES

All attendees stood for a minute's silence to remember the work of former parish council chairman, Ian Hemsworth who passed away on 3rd January 2022.

2122-165 APOLOGIES

Apologies had been received from Parish Councillors Stacey Lumsdon and Julie Down

Apologies were also received from County Councillor Margaret Squires & District Councillor Clive Eginton.

2122-166 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

There were no declarations of interest.

Standing Orders were suspended and the Chairman declared the meeting closed

2122-167 PUBLIC PARTICIPATION SESSION

A member of the public made a statement about the process of the Lower Town Place project being done. He requested the parish council to undertake examination of situation. The Locum Clerk explained that he had already worked on a report on this subject and was hopeful he would be able to present it to councillors at the February meeting. Cllr. Parsley explained that the matters mentioned in the statement illustrated the need for charity trustees and councillors to be appropriately trained.

A representative of the Lapford Lookout said that she was disappointed that there had been nothing from the parish council for the January edition, and that it was now too late for February.

The Slurry Pit safety was brought up, which the Chairman stated was not a planning matter but asked the Locum Clerk to write a carefully worded letter to the landowner. The Chairman would contact the enforcement Officer regarding the enlargement of the facility.

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The Revel would probably not be taking place this year due to a lack of volunteers.

The new parish council's new website needed advertising as it was not generally known about.

2122-168 COUNTY AND DISTRICT COUNCILLORS' REPORTS

The District and County Councillors were not present and had not submitted a report.

2122-169 LOCAL ORGANISATION REPORTS

- a) Lapford Church Green Trustees – Cllr. Briant-Evans reported on the meeting that had taken place immediately prior to this meeting. Amongst other matters, The Chestnut Tree had been cut back but still needs more work to make it completely safe and the charity Governing Document has been revised and would be presented to the Charity Commission.
- b) Heart for Lapford Strategy Group – No information
- c) Heart of Lapford Development Board – No report this time
- d) Wallingbrook Patient Participation Group – Nothing new to report

The Chairman reconvened the meeting in line with Standing Orders

2122-170 MINUTES

On a proposal by Cllr. Gowie, seconded by Cllr. Andrews the minutes of the Parish Council meeting held on 1st December 2021 were **adopted** as a correct record of the meeting and signed by the Chairman.

Locum Clerk – had circulated a schedule of meeting dates for councillors to agree based on the 1st Wednesday of every month. He also circulated a short note on the Precept and a Pie Chart of the budget which was agreed was a good summary and could be publicised.

Action Grid

Highways Issues – The Chairman had been in touch with Margaret Squires and they agreed he should meet with Steve Tucker. It was agreed that the Chairman and Locum Clerk would send a letter to Meg Booth detailing the unhappiness with the highway service which would be copied into John Hart and Mel Stride MP.

Car Park Signs – The Chairman to fit when there is better weather

Trees on Playing Field – Cllr. Andrews stated that 99% of this has been done.

Varnishing benches – This was weather dependent

Snow Wardens Training – To be covered in the letter to Meg Booth

Road Warden – To be covered in the letter to Meg Booth

Grant-Giving Policy – still to be tackled by the Locum Clerk

Autumn Briefing by County Cllr. John Hart – the link to the recording would be circulated

Resolution of reported footpath issues – Cllr. Shapland would look at overgrown hedges and speak to home owners.

MDDC Planning Training – a series of training sessions was being organised through Angahard Williams

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Whole PC Training – yet to be organised by Locum Clerk

Lapford Post Office Website Corrections– this was not down to the Post Office, but to another organisation

Pope's Wood and Eastmere Farm and the Lane Slurry Pit – to be discussed by the Chairman and MDDC staff still to happen.

Questions on HOLD/PC Grant Agreement – The grant agreement would be circulated to all councillors

Diagram Chart explaining Parish Precept – this had been circulated.

2122-171 COUNCIL ADVISORY GROUPS

To receive updates of the following advisory group meetings and resolve whether to adopt recommendations therefrom:

- a) Lapford Emergency Action Plan Committee had not met since the last Parish Council meeting but would be meeting on 2nd February 2022.
- b) Regeneration Working Group – not meeting

2122-172 THE PROPOSED 'ELIZABETH BANK' FUNDING REQUEST

This had already been agreed at a contribution to Church Green Charity of £2,000.

2122-173 LOWER TOWN PLACE GRANT REQUEST FROM HOLD

The request from HOLD for the remaining £2,667.68 of the PWLB funds to be paid was put on hold as there was a confusion about a contribution to the Church Green charity within the statement provided by HOLD. The Locum Clerk would prepare a report explaining the situation for the next meeting and the payment would not be made for the time being.

The Clerk would circulate a copy of the Parish Council/HOLD agreement.

2122-174 THE QUEEN'S PLATINUM JUBILEE

The notes of a public meeting held on 8th January 2022 to discuss the possibilities for celebrating the Jubilee of 70 years of the Queen's reign had been circulated.

It was **Agreed** that the Jubilee Group would be a working party of the parish council, starting immediately.

A set of Terms of Reference will be presented for adoption by the parish council.

2122-175 GRANTS

The parish council wished to support the Lapford Voluntary Car Aid scheme but believed there was no evidence that funding was needed at the moment. The Locum Clerk would contact the organisation and ask whether there was something specific that would need support in the future and potentially provide support for that rather than just general costs, for which there appeared to be sufficient funds in the short term.

2122-176 SECTION 106 FUNDING

The Locum Clerk circulated a report showing the Section 106 funding currently available to

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Lapford, held currently by MDDC.

<u>Project Ref</u>	<u>Parish</u>	<u>Project</u>	<u>Funds Available to Spend</u>	<u>Funds allocated but not yet available</u>
00/00018/PROJEC	LAPFORD	General Fund Lapford (Pre 2015)	£4,835.07	
20/00110/PROJEC	LAPFORD	Provision of teen facilities within the Parish of Lapford	£5,942.00	£1,205.00
20/00111/PROJEC	LAPFORD	the re-landscaping of the Council's former childrens play area in Church Close, Lapford	£6,712.62	£2,342.00
20/00112/PROJEC	LAPFORD	Phase two of the re-landscaping of the Council's former childrens' play area in Church Close, Lapford	£3,621.00	£2,410.00

Lapford Parish Council are able to apply for the unallocated amount of £4,835.07 for projects without restriction on the type of activity they are. The other balances in the 'available to spend' column have to be used for the activity for which it was collected. The final column indicates further finance that might be available in the future but could not be claimed for yet. MDDC had made it clear that with government changes to the Section 106 system, there is unlikely to be support beyond these sums.

A project list needed to be put together to make use of the available finance involving the Lapford Youth and Playing Field Trust (LYPFT) and the parish council.

2122-177

PLANNING MATTERS

a) APPLICATIONS NOTIFIED

The following comment was Agreed

Reference	Location	Proposal
21/02567/FULL	Church of St Thomas of Canterbury Lapford Devon	Erection of single storey extension for accessible toilet facilities Decision: Support

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

To consider responses to applications notified after the agenda had been set.

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c) MID DEVON DISTRICT COUNCIL DECISIONS

The following MDDC planning decision was **noted**.

Reference	Location	Proposal	Decision
21/01785/FULL	Nathannah, 10A Westgate Lapford Credton	Variation of Conditions 2 and 3 of Planning Permission 19/00704/FULL to allow for the substitution of Elevations plan and materials.	Permission Granted

d) APPEAL DECISION

The following appeal decision has been issued since the last meeting.

Reference	Location	Proposal
None		

2122-178 BANK RECONCILIATION

The 31st December 2021 Bank Reconciliation statement, was **Approved**.

2122-179 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April 2021 to 31st December 2021 was received.

The Clerk explained that this analysis was the starting point for the budget considerations in order to be able to predict where the current year would end up and as a result what the starting reserves would be for the next year.

2122-180 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Gowie, seconded by Cllr. Andrews the invoices on the schedule below for the period since the last meeting, were unanimously **Approved**.

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PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
Mid Devon Mobility	Grant (Section 137)	100.00	212215
LYPFT	Grant	1,900.00	212215
RJ Martin	Locum Clerk December 2021	888.90	212215
Lapford Church Green	Grant for Bank Refurbishment	2,000.00	212217
Victory Hall	Hall Hire 1 st December 2021	12.00	212217
Josh Noon	Tree Surgery	72.00	212217
S. Hemsworth	Cleaning – December 2021	52.00	SO
1&1 Ionos	Village Website Hosting	14.44	DD
1&1 Ionos	Email Access – December 2021	2.40	DD
BT Group	Telephone & Broadband December 2021	41.28	DD

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
None			

2122-181 MATTERS RAISED BY THE CHAIR

The Chairman had no further matters.

2122-182 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

Councillors exchanged questions and answers but without any further reports. Cllr. Andrews asked that the Orchard Centre be put on the agenda for the next meeting.

2122-183 DATE OF NEXT MEETING

The next meeting of Lapford Parish Council is scheduled for Wednesday 2nd February 2022 at 7.30pm, in the Victory Hall, Lapford. The deadline for agenda items is midday on the Friday two weeks preceding the meeting.

2122-184 EXCLUSION OF PRESS AND PUBLIC

To resolve that under section 1(2) of The Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of items of business if publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as it involves the likely disclosure of personnel, commercially sensitive or legal matters.

There were no matters requiring the exclusion of the public

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2122-185

CLOSE OF MEETING

The meeting closed at 9.25pm

Signed:



Chairman

Date:

2-2-2022