

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

There was a meeting of Lapford Parish Council on Wednesday 1st December 2021 at 7.30pm held in the Victory Hall, Lapford

Members Present: Cllrs Peter Heal (Chairman); Julie Down; Roy Andrews; Sue Briant-Evans; Stacey Lumsdon; Pat Gowie; Abigail Whittaker; Alex Shapland.

Also Present: No-one

In attendance: Rob Martin (Locum Clerk)

Others: 2 members of the public.

MINUTES

2122-142 APOLOGIES

Apologies had been received from Parish Councillor John Parsley.

Apologies were also received from District Councillor Clive Eginton.

2122-143 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

There were no declarations of interest.

Standing Orders were suspended and the Chairman declared the meeting closed

2122-144 PUBLIC PARTICIPATION SESSION

No public questions were asked.

2122-145 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

- a) Devon County Council – County Cllr. Squires reported that she had met with Steve Tucker for the first time since they had both suffered from Covid and they had conducted a drive-around Steve's area which had touched on Lapford, but had not come through the village. The Chairman would be arranging a meeting with Steve to discuss the urgent requirements for the parish.

The County Cllr. Reported that Devon County Council, in common with others, was having difficulty recruiting social workers and other care professionals which was compromising its performance in this area of work.

- b) Mid Devon District Council – District Cllr. Eginton could not attend and had nothing particular to report at this meeting.

2122-146 LOCAL ORGANISATIONS' REPORTS

- a) Lapford Church Green Trustees – Cllr. Briant-Evans had circulated the minutes of the Charity Annual General Meeting held on 24th November 2021 (copy attached to these minutes)

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On a proposal by Cllr. Lumsdon, seconded by Cllr. Gowie it was **Resolved** to grant £2,000 to the Reinstatement of the Church Green Bank.

- b) Heart for Lapford Strategy Group – no report
- c) Heart of Lapford Development Board – the Chairman of HOLD had sent a report to council (copy attached to these minutes). Of particular concern was the fact that the parish council representative on the HOLD board had not been nominated. The council had previously nominated Cllr. Parsley for this role but he had expressed reservations in doing so. In addition, HOLD were waiting for a joint finance meeting with the council. Finally HOLD would be holding consultations on the proposal to change from a CBS to a charity in early 2022, and the details would come out shortly.
- d) Bill Graham updated the parish council further on the progress with flu and covid vaccinations.

The Chairman reconvened the meeting in line with Standing Orders

2122-147

MINUTES

On a proposal by the Cllr. Whittaker, seconded by Cllr. Doe, the minutes of the Parish Council meeting held on 3rd November 2021 were **Adopted** as a correct record of the meeting and signed by the Chairman.

The Locum Clerk had not been able to produce his initial report on Lower Town Place in time for this meeting, but had made progress with it. It would be put before the Council when he was comfortable with it.

The movements in the Action List since the last meeting were:

- a) The **Neighbourhood Highways Officer**, Steve Tucker had been unwell, see the County Councillor's Report above.
- b) The **car park signage** had been manufactured and collected from the supplier by the Chairman. He would put the signs up as soon as possible.
- c) As it had been agreed that **weed spraying** would not be done, this item would come off the list going forward.
- d) The **boundary of the playing field trees** were being done.
- e) Natwest Bank had still not sorted out the new **signatories** even though the Chairman had sent his signature in on the system. It was just a case of waiting for the application to be processed.
- f) The **church clock** is subject to consideration below.
- g) Cllr. Briant-Evans outlined some potential **PROW** work which Cllr. Shapland would look at.

2122-148

COUNCIL ADVISORY GROUPS

a) Lapford Emergency Action Plan Committee

Cllr. Briant-Evans had circulated the minutes of the LEAP group earlier in the day. She then highlighted the matters arising from that meeting, including:

- An update on the Road Warden involvement such as Cllr. Gowie having finished her training, Cllr Andrews still to undertake the training.
- The question of insurance cover whilst acting as Road Warden, which the Locum Clerk indicated was in place with wardens acting as volunteers on

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behalf of the Parish Council.

- It was important to have each task undertaken recorded
- Cllr. Andrews would make arrangements to take over the role.
- Additional grit bins were required
- Concerns about the lack of action on necessary highway work would be taken up with representatives of the District, County and possibly the MP

A copy of the LEAP minutes is attached to these minutes.

b) **Regeneration Working Group**

Nothing further to add.

2122-149

VILLAGE CLOCK

The Locum Clerk had circulated a report outlining the options available to the parish council for the village clock. These ranged from doing nothing at zero cost to providing a long-term solution which totalled £8,117 (excluding VAT) with interim options between.

On a proposal by the Chairman, it was **Agreed** that this should be the subject of a public consultation to get the views of the community on the matter. There would be a return-slip incorporated into the next (January 2022) edition of the Lapford Lookout and on the parish council website, asking which of the options the community wanted.

2122-150

LAPFORD YOUTH AND PLAYING FIELD TRUST (LYPFT) – TREE FELLING

A tree surgeon had surveyed the trees surrounding the playing field with the conclusion that there would be a total of £4,000 of work to cover all trees. When the work was whittled down to what has to be done immediately for health and safety and Ash die-back reasons the work then amounted to £1,900 which was being requested of the Parish Council by LYPFT.

On a proposal by Cllr. Lumsdon, seconded by Cllr. Gowie, it was unanimously **Resolved** that the parish council fund the identified necessary work in the sum of £1,900, preferably by ordering the work directly with the contractor.

2122-151

GRANT REQUESTS

On a proposal by Cllr. Briant-Evans, seconded by Cllr. Lumsdon, it was **Resolved** to make the following grant payments:-

- a) Royal British Legion Poppy Appeal - £30 (Section 137)
 - b) Mid Devon Mobility - £100 (section 137)
- Mid Devon Mobility would be invited to make a short presentation to the parish council at a future meeting to inform councillors of the work undertaken.

The Locum Clerk indicated that the current process of considering grants was haphazard and needed to be rationalised. He would for a future meeting prepare a grant giving policy and application form for local organisations to complete when requesting grant aid.

2122-152

INTERNAL AUDIT

On a proposal by Cllr. Whittaker, seconded by Cllr Doe, it was unanimously **Resolved** that the company IAC be appointed as Internal Auditor for a three-year period.

The precise basis of the appointment will to some extent be dependent on whether

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Chawleigh, Clyst Honiton or Rackenford parish councils wish to have the same outcome, as between the four parishes two days work would be necessary and the cost of this time split evenly between them.

The basis of charge is a half at £385, for two days to cover the 4 parishes, makes £770. This would then be reduced by 5% if a three-year contract is entered into, making the overall total £731.50. Once this is divided equally between the parishes a lowest charge of £182.88 results. If none of the other councils want this arrangement the charge just for Lapford for 3 years would be £270.75 per annum.

2122-153 PARISH COUNCIL WEBSITE & EMAIL ADDRESSES

The new parish council website was now accessible on www.lapfordparishcouncil.org.uk and this would be published in the Lapford Lookout to ensure the message was seen by the public. The Locum Clerk requested that councillors supply him with some photographs for the front page and the gallery page and it was agreed that all who had such pictures would send them directly to Rob.

Three councillors had not started using the parish council email addresses set up for its work. The Locum Clerk stressed, supported by the Chairman, that this was essential as soon as possible, so that the council could become GDPR compliant. The Chairman outlined the personal position of councillors not doing so which could involve disclosure of all of their personal email correspondence to satisfy an ICO investigation into a FOI request.

Thanks were given to the Locum Clerk for making this happen.

The Locum Clerk expressed concern about the parish council computer records were stored on the hard drive of the council laptop. He suggested that buying sufficient access on the 'Dropbox' system would ensure that the files were stored remotely, backed up daily and could be made available to councillors and new clerks whatever happened to the laptop. He said this access would cost £79.90 plus VAT and, on a proposal by Cllr. Lumsdon, seconded by Cllr. Andrews it was unanimously **Resolved** that the Locum Clerk make this happen immediately. Rob said that there would be a lot of work in ensuring the files were rationalised before being moved across.

2122-154 PLANNING MATTERS a) APPLICATIONS NOTIFIED

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Reference	Location	Proposal
21/01785/FULL	Nathannah, 10A Westgate Lapford Crediton	Variation of Conditions 2 and 3 of Planning Permission 19/00704/FULL to allow for the substitution of Elevations plan and materials. Decision: OBJECTION on the basis that the change of use from a garage to accommodation will exacerbate an already difficult car parking problem in that part of the village.

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

None

c) MID DEVON DISTRICT COUNCIL DECISIONS

Reference	Location	Proposal	Decision
21/01694/TPO	Graveyard Church of St Thomas of Canterbury Lapford Devon	Application to crown lift 3 Sycamores and 1 Common Beech, protected by Tree Preservation Order 05/00003/TPO	Consent Granted
21/01443/FULL	Land at NGR 273054 108706 (Clevelands) Rensley Lane Lapford Devon	Conversion of agricultural building to dwelling	Permission Granted
21/01762/HOUSE	Cepheus Popes Lane Lapford Crediton	Erection of a garage	Permission Granted

These decisions were **Noted**

d) APPEAL DECISION

The following appeal decision has been issued since the last meeting.

Reference	Location	Proposal
None		

2122-155

BANK RECONCILIATION

The 30th November 2021 Bank Reconciliation statement, was **Approved**.

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2122-156 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April 2021 to 30th November 2021 was received.

2122-157 RECEIPTS & PAYMENTS SCHEDULE

On a proposal by Cllr. Andrews, seconded by Cllr. Gowie the invoices on the schedule below for the period since the last meeting, were unanimously **Approved**.

PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
S Bragg	LTP Boundary Fence	208.00	Chq 1509
DC Bragg	LTP Gate Construction	658.28	212212
RJ Martin	Locum Clerk Services Nov 21	953.97	212212
Victory Hall	Room Hire Oct 21	12.00	212212
L Duddridge	Footpath Lighting	75.00	212212
WEP Fire Protection	Fire Protection Inspection	52.80	212212
S. Hemsworth	Cleaning – December 2021	52.00	SO
1&1 Ionos	Email Access – December 2021	2.40	DD
BT Group	Telephone & Broadband December 2021	41.28	DD
RBL Poppy Appeal	Wreath	30.00	Chq 1510
Dropbox	Access to Expanded Capacity	95.88	212213
Bill Graham	Gift for Andy Hill for abseiling the church tower	30.00	212214
Sue Briant-Evans	Toilet Cleaning Consumables	7.05	212214
Mike Leach	Grass Cutting	315.00	212214

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
HMRC	VAT Refund to 30 Sept 21	384.90	BGC

2122-158 2022/2023 BUDGET & PRECEPT

The locum clerk had circulated further analyses for budget and precept consideration. He focussed on the council tax charge to be levied for Parish Council activities on a Band D property. The two options considered were keeping the charge at the current level of £53.59 or balancing the budget with an amount sufficient to cover the budgeted expenditure which required an increase of £2.02 per annum to £55.61. The precept would

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then amount to £22,216 in total.

On a proposal by Cllr. Briant-Evans, seconded by Cllr. Whittaker it was **Resolved** to levy a precept of £22,216 for the year beginning 1st April 2022, or a Band D charge of £55.61.

A chart of some sort would be devised to communicate the effect on the overall Council Tax bills for the people of the village to ensure that the perspective of a 3.77% increase was plain, at a time when inflation is generally 3%+. The increase is needed to ensure good financial management at a time of great uncertainty.

2122-159 CORRESPONDENCE AND NOTICES RECEIVED

To note the correspondence received for circulation and to resolve to action any matters arising as appropriate

None not already circulated.

2122-160 MATTERS RAISED BY THE CHAIR

None

2122-161 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

2122-162 DATE OF NEXT MEETING

The next meeting of Lapford Parish Council is scheduled for Wednesday 5th November 2021 at 7.30pm, in the Victory Hall, Lapford. The deadline for agenda items is midday on the Friday two weeks preceding the meeting.

2122-163 EXCLUSION OF PRESS AND PUBLIC

There were no confidential matters to consider.

2122-164 CLOSE OF MEETING

The meeting closed at 10.05pm

Signed: Chairman

Date:

clerk@lapfordparishcouncil.org.uk

From: sue.briantevans@lapfordparishcouncil.org.uk
Sent: 01 December 2021 15:01
To: Roy Andrews; David Davenport; Julie Down; Pat Gowie; Peter Heal; Stacey Lumsdon; Rob Martin; John Parsley; Alex Shapland; Abigail Whittaker; Rob Martin
Subject: Fwd: Lapford Church Green

This for information for this evening's PC meeting.

Thanks

Sue

----- Original Message -----

Subject: Lapford Church Green

Date: 2021-11-29 11:56

From: sue.briantevans@lapfordparishcouncil.org.uk

To: Rob Martin <clerk@lapfordparishcouncil.org.uk>

Dear Rob

At their meeting last Wednesday the Church Green Trustees agreed that work to refurbish the bank between the Green and Lower Town Place should go ahead as soon as possible in order to take advantage of the time-limited offer of funding via the Heart of Lapford Directors.

However funding for the project remains about £2000 short. The meeting accepted a suggestion that the following request be put to the Parish Council.

Since the Queen's Platinum Jubilee will be celebrated next summer would the Parish Council consider donating £2000 to the Church Green Trustees in order to fully fund works to the bank as outlined above on condition that the restored bank be named 'The Elizabeth Bank' or something similar, as a permanent recognition of the Jubilee, and celebrations in the village.

I would be most grateful if this could be put before the Parish Council meeting on 1st December for consideration.

With many thanks

Sue Briant-Evans

Chair, Church Green Trustees

Proposed works to restore the bank between the Church Green and Lower Town Place.

Costings September 2021

It has been agreed by both parties that as there is no clear evidence as to which piece of ground the bank belongs that it should be treated for all practical purposes as in joint ownership of the Church Green Trustees and Heart of Lapford Development.

Costs estimates:

Derek Pleace for works and digger hire	£3050
Cutting donated oak into suitable posts and rails	350
Self-closing gate	170
Labour for fence repair and building	<u>275</u>
Total	<u>£3845</u>

Costs to be met by:

Heart for Lapford via PWLB funding	£1170
Donation to Church Green Trustees	<u>750</u>
	<u>£1920</u>

Shortfall in funding - £1925

There had been an intention by members of the public anxious to see the bank preserved to raise funds in the community to enable the bank to be re-instated. This has not happened.

Note that the Oak for the posts & rails will be donated by a member of the public and the stone required for building up the bank will be donated by Heart of Lapford Development, as will its carting from storage at Eastington to the site. The question of the disposal of rubbish from the site has not been addressed.

clerk@lapfordparishcouncil.org.uk

From: Peter Norman <hpandj@btinternet.com>
Sent: 26 December 2021 09:47
To: clerk@lapfordparishcouncil.org.uk
Cc: peter.heal@btconnect.com
Subject: HOLD Grant

Hi Rob,

The eligible expenditure within the term of the Grant toHOLD is set out below and the supporting evidence is attached. This is submitted as the final claim from HOLD and includes the agreed sum allocated to The Church Green Trustees from this Grant.

Finally, please note that all funds received by HOLD have been used for the benefit of the community as set out in the charitable objects of the HOLD governing document.

Final Claim to Lapford Parish Council for the outstanding balance for Lower Town Place Grant to HOLD

DATE:	13th December 2021	
FINAL CLAIM SCHEDULE:		
Outstanding balance advised on 1st December 2021		<u>£2,667.00</u>
Eligible expenditure:		
Carved Name Plate	£530.00	
Containers x 2	£2,800.00	
Container Siting	£360.00	
External power/light	£990.00	
Contribution to Church Green Trust	£1,200.00	
TOTAL	<u>£5,880.00</u>	
Less balance of remaining grant due now to be paid to HOLD		<u>£2,667.00</u>
Excess of eligible expenditure funded by HOLD		<u>£3,213.00</u>

Pete

LAPFORD PARISH COUNCIL

Lower Town Place

Capital Expenditure

Invoice Date	Contractor		Spend excluding VAT £
20/04/2020	Andrew Nethacott	Demolition & Asbestos Removal	11,300.00
23/04/2020	Josh Noon	Treeworks	600.00
23/04/2020	Josh Noon	Treeworks	147.00
23/04/2020	Josh Noon	Treeworks	412.50
28/04/2020	Josh Noon	Treeworks	412.50
07/07/2020	Martin Bragg	Labour & Plant	1,957.00
29/10/2020	Martin Bragg	Groundworks	12,643.00
29/10/2020	Devon Turf	Turf	6,605.40
09/11/2020	HOLD	Land Purchase Contribution	35,000.00
18/12/2020	Josh Williams	Low Wall	375.00
18/12/2020	Derek Pleace	Low Wall	575.00
11/01/2021	Martin Bragg	French Drain Construction	1,000.00
16/03/2021	South West Fixings	Fencing Materials	258.09
26/04/2021	S Bragg	Labour for Fencing	154.00
02/12/2021	D Bragg	Gate Materials	658.28
02/12/2021	S Bragg	Gate Construction	208.00
Total Spend			72,305.77
Loan Received			74,973.45
Remaining Balance			2,667.68



Notes of a Public Meeting held on 8th January 2022 at 10-30a.m. in the Victory Hall

Present Peter Heal (Parish Council) Chair, Cat Seymour (Youth Club), Briony Clinch (Community Church), Jane Cornelius, Rebecca Holley, Dr. John Parsley (Parish Council), Bill & Joan Graham (Parish Church), Alex Gator, (Mill), Sue Briant-Evans (Parish Council), Steve Keable (Youth Club), Pat Gowie (Parish Council)

1. **Introduction.** The Chair introduced himself and gave an outline of the reason for the meeting which was to look at possibilities for celebrating the Queen's Platinum Jubilee in June 2022, and to form a committee to take those ideas forward. Those present then introduced themselves.
2. **Ideas already under consideration:**
 - a) The dedication of the restored Church Green/Lower Town Place bank in memory of the Jubilee following a grant from the Parish Council towards the cost of restoration.
 - b) An exhibition of Children's art based on the idea of the Jubilee and its meaning to be held in the Ark in June and July in collaboration with Lapford Youth Club.
3. **Ideas for possible inclusion in village celebrations:**

Proposal	Responsibility/Details
Memorial tree planting	Parish Council? Available to order, 15 minimum. Site required.
Variety Show	LADS. Probably in the run-up to the celebrations
Jubilee memorial bench	Parish Council. Replacement bench for the one removed from behind the Orchard Centre. Grant?
Improved street lighting	Parish Council. Grant.
Beacon lighting, 2 nd June	Site required as the Church Tower idea is not insurable
Event at the Mill	Alex
Jubilee Church Service	Churches together. 3 rd June
Jubilee lunch & Children's games, 5 th June	Jubilee Cttee. Centre of the village location
Pensioners' lunch	Victory Hall
History Exhibition	Victory Hall/Church. LP2K and the Village Archive

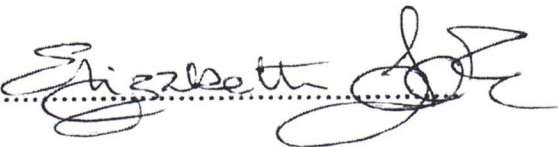
Parish Church open	PCC, flowers, exhibition. Garden Club to be asked to grow suitable flowers
Village display/competition	Jubilee Committee. Flowers/other display ideas outside houses.
Flags and bunting	Jubilee Committee. Centre of the village to be decorated. Audit of what is already available required.
Presentation to children?	Jubilee Committee. Research needed for affordable but quality items.
Funding?	Grants. Fundraising event. Parish Council.

4. **To form a committee to take ideas forward.** The following people agreed to form a committee: Cat Seymour, Jane Cornelius, Joan Graham, Sue Briant-Evans, Peter Heal.
5. **To set a date for a meeting.** The date was set as Friday 4th February at 7-30pm in the orchard Centre. (Peter will bring cake)!
6. **To consider any other business.**
 - a) The lack of funds to carry the project forward was pointed out. It was decided to hold a fundraising event on Saturday 16th April. Details to be worked out.
 - b) It was agreed to publish a further notice about the Jubilee in the LOI the hopes of attracting more people to join the committee. (Action Sue B-E)

LAPFORD VOLUNTARY CAR AID (2011)**ACCOUNTS OCTOBER 2020 – OCTOBER 2021**

I have inspected the Accounts for Lapford Voluntary Car Aid,
for the year October 2020 – October 2021 and have found them to
be present and correct.

The End of Year Balance standing at £2623.24.

Signed: 

Elizabeth John 15 October 2021.

LAPFORD VOLUNTARY CAR AID (2011)1st & 2nd Quarter Oct 2020 - March 2021

	<u>Income</u>	<u>Expenditure</u>
<u>Name</u>	<u>Mares Collected</u>	<u>Balance Paid</u>
Jerry Butler	59.00	45.00
Ron Kercher	55.00	44.00
Audrey McCormack	59.00	44.00
Pat Seepaul	40.00	27.00
Paul Tebble	23.00	17.00
Helen Teas	38.00	28.00
Jeanne Whitaker	43.00	33.00
John Chappell	75.00	51.00
Sharon Pocock	5.00	4.00
	<u>397.00</u>	<u>293.00 ✓</u>

Less Donations

John Chappell	51.00
Sharon Pocock	4.00
	<u>238.00</u>

Expenses (G Hill)

10.00
<u>248.00 ✓</u>

<u>Balance brought forward</u>	
Current Account	3086.40 ✓
Cash in Hand	170.84 ✓
	<u>3257.24 ✓</u>
less	248.00 ✓
Balance	<u>3009.24 ✓</u>

<u>Current Account</u>	
	2838.40 ✓
Cash in hand	170.84
	<u>3009.24</u>

Inspected by: Sharon PocockTREASURER Sharon Pocock

LAPFORD VOLUNTARY CARPARK (2011)

3rd Quarter APRIL - JUNE 2021

<u>NAME</u>	<u>INCOME</u> <u>SHARES COLLECTED</u>	<u>EXPENDITURE</u> <u>BALANCE PAID</u>
Mary Butler	37.00	28.00
Ron Kercher	43.00	33.00
Audrey McCormack	39.00	29.00
Pat Saspawl	18.00	13.00
Paul Tebble	29.00	18.00
Helen Tees	24.00	17.00
Jeannie Whittaker	20.00	13.00
John Chappell	37.00	28.00
Sharon Pocock		
Mervor Hill	15.00	12.00
	<u>262.00</u>	<u>191.00</u> ✓

Less Donations
John Chappell

28.00.
163.00 ✓

Expenses (G. Hill)

5.00
168.00 ✓

Balance B/F

Current A/c

Cash in Hand

less

2838.40 ✓

170.84 ✓

3009.24

168 ✓

2841.24 ✓

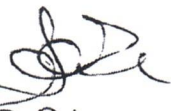
Current A/c

2838.40 ✓

2.84 ✓

2841.24

Inspected by

Signed: Elizabeth 

Date 15.10.2021.

Treasurer:

Date. 15.10.2021.

LAPFORD VOLUNTARY CAR AID (2011)4th QUARTER JULY - SEPTEMBER 2021

<u>NAME</u>	<u>Fares Collected</u>	<u>Balance Paid</u>
my Butler	25.00	20.00
in Kercher	60.00	48.00
Idrey McCormack	31.00	22.00
awt Jebble	47.00	32.00
Ken Jess	20.00	16.00
Carrie Whitaker	3.00	1.00
John Chappell	20.00	16.00
Freder Hill	55.00	44.00
Heron Pocock	20.00	16.00
	<u>281.00</u>	<u>215.00</u> ✓
<u>ss Donations</u>		
John Chappell		16.00
Heron Pocock		16.00
		<u>183.00</u> ✓

Expenses

Hill (Phone)
Hill (ink)

5.00
30.00
Total. 218.00 ✓

Lance B/F

rent A/c 2838.40 ✓
penses 188.00 ✓
equ 30.00 ✓
2620.40 ✓
sh in hand 2.84
2623.24 ✓

Current A/c

C/A 2620.40
Cash in hand 2.84
2623.24 ✓

Inspected by Elizabeth

Signed

Date 15.10.2021.

Treasurer

Signed

Date 15.10.2021.

LAPFORD PARISH COUNCIL

Parish Council Meeting 18th January 2022

SECTION 106 FUNDS HELD BY MID DEVON DISTRICT COUNCIL FOR LAPFORD

Report by the Locum Clerk

The Parish Council has available to it some funding from the Section 106 funds historically collected by Mid Devon Planners from developers. The table below shows the extent of this funding with some of it for general community facilities whilst the remainder is for teen facilities or improvements to the play area. These are projects that have been suggested at various times in my tenure as Lapford PC Locum Clerk and councillors should be aware that this funding exists. The figures to focus on are those in the penultimate column, totalling £21,110.69 as this is available now, the final column being amounts in outstanding agreements that have yet to be paid over – they might never be paid.

The first item on the list of £4,835.07 is 50% of an amount that it was agreed would be shared with Chawleigh PC which has now spent all of its share. I include below the email I received from Jo Williams at MDDC following which I talked to her and it is clear that, with the planning laws constantly changing this money might be the last available through the Section 106 system. We need to make sure that even this is not lost.

Dear Rob

Thank you for getting in touch and I sincerely apologise for not getting back to you before Christmas. I hope you had a nice break and a happy new year to you.

As requested please find attached an application form to apply for s106 funding and a breakdown below of all the monies available and pending for Lapford and Chawleigh parishes. I recall the £4,835.07 under 00/00018/PROJEC is earmarked for Lapford PC. Back in 2019 both parishes came to an informal agreement to split the pot of money as it stood at that time and Chawleigh went ahead and purchased a new slide and outdoor table tennis table. Lapford have not spent their half yet. As such the only money available to Chawleigh at this time is what's allocated to 20/00049/PROJEC.

If I can be of any further assistance at this stage please do not hesitate to get in touch.

Kind regards

Jo

Jo Williams | Planning Obligations Monitoring Officer | Mid Devon District Council | Phoenix House | Phoenix Lane | Tiverton | EX16 6PP
Direct dial: 07971 347082 | Switchboard: 01884 255255 | Email: s106@middevon.gov.uk | Website: www.middevon.gov.uk

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LAPFORD PARISH COUNCILParish Council Meeting 18th January 2022

<u>Project Ref</u>	<u>Parish</u>	<u>Project</u>	<u>Funds Available to Spend</u>	<u>Funds allocated but not yet available</u>
00/00018/PROJEC	LAPFORD	General Fund Lapford (Pre 2015)	£4,835.07	
20/00110/PROJEC	LAPFORD	Provision of teen facilities within the Parish of Lapford	£5,942.00	£1,205.00
20/00111/PROJEC	LAPFORD	the re-landscaping of the Council's former childrens play area in Church Close, Lapford	£6,712.62	£2,342.00
20/00112/PROJEC	LAPFORD	Phase two of the re-landscaping of the Council's former childrens play area in Church Close, Lapford	£3,621.00	£2,410.00
TOTAL SECTION 106 FUNDS ALLOCATED TO LAPFORD			£21,110.69	£5,957.00

LAPFORD PARISH COUNCIL

Parish Council Meeting 18th January 2022

The point of this report is to encourage the parish council, on behalf of the community, to pull together projects it might promote in order to benefit from the available funds. This will mean working with the other groups in the village to ensure we are all pulling in the same direction, such as LYPFT and HOLD for example.

Rob Martin

Locum Clerk

11th January 2022

2122 - 176

LAPFORD PARISH COUNCIL

BANK RECONCILIATION AS AT
31-Dec-21

			£	£
Bank Balances				
	NatWest		27,692.88	
	NS&I		21,539.32	
	Petty Cash		-	
				49,232.20
Uncleared Payments				
15/12/2021	212215	Tree Surgeon	Tree Felling LYPFT	1,900.00
15/12/2021	212215	Mid Devon Mobility	Grant	100.00
				2,000.00
TOTAL BALANCES				47,232.20
Balance at 1/4/2021		Current Account	20,137.28	
		NS&I	20,798.89	
		Petty Cash	198.45	
				41,134.62
Plus Receipts			29,821.95	
Less Payments			(23,724.37)	
				6,097.58
TOTAL BALANCES				47,232.20
Reconciliation				-



Account type: **BUSINESS CURRENT**
 Account number: **04515099**
 Sort code: **52-30-06**
 Account name: **SLA LAPFORD P C V**

Transactions

Date: **10th January 2022**

Your transactions

Showing: Last 2 months, All Transactions

Date	Type	Description	Paid in	Paid out	Balance
4 Jan 2022	S/O	SUE HEMSWORTH , OC CLEANING , FP 04/01/22 30 , 32015027475018000N	-	£52.00	£27,640.88
29 Dec 2021	D/D	BT GROUP PLC , GP00449335-000038	-	£41.28	£27,692.88
23 Dec 2021	D/D	1&1 INTERNET LTD. , V77374748-96950784	-	£2.40	£27,734.16
16 Dec 2021	D/D	1&1 INTERNET LTD. , V73144437-95403391	-	£26.44	£27,736.56
15 Dec 2021	CHQ	001509	-	£208.00	£27,763.00
7 Dec 2021	CHQ	001510	-	£30.00	£27,971.00
3 Dec 2021	DPC	S BRIANT-EVANS , CLEANING MATERIALS, VIA ONLINE - PYMTB, FP 03/12/21 10 , 40143120835361000N	-	£7.05	£28,001.00
3 Dec 2021	DPC	BILL GRAHAM , ANDY HILL PRESENT , VIA ONLINE - PYMT , FP 03/12/21 10 , 37143406886672000N	-	£30.00	£28,008.05
3 Dec 2021	DPC	M F LEACH , CHURCH GREEN GRASS, VIA ONLINE - PYMTB, FP 03/12/21 10 , 13143120884738000N	-	£315.00	£28,038.05
2 Dec 2021	DPC	R MARTIN INV378 , DROPBOX , VIA ONLINE - PYMT , FP 02/12/21 10 , 01122803226615000N	-	£95.88	£28,353.05
2 Dec 2021	DPC	DAVID BRAGG , GATE MATERIALS , VIA ONLINE - PYMTB, FP 02/12/21 10 , 40100914414861000N	-	£658.28	£28,448.93
2 Dec 2021	DPC	R MARTIN INV378 , INVOICE 397 , VIA ONLINE - PYMTB, FP 02/12/21 10 , 55100916402831000N	-	£953.97	£29,107.21
2 Dec 2021	DPC	DUDDIDGE LIGHTING , LAPFORD PC , VIA ONLINE - PYMTB, FP 02/12/21 10 , 50100915313344000N	-	£75.00	£30,061.18
2 Dec 2021	DPC	WEPIREPROTECTION , LAPFORD INV 0494 , VIA ONLINE - PYMTB, FP 02/12/21 10 , 01100918139091000N	-	£52.80	£30,136.18
2 Dec 2021	DPC	VICTORY HALL , INV 370, 381 , VIA ONLINE - PYMTB	-	£24.00	£30,188.98
1 Dec 2021	S/O	SUE HEMSWORTH , OC CLEANING , FP 01/12/21 30 , 10025036953484000N	-	£52.00	£30,212.98
26 Nov 2021	D/D	BT GROUP PLC , GP00449335-000037	-	£41.28	£30,264.98
24 Nov 2021	D/D	1&1 INTERNET LTD. , V77374748-93965196	-	£2.40	£30,306.26
17 Nov 2021	D/D	1&1 INTERNET LTD. , V73144437-98439443	-	£14.44	£30,308.66
16 Nov 2021	D/D	1&1 INTERNET LTD. , V73144437-98918395, INITIAL PAYMENT	-	£21.18	£30,323.10

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LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

Code

31-Dec-21

	2020/2021 Actual £		2021/2022 Budget £	2021/2022 to date £	% of Budget £
		RECEIPTS			
1	19,713	Precept	20,713	20,713.42	100
2	-	Interest	913	740.43	81
3	4,973	Grants & Other Donations	-	-	-
4	-	Section 106 Income	-	-	-
5	-	PWLB Loan	-	-	-
9	-	VAT Receipts	8,368	8,368.10	100
	24,686	TOTAL Receipts	29,994	29,821.95	99
		PAYMENTS			
		Administration			
10	-	External Audit	300	300.00	100
11	-	Internal Audit	150	150.00	100
12	35	ICO	35	35.00	100
13	2,762	Solicitors	950	950.00	100
14	-	Land Registry	-	-	-
15	507	Insurance	480	477.60	100
16	-	Elections	900	895.49	99
17	24	IT&C	620	620.90	100
18	-	Office Consumables	300	274.26	91
19	-	Refreshments	-	-	-
20	-	Postage	50	-	-
21	-	Venue Hire/Zoom	100	64.00	64
		Clerk & Councillors			
29		Locum Clerk	10,000	7,060.50	71
30	-	Clerk's Salary	-	-	-
31	-	NI	-	-	-
32	-	Clerk's Expenses	100	7.65	8
33	-	Councillor Expenses	100	-	-
34	-	Councillor Allowances	100	-	-
35	-	Training & Development	400	60.00	15
		Subscriptions			
41	275	DALC/NALC	220	217.00	99
42	-	SLCC	-	-	-
43	-	DCT	-	-	-
		Car Park			
50	-	Maintenance & Improvements	150	144.00	96
		Orchard Centre			
60	649	Cleaner	630	468.00	74
61	-	Cleaning Consumables	60	14.87	25
62	213	Electricity	280	197.97	71
63	158	Water	160	99.63	62
64	15	Maintenance & Improvements	200	64.00	32
65	389	Telephone & Broadband	420	309.60	74
		Telephone Kiosk			
71	-	Refurbishment	-	-	-
72	-	Maintenance	-	-	-
		Defibrillator			
80	-	Installation	-	-	-
81	-	Maintenance & Consumables	200	-	-
		Community Website			
90	-	Development	-	-	-

LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

Code

31-Dec-21

	2020/2021 Actual £		2021/2022 Budget £	2021/2022 to date £	% of Budget £
91	-	Maintenance	100	51.71	52
		Maintenance - General			
100	-	Annual Inspections	500	-	-
101	165	Church Clock	500	505.00	101
102	-	DAA Lighting	130	-	-
103	300	Grass Cutting	315	315.00	100
104	-	Verge Cutting	235	-	-
105	21	Landscaping	100	-	-
106	-	Weed Spraying	-	-	-
107	-	Noticeboard	-	-	-
108	-	Church Green Gates	-	-	-
109	-	Outdoor Bench	-	-	-
		Public Rights of Way			
120	-	Maintenance & Improvements	-	-	-
		Emergency Planning			
130	-	Equipment	100	-	-
131	-	Booklet	100	-	-
132	-	Maintenance & Improvements	-	-	-
133	-	Training	-	-	-
		Grants Made			
140	1,459	Lapford Church Green	3,300	1,300.00	39
141	-	LYPFT	2,090	2,086.20	100
		COVID Emergency			
150	2,807	LERT Expenses	500	487.15	97
151	-	Equipment	-	-	-
		Section 137			
160	30	General Donations	1,000	100.00	10
161	-	Armistice Wreath	30	30.00	100
162	-	Litter Pick Refreshments	60	-	-
163	75	Highways Improvements	75	75.00	100
164	-	Fireworks Event	-	-	-
165	-	Armistice Event	-	-	-
166	-	Flags	-	-	-
167	-	Competition Prizes	-	-	-
		Lower Town Place - Capital Expenditure			
168	71,027	Site Costs Funded by Loan	3,950	1,278.37	32
		Loan Repayments			
170	4,499	PWLB Repayments	4,500	4,499.26	100
400	6,460	VAT Expenditure	500	586.21	117
	91,871	TOTAL EXPENDITURE	34,990	23,724.37	68

RESERVES

29,312 General Reserve

35,874

Earmarked Reserves

200 Car Park Refurbishment

200

200 Church Clock Overhaul

200

1,305 Calor Gas Rural

1,305

1,277 Transparency Code

1,277

LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

Code

31-Dec-21

2020/2021 Actual £		2021/2022 Budget £	2021/2022 to date £	% of Budget £
150	PROW		150	
4,744	PWLB		4,744	
3,946	Lower Town Place		3,483	
41,134			47,232	