

Lapford Parish Council

Lapford Parish Council Meeting 3rd November 2021

There was a meeting of Lapford Parish Council on Wednesday 3rd November 2021 at 7.30pm held in the Victory Hall, Lapford

Members Present: Cllrs Julie Down; Roy Andrews; Pat Gowie; John Parsley; Alex Shapland; Abigail Whittaker.

Also Present: No-one

In attendance: Rob Martin (Locum Clerk)

Others: 1 member of the public.

MINUTES

- In the absence of Peter Heal, Cllr. Down took the Chair.**
- 2122-129 APOLOGIES**
 Apologies had been received from Parish Councillors Peter Heal; David Davenport; Sue Briant-Evans; Stacey Lumsdon.
 Apologies were also received from County Councillor Margaret Squires & District Councillor Clive Eginton.
- 2122-130 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)**
 There were no declarations of interest.
Standing Orders were suspended and the Chairman declared the meeting closed
- 2122-131 PUBLIC PARTICIPATION SESSION**
 Bill Graham stated that he had sent quotations for the repair of the clock to the Clerk. He said that there was a need for a volunteer to climb the tower to make adjustments to the clock, probably four times a year.
- 2122-132 COUNTY AND DISTRICT COUNCILLORS' REPORTS**
 There were no reports.
- The Chairman reconvened the meeting in line with Standing Orders*
- 2122-133 MINUTES**
 On a proposal by Cllr. Gowie, seconded by Cllr. Whittaker the minutes of the Parish Council meeting held on 20th October 2021 were **adopted** as a correct record of the meeting and signed by the Chairman.
- 2122-134 BANK RECONCILIATION**
 The 31st October 2021 Bank Reconciliation statement, was **Approved**.

Lapford Parish Council

Lapford Parish Council Meeting 3rd November 2021

2122-135 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The attached statement of Receipts and Payments compared to Budgets for the period from 1st April 2021 to 31st October 2021 was received.

The Clerk explained that this analysis was the starting point for the budget considerations in order to be able to predict where the current year would end up and as a result what the starting reserves would be for the next year.

2122-136 RECEIPTS & PAYMENTS SCHEDULE

Cllr. Parsley was concerned about how the way that the Parish Clock repairs had been commissioned, having had confirmation that the clerk knew nothing of the work before he received the bill. The work was effectively being commissioned by an outside person and not according to the parish council Financial Regulations. From this point, this process needs to change and would be part of a report from the clerk to be considered at the next meeting. In the meantime, this invoice should be paid, as the Cumbria Clock Company repaired it in good faith.

On a proposal by Cllr. Gowie, seconded by Cllr. Andrews the invoices on the schedule below for the period since the last meeting, were unanimously **Approved**.

PAYMENTS

Payment to	Services	Amount £	Payment No.
2021/2022			
RJ Martin	Locum Clerk Services Oct 21 & Stationery	948.70	212211
PKF Littlejohn	2020/21 External Audit	360.00	212211
Devon Association of Local Councils	Training	60.00	212211
Cumbria Clock Company	Minute Hand Repair	378.00	212211
S. Hemsworth	Cleaning – November 2021	52.00	SO
1&1 Ionos	Email Access – November 2021	2.40	DD
BT Group	Telephone & Broadband November 2021	41.28	DD

RECEIPTS

Receipt from	Services	Amount £	Method
2021/2022			
NS&I Savings	Accumulated Interest	740.43	BAC

Lapford Parish Council

Lapford Parish Council Meeting 3rd November 2021

2122-137 2020/2021 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The Locum Clerk reported that the report from PKF Littlejohn had now been received. As a result, he had placed the Notice of Conclusion of Audit on the new website and had copies to be placed on the parish council noticeboards.

A future report will bring forward the required policies that are essential for audit purposes and need to be on the website by the financial year-end.

2122-138 2022/2023 BUDGET & PRECEPT

The Clerk had circulated a budget report and analyses for discussion. He explained that the basis of accounting was in the simplest form, as Receipts and Payments with no adjustments.

As a starting point It was important to look at the required earmarked reserves first of all, in order to ensure the sustainability of the usable General Reserve. When setting the precept for the year, it was essential to take the General Reserve balances into account to ensure ongoing financial viability, but also taking only what was needed in Council Tax precept. As a result, it was **Agreed** that the incorrect reserves currently shown should be changed in line with his report to give the correct General Reserve balance.

He requested that councillors look at the budget analysis line by line and to ask questions on the detail, so that a final version could be put together in order to be able to decide on the necessary precept for 2022/2023.

The Locum Clerk suggested that in considering the budget, questions should be asked about matters such as whether grants were to be paid, what the future use of the Orchard Centre would be, why is the Church Green a charity? He believed that an all-enveloping community plan should be drawn up by the parish council which could be done by introducing a Neighbourhood Plan. The cost implications of this plan would form the basis for future budgets.

The point of showing a 5-year projection based on current policies and costings was to track how the General Reserve would move over time. A precept would then be set to ensure financial viability for more than just the following year.

The analysis showed that with the same precept receipt over the 5-year period that the General Reserve would reduce over time. It was currently in the healthy position of covering a year and a half's expenditure.

Councillors believed that there was a need to not diminish the General Reserve, but that the Precept level should be 'frozen', if possible.

The locum Clerk said that he would come to the next meeting with a simpler analysis achieving these requirements. He also said that there was a need to tell people what the parish council does and relate it to the portion of the council tax charge it took up, and this he would present at the next meeting also.

Lapford Parish Council

Lapford Parish Council Meeting 3rd November 2021

Councillors with further thoughts on the detail of the budget would contact the Locum Clerk by email so that this could be incorporated in time. The aim would be to make a decision on the precept level by the time of the next meeting and not leave it until January 2022.

2122-139 MATTERS RAISED BY THE CHAIR OR COUNCILLORS

The Chairman had nothing further to cover. Individual councillors responded as follows:

- Cllr. Shapland confirmed that he had submitted the P3 form in to Devon CC's PROW team.
- Cllr. Gowie wished to ensure that snow warden/road warden arrangements were done as soon as possible and it was Agreed that she get on and make contact herself.
- Cllr. Parsley requested that he attend some DALC presentations such as report writing and this was **Agreed**.
- Cllr. Andrews the need to fell the diseased trees in playing field which was now urgent. He would make a grant claim from the LYPFT to the Parish Council. The total cost was about £4,000. Once the application and supporting information had been supplied the Clerk would undertake ordering work, if that was agreed when the matter was considered again for approval.

2122-140 DATE OF NEXT MEETING

The next meeting of Lapford Parish Council is scheduled for Wednesday 1st December 2021 at 7.30pm, in the Victory Hall, Lapford. The deadline for agenda items is midday on the Friday two weeks preceding the meeting.

2122-141 CLOSE OF MEETING

The meeting closed at 9.25pm

Signed: Chairman

Date:

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

REPORT TO THE PARISH COUNCIL

The Parish Clock

1. The Parish Clock on the church tower was given by the community to Revd Cornelius William Wilson, the then vicar upon his 80th Birthday (as per an article in the Devon & Exeter Gazette dated 24th December 1909, a copy of which is below). The funds were apparently raised by donations and amounted to more than £100!
2. There was plainly no thought given at that time to who was going to 'own' the clock and pay for its maintenance. I suspect that, if asked, the answer would have been that it belonged to the church, but it seems to have been given to the vicar. He was already 80 years old, so asking him or his estate to pay for maintenance of which there would have been very little in the clock's early years was likely to be unproductive.
3. It is not surprising then that by the time the clock needed significant work doing to it, the messages got crossed.
4. The upshot has been that the PCC did not want to pay for the clock's maintenance, I suspect based on a slightly distorted version of how it came about, so the parish council started to pick up the tab. As far back as I have been able to trace, without spending an inordinate amount of time going through old minutes which are held by the record office, the parish council has paid for the inspection and maintenance of the clock for more than 10 years.
5. Although there are those amongst you that will no doubt want to turn it back to the PCC to sort the problem out, the parish council is there to represent the community and with an assumed 'ownership' based on the PCC's reluctance to maintain the clock this is an opportunity to decide once and for all, how much work should be done to keep the timepiece working.
6. It has been the practice that the PCC contact with the parish council on this matter has been Bill Graham, who seems to have been the person with an adopted role of 'Keeper of the Clock'. This has involved him arranging the inspection and maintenance including deciding what needs to be done to keep it working, obtaining quotations from contractors, usually the Cumbria Clock Company, and overseeing that the work was done before passing invoices for payment to the Parish Clerk in place at the time. From a financial management and governance point of view, this is not an acceptable methodology because the person responsible in law for this is the Clerk as their role as Responsible Financial Officer. Whatever future work is undertaken on the clock will need to comply with the parish council's Standing Orders and Financial Regulations.
7. The current position appears to be as follows:
 - The clock is inspected once a year by the Cumbria Clock Company, at a cost of £165.
 - The time keeping adjustments involve a local volunteer and someone new is needed to take this on.
 - The striking mechanism is not working.

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

- The auto-wind system needs to be renewed.
 - There are some issues with access to the face and hands of the clock because of its location. Occasional work has to be done to ensure that there is no rust/detritus hindering the free movement of the hands.
8. It has been reported to the council that work needs to be done to ensure continued running of the clock and, based on the quotations obtained by Bill Graham, the options for refurbishment of the clock mechanism available to the parish council are:

Work	Contractor	Quotation
To treat the clock as an ornament only and do nothing	No-One	£0
To service the exchange circuit board and new micro-switches	Clockwise	£2,160
A full off-site overhaul of 12-volt system	Clockwise	£3,865
New 240-volt system with no back-up	Cumbria Clocks	£5,990
New 24-volt system with back-up	Smiths of Derby	£8,117

9. The question has to be asked whether or not the clock is worth repairing at all. When it was installed in 1909, many people relied it showing the correct time with farmers able to see it from their fields and others able to hear the chimes even if they could not see the clockface. Very few people had their own watches and nowadays most people have mobile phones to tell the time with. Its use is now largely limited to being an ornament on the church tower.
10. The parish council has to decide whether its council taxpayers would generally agree to keeping clock operational for the time-being or longer at a cost of between £2,160 and £8,117. If not then one option is to let the clock stop and be an ornament only.

Conclusion:

11. The decisions required are:

a) Does continued maintenance of the mechanism take place?

If so,

- b) Is work to be commissioned now or should it wait until the clock ceases to operate?
- c) If work is to be done, which of the options, if any, should be chosen to achieve the required outcome?

Rob Martin

22nd November 2021

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

LAPFORD'S NEW CHURCH CLOCK.

UNIQUE BIRTHDAY GIFT

DEDICATORY CEREMONY.

The dedication by the Lord Bishop of Exeter, on Wednesday, of the new clock recently placed in the tower of the parish church of St. Thomas a Becket, Lapford, in commemoration of the 80th birthday—celebrated by a parochial gathering last July—of the Rector (the Rev. Cornelius William Wilson, M.A.), was a ceremony which aroused a good deal of interest in the neighbourhood, and which will be long remembered. The new clock was provided by the subscriptions of the parishioners and other friends of the venerable Rector, who, during his 33 years in that position, has endeared himself to all who know him. Mrs. Wilson, who has proved an exemplary helpmeet to her husband, is also greatly esteemed by the parishioners.

The method chosen by the parishioners to mark the occasion, and also their appreciation of their Rector, was a unique, but certainly commendable one. The Committee responsible for the arrangements comprised Messrs. W. H. Rogers (chairman), E. Tucker, R. H. Densham, J. Ley, F. Saunders, J. Bice, C. T. B. Saunders, W. Drake, J. Snell, and J. Holwill (two churchwardens), and T. Woolway (hon. secretary). The subscriptions came in freely, and totalled considerably over £100.

The fact that many Nonconformists as well as Church parishioners contributed is significant of the good feeling existing among the people of Lapford.

The clock, which was supplied by Mr. T. R. Miles, watchmaker and jeweller, 34, High-street, Crediton, has one 5ft. dial, with gilt figures on copper ground work. The dial is fixed in the east side of the tower, and its appearance is well in keeping with its stone-work setting.

The hands are copper, counterbalanced from

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

The hands are copper, counterpoised from the inside by adjustable balances. The hours are struck on a large tenor bell, and there is a ding-dong quarter-chime playing on two bells. The clock has an apparatus continuing the action during winding, and a small dial on the movement by which the external hands can be regulated and set to time. The main frame of the clock is a massive one of iron, cast in one piece, planed smooth and true, with all the various wheels, levers, and other working parts so arranged upon it that any separate part can be removed without disturbing the remainder. All the wheels are made according to the recommendations of the late Lord Grimthorpe, the teeth being carefully shaped to the correct scientific curve, so as to work into each other with perfect smoothness. The pendulum is a cylindrical one, with a bob weighing 1 cwt., and is fitted with screw clutch suspension, an ordinary screw regulator, with an auxiliary regulator for delicate adjustments. The clock is guaranteed to maintain perfectly accurate time, with less variation than three seconds per week. The work of fixing it has been admirably carried out under the direction of Mr. Miles, and the many visitors and residents have inspected the beautifully fitted and up-to-date works with a good deal of interest.

Other great improvements which have been recently made have been the pointing of the tower and the south wall of the church, while the font has been moved forward, and the base of the tower screened off for the ringers. This completes the work of renovation to the quaint, picturesque little church. The Rector, with characteristic generosity, has this week made over to the church the "Green," an enclosure of land adjacent to the church, which he bought 30 years ago.

Among those present at the service of dedication were Messrs. C. W. Wilson, Wickham, Purse (Lapford), and Bramridge (Winkleigh), Mrs. and Miss Dunning (Winkleigh), the Misses Vivian and Loveband (Lapford), Major and Mrs. Binney, Mr. and Mrs. H. J. Beare, Mr. Roger Densham (Lapford), and the members of the Committee. The service was fully choral, Mrs. Hayman ably presiding at the organ. The clergy present, in addition to the Bishop of Exeter, were the Revs. C. W. Wilson (Rector), J. E. Binney (Bishop's Chaplain), H. Bramridge (R.D. Winkleigh), and E. P. Wickham (assistant-clergyman, Lapford). The last-named clergyman intoned the service, and the Lessons were read by the Rev. H. Bramridge. The hymns were "We love the place O God," "While no one gilds the skies" and "Now thank we all our God." The Lord Bishop of Exeter, on pronouncing the dedicatory prayer, pulled a rope which started the clock, and the half-hour chimes, listened for in silence by the congregation, were heard a moment later.

An impressive sermon was preached by the Bishop of Exeter, who based his remarks on the words, "So teach us to number our days that we may apply our hearts unto wisdom" (or "that we may not to us a heart of wisdom"). Each beat of the clock, as each beat of our hearts, he said, measured off an appreciable fraction of our time. Remembering how short was our time on earth, we should make the very best use of every day as it went, of every moment of every day.

Lapford Parish Council

Lapford Parish Council Meeting 1st December 2021

A brass tablet, mounted in oak at least 100 years old, taken from the church, has been placed on the church wall by Mr. T. Woolway. The tablet, which Mr. Miles supplied, bears the following inscription, having reference to the new clock:—

"In Dei Honorem.

"The clock in this tower was erected, at the cost of the parishioners and private friends, to commemorate the 80th birthday of the Rev. Cornelius William Wilson, M.A., Rector of this parish. A.D. MCMEK."

The Rector and Mrs. Wilson subsequently entertained their friends and a number of parishioners at tea in the Club-room.

At an interval the Rector expressed his gratitude to the Bishop of Exeter for attending to dedicate the clock. It had been very helpful to him that he had had the personal approval, time after time, of the Bishops of the Diocese. The Rector, in feeling language, also voiced his thanks to the parishioners, and spoke of the happy relations which had ever existed between them and himself. (Applause.)

The Bishop of Exeter, in response, said it was very agreeable to him to visit a parish when some new, useful addition or improvement was made to a church. But he was particularly glad to come there on that occasion, when improvements had been made in the church and a new clock placed in the tower mainly as a result of the self-help and local patriotism of the parishioners. (Applause.) Another reason which greatly influenced him was his great regard and esteem for their venerable Rector. (Applause.) He hoped Mr. Wilson's lengthy residence among them—which had, he believed, made a deep influence for good in the religious and social life of that parish—would be followed by many more years. (Applause.) He should be surprised if any previous Rector of Lapford had more thoroughly cared for the church and the people, or endeared himself more to all that was best in the parish, than Mr. Wilson. (Hear, hear.)

clerk@lapfordparishcouncil.org.uk

From: hayley <hayley@middevonmobility.org.uk>
Sent: 19 November 2021 11:56
To: clerk@lapfordparishcouncil.org.uk
Subject: Mid Devon Mobility – Still Striving to Keep Our Isolated Communities Connected
Attachments: Mid Devon Mobility Leaflet All Schemes 2020.pdf

Dear Councillors of Lapford Parish Council,

Mid Devon Mobility – Still Striving to Keep Our Isolated Communities Connected

Our charity strongly believes no-one deserves to feel isolated and alone at any point in their lives, but with the dreaded Covid19 still on the horizon we believe, and I'm sure you'll agree, that it is even more prevalent & more vital than ever that we do what we can to help reduce the amount of people within our communities feeling this way...

Mid Devon Mobility's Mission statement is *"Increasing the independence, mobility and peace of mind of older, disabled and isolated people in our communities"* and the pandemic couldn't have played any more havoc with our mission. Our charity's ethos is focused around taking down the barriers faced by marginalised people due to poor access, the Pandemic and the challenges it has brought for our community has meant that it is the more 'vulnerable' marginalised people that have found this period the most difficult. We have strived for over 30 years to make sure people living in our community were not left isolated and lonely and COVID 19 certainly put this to the test! At the start of the Pandemic we adapted our services to ensure our vulnerable community were still looked after throughout the difficult months. We set up and launched a Shopping & Prescription Delivery Service, Telephone Befriending Service and Ipad Connection Service. These services have been a lifeline to the elderly, disabled people of our community, many of whom do not have any family or friends nearby to help them.

Once restrictions were lifted, alongside our 'adapted service' we again began to provide our usual services (including: Ring & Ride, Community Car, Community Hub, Day Trip Club, Shop & Leisure Mobility, Wheelchair Accessible Transport, School Transport), although due to restriction rulings these had to be offered at reduced rates and numbers, as well as putting in place Covid19 safety measures. As you can imagine, all these limitations & measures hugely damaged our charity's revenue and we have had to really adapt to survive through these difficult times.

Our charity has been there for the vulnerable people of our community for over 30 years, and we will hopefully continue to do so for many more years, we will not give up without a fight! It is through generous donations from generous people that we, as a charity, are able to continue to provide our services to the people of your parish.

I can confirm that we currently have 30 members on our system from the Lapford parish. We would welcome the opportunity to hold a short presentation at one of your meetings (either face-to-face or via Zoom) to help increase this number further - or if you know of a local group in your parish we may be able to attend to inform people in more detail of the services we provide we'd be more than happy to do so.

We would be hugely grateful to your Parish Council if you would kindly consider providing our charity with financial support for the next financial year to help us to continue to provide our 'normal' services as well as our 'Covid19 adapted services' to the elderly, disabled and rurally isolated people of our community.

I have attached a leaflet providing a little more detail of each of our services. Please let me know if you would like any hard copies or posters to display in your parish, or pdf version to put in your newsletters.

I look forward to hearing from you.

Yours sincerely,

Tri-Shaw Project

The aim of this project is to build relationships with local care homes and manage/ train a band of volunteer cyclists to take elderly people on bike rides out of their homes and back into their communities. By introducing this scheme we hope to:

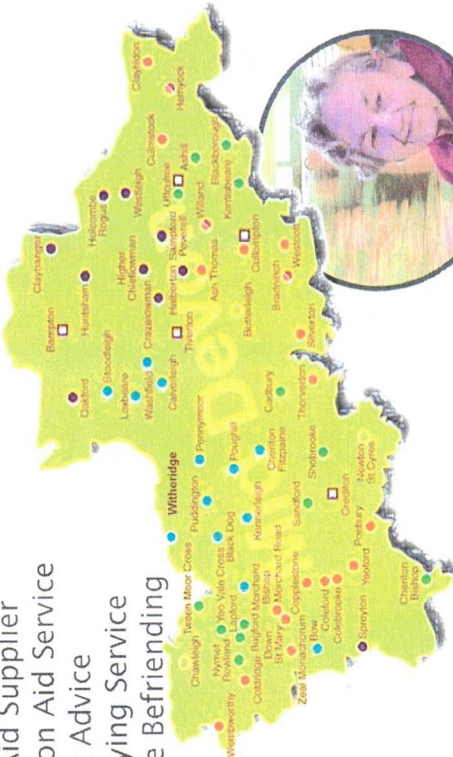
- **Build stronger communities**
- **Tackle issues of social isolation amongst the elderly**
- **Create more engaged and active community.**



Our Other Services

- Mobility Aid Supplier
- Prescription Aid Service
- Transport Advice
- Photocopying Service
- Telephone Befriending

The Area We Cover



"Community Transport is my lifeline, without it I would not be able to do my shopping independently" - Freda

If you would like to find out more about these services please contact the appropriate Transport Coordinator

Tiverton: 01884 242099
Crediton: 01363 773303

Our office opening hours are:
Monday - Thursday 9:00am - 4:00pm
Friday 9:00am - 4:00pm (Tiverton Only)

For copies of this leaflet in other formats, please contact us on 01884 242099

Updated November 2020



Mid Devon Mobility

Connecting Communities



Tiverton Office: Multi-Storey Car Park, Phoenix Lane,
Tiverton EX16 6NB **Tel: 01884 242099**

Crediton Office: Market Street, Crediton, EX17 2BN
Tel: 01363 773303

www.middevonmobility.org.uk

Email: info@middevonmobility.org.uk

Registered Charity No. 1099477 Company Ltd by Guarantee 4738406



2122-151(b)

All About Us

We are a local charity whose accessible services are aimed at increasing the independence, mobility and peace of mind of older and disabled people; helping to combat the problems of loneliness and isolation.

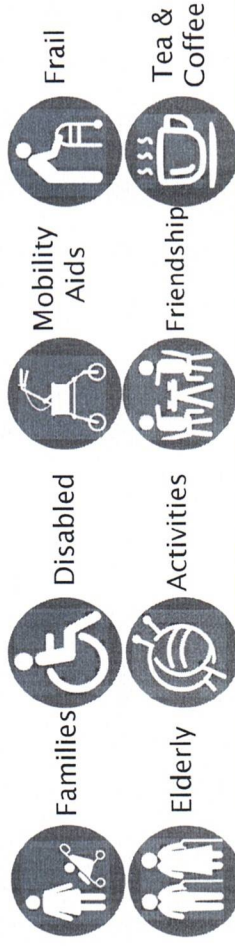
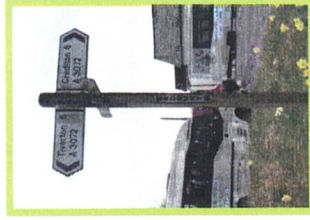
Mid Devon Mobility is a Registered Charity funded through donations & grants including grants from Mid Devon District Council, Devon County Council, Tiverton, Crediton & Cullompton Town Councils.

Our Mission Statement- "Increasing the independence, mobility & peace of mind of older, disabled & isolated people in our communities"

Our Vision - 'To help support individuals in the whole of the Mid Devon area have unhindered access to a variety of accessible services, enabling them to enjoy a full and active life while continuing to live in their local community'.

£10 Annual Membership is required for all of our services, this membership helps us to head towards a sustainable future and encourages members to take an in-depth role in how they wish our organisation to operate in the future.

Parking is FREE when using our Shop & Leisure Mobility Scheme, collect a permit from our reception area and park in one of our allocated bays.



www.middevonmobility.org.uk

Telephone Befriending

Are you feeling lonely?

Would you like someone to chat too?

Yes?

Try our Telephone Befriending Scheme - It's Free!

'One of our friendly volunteers will call you at a time & frequency you require.'

Keeping communities connected throughout Covid 19

Tel No: 01884 242099

email: info@middevonmobility.org.uk

Registered Charity 1099477



We are here to help!

Keeping Connected

We can help from the comfort of your own home:

- ♦ Video call your family or friends
 - ♦ Book a virtual GP appointment
 - ♦ Shop online
 - ♦ Join in on our fun activities, quizzes, coffee mornings
- No computer or internet is necessary as we will bring everything you need directly to your door and your volunteer will set everything up, so all you have to think about is what to chat about! We will even supply you with a home baked treat on our coffee mornings sessions.
- All Government guidelines on social distancing and use of PPE will be strictly adhered to.**



Due to the high demand of this service we are always seeking additional volunteers to help with delivery of this project, please call 01884 242099 for more information.



Ring & Ride Scheme



Is a door to door friendly assisted accessible minibus in your area to help people of all ages & abilities get out & about.

**Too far from the nearest bus stop? Shopping to heavy?
Need to travel with an escort? Difficulty walking?**

Maybe we can help! Claim back your independence!

How does it work and how do I join? Simply give us a call and book your first journey, we will take some details over the phone and book your seat.

What if I need to use a Scooter? - We are unable to carry scooters, but we can take you to our Shop & Leisure Mobility Centre in Tiverton on request.

How much does it cost? -A return journey can cost from as little as £4 plus membership.

Where does the Ring & Ride go?

Tiverton Ring & Ride - On Mondays we travel to Wellington, Taunton or Cullompton on a rotation. Tuesday through to Friday we travel to Tiverton Town Centre from outlying areas.

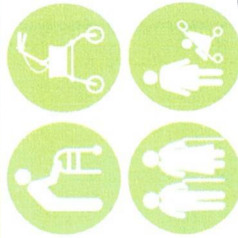
Crediton Ring & Ride - Our destinations are Crediton Town Centre, Exeter, Tiverton, Okehampton and Newton Abbot.

We reserve the right to cancel or change any journey/ trip which does not have sufficient people taking part to make it financially viable (Including our Day Trip Service).



Our full timetable can be found in our newsletter, which can be posted out to you or feel free to call the Tiverton or Crediton office for more details.

Community Car Scheme



Our Community Car Scheme offers a personal door to door service for all ages, helping to connect communities and enabling people to get out & about.

This scheme can be used for a variety of appointments including hospital, doctors, hairdressers, airport/train/port, shopping or visiting friends & family. We currently operate two Community Car Schemes covering the entire Mid Devon Area along with a few bordering parishes seven days a week.

Transport is provided by volunteers using their own cars. Fares start from as little as £5. Please feel free to call us for a quote before booking. Please give at least 48 hours notice as sadly we can not take bookings on the day.

Volunteering For Us

Do you have time to help? Do you have a friendly manner?

If yes Volunteer Today! -If you fancy doing something amazing, have free time & would like to make a difference to older people in Mid Devon, we would love to hear from you & welcome you to be a part of our team. Our organisation offers various roles and times to suit you: We are always seeking Volunteer Car Drivers, Minibus Drivers, Community Hub Volunteers, Office Volunteers, Fundraising Volunteers, Leaflet Drop Volunteers, Cake Bakers & Shopping Buddies



Mobility Equipment Hire



Mobility Equipment Hire is a scheme that enables people with limited mobility to use hire compact scooters, manual wheelchairs, wheeled walkers and zimmer frames to help you get out and about or move around in your own home.



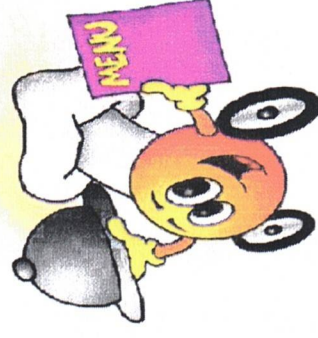
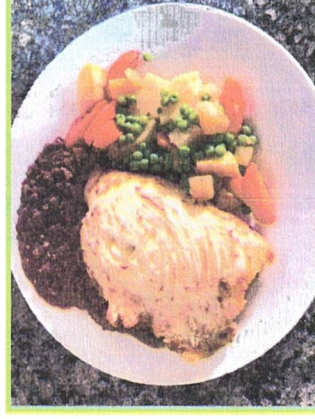
Wheelchairs and Compact Scooters can be hired out on a long term basis from as little as £5 per day

Training for our vehicles is provided free of charge.

Hot Food Delivery Service

Offering a "Meals on Wheels" type service delivering hot food directly to your door.

Please call us on 01884 242099 for a Menu and price list. We offer FREE delivery within Tiverton and charge £2 for outlying areas.



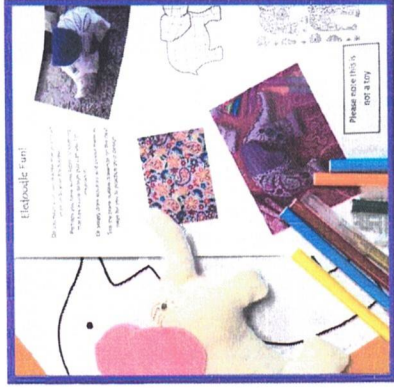
Community Hub Box

This service enables you to enjoy our hub activities from the comfort of your own home. "Hub to Home"

Fun activity boxes were originally provided whilst the Community Hub was/is closed due to Covid19, However due to their popularity we will be continuing to offer this service. Each week we deliver a

'themed' box with lots of things for you enjoy throughout the week (e.g. crafts, puzzles, quizzes, colouring, painting, books, magazines, biscuits etc. plus a homemade sweet or savoury items for you to enjoy).

For more information and the cost for delivery to your area please call the office on 01884 242099



Shopping Delivery Service

**Are you struggling to get to the shops?
Need a prescription collected?
Maybe we can help...**



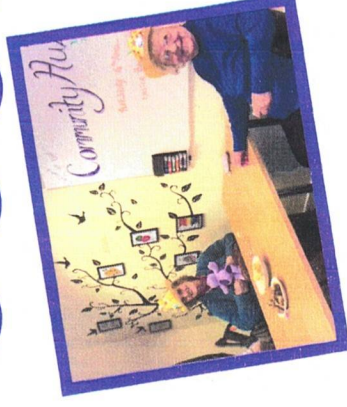
Delivery starts from just £4, shopping available from Tesco's or Marks & Spencer's, call us on 01884 242099 for more details

Community Hub

Our Community Hub offers a number of different activities aiming to generate a new sense of community spirit where everyone is welcome, helping to combat loneliness & isolation.



Here are just a few of the activities that take place at the Hub:- Craft days, Bingo, Community Lunches, Boules, Vintage Games, Dominos, Puzzles, Board Games, Knitting, Sing-a-long, Seated Exercise, Shuffle Board, Coffee Mornings, Cake Decorating plus many more...



To Find out What's On, ask for our newsletter.

Our Hub is fully accessible, located in the Mid Devon Mobility office in the Multi-Storey Car Park Tiverton EX16 6NB.

Day Trip Club



Our Day Trip Club

compliments our

Ring & Ride service

by offering day trips out to the seaside, market towns and country pubs for lunch at weekends from Tiverton and Thursdays from Crediton.

Offering a fully accessible door to door service with professional drivers.

For destination details please see our newsletter.



2122-151(6)

Wheelchair Accessible Car



Our Wheelchair Accessible Cars are designed to accommodate a wheelchair in safety & comfort.

This scheme can be used for a variety of appointments including hospital, doctors, hairdressers, airport/train/port, shopping or visiting friends & family.

This service is designed to help, frail, elderly, disabled or rurally isolated people who find public transport difficult or impossible to use.

The service can be used by individuals and community groups. This can be a self drive hire (full training will be given) or we can provide a driver.

Fares start from as little as £12, please feel free to call us for a quote before booking.



Community Minibus Hire

Community Group/Self Drive Hire- We have several accessible vehicles which can accommodate various passenger quantities. Our accessible vehicles are available for groups & individuals within the community to hire.

Groups can be loosely defined & do not need to be formally constituted. Drivers of our accessible vehicles must be pre approved by us. Groups/Individuals can supply their own driver or we can provide a driver for a fee.

Hire charges start from as little as £35, please feel free to call us for a quote.



Shop & Leisure Mobility

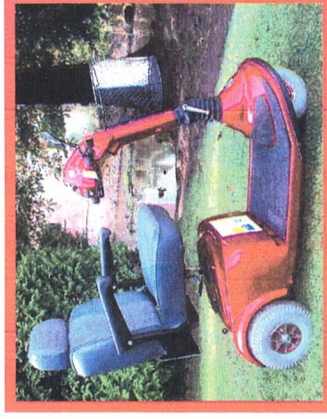


Shop & Leisure Mobility is a scheme that enables people with limited mobility to use manual / powered wheelchairs and electric powered scooters to access local shops and use the town centre facilities.

Wheelchairs and Compact

Scooters can be hired out on a long term basis. There is a daily charge starting from £3.

Full training in the use and operation of our vehicles is provided free of charge.



Recycle to Mobilise

We launched our Recycle to Mobilise Project in March 2018 to help stop mobility items heading straight for landfill.



This project enables people to donate their unwanted mobility equipment to us. These

items currently must be in an acceptable condition or need minor repairs, we restore items to an acceptable standard & resell at a low cost helping individuals retain their independence and mobility.

We are currently unable to accept toilet aids such as commodes or toilet seats unless they are brand new.



clerk@lapfordparishcouncil.org.uk

From: Rob Martin <robmartinaccounts@yahoo.co.uk>
Sent: 25 November 2021 09:54
To: clerk@chawleighparishcouncil.uk; clerk@lapfordparishcouncil.org.uk;
 clerk@clystthoniton.org.uk; parish.clerk@rackenfordpc.com
Subject: Fwd: Internal Audit Services Enquiry

Sent from my iPad

Begin forwarded message:

From: Ginnie Loricourt <ginnie.loricourt@audit-iac.com>
Date: 23 November 2021 at 09:48:07 GMT
To: Rob Martin <robmartinaccounts@yahoo.co.uk>
Subject: Re: Internal Audit Services Enquiry

Hi Rob,

Hope you are well and apologies for the late reply.

For a two day audits the quote pricing would be :

- 2 audit days : £385 x 2 = £770.00 $\div 4 =$ £192.50 each parish
- 2 audit days (5% discount included) : £365.75 x 2 = £731.50 $\div 4 =$ £182.88

Please do not hesitate to contact me if you have any questions.

Many thanks.

Kind regards,

Ginnie Loricourt
 Office Manager
 IAC Audit & Consultancy Ltd

On Thu, Nov 18, 2021 at 3:46 PM Rob Martin <robmartinaccounts@yahoo.co.uk> wrote:
 Ginnie

What would the quote be for two one day audits and would the 5% reduction for a three year contract be available then as well?

I suspect the councils will not want to do that, but I need to collect info to put in front of them.

Many thanks
 Rob

Sent from my iPhone

The Clerk
Lapford Parish Council

18-Nov-21

Quotation for Internal Audit Services

Many thanks for your request for a fee quotation regarding the provision of internal audit services to your council.

Based on the size and activities of your council, our fee would be **£285.00** plus VAT per annum inclusive of all travel and out of pocket expenses. This is based on an audit carried out off-site in our offices. We will arrange with you the online collection of the required documents as the audit will be conducted remotely. Should the Council decide to appoint us for a minimum period of 3 years we will offer a discount of 5% percent on the fee quoted above.

If additional work is identified or should there be a requirement for additional audit time, for example due to work associated with significant adverse audit findings or additional reporting requirements, then these would be charged pro rata based on a daily rate of £385.00 plus VAT per day, or £285.00 for a half-day, again inclusive of all costs. Whenever possible we will endeavour to advise the council if there is the potential for additional time and costs and obtain the council's prior authorisation before undertaking additional work.

If the Council should find our quotation acceptable we will set out the full scope of our work and audit responsibilities in a formal Letter of Engagement that would be agreed prior to the commencement of work. We would also provide you with a schedule of the records that we will require to be made available at the time of our visit.

I hope that this quotation is sufficient for your purposes but should you require any further information please do not hesitate to contact me.

Yours sincerely



Kevin Rose ACMA
Director

Company name:

IAC Audit and Consultancy Ltd (IAC)

Company background and experience:

IAC have been providing internal audit services to town and parish councils for more than 5 years and now audit over 150 town and parish councils. The company is owned by the Audit Director Kevin Rose, a CIMA qualified accountant. Kevin has previously worked in both the public sector, as an Internal Auditor with Wiltshire County Council, and in the private sector where he has worked as a Finance Director as well as a member of various audit committees.

Kevin is supported by two experienced internal auditors (AAT qualified) and an office manager.

Primary Point of Contact

Kevin Rose will be the primary point of contact for the Council

Potential Conflicts of Interest

IAC does not provide any other services to Lapford Parish Council that may constitute a conflict of interest.

There are no known personal relationships between IAC and Lapford Parish Council officers or councillors that may provide a conflict of interest.

Client References

Ludlow Town Council (Shropshire)
Thatcham Town Council (Berkshire)
Dartmouth Town Council (Devon)
Church Crookham Parish Council (Hampshire)
Carterton Town Council (Oxfordshire)

Northam Town Council (Devon)
Hazlemere Parish Council (Buckinghamshire)
Great Linford Parish Council (Milton Keynes)
Tring Town Council (Hertfordshire)
Peasedown St John Parish Council (Somerset)

Further references may be provided upon request.

Audit methodology

The detailed requirements for the Internal Audit of Town and Parish councils are set out in 'The Practitioner's Guide' issued by JPAG.

1. Appointment

In accordance with the requirements of the Guide upon successful appointment the first stage is to put in place an Engagement Letter which sets out the basis of the appointment, the term of the appointment, and the fees and charges that will apply.

The form of this letter is standard for each client, with changes only being made to reflect the man day requirement and level of fees.

2. Audit Risk Assessment

In order for the audit work to be properly planned and resourced an initial Audit Risk Assessment is undertaken. This calculates a 'risk score' that may then be used to plan the audit work, typically over a three year period.

The Audit Risk Assessment is prepared by IAC for the Council, to assist it in determining what level of audit coverage is appropriate for the Council. It is the responsibility of the Council as a whole to ensure that it maintains an 'effective' level of internal audit. Where requested IAC may offer advice to the council to assist it in planning the level of audit coverage.

3. Planning

IAC will plan the audit work to be undertaken to ensure that work undertaken is sufficient to provide an adequate level of assurance on the area subject to review. This will include the preparation of necessary checklists, the selection of samples, the allocation of appropriately qualified resources, and the provision of adequate time to complete the work.

4. Reporting

The reports produced for the council should be both accurate and easy to understand. Where appropriate findings will be prioritised so that the council may clearly see those items which present a higher level of risk.

Where issues are identified that are of high potential impact, for example requiring a negative response to an item on the Annual Return, then a specific report may be written to the council setting out the matters identified and proposed remedial actions.

LAPFORD PARISH COUNCIL

BANK RECONCILIATION AS AT
24-Nov-21

		£	£
Bank Balances			
	NatWest	30,306.26	
	NS&I	21,539.32	
	Petty Cash	-	
			51,845.58
Uncleared Payments			
			-
TOTAL BALANCES			<u>51,845.58</u>
Balance at 1/4/2021	Current Account	20,137.28	
	NS&I	20,798.89	
	Petty Cash	198.45	
			41,134.62
Plus Receipts		29,821.95	
Less Payments		(19,110.99)	
			10,710.96
TOTAL BALANCES			<u>51,845.58</u>
Reconciliation			<u>-</u>



Account type: **BUSINESS CURRENT**
 Account number: **04515099**
 Sort code: **52-30-06**
 Account name: **SLA LAPFORD P C V**

Transactions

Date: **25th November 2021**

Your transactions

Showing: Last 1 month (4 weeks), All Transactions

Date	Type	Description	Paid in	Paid out	Balance
24 Nov 2021	D/D	1&1 INTERNET LTD. , V77374748-93965196	-	£2.40	£30,306.26
17 Nov 2021	D/D	1&1 INTERNET LTD. , V73144437-98439443	-	£14.44	£30,308.66
16 Nov 2021	D/D	1&1 INTERNET LTD. , V73144437-98918395, INITIAL PAYMENT	-	£21.18	£30,323.10
4 Nov 2021	DPC	R MARTIN INV378 , INVOICE 392 , VIA ONLINE - PYMTB, FP 04/11/21 10 , 5310173437576000N	-	£948.70	£30,344.28
4 Nov 2021	DPC	PKF LITTLEJOHN , DV0222 , VIA ONLINE - PYMTB, FP 04/11/21 10 , 38101733978197000N	-	£360.00	£31,292.98
4 Nov 2021	DPC	DALC , LAPFORD PC IN 3352, VIA ONLINE - PYMTB, FP 04/11/21 10 , 34101733985539000N	-	£60.00	£31,652.98
4 Nov 2021	DPC	CUMBRIA CLOCK LTD , LAPFORD INV 14854 , VIA ONLINE - PYMTB, FP 04/11/21 10 , 46101733177797000N	-	£378.00	£31,712.98
1 Nov 2021	D/D	SOUTHERN ELECTRIC , 633146801	-	£82.19	£32,090.98
1 Nov 2021	D/D	PENNON WATER SRVCS, 2144417301	-	£35.49	£32,173.17
1 Nov 2021	S/O	SUE HEMSWORTH , OC CLEANING , FP 01/11/21 30 , 37014823089779000N	-	£52.00	£32,208.66
28 Oct 2021	BAC	HMRC VTR , XZV126000100256	£384.90	-	£32,260.66
27 Oct 2021	D/D	BT GROUP PLC , GP00449335-000036	-	£41.28	£31,875.76
26 Oct 2021	D/D	1&1 INTERNET LTD. , V77374748-98436670	-	£2.40	£31,917.04

© National Westminster Bank Plc, downloaded from the NatWest online transactions service on 25th November 2021. Search "transactions" on natwest.co.uk for more information.

National Westminster Bank Plc, registered in England and Wales No. 929027. Registered office: 250 Bishopsgate, London EC2M 4AA. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

24-Nov-21

2020/2021 Actual £		2021/2022 Budget £	2021/2022 to date £	% of Budget £
	RECEIPTS			
19,713	Precept	20,713	20,713.42	100
-	Interest	36	740.43	2,057
4,973	Grants & Other Donations	100	-	-
-	Section 106 Income	-	-	-
-	PWLB Loan	-	-	-
-	VAT Receipts	50	8,368.10	16,736
24,686	TOTAL Receipts	20,899	29,821.95	143
	PAYMENTS			
	Administration			
-	External Audit	250	300.00	120
-	Internal Audit	15	150.00	1,000
35	ICO	40	35.00	88
2,762	Solicitors	-	950.00	-
-	Land Registry	-	-	-
507	Insurance	590	477.60	81
-	Elections	-	895.49	-
24	IT&C	50	537.00	1,074
-	Office Consumables	300	229.41	76
-	Refreshments	70	-	-
-	Postage	70	-	-
-	Venue Hire/Zoom	35	40.00	114
	Clerk & Councillors			
	Locum Clerk	-	6,168.00	-
-	Clerk's Salary	3,606	-	-
-	NI	913	-	-
-	Clerk's Expenses	350	-	-
-	Councillor Expenses	100	-	-
-	Councillor Allowances	100	-	-
-	Training & Development	400	60.00	15
	Subscriptions			
275	DALC/NALC	255	217.00	85
-	SLCC	50	-	-
-	DCT	80	-	-
	Car Park			
-	Maintenance & Improvements	300	144.00	48
	Orchard Centre			
649	Cleaner	660	416.00	63
-	Cleaning Consumables	60	9.00	15
213	Electricity	350	197.97	57
158	Water	240	99.63	42
15	Maintenance & Improvements	300	20.00	7
389	Telephone & Broadband	640	240.80	38
	Telephone Kiosk			
-	Refurbishment	-	-	-

LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

24-Nov-21

2020/2021 Actual £		2021/2022 Budget £	2021/2022 to date £	% of Budget £
-	Maintenance	-	-	-
-	Defibrillator			
-	Installation	-	-	-
-	Maintenance & Consumables	200	-	-
-	Community Website			
-	Development	-	-	-
-	Maintenance	400	29.68	7
-	Maintenance - General			
-	Annual Inspections	500	-	-
165	Church Clock	290	480.00	166
-	DAA Lighting	130	-	-
300	Grass Cutting	660	-	-
-	Verge Cutting	235	-	-
21	Landscaping	100	-	-
-	Weed Spraying	-	-	-
-	Noticeboard	-	-	-
-	Church Green Gates	-	-	-
-	Outdoor Bench	-	-	-
-	Public Rights of Way			
-	Maintenance & Improvements	150	-	-
-	Emergency Planning			
-	Equipment	100	-	-
-	Booklet	-	-	-
-	Maintenance & Improvements	100	-	-
-	Training	-	-	-
1,459	Grants Made			
-	Lapford Church Green	-	1,300.00	-
-	LYPFT	-	186.20	-
2,807	COVID Emergency			
-	LERT Expenses	-	487.15	-
-	Equipment	-	-	-
30	Section 137	1,000	-	-
-	General Donations	30	-	-
-	Armistice Wreath	60	-	-
75	Litter Pick Refreshments	80	-	-
-	Highways Improvements	-	-	-
-	Fireworks Event	-	-	-
-	Armistice Event	-	-	-
-	Flags	-	-	-
-	Competition Prizes	-	-	-
71,027	Lower Town Place - Capital Expenditure			
-	Site Costs Funded by Loan	-	412.09	-
4,499	Loan Repayments			
-	PWLB Repayments	4,500	4,499.26	100
6,460	VAT Expenditure	50	527.31	

LAPFORD PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT MONITOR

24-Nov-21

2020/2021 Actual £		2021/2022 Budget £
91,871	TOTAL EXPENDITURE	18,409

2021/2022 to date £
19,108.59

% of Budget £
104

RESERVES

29,312	General Reserve	40,489
	Earmarked Reserves	
200	Car Park Refurbishment	200
200	Church Clock Overhaul	200
1,305	Calor Gas Rural	1,305
1,277	Transparency Code	1,277
150	PROW	150
4,744	PWLB	4,744
3,946	Lower Town Place	3,483
41,134		51,848

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122 - 158
 Version 1
 STATIONARY PRECEPT

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
	RECEIPTS			
19,713	Precept	20,713	20,713	21,410
-	Interest	36	913	174
4,973	Grants & Other Donations	100	-	-
-	Section 106 Income	-	-	-
-	PWLB Loan	-	-	-
-	VAT Receipts	50	8,368	-
24,686	TOTAL Receipts	20,899	29,994	21,584
	PAYMENTS			
	Administration			
-	External Audit	250	300	300
-	Internal Audit	15	150	150
35	ICO	40	35	35
2,762	Solicitors	-	950	-
-	Land Registry	-	-	-
507	Insurance	590	480	480
-	Elections	-	900	-
24	IT&C	50	535	200
-	Office Consumables	300	300	300
-	Refreshments	70	-	-
-	Postage	70	50	50

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122-158
 version 1
 STATIONARY PRECISE

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
-	Venue Hire/Zoom	35	100	200
	Clerk & Councillors			
	Locum Clerk	-	9,000	-
-	Clerk's Salary	3,606	-	7,200
-	NI	913	-	500
-	Clerk's Expenses	350	-	350
-	Councillor Expenses	100	100	100
-	Councillor Allowances	100	100	100
-	Training & Development	400	400	400
	Subscriptions			
275	DALC/NALC	255	220	220
-	Society of Local Council Clerks	50	-	50
-	Devon Communities Together	80	-	80
	Car Park			
-	Maintenance & Improvements	300	150	300
	Orchard Centre			
649	Cleaner	660	630	630
-	Cleaning Consumables	60	60	60
213	Electricity	350	280	280
158	Water	240	160	160
15	Maintenance & Improvements	300	200	200
389	Telephone & Broadband	640	420	420
	Telephone Kiosk			
-	Refurbishment	-	-	-
-	Maintenance	-	-	-
	Defibrillator			
-	Installation	-	-	-

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122 - 158
 VERSION 1
 STATIONARY PRECEPT

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
-	Maintenance & Consumables	200	200	200
	Community Website			
-	Development	-	-	-
-	Maintenance	400	90	150
	Maintenance - General			
-	Annual Inspections	500	500	500
165	Church Clock	290	500	290
-	DAA Lighting	130	130	130
300	Grass Cutting	660	660	660
-	Verge Cutting	235	235	235
21	Landscaping	100	100	100
-	Weed Spraying	-	-	-
-	Noticeboard	-	-	-
-	Church Green Gates	-	-	-
-	Outdoor Bench	-	-	-
	Public Rights of Way			
-	Maintenance & Improvements	150	-	1,000
	Emergency Planning			
-	Equipment	100	100	100
-	Maintenance & Improvements	100	100	100
-	Training	-	-	-
	Grants Made			
1,459	Lapford Church Green	-	1,300	1,300
-	LYPFT	-	2,090	190

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

Version 1

STATIONARY PRECEPT

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
	COVID Emergency			
2,807	LERT Expenses	-	500	-
-	Equipment	-	-	-
	Section 137			
30	General Donations	1,000	1,000	1,000
-	Armistice Wreath	30	30	30
-	Litter Pick Refreshments	60	60	60
75	Highways Improvements	80	80	80
-	Fireworks Event	-	-	-
-	Armistice Event	-	-	-
-	Flags	-	-	-
-	Competition Prizes	-	-	-
	Lower Town Place - Capital Expenditure			
71,027	Site Costs Funded by Loan	-	3,950	-
	Loan Repayments			
4,499	PWLB Repayments	4,500	4,500	4,500
6,460	VAT Expenditure	50	500	-
91,871	TOTAL EXPENDITURE	18,409	32,145	23,390

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122-158
 VERSION 1
 STATIONARY PRECEPT

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
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RESERVES				
	<u>Movements in Year</u>			
108,319	Balance b/f		41,134	38,983
24,686	Receipts		29,994	21,584
(91,871)	Payments		(32,145)	(23,390)
41,134	TOTAL		38,983	37,177
	<u>Balances</u>			
29,312	General Reserve		31,318	30,512
	Earmarked Reserves			
200	Car Park Refurbishment		-	-
200	Church Clock Overhaul		-	-
1,305	Calor Gas Rural		-	-
1,277	Transparency Code		-	-
150	PROW		1,000	-
-	Covid Emergency Grant		2,166	2,166
4,744	PWLB		4,499	4,499
3,946	Lower Town Place		-	-
41,134	TOTAL		38,983	37,177

2122-158

Version 1

STATIONARY PRECEPT

LAPFORD PARISH COUNCIL

5-YEAR BUDGET ANALYSIS

RECEIPTS AND PAYMENTS ACCOUNT

2020/2021 Actual		2021/2022 Revised Budget	2022/2023 Draft Budget	2023/2024 Draft Budget	2024/2025 Draft Budget	2025/2026 Draft Budget	2026/2027 Draft Budget	2022/2023 Budget as Band D Equivalent	
£		£	£	£	£	£	£	£	
RECEIPTS									
19,713	Precept	20,713	21,410	21,410	21,410	21,410	21,410	£	53.59
4,973	Other Receipts	913	174	174	174	174	174	£	0.44
-	VAT Receipts	8,368	-	-	-	-	-		
24,686	TOTAL RECEIPTS	29,994	21,584	21,584	21,584	21,584	21,584	£	54.03
PAYMENTS									
3,328	Administration	3,800	1,715	1,715	1,715	1,715	1,715	£	4.29
-	Locum Clerk	9,000	-	-	-	-	-		
-	Staffing	-	8,050	8,050	8,050	8,050	8,050	£	20.15
-	Councillors	600	600	600	600	600	600	£	1.50
275	Subscriptions	220	350	350	350	350	350	£	0.88
-	Car Park	150	300	300	300	300	300	£	0.75
1,425	Orchard Centre	1,750	1,750	1,750	1,750	1,750	1,750	£	4.38
-	Telephone Kiosk	-	-	-	-	-	-	£	-
-	Defibrillator	200	200	200	200	200	200	£	0.50
-	Community Website	90	150	150	150	150	150	£	0.38
486	Maintenance - General	2,125	1,915	1,915	1,915	1,915	1,915	£	4.79
-	Public Rights of Way	-	1,000	-	-	-	-		
-	Emergency Planning	200	200	200	200	200	200	£	0.50
1,459	Grants Made	3,390	1,490	1,490	1,490	1,490	1,490	£	3.73
2,807	COVID Emergency	500	-	-	-	-	-	£	-
-	Section 137	1,170	1,170	1,170	1,170	1,170	1,170	£	2.93
71,132	Lower Town Place	3,950	-	-	-	-	-	£	-
4,499	Loan Repayments	4,500	4,500	4,500	4,500	4,500	4,500	£	11.26
6,460	VAT Expenditure	500	-	-	-	-	-		
91,871	TOTAL PAYMENTS	32,145	23,390	22,390	22,390	22,390	22,390	£	56.04
GENERAL RESERVE									
25,469	b/f	29,523	31,318	30,512	29,706	28,900	28,094		
24,686	Receipts	29,994	21,584	21,584	21,584	21,584	21,584		
(91,871)	Payments	(32,145)	(23,390)	(22,390)	(22,390)	(22,390)	(22,390)		
71,238	Transfers	3,946	1,000						
29,523	c/f	31,318	30,512	29,706	28,900	28,094	27,288		

2022-23 Town/Parish Precept Charges

Please select your Town/Parish in the drop down menu below:
(Please click in the box for the arrow key and drop down menu to be visible then click on the name of your Town/Parish)

Lapford

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Lapford

Precept Requested (enter amount to calculate)			
Net Precept to be raised by Council Tax	A	20,713.42 20,713.42	21,410.00 21,410.00
Number of Band D at 97.5% collection 2022-23 (Collection rate in 2021-22 at 96%)	B	386.55	399.51
Band D Parish Charge	A divided by B	£ 53.59	£ 53.59
			0% Rise
Note			
An increase of £1,000 would increase your annual precept by:		£ 2.50	
	which is per week:	£ 0.05	

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2.22-158
 Version 2
 BALANCED BUDGET

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
	RECEIPTS			
19,713	Precept	20,713	20,713	22,216
-	Interest	36	913	174
4,973	Grants & Other Donations	100	-	-
-	Section 106 Income	-	-	-
-	PWLB Loan	-	-	-
-	VAT Receipts	50	8,368	-
24,686	TOTAL Receipts	20,899	29,994	22,390
	PAYMENTS			
	Administration			
-	External Audit	250	300	300
-	Internal Audit	15	150	150
35	ICO	40	35	35
2,762	Solicitors	-	950	-
-	Land Registry	-	-	-
507	Insurance	590	480	480
-	Elections	-	900	-
24	IT&C	50	535	200
-	Office Consumables	300	300	300
-	Refreshments	70	-	-
-	Postage	70	50	50

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122-158

Version 2

BALANCED BUDGET

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
-	Venue Hire/Zoom	35	100	200
	Clerk & Councillors			
	Locum Clerk	-	9,000	-
-	Clerk's Salary	3,606	-	7,200
-	NI	913	-	500
-	Clerk's Expenses	350	-	350
-	Councillor Expenses	100	100	100
-	Councillor Allowances	100	100	100
-	Training & Development	400	400	400
	Subscriptions			
275	DALC/NALC	255	220	220
-	Society of Local Council Clerks	50	-	50
-	Devon Communities Together	80	-	80
	Car Park			
-	Maintenance & Improvements	300	150	300
	Orchard Centre			
649	Cleaner	660	630	630
-	Cleaning Consumables	60	60	60
213	Electricity	350	280	280
158	Water	240	160	160
15	Maintenance & Improvements	300	200	200
389	Telephone & Broadband	640	420	420
	Telephone Kiosk			
-	Refurbishment	-	-	-
-	Maintenance	-	-	-
	Defibrillator			
-	Installation	-	-	-

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122-158
 VERSION 2
 BALANCED BUDGET

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
-	Maintenance & Consumables	200	200	200
	Community Website			
-	Development	-	-	-
-	Maintenance	400	90	150
	Maintenance - General			
-	Annual Inspections	500	500	500
165	Church Clock	290	500	290
-	DAA Lighting	130	130	130
300	Grass Cutting	660	660	660
-	Verge Cutting	235	235	235
21	Landscaping	100	100	100
-	Weed Spraying	-	-	-
-	Noticeboard	-	-	-
-	Church Green Gates	-	-	-
-	Outdoor Bench	-	-	-
	Public Rights of Way			
-	Maintenance & Improvements	150	-	1,000
	Emergency Planning			
-	Equipment	100	100	100
-	Maintenance & Improvements	100	100	100
-	Training	-	-	-
	Grants Made			
1,459	Lapford Church Green	-	1,300	1,300
-	LYPFT	-	2,090	190

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122-158
 VERSION 2
 BALANCED BUDGET

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
	COVID Emergency			
2,807	LERT Expenses	-	500	-
-	Equipment	-	-	-
	Section 137			
30	General Donations	1,000	1,000	1,000
-	Armistice Wreath	30	30	30
-	Litter Pick Refreshments	60	60	60
75	Highways Improvements	80	80	80
-	Fireworks Event	-	-	-
-	Armistice Event	-	-	-
-	Flags	-	-	-
-	Competition Prizes	-	-	-
	Lower Town Place - Capital Expenditure			
71,027	Site Costs Funded by Loan	-	3,950	-
	Loan Repayments			
4,499	PWLB Repayments	4,500	4,500	4,500
6,460	VAT Expenditure	50	500	-
91,871	TOTAL EXPENDITURE	18,409	32,145	23,390

LAPFORD PARISH COUNCIL
2022/2023 DRAFT BUDGET ANALYSIS

2122 - 158

Version 2

BALANCED BUDGET

2020/2021 Actual £		2021/2022 Budget £	2021/2022 Revised Budget £	2022/2023 Draft Budget £
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RESERVES				
	<u>Movements in Year</u>			
108,319	Balance b/f		41,134	38,983
24,686	Receipts		29,994	22,390
(91,871)	Payments		(32,145)	(23,390)
41,134	TOTAL		38,983	37,983
	<u>Balances</u>			
29,312	General Reserve		31,318	31,318
	Earmarked Reserves			
200	Car Park Refurbishment		-	-
200	Church Clock Overhaul		-	-
1,305	Calor Gas Rural		-	-
1,277	Transparency Code		-	-
150	PROW		1,000	-
-	Covid Emergency Grant		2,166	2,166
4,744	PWLB		4,499	4,499
3,946	Lower Town Place		-	-
41,134	TOTAL		38,983	37,983

BALANCED BUDGET

[illegible]

2022-23 Town/Parish Precept Charges

Please select your Town/Parish in the drop down menu below:
(Please click in the box for the arrow key and drop down menu to be visible then click on the name of your Town/Parish)

Lapford



Lapford

Precept Requested (enter amount to calculate)
Net Precept to be raised by Council Tax

A

20,713.42
20,713.42

Current Year
2021/22

22,216.00
22,216.00

Next Year
2022/23

Number of Band D at 97.5% collection 2022-23
(Collection rate in 2021-22 at 96%)

B

386.55

399.51

Band D Parish Charge

A divided by B

£ 53.59

£ 55.61

3.77% Rise

Note

An increase of £1,000 would increase your annual precept by:

£ 2.50

which is per week:

£ 0.05

2122-158

Version 2

BALANCED BUDGET