

Lapford Parish Council

Lapford Parish Council Meeting 13 October 2026

Email: clerk@lapfordparishcouncil.org.uk Phone: 07768 829511 Website: www.lapfordparishcouncil.org.uk

For information: County and District Ward Members, press and public.

Issue date: Tuesday 6th October 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of

Lapford Parish Council
on **Tuesday 13th October 2026 at 7.30pm**
In the Orchard Centre

for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Lapford Parish Council

AGENDA

Please note that the Clerk will take an audio recording of the meeting which will be used solely to ensure minute accuracy after which it will be deleted.

2627-137 APOLOGIES

To receive apologies for absence

2627-138 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

2627-139 COUNCILLOR RECRUITMENT & ELECTIONS

To consider what to take to attract residents to become councillors and take part in the next elections in May 2027.

The Chairman to adjourn the meeting to allow public participation

2627-140 PUBLIC PARTICIPATION SESSION & UPDATES FROM LOCAL ORGANISATIONS

Members of the public are invited to make representations. Each member of the public is entitled to speak once only and shall not speak for more than three minutes. The session shall not exceed 20 minutes.

To note the Licensing date for the new vicar as 19th October 2026 at 7.00pm.

2627-141 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

a) Devon County Council

b) Mid Devon District Council

The Chairman to reconvene the meeting

2627-142 MINUTES

To receive and adopt the attached draft minutes of the Parish Council meeting held on 8th September 2026.

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2627-143 ACTION LIST, CLERK'S REPORT & CORRESPONDENCE

To consider any outstanding matters on the attached Action List and decide how these are to be taken further. To receive a report from the Clerk on action taken and correspondence received since the last meeting.

2627-144 FEEDBACK FROM REPRESENTATIVES

Parish Council representatives on other bodies to feedback important information from the meetings held since the last council meeting.

2627-145 COMMITTEE REPORTS

a) Celebrations Committee

No committee meetings have occurred since the last Parish Council.

b) Lapford Emergency Action Plan (LEAP) Committee.

To receive a report on the LEAP committee meeting held on 2 September 2026 and any necessary action resulting therefrom.

2627-146 NEIGHBOURHOOD PLAN

- a) To receive an update on the work of the Steering Group since the last council meeting, particularly the public consultation event held on 10 October 2026.
- b) To agree to request South West Water for a policy statement on water quality, run-off management and reduction of river pollution measures for the parish so that it can be taken into account with future development proposals.

2627-147 COMMUNITY LAND TRUST

To consider appointing Middlemarch to undertake work for the CLT on the basis outlined by Alison Ward at the meeting held on 30 September 2026, the notes for which are attached.

2627-148 DATA AUDIT

To approve the attached data audit conducted by the parish clerk to ensure that it is operating within the necessary GDPR criteria.

2627-149 INTERIM INTERNAL AUDITOR REPORT

To consider the Interim Internal Audit report attached and to note that there are no matters to be considered as a result.

2627-150 INTERNAL AUDITOR EFFECTIVENESS

To consider the attached report from the clerk detailing the independence and effectiveness of Louise Shaw of Mulberry LAS in carrying out the internal audit function for Lapford Parish Council and reaffirm her appointment accordingly.

2627-151 YOUTH PLAY EQUIPMENT

To receive a report on the current position with the project and the expected dates of installation.

2627-152 STORAGE BIN REPLACEMENT

In the absence of insurance cover for the damaged storage bin to consider its replacement.

2627-153 PLAYING FIELD INSURANCE

To consider the payment of a grant of £336.42 to the Lapford Youth and Playing Field Trust to cover the 2025-26 insurance premium for the playing field. (Claim form attached)

2627-154 LAPFORD PARISH COUNCIL LOGO

To consider some suggested options for a Lapford Parish Council logo.

2627-155 NORTHERN DEVON RAILWAY DEVELOPMENT ALLIANCE AUTUMN WORKSHOP

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Monday 9th November 2026 at 10.45 in Barnstaple Guildhall

2627-156 LOCAL GREEN SPACES CONSULTATION

To consider a response, if any, to the MDDC consultation indicating areas within the village to be given the status of a Local Green Space.

2627-157 SUPPORT FOR VICTORY HALL SECTION 106 CLAIM

To consider the request for support to use the remaining Section 106 sum of £7,147 to help finance the installation of the new wider door onto the Lower Town Place open space.

2627-158 CHURCH GREEN TRUST FEEDBACK

To receive a report on the Church Green Trustee meeting held on 26th August 2026 and consider anything of relevance to the parish council.

2627-159 PLANNING MATTERS

a) APPLICATIONS NOTIFIED

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
None		

b) APPLICATIONS AFTER THE AGENDA WAS ISSUED

To consider responses to applications notified after the agenda had been set.

c) MDDC DECISIONS

Reference	Location	Proposal	MDDC Decision
26/01154/PNAG	Lower Nymet Farm Lapford Crediton Devon	Prior Approval for erection of an agricultural building	Prior Approval not Required
26/01065/FULL	Rafters Farm Rensley Lane Lapford	Erection of a silage storage building (785 sq. m.)	Full Permission Granted

2627-160 BANK RECONCILIATION

To receive and note the attached bank reconciliation as at 30th September 2026.

2627-161 RECEIPTS AND PAYMENTS COMPARED WITH BUDGET – SEPTEMBER 2026

To consider the attached statement of Receipts & Payments compared with budget for the period from 1st April 2026 to 30th September 2026, alongside the current projection to the year-end.

2627-162 2027-2028 BUDGET & PRECEPT

To consider the attached analysis of a first draft of the budget for 2027-28 and direct on what criteria might apply in refining its detail for consideration at future meetings.

2627-163 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting:

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PAYMENTS

Payment to	Services	Month/Ref	Amount £	Payment No.
2026/2027				
Everflow	OC Sewage & Water	October 26	47.14	DD
BT Group Ltd	OC Broadband	October 26	60.43	DD
Adobe	Acrobat Professional	October 26	19.99	DD
Lloyds Bank	Service Charge	October 26	4.25	DD
Valda Energy	Orchard Centre Electricity	October 26	37.55	DD
Sovereign Play Designs Ltd	Interim payment for new equipment	40% of Total	6,870.16	2627-
S Hemsworth	Salary	October 26	81.37	2627-
RJ Martin	Salary	October 26	680.65	2627-
HMRC	Tax Deductions	October 26	190.40	2627-
HMRC	National Insurance	October 26	65.08	2627-
LYPFT	Grant for Insurance	2025-26	336.42	2627-

RECEIPTS

Receipt from	Services	Amount £	Method
2026/2027			
Mid Devon District Council	Precept	16,500.00	BC
Lapford Youth Playing Field Trust	Fitness Equipment Contribution	1,000.00	BC

In addition, payments will be made for invoices received since the agenda was set.

2627-164 MATTERS RAISED BY THE CHAIR

To note and consider items received after the publication of the agenda and to consider action any matters arising as appropriate.

2627-165 COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS (FOR INFORMATION ONLY)

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

2627-166 DATE OF NEXT MEETING

To note the date of the next Parish Council meeting is scheduled for Tuesday 10th November 2026 in the Orchard Centre.

2627-167 CLOSE OF MEETING